The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 10, 2013 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; William A. Parker, County Administrator; Megan J. Pomeroy, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of January 03, 2013 with the correction of typographical errors.

William A. Parker provided a review of the “Notice of Public Hearing – Amendment to Enhanced 911 Ordinance” --- 11:00 a.m. on Thursday, February 14, 2013 (copy included). The proposed amendment will increase the monthly surcharge of two dollars and sixty-five cents ($2.65) to four dollars and fifty cents ($4.50) for residential customers and to six dollars and fifty cents ($6.50) for business and Centrex customers. The adjustment of fees is necessary due to decreased revenues resulting from the reduction of land line usage as well as increased costs to provide the service. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the advertisement for the public hearing.

William A. Parker advised that agenda item #2 concerning the approval of the “usage of sick time (120 days) earned as Deputy Sheriff by Virgil D. Miller to be credited to Public Employees Retirement System Service Credit” was not ready for action at this time and will be addressed later in this meeting or placed on a future agenda.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the “Leave Donation” request from Stacy Truman, Assistant Case Manager for the Lewis-Upshur-Braxton Community Corrections and Day Report Center effective December 2012.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the President to sign documentation which authorizes the Office of the Upshur County Assessor and/or the West Virginia State Tax Department, Property Tax Division to correct valuations for real property, personal property and/or mineral accounts. Any adjustments made after February 1, 2013 must be forwarded to the Commission sitting as the Board of Review and Equalization with an effective date of January 10, 2013 through the date of adjournment of the Board of Review and Equalization (tentatively February 27, 2013) (copy included).

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the change of employment status of Joyce A. Wahl as part time E911 Dispatcher to full time E911 Dispatcher effective January 13, 2013 at the rate of $10.00 per hour.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the termination of employment of Selena J. Gooden as part
time E911 Dispatcher as recommended by Steve Linger, E911 Communications Center Director. Ms. Gooden quit without notice in December.

William A. Parker provided a review/status report on the West Virginia Development Office, Small Cities Block Grant-Adrian Public Service District Waterline Extension Project. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the contract with the West Virginia Development Office concerning the Small Cities Block Grant, Project Number 10SCGB0035 in the amount of $700,000 (copy on file in the Office of the Upshur County Commission).

A representative of Danny Stump, Jr., Furr’s Wrecker Service, appeared before the Commission to request to be added to the E911 Wrecker Rotation. William A. Parker advised that paperwork has been reviewed and requirements have been met. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the request (copy included).

