The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, January 09, 2014 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; Megan J. Pomeroy, County Administrator; Jennifer Dinkelo, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of December 19, 2013 with the following correction: “…Civil Action—David D. Taylor, Plaintiff, vs. Donnie R. Tenney, Creed Pletcher, (add) JC Raffety, Timothy P. Stranko, and the Upshur County Commission, Defendants”.

Donnie R. Tenney recommended JC Raffety to serve as the Commission President for the 2014 calendar year. Troy A. Brady nominated Donnie R. Tenney to serve as Commission President. Mr. Tenney respectfully declined the nomination and moved to elect JC Raffety as President for the coming year. JC Raffety accepted the nomination. After discussion, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved JC Raffety to serve as Commission President for the 2014 Calendar year. (Note: DRT and JCR for; TAB against)

On motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the time of the Upshur County Commission meetings to be held weekly on Thursday at 9:00 a.m.

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved the hours of operation for the Courthouse as Monday through Friday, 8:00 a.m. to 4:30 p.m. The following exceptions will apply:

- Friday-April 18, 2014—Close all day
- Friday-May 16, 2014—Close at 12:00 p.m.
- Friday-December 19, 2014—Close at 12:00 p.m.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the 2014 calendar year holidays as submitted. (copy included)

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the Commissioner appointments to the various boards as follows:

- Lewis-Upshur-Braxton Community Corrections Board- Troy A. Brady
- Upshur County Farmland Protection Board-Troy A. Brady
- Lewis-Upshur Local Emergency Planning Committee- JC Raffety
- Mountain CAP of West Virginia, Inc.- JC Raffety
- Region VI Workforce Local Elected Officials Board- Troy A. Brady
- Region VII Planning & Development Council-Donnie R. Tenney
- Upshur County 4H Foundation-Donnie R. Tenney
Upshur County Development Authority-JC Raffety
Upshur County Enhanced Emergency Telephone Advisory Board-Troy A. Brady
Upshur County Extension Service Committee-Donnie R. Tenney
Upshur County Fire Board Inc.-JC Raffety
Upshur County Senior Citizens Board- JC Raffety
Upshur County Family Resource Network- Troy A. Brady
Upshur County Youth Council, Inc.(SYC)-Donnie R. Tenney (Troy A. Brady as alternate)
Wes-Mon-Ty Resource Conservation and Development-Donnie R. Tenney

David H. Coffman, Upshur County Sheriff, appeared before the Commission and made a request to hire a temporary officer for a 90 day period of employment at the rate of $16.00 per hour. After discussion, action was deferred to a future meeting pending clarification of budgetary concerns and to obtain legal advice concerning questions regarding the eligibility of candidates.

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the resignation of Sherrie McDaniels as part time Upshur County Commission Administrative Assistant, effective December 20, 2013 (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved and authorized the President to sign documentation which authorizes the Office of the Upshur County Assessor and/or the West Virginia State Tax Department, Property Tax Division to correct valuations for real property, personal property and/or mineral accounts. Any adjustments made after January 30, 2014 must be forwarded to the Commission sitting as the Board of Review and Equalization with an effective date of January 9, 2014 through the date of adjournment of the Board of Review and Equalization (tentatively February 20, 2014) (copy included).

After discussion, on motion by Donnie R. Tenney, seconded by Troy A. Brady, the Commission approved the “Recommendation for the Removal of Tina K. Miller Jones as Executrix of the Estate of Vincent W. Miller, deceased, and the Appointment of the Sheriff of Upshur County as the Administrator of the Estate (copy included)

After discussion, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the grant contract and related documents with the West Virginia Development Office for Community Participation Grant 13-LEDA-0713 in the amount of $8,000 (copy included). The grant benefits Disabled American Veterans Chapter 36 and funds will be used for the purpose of making improvements to the facility.

Terri Jo Bennett, Floodplain Manager, appeared before the Commission and provided an update/status report on floodplain issues concerning fill projects as discussed at June 06, 2013 and November 21, 2013 Upshur County Commission meetings.

JC Raffety reviewed the following “For Your Information” items: (copies included).
1. Correspondence from the Upshur County Board of Education concerning the appointment of Dr. Tammy Samples to the Upshur County Parks and Recreation...
Advisory Board. Ms. Samples replaces board member, Alan Suder with a term expiration of June 30, 2015

2. Correspondence from Dominion Resources Service, Inc. concerning Pipeline Safety and digging information


4. Upshur County Communications Center Reports—December 2013
   • Monthly Call Summary Report
   • Monthly Departmental Call Summary Report
   • Monthly Wrecker Rotation—Log Report

5. Agendas and/or Notice of Meetings:
   • Upshur County Development Authority — January 8, 2014
   • Upshur County Family resource Network — January 13, 2014
   • Upshur County Solid Waste Authority — January 13, 2014
   • Lewis-Upshur-Braxton Community Corrections — January 13, 2014
   • Elkins Road Public Service District — January 14, 2014

