Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: September 7, 2017

9:00 a.m.  Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
  • August 31, 2017  

Scheduled Appointments:  

9:15 a.m.  Ralph Oppenheim, Upshur County Public Library Director—Presentation of Proclamation acknowledging the month of September as “Library Card Sign-Up Month”  

Items for Discussion / Action / Approval:

1. Approval and signature of the West Virginia Division of Justice and Community Services – VOCA Supplementary Special Conditions.  

2. Approval and signature of Resolution allowing Terry B. Cutright, President of the Upshur County Commission, to enter into a loan agreement and to sign any and all loan documents with Citizen’s Bank of West Virginia to receive and administer loan funds for the purchase of a 2017 Police Interceptor Sedan.  

3. Review and signature of correspondence to Tony O’Leary, Community Development Representative, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Elkins Road PSD Phase III Water System Improvements in the amount of $4,632.00. This is for Request for Funds #2.  

4. Correspondence from Kimbra Wachob, Upshur County Emergency Communications Center Assistant Director, announcing that Amy Saunders has rejected the employment opportunity as Emergency Telecommunicator previously approved by the Commission during the meeting held August 31, 2017.  

5. Correspondence from Kimbra Wachob, Upshur County Emergency Communications Center Assistant Director, requesting the employment of Kayla Woody as full-time Emergency Telecommunicator, effective September 11, 2017. Upon approval, Ms. Woody’s rate of pay will be $11.00 per hour.  

6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.
1. Correspondence from Jeffrey E. Fleck, Executive Director of the State of West Virginia Consolidated Public Retirement Board, providing a preliminary estimate of the employer contribution rate in order to assist with the budgeting process. The estimated employer contribution percentage will decrease from 11.0% to 10.0% effective July 1, 2018. Once the official contribution rate is determined, a letter will be sent to the Upshur County Commission.

2. Correspondence from Tabatha R. Perry, Assistant Administrator, to Thomas Moates regarding his property located in Warren Tax District – Tax Map 6C – Parcel Number 4. During the regularly scheduled Commission Meeting conducted on August 31, 2017, the Commission moved to grant Mr. Moates a 60 day extension to bring the property into full compliance with the Ordinance.

3. Correspondence from Allan L. McVey, Insurance Commissioner with the WV Offices of the Insurance Commissioner, notifying WV state and local governmental entities and non-profit organizations that flood insurance may be available through the National Flood Insurance Program (NFIP).

4. Correspondence from State Auditor John B. McCuskey providing notice of the 2017 State Auditor’s Training Seminar for County and Municipal Boards and Authorities.

5. Correspondence from Chad A. Corley, Store Manager at Lowe’s of Buckhannon WV #1805, requesting community assistance for a Relief Supply Drive Lowe’s is leading to collect items for impacted employees and family members in Texas due to Hurricane Harvey.

6. Newsletters and/or Event Notifications:
   - Buckhannon’s Inaugural Fall Fest on September 27, 2017 – September 30, 2017 at Jawbone Park
   - Foster Care and Adoption Provider Panel Discussion on September 14, 2017 from 10:00 a.m. – 11:00 a.m. hosted by the Regional Summit at the Phil Gainer Community Center.

7. Agendas and/or Notice of Meetings:
   - Lewis–Upshur Community Corrections Board – Lewis County September 11, 2017

8. Meeting Minutes:

9. Meetings:
   - 09/12/17 5:30 p.m. Elkins Road PSD
   - 09/05/17 4:00 p.m. Hodgesville PSD
   - 09/07/17 7:00 p.m. Banks District VFD
   - 09/07/17 7:00 p.m. Selbyville VFD
   - 09/11/17 12:00 p.m. Upshur County Family Resource Network
   - 09/11/17 4:30 p.m. Upshur County Solid Waste Authority
   - 09/11/17 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 09/11/17 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
   - 09/12/17 7:30 p.m. Adrian VFD
   - 09/07/17 6:00 p.m. Buckhannon-Upshur Board of Health
• 09/20/17  7:00 a.m.  Upshur County Development Authority – Full Board
• 09/13/17  12:00 p.m.  Upshur County Senior Center Board
• 09/14/17  3:00 p.m.  Upshur County Conventions & Visitors Bureau – UCDA Office
• 09/13/17  6:00 p.m.  Upshur County Citizens Corp – CERT
• 09/13/17  7:30 p.m.  Warren District VFD
• 09/14/17  1:00 p.m.  Adrian PSD
• 09/13/17  3:00 p.m.  Tennerton PSD
• 09/14/17  4:00 p.m.  Upshur County Safe Sites & Structures Ordinance Board
• 09/14/17  7:30 p.m.  Buckhannon VFD
• 09/14/17  4:00 p.m.  Buckhannon Upshur Airport Authority
• 09/21/17  6:30 p.m.  Upshur County Youth Camp Board
• 09/17/17  6:00 p.m.  Washington District VFD
• 09/18/17  12:00 p.m.  Buckhannon-Upshur Chamber of Commerce
• 09/19/17  4:00 p.m.  Upshur County Public Library Board
• 09/26/17  10:00 a.m.  Wes-Mon-Ty Resource Conservation & Development Council
• 09/19/17  6:30 p.m.  Upshur County Fire Board, Inc.
• 09/19/17  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
• 09/13/17  7:00 p.m.  Ellamore VFD
• 09/20/17  12:00 p.m.  Lewis Upshur LEPC --- Lewis location
• 09/27/17  10:00 a.m.  James W. Curry Advisory Board
• 09/21/17  3:00 p.m.  Upshur County Farmland Protection Board
• 09/25/17  6:00 p.m.  Upshur County Fire Fighters Association
• 09/13/17  7:00 p.m.  Buckhannon River Watershed Association - Board of Directors
• 10/23/17  11:00 a.m.  Region VI Local Elected Officials – Annual Meeting