The Commission reviewed the following “For Your Information” items:
1. Minor Boundary Annexation Application & Governing Statute—WV Armory National Guard Location, Upshur County Wellness Complex and related property for utility right-of-way in the Brushy Fork area—Hearing at 10:30 a.m. on Thursday, 01-24-2013
3. Notification from the IRS on increase in mileage rates
5. Upshur County E911 Communication Center:
   • Monthly Call Summary Report-December 2012
   • Monthly Departmental Call Report-December 2012
   • Monthly Wrecker Log Rotation Report-December 2012
6. Agendas and/or Notice of Meetings:
   • Buckhannon-Upshur Airport Authority-January 09, 2013
   • Elkins Road Public Service District-January 08, 2013
   • Lewis-Upshur-Braxton Community Corrections-January 14, 2013
   • Upshur County Convention & Visitors Bureau-January 14, 2013
   • Upshur County Development Authority-January 09, 2013
   • Upshur County Fire Board-January 17, 2013
7. Meeting Minutes and/or Financial Reports:
   • Buckhannon-Upshur Airport Authority-December 14, 2012
   • Upshur County Development Authority-Ex. Bd.-December 12, 2012
8. Board of Equalization & Review:
   • February 01, 2013 - 09:00 a.m. - Friday—Review Property Books-no appointments
   • February 06, 2013 – 09:00 a.m. – Wednesday
   • February 07, 2013 – 01:00 p.m. – Thursday
   • February 12, 2013 – 09:00 a.m. – Tuesday—Mineral Hearings
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9. Meetings:
   • 01/08/13-6:00 p.m.-Hodgesville Public Service District
   • 01/08/13-6:00 p.m.-Elkins Road Public Service District
   • 01/02/13-12:00 p.m.-Upshur County Senior Center Board
   • 01/03/13-7:00 p.m.-Banks District Volunteer Fire Department
   • 01/03/13-7:00 p.m.-Selbyville Volunteer Fire Department
   • 01/08/13-7:00 p.m.-Adrian Volunteer Fire Department
   • 01/08/13-7:00 p.m.-Ellamore Volunteer Fire Department
   • 01/08/13-7:00 p.m.-WVLA-Upshur County Chapter-Hinkle Drive
   • 01/09/13-7:30 a.m.-Upshur County Development Authority – Exec. Board
   • 01/09/13-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   • 01/09/13-6:00 p.m.-Upshur County Citizens Corp - CERT
   • 01/09/13-7:30 p.m.-Warren District Volunteer Fire Department
   • 01/10/13-1:00 p.m.-Adrian Public Service District
   • 01/10/13-1:00 p.m.-Tennerton Public Service District
   • 01/10/13-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   • 01/11/13-7:30 p.m.-Buckhannon Volunteer Fire Department
   • 01/11/13-7:00 a.m.-Buckhannon Upshur Airport Authority
   • 01/14/13-12:00 p.m.-Upshur County Family Resource Network
   • 01/14/13-4:30 p.m.-Upshur County Solid Waste Authority
   • 01/14/13-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
   • 01/14/13-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   • 01/14/13-6:00 p.m.-Buckhannon River Watershed Association
   • 01/15/13-4:00 p.m.-Upshur County Public Library Board
   • 01/15/13-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   • 01/15/13-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   • 01/16/13-7:00 p.m.-Lewis Upshur LEPC
   • 01/17/13-6:30 p.m.-Upshur County Youth Camp Board
   • 01/17/13-6:30 p.m.-Upshur County Fire Board
   • 01/21/13-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   • 01/21/13-7:00 p.m.-Upshur County Fair Association
   • 01/23/13-7:00 a.m.-Upshur County Development Authority – Full Board
   • 01/24/13-4:00 p.m.-Upshur County Farmland Preservation Board
   • 01/28/13-6:00 p.m.-Upshur County Firefighters Association
   • Feb. 2013-10:00 a.m.-James W. Curry Advisory Board
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- TBA-6:30 p.m.-Region VII Planning & Development Council

10. Appointments Needed or Upcoming:
- Buckhannon-Upshur Parks & Recreation Board- (Doug Bush - 06-30-12)- Bd. of Ed.
- Buckhannon-Upshur Parks & Recreation Board-(Vacant Position- 06-30-13)- County
- Elkins Road Public Service District-(Vacant Position-09-30-16)
- James W. Curry Advisory Board-(Vacant- 12-30-12)- County
- Upshur County Convention & Visitors’ Bureau-(Vacant – Tourism- 06/30/15)- County
- Upshur County Solid Waste Authority-(Robert Wines - 06-30-12)-Soil Conservation District

The Commission approved all invoices for payment (copies included) 
The Commission approved all Vacation Orders.  
The Commission approved the following “Exonerations and/or Refunds”:
(copies included)
- Carl R. or Nancy J. Cool-#3157-$14.42

The Commission approved the following “Request to Attend Meeting”: (copies included)
- Terri Jo Bennett-February 22, 2013
- Terri Jo Bennett-March 11-15, 2013
- Steve Linger-January 21 through May 13, 2013-Mondays and Wednesdays
- Cecilia Stewart-January 21 through May 13, 2013-Mondays and Wednesdays

The Commission approved the following “Time Out of Office” for Commission employees: (copies included)
- William A. Parker-January 18, 2013 and January 22, 2013

The Commission approved the following “Consolidation of Land Tracts”:
(copy included)
- Union District-Map 7 Parcel 7.1 with Map 7 Parcel 7-owner Heather J. and Mitch Liggett

With no further business, on motion by JC Raffety, seconded by Troy A. Brady, the Commission meeting adjourned at 11:30 a.m.

Commissioners JC Raffety and Troy A. Brady attended the meeting of the Upshur County Policy Board at 1:00 p.m.

Commissioner Troy A. Brady attended the meeting of the Upshur County Department Supervisors at 2:00 p.m.