The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 12, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of January 05, 2012 with typographical corrections.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the resignation of Cpl. Troy A. Brady, III, Upshur County Deputy Sheriff, effective January 23, 2012 due to retirement.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the Board of Review and Equalization (BORE) publication notice. (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved Fillippe Teixeira and Brandon Venslosky as interns for the Lewis-Upshur-Braxton Community Corrections Program as requested by Merrily Cheek, Lewis-Upshur-Braxton Community Corrections Director. (copy included)

James Farry, Office of Emergency Management Director, appeared before the Commission and provided a review of the Upshur County Citizens Emergency Response Team (CERT) Pet Sheltering/Rescue Training Mini Grant application in the amount of $3,200.00 for training and/or outreach activities. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant application and all related documents. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the reappointments of Craig Presar, Joyce Harris-Thacker and Debra Brockleman as board members to the James W. Curry Library and Park Advisory Board. Their term(s) of service will expire on December 31, 2014.

After review by William A. Parker, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the reappointments of William A. Parker, Connie Tenney, Sam Nolte, and A. G. Trusler as board members to the Region VII Planning & Development Council. Their term(s) of service will expire on December 31, 2012.

The Commission reviewed correspondence from Upshur County Assessor, Helen R. Phillips, concerning West Virginia Code 11-3-15b concerning required notices,
under certain conditions, for business personal property. (copy included) (Note: item not on agenda, report only)

Donnie R. Tenney reviewed the following “For Your Information” items:

2. Dog Warden Report-December 2011
3. Home Confinement Report-December 2011
4. Meeting schedule for the 2012 Board of Review and Equalization (BORE)
5. Upshur County E911 Communications Center Reports:
   - Call Summary Report-December 2011
   - Department Call Report-December 2011
   - Monthly Wrecker Report-December 2011
   - Wrecker Log Report-2011 year-to-date
6. Agendas and/or Notice of Meetings: None
7. Meeting Minutes and/or Financial Reports:
   - Elkins Road Public Service District-December 06, 2011
   - Adrian Public Service District-December 06, 2011
   - Community Corrections Board-November 14, 2011
8. Meetings:
   - 01/03/12-6:00 p.m.-Hodgesville Public Service District
   - 01/03/12-6:00 p.m.-Elkins Road Public Service District
   - February-7:00 a.m. -Upshur County Development Authority – Executive Board
   - 01/09/12-Buckhannon-Upshur Chamber of Commerce
   - 01/09/12-12:00 p.m.- Upshur County Family Resource Network
   - 01/09/12-4:30 p.m.-Upshur County Solid Waste Authority
   - 01/09/12-6:00 p.m.-Community Corrections Board-Upshur County
   - 01/09/12-6:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 01/11/12-12:00 p.m.-Upshur County Senior Center Board
   - 01/11/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 01/12/12-1:00 p.m.-Adrian Public Service District
   - 01/12/12-3:00 p.m.-Tennerton Public Service District
   - 01/12/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 01/13/12-7:30 a.m.-Buckhannon Upshur Airport Authority
   - 01/16/12-7:00 p.m.-Upshur County Fair Association
UPSHUR COUNTY COMMISSION MEETING
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- 01/17/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 01/17/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 01/18/12-4:00 p.m.-Upshur County Public Library Board
- 01/18/12-7:00 p.m.-Lewis Upshur LEPC
- 01/18/12-7:00 a.m.-Upshur County Development Authority
- 01/19/12-6:30 p.m.-Upshur County Fire Board
- 01/19/12-6:30 p.m.-Upshur County Youth Camp Board
- February-10:00 a.m.-James W. Curry Advisory Board
- TBA-7:00 p.m.-Region VII Planning & Development Council

9. Appointments Needed or Upcoming:
   - James W. Curry Advisory Board-(Craig Presar 12-31-11) County
   - James W. Curry Advisory Board-(Joyce Harris-Thacker 12-31-11) County
   - James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
   - Region VII Planning & Development Council-(William A. Parker 12-31-11) County
   - Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
   - Region VII Planning & Development Council-(Sam Nolte 12-31-11) County
   - Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
   - Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County

The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following “Exonerations and/or Refunds”:
(copY included)
   - Sherri L. Castle & Terry L. Thorne-#2992-Corrective Ticket
   - Amanda & Yancy Carr-#2993-$78.80
   - Amanda & Yancy Carr -#2994-$29.40
   - Christopher Wayne Kincaid-#2995-$9.30

The Commission recessed at 11:05 a.m.
The Commission attended the meeting of the Upshur County Policy Board at 1:00 p.m.
The Commission attended the meeting of the Upshur County Departmental Supervisors at 2:00 p.m.
The Commission reconvened at 3:00 p.m.
After discussion with Helen R. Phillips, Upshur County Assessor, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved sending written notification to the West Virginia State Tax Department, permitting them to review and/or make necessary changes to the mineral values for Tax Year 2012. (copy included) William A. Parker was requested to follow up with drafting the letter.

Gary Bailey, Maintenance Supervisor, appeared before the Commission to discuss county vehicle usage. The Commission advised Mr. Bailey that a letter of release from his physician is required before the county vehicle will be returned for driving privileges. (Note: item not on agenda, report only)

With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 3:20 p.m.