10. Appointments Needed or Upcoming:
• Wes-Mon-Ty Resource Conservation & Development Council (2 year term) – Commission Representative
• Upshur County Fire Board (Community Representative – 3rd District) – June 30, 2017
• Buckhannon-Upshur Recreational Park Advisory Board – June 30, 2018 – Commission

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project

2. Further Discuss Request to Attend Meetings submitted by Dustin Hollen, Animal Control Officer, during the August 31, 2017 Commission Meeting

Next Regular Meeting of the Upshur County Commission
September 14, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex
PROCLAMATION

Library Card Sign-Up Month

Whereas, a library card is the most important school supply of all;

Whereas, libraries play an important role in the education and development of children;

Whereas, library programs serve students of all ages, from early literacy to homework help to GED classes;

Whereas, librarians lead the way in creating inclusive spaces for students of all backgrounds to learn together;

Whereas, libraries continue to transform and expand their services in ways that meet the needs of the communities they serve, including making digital technology and information equally accessible to all;

Therefore, be it resolved that the Upshur County Commission proclaims September as Library Card Sign-up Month in Upshur County and encourages the good people of Upshur County to sign up for their own library cards today.

In witness, we have hereunto set our hand this 7th day of September, 2017

Terry B. Cutright
President

Samuel R. Nolte
Commissioner

Troy A. Brady III
Commissioner
TO: All VOCA Project Directors

FROM: Sarah J. Brown
Justice Programs Specialist

DATE: August 25, 2017

RE: Federal Monitoring Visit

Please be advised a Federal VOCA Victim Assistance on-site monitoring review was conducted at the Division of Justice and Community Services by Joel Hall, Program Manager for the Office for Victims of Crime (OVC). As a result of the on-site review, there was one issue that was identified that must be addressed and resolved. This issue is as follows:

- The grantee has not complied with one special condition requirement mandated within the VOCA formula award. Upon review, this condition was missing from the DJCS Award package and/or certification page for their subrecipients. Below is the special condition requirement the grantee must include within their certifications page under the VOCA grant awards: Nondiscrimination in programs involving students

CORRECTIVE ACTION

As a result of the Federal VOCA review, DJCS is requiring you to review the attached Special Conditions and certify that you have read and understand these conditions. Submit to DJCS an original signed document no later than September 14, 2017

If you should have any questions, please contact me at (304) 558-8814, extension 53337, or Leslie Roberts at extension 53314.

sjb/bjw
Enclosure

c: Leslie Roberts, Justice Program Specialist II
Please be advised the Division of Justice and Community Services have implemented supplementary special conditions for the FFY 2014 and FFY 2015 Victim of Crime Act Victim Assistance grant award. Failure to comply with these supplementary special conditions and all other grant conditions and assurances and program requirements may result in the deobligation of the award and could jeopardize your agency's ability to receive any future grant funding.

All correspondence to DJCS, which is required and/or occurs as a result or action of any of the following Special Conditions and Assurances, or as a result of the administration of any DJCS grant program, should be mailed to the following address:

West Virginia Division of Justice and Community Services
1124 Smith Street, Suite 3100
Charleston, West Virginia 25301-1323

ACORN

Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or sub-award to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.

HIGH RISK SUB-GRANTEE

The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee.

NON-DISCRIMINATION AGAINST STUDENTS:

The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.

I hereby acknowledge that I have read, understand, and will comply with these supplementary special conditions.

SIGNATURE (Original) of Authorized Official

DATE

[Signature]

SIGNATURE (Original) of Project Director

DATE

[Signature]
Resolution

The **Upshur County Commission** met on Thursday, September 7, 2017 with a quorum present and passed the following resolution.

Be it resolved that the **Upshur County Commission** hereby authorizes **Terry B. Cutright**, President of the **Upshur County Commission**, to act on its behalf to enter into a loan agreement and to sign any and all loan documents with Citizen’s Bank of West Virginia to receive and administer loan funds in the amount of _______, 2.64% for ____ years, annual payments estimated at $_______, for the purchase of a 2017 Police Interceptor Sedan.

