The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 16, 2014 at 9:00 a.m. JC Raffety called the meeting to order. There were present JC Raffety, Commissioner; Donnie R. Tenney, Commissioner; Jennifer Dinkelo, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved the regular meeting minutes of January 09, 2014 as submitted.

After discussion, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved to advertise for the position of full time Upshur County Commission Administrative Assistant and will request Megan J. Pomeroy, County Administrator to follow up.

After discussion, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved the resignation of Virgil D. Miller as Chief Deputy of Administration in the Office of the Upshur County Sheriff effective December 31, 2013 (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved the resignation/retirement of Christine Smith, as full time Upshur County Housekeeping personnel effective April 18, 2014.

After discussion, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved the request from the Office of the Upshur County Magistrate Court to employ “Worthless Check” personnel. The Commission approved the employment of Shawn Young for the part time position at the rate of $10.00 per hour effective January 21, 2014, not to exceed 19.5 hours per week (copy included)


Terri Jo Bennett, Addressing and Mapping Coordinator, appeared before the Commission and reviewed a road name request. Ms. Bennett expressed concerns about the requested “1st Choice” – Thorpe Mtn. Rd. and recommended Thorpe Mtn. Drive or Thorpe Mtn. Lane. JC Raffety advised to defer final approval and requested Ms. Bennett to contact the property owners concerning her recommendation.

Kara Tustin, Vocational Rehab Specialist with the Veteran’s Administration Medical Center provided a pamphlet concerning a program for Veterans. Due to a misunderstanding concerning media, Ms. Tustin will reschedule to appear at a future meeting to provide details.

Jerry Kimble, Upshur County resident, expressed concerns regarding the cost to taxpayers for the February 8, 2014 Special Election due to the School Levy being the only item to appear on the ballot.

The Commission recessed at 9:40 a.m.

The Commission reconvened at 9:45 a.m.

David H. Coffman, Upshur County Sheriff, appeared before the Commission and provided an update concerning his request to hire law enforcement personnel. After discussion, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved Sheriff Coffman’s request to hire Virgil Miller as Sworn Chief Deputy of Administration effective January 17, 2014 at the rate of $15.50 per hour (copy included).

JC Raffety reviewed the following “For Your Information” items: (copies included).
1. Lewis-Upshur Animal Control Facility Cat Report-December 2013
2. Dog Warden Report-December 2013
3. Correspondence from the West Virginia Development Office concerning the Elkins Road Public Service District, Phase III Water System Improvement Project—Lack of Funding for 2013 Small Cities Block Grant
4. NACo (National Association of Counties) —County Trucker 2013 Report—Study Assessing Recovery Patterns Across Nation’s County Economies in 2013
5. West Virginia Regional Jail and Correctional Facility Authority Statement—December 2013—amount Due $53,654.00

6. Agendas and/or Notice of Meetings:
UPSHUR COUNTY COMMISSION MEETING
January 16, 2014

- Wes-Mon-Ty RC & D Board of Directors — January 14, 2014
- Elkins Road Public Service District — January 14, 2014
- Lewis-Upshur LEPC — January 15, 2014
- Upshur County Youth Camp Board — January 16, 2014

7. Meeting Minutes and/or Financial Reports:
- Adrian Public Service District—December 12, 2013
- Lewis-Upshur LEPC—December 18, 2013

8. Board of Equalization and Review
- January 30, 2014-1:00 pm-Thursday-Review Property Books-No Appointments
- February 3, 2014-9:00 am-Monday
- February 6, 2014-1:00 pm-Thursday
- February 7, 2014-9:00 am-Friday
- February 12, 2014-9:00 am-Wednesday
- February 18, 2014-9:00 am-Tuesday-Mineral Hearings
- February 19, 2014-9:00 am-Wednesday
- February 20, 2014-1:00 pm-Thursday-Adjourn

9. Meetings:
- 01/02/2014-7:00 p.m.-Banks District VFD
- 01/02/2014-7:00 p.m.-Selbyville VFD
- 01/07/2014-6:00 p.m.-Hodgesville PSD
- 01/07/2014-6:00 p.m.-Elkins Road PSD (Rescheduled to 1/14/2014)
- 01/08/2014-12:00 p.m.-Upshur County Senior Center Board
- 01/08/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
- 01/08/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
- 01/08/2014-7:30 p.m.-Warren District VFD
- 01/09/2014-7:00 p.m.-Adrian PSD
- 01/09/2014-3:00 p.m.-Tennerton PSD
- 01/09/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 01/09/2014-7:30 p.m.-Buckhannon VFD
- 01/10/2014-7:00 a.m.-Buckhannon Upshur Airport Authority
- 01/13/2014-12:00 p.m.-Upshur County Family Resource Network
- 01/13/2014-4:30 p.m.-Upshur County Solid Waste Authority
- 01/13/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 01/13/2014-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
- 01/13/2014-6:00 p.m.-Buckhannon-Upshur Watershed Association
- 01/14/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 01/14/2014-1:00 p.m.-Adrian VFD
- 01/14/2014-7:00 p.m.-Ellamore VFD
- 01/15/2014-7:00 p.m.-Lewis Upshur LEPC
- 01/16/2014-6:30 p.m.-Upshur County Youth Camp Board
- 01/16/2014-6:30 p.m.-Upshur County Fire Board
- 01/18/2014-7:00 a.m.-Upshur County Development Authority – Exec. Board (cancelled)
- 01/19/2014-6:00 p.m.-Washington District VFD
- 01/20/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 01/20/2014-7:00 p.m.-Upshur County Fair Association
- 01/21/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 01/21/2014-4:00 p.m.-Upshur County Public Library Board
- 01/22/2014-7:00 a.m.-Upshur County Development Authority – Full Board
- 01/23/2014-4:00 p.m.-Upshur County Farmland Preservation
- 01/27/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
- TBA-6:00 p.m.-Upshur County Fire Fighters Association
- January 2014-6:00 p.m.-Region VII Planning & Development Council
- 02/26/2014-10:00 a.m.-James W. Curry Advisory Board
10. Appointments Needed or Upcoming:
   - Upshur-Buckhannon Health Dept.- (Vacant Position- 06-30-13)- Washington District
   - Upshur County Fire Board- (Vacant Position- 06-30-13)- County

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.

The Commission approved the following Settlements:
   - Christopher Michael Farnsworth—Final Settlement
   - Almarinda Cutlip—Final Settlement
   - Patrick Clinton Guth—Final Settlement
   - Harold Lee Harsh—Final Settlement
   - Bobby Perry—Final Settlement
   - Fonzo Edward Vincent, Jr.—Final Settlement

The Commission approved the following “Exonerations and/or Refunds”:
   (copies included)
   - Jonathan P. Robinson—#3327-$36.57

The Commission approved the following “Request to Attend Meeting” for Commission employees: (copies included)
   - Cassandra McManus, Eric Sterling and Sara Loudin—February 4, 5, 6 and 7, 2014

Terri Jo Bennett, Addressing and Mapping Coordinator, appeared before the Commission and provided an update concerning a road name request as discussed earlier in today’s meeting. After follow up with the property owners, they amended their road name request to Thorpe Mtn. Dr. After discussion, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved Thorpe Mtn. Dr. for the private driveway off of Tallmansville Road (copy included).

With no further business, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission meeting adjourned at 11:30 a.m.