The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 26, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Rodney Rolenson, Home Confinement Supervisor, appeared before the Commission and provided a review on the 2011 Home Confinement Program. (copy included)

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of January 19, 2012 as submitted.

William A. Parker provided a review on reimbursement requests from the Office of Emergency Management. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign reimbursement requests and related documents for the Homeland Security Grant: 09-SHS-05 in the amount of $4,071.00.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the change in employee classification status for Susan Ford from an independent contract employee to an as-needed part-time employee at her current net rate of pay effective January 26, 2012.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the employment of Dorinda D. Hall as full time E911 Communications Center Dispatcher. Effective date of employment is January 30, 2012 at the rate of $9.50 per hour increasing to $11.00 per hour upon successful completion of training.

Per the general consent rule, the Commission approved Kelly Ann Steen as volunteer for the Lewis-Upshur Animal Control Facility.

William A. Parker provided a review of budget revisions for the General County Fund and the Coal Severance Fund. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the revisions.

At 10:00 a.m., representatives from the Elkins Road Public Service District, Chapman Technical Group, Randolph County Commission and Roaring Creek Coal Company, LLC, appeared before the Commission for a discussion on water service to the Lamb Run area.

Donnie R. Tenney reviewed the following “For Your Information” items:
1. Correspondence from the National Association of Counties (NACo) concerning the Prescription Drug Discount Card Program
2. Correspondence from the Office of the Secretary of State concerning the policy for securing the electronic voting equipment
3. Upshur County Sheriff’s Financial Statement-December 2011
4. Financial Information for the General County Fund
5. Letter of Understanding-City Election combined with the May Primary
6. Correspondence from Brian P. Gaudet, Clerk of the Circuit Court, concerning the need for additional file storage area
7. Agendas and/or Notice of Meetings: None
8. Meeting Minutes and/or Financial Reports:
   - Buckhannon-Upshur Airport Authority-January 13, 2012
   - Upshur County Public Library Board-November 15, 2011
9. Board of Review & Equalization Schedule
   - February 01, 2012-Wednesday-Review Property Books-09:00
   - February 06, 2012-Monday-Appointments May Begin at 09:00
   - February 08, 2012-Wednesday-Appointments May Begin at 09:00
   - February 10, 2012-Friday- Appointments May Begin at 09:00
   - February 15, 2012-Wednesday-Appointments May Begin at 09:00
   - February 16, 2012-Thursday-Appointments May Begin at 13:30
   - February 17, 2012-Friday—Coal, Oil & Gas Hearings—Begin at 09:00
   - February 21, 2012-Tuesday-Appointments Begin at 09:00
   - February 23, 2012-Thursday-Appointments-13:30-Adjourn as BORE
10. Meetings:
    - 01/30/12-7:00 p.m.-Region VII Planning & Development Council
    - 02/06/12-6:00 p.m.-Farmland Preservation Board
    - 02/07/12-6:00 p.m.-Hodgesville Public Service District
    - 02/07/12-6:00 p.m.-Elkins Road Public Service District
    - 02/08/12-7:00 a.m. -Upshur County Development Authority – Executive Board
    - 02/08/12-12:00 p.m.-Upshur County Senior Center Board
    - 02/08/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
    - 02/09/12-1:00 p.m.-Adrian Public Service District
    - 02/09/12-3:00 p.m.-Tennent Public Service District
    - 02/09/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
    - 02/10/12-7:30 a.m.-Buckhannon Upshur Airport Authority
    - 02/13/12-Buckhannon-Upshur Chamber of Commerce
    - 02/13/12-12:00 p.m.- Upshur County Family Resource Network
    - 02/13/12-4:30 p.m.-Upshur County Solid Waste Authority
    - 02/13/12-6:00 p.m.-Community Corrections Board
    - 02/13/12-6:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
    - 02/15/12-4:00 p.m.-Upshur County Public Library Board
UPSHUR COUNTY COMMISSION MEETING
January 26, 2012

- 02/15/12-7:00 p.m.-Lewis Upshur LEPC
- 02/16/12-6:30 p.m.-Upshur County Fire Board
- 02/16/12-6:30 p.m.-Upshur County Youth Camp Board
- 02/20/12-7:00 p.m.-Upshur County Fair Association
- 02/21/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 02/21/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 02/22/12-10:00 a.m.-James W. Curry Advisory Board
- 02/29/12-7:00 a.m.-Upshur County Development Authority

11. Appointments Needed or Upcoming:
- Buckhannon-Upshur Airport Authority-(Richard Clemens-06/30/12)-City
- Buckhannon-Upshur Airport Authority-(Vacant-06/30/14)-County
- Buckhannon-Upshur Health Department-(Dalton Cutright-06/30/12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Richard Edwards-06-30-12)-City
- Buckhannon-Upshur Parks & Recreation Board-(Doug Bush-06-30-12)-Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy-06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Laura Reed-06-30-12)-County
- James W. Curry Advisory Board-(William A. Parker-06-30-12)-County
- James W. Curry Advisory Board-(Mark Riggs-06-30-12)-County
- James W. Curry Advisory Board-(Amanda Craig-06-30-12)-County
- Elkins Road Public Service District-(Carey Wagner-09-30-12)-County
- Hodgesville Public Service District-(Robert Wright-06-30-12)-County
- Region VII Planning & Development Council-(William A. Parker-12/31/12)-County
- Region VII Planning & Development Council-(Connie Tenney-12/31/12)-County
- Region VII Planning & Development Council-(Sam Nolte-12/31/12)-County
- Region VII Planning & Development Council-(Dr. Pamela Balch-12/31/12)-County
- Region VII Planning & Development Council-(A.G. Trusler-12/31/12)-County
The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Reta May Murphy-Final Settlement
- Dewey Junior Stone-Final Settlement
- David L. Wamsley-Final Settlement
UPSHUR COUNTY COMMISSION MEETING
January 26, 2012

- Terry Dawn McDaniels-Final Settlement
- Robert Harold Sprouse, Sr.-Final Settlement

The Commission approved the following “Exonerations and/or Refunds”:
(cop included)
- Sheila Corica (Suder)-#2996-$32.56

The Commission recessed at 12:00
The Commission reconvened at 1:15 p.m
The Commission met with Greg Harris to discuss personnel items. Mr. Harris will
follow up with William A. Parker and report back at a future meeting.
At 1:30 p.m., Sid Cooper, M & S Services’ representative, appeared before the
Commission and provided an update/status report on the pool’s water leak repairs at the
Upshur County Recreational Park facility.
Tim Hogan, Hogan Roofing Company, did not appear for his scheduled appointment.
Upshur County Sheriff, Virgil D. Miller appeared before the Commission to discuss
personnel matters. Sheriff Miller was requested to follow up and report back at a future
meeting.
With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher,
the Commission meeting adjourned at 3:50 p.m.