Signed:

Terry B. Cutright,
President

Signed:

Troy A. Brady, III
Commissioner

Signed:

Samuel R. Nolte
Commissioner

*An Equal Opportunity Employer*
September 7, 2017

Mr. Tony O’Leary  
Community Development Representative  
WV Development Office  
1900 Kanawha Boulevard, East  
Charleston, WV 25305

RE: Upshur County Commission—Elkins Road PSD Phase III Water System Improvements  
Small Cities Block Grant Project #16SCBG0008  
Request for Funds #2

Dear Mr. O’Leary:

In accordance with the drawdown procedures established by the State, this letter of transmittal contains a progress report on the above-referenced project to support the enclosed Request for Payment:

1. Administration— All evidentiary materials have been submitted and exempt activities have been approved by the WVDO. Currently, the environmental review is in progress. Amount requested is $0.00.

2. Engineering— Study and Report Phase is 100% complete and the preliminary design phase is approximately 25% complete. Amount requested is $4,632.00.

The total amount of this request is $4,632.00. If you have any questions or comments, please contact our project administrators at 304-472-6564.

Sincerely,

Terry B. Cutright  
President

Enclosure
Community Development Block Grant - Small Cities Block Grant Program
REQUEST FOR PAYMENT

TO: West Virginia Development Office
1900 Kanawha Boulevard, East
Building 3, Room 700
Charleston, WV 25305
304-558-2234  304-558-3248

FROM: Upshur County Commission
91 West Main Street, Suite 101
Buckhannon, WV 26201

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<th>Elkins Road PSD Phase III Water System Improvements</th>
<th>Project #</th>
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<td>Drawdown #</td>
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| Time Period Covered by this Request: | 7/14/2017 TO 9/7/2017 |

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<td>$4,632.00</td>
<td>$23,625.00</td>
<td>$18,993.00</td>
<td>$259,809.00</td>
</tr>
</tbody>
</table>

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT PROGRESS REPORT.

Region VII Planning and Development Council has assisted the Commission with completing the Evidentiary Materials. The project engineers, Chapman Technical Group, has started the design and is 100% complete with the Study and Report Phase and 25% complete with the Preliminary Design.

I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county, or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract.

Chief Elected Official

Original Signature Required

Date

Copies of Invoices Required

ATTACHMENT 3-4
July 31, 2017

Carey Wagner, Chairperson
Elkins Road PSD
4536 Old Elkins Road
Buckhannon, West Virginia 26201

Elkins Road PSD
AUG - 7 2017
RECEIVED

Re: Phase III WSI

INVOICE NO. 07006 - 4

Professional Engineering Services from June 18, 2017 through July 29, 2017

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<tr>
<th>Phase</th>
<th>Contract Amount</th>
<th>% Comp</th>
<th>Amount Earned to Date</th>
<th>Amount Previously Involved</th>
<th>Balance Remaining</th>
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</tbody>
</table>

TOTAL AMOUNT DUE THIS INVOICE

Very truly yours,

CHAPMAN TECHNICAL GROUP

Robert G. Belcher, P.E.
Vice President

See Invoice Detail Attached
INVOICE DETAIL - from June 18, 2017 through July 29, 2017

PRELIMINARY DESIGN
Basic Fee: $154,400.00
Percent Complete: 25%
Amount Earned Preliminary Design $154,400.00 x 25% = $38,600.00
Amount Previously Invoiced 23,160.00
Amount Due this Invoice Preliminary Design $15,440.00

TOTAL AMOUNT DUE THIS INVOICE $15,440.00
Dear Sirs,

On September 1\textsuperscript{st}, 2017, The Upshur County Emergency Communications Center received a phone call from newly approved candidate Amy Saunders, denying the job offer at the Upshur County Communication Center in lieu of a job offer elsewhere.

Respectfully,

\[\text{Kimbra Wachob}\]

Kimbra Wachob
Assistant Director
Upshur County Emergency Communications Center
Dear Honorable Commissioners,

Upon successfully completing pre-screen testing and completion of interviews for the position of Emergency Telecommunicator, with the Upshur County Emergency Communications Center (E911). The Director (Doyle Cutright) and I would like to recommend the following candidates for employment consideration:

Kayla Woody  Start Date: 09/11/17 Payrate: $11.00 per/hr

Respectfully,

Kimbra Wachob  
Assistant Director  
Upshur County Emergency Communications Center
August 28, 2017

Dear Participating Employer of the Public Employees Retirement System (PERS):

Pursuant to the provisions of WV Code §5-10-31, it is the responsibility of the Board of Trustees of the WV Consolidated Public Retirement Board (Board) to determine the amount of employer contributions to be paid into the PERS Employers Accumulation Fund. The employer contribution rate is based