6. Meeting Minutes and/or Financial Reports:
   • Upshur County Development Authority — November 13, 2013
   • Upshur County Citizens Corp — December 11, 2013

7. Board of Equalization and Review
   • January 30, 2014-1:00 pm-Thursday-Review Property Books-No Appointments
   • February 3, 2014-9:00 am-Monday
   • February 6, 2014-1:00 pm-Thursday
   • February 7, 2014-9:00 am-Friday
   • February 12, 2014-9:00 am-Wednesday
   • February 18, 2014-9:00 am-Tuesday-Mineral Hearings
   • February 19, 2014-9:00 am-Wednesday
   • February 20, 2014-1:00 pm-Thursday-Adjourn

8. Meetings:
   • 01/02/2014-7:00 p.m.-Banks District VFD
   • 01/02/2014-7:00 p.m.-Selbyville VFD
   • 01/07/2014-6:00 p.m.-Hodgesville PSD
   • 01/07/2014-6:00 p.m.-Elkins Road PSD (Rescheduled to 1/14/2014)
   • 01/08/2014-12:00 p.m.-Upshur County Senior Center Board
   • 01/08/2014-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   • 01/08/2014-6:00 p.m.-Upshur County Citizens Corp - CERT
   • 01/08/2014-7:30 p.m.-Warren District VFD
   • 01/09/2014-7:00 p.m.-Adrian PSD
   • 01/09/2014-3:00 p.m.-Tennerton PSD
   • 01/09/2014-4:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
UPSHUR COUNTY COMMISSION MEETING
January 09, 2014

- 01/09/2014-7:30 p.m.-Buckhannon VFD
- 01/10/2014-7:00 a.m. -Buckhannon Upshur Airport Authority
- 01/13/2014-12:00 p.m.-Upshur County Family Resource Network
- 01/13/2014-4:30 p.m.-Upshur County Solid Waste Authority
- 01/13/2014-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 01/13/2014-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
- 01/13/2014-6:00 p.m.-Buckhannon-Upshur Watershed Association
- 01/14/2014-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 01/14/2014-1:00 p.m.-Adrian VFD
- 01/14/2014-7:00 p.m.-Ellamore VFD
- 01/15/2014-7:00 p.m.-Lewis Upshur LEPC
- 01/16/2014-6:30 p.m. -Upshur County Youth Camp Board
- 01/16/2014-6:30 p.m.-Upshur County Fire Board
- 01/18/2014-7:00 a.m. -Upshur County Development Authority – Exec. Board (cancelled)
- 01/19/2014-6:00 p.m.-Washington District VFD
- 01/20/2014-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 01/20/2014-7:00 p.m.-Upshur County Fair Association
- 01/21/2014-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 01/21/ 2014-4:00 p.m. -Upshur County Public Library Board
- 01/22/2014-7:00 a.m. -Upshur County Development Authority – Full Board
- 01/23/2014-4:00 p.m.-Upshur County Farmland Preservation
- 01/27/2014-10:00 a.m.-Mountain CAP of West Virginia, CDC
- TBA -6:00 p.m.-Upshur County Fire Fighters Association
- January 2014-6:00 p.m.-Region VII Planning & Development Council
- 02/26/2014-10:00 a.m.-James W. Curry Advisory Board

9. Appointments Needed or Upcoming:
- Upshur-Buckhannon Health Dept.-(Vacant Position- 06-30-13)- Washington District
- Upshur County Fire Board-(Vacant Position- 06-30-13)- County

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Christopher Michael Farnsworth-Final Settlement
- Joy Odell Hinkle-Final Settlement
- John Junior Kriner-Final Settlement
- James Marshall Rice-Final Settlement
- Roberta Ellen Spaur-Final Settlement
The Commission approved the following “Exonerations and/or Refunds”: (copies included)

- Heather L. Cogar—#3326-$153.94

The Commission approved the following “Request for Time Out of Office” for Commission employees: (copies included)

- Greg Harris-January 10, 2014
- Jan Cochran-January 16, 2014
- Terri Jo Bennett-January 15, 24, and 27, 2014; March 19, 2014 and May 16 and 19, 2014

The Commission approved the following “Request to Attend Meeting” for Commission employees: (copies included)

- Megan Pomeroy—February 4, 2014
- Jan Cochran—January 20, 2014

The Commission recessed at 11:30 a.m. The Commission reconvened at 1:00 p.m.

Steve Linger, E911 Communications Center Director, appeared before the Commission and provided an update/status report on staffing and personnel issues. Lisa Unger, former E911 Communications Center Dispatcher appeared before the Commission and provided an exit interview.

With no further business, on motion by Troy A. Brady, seconded by Donnie R. Tenney, the Commission meeting adjourned at 4:15 p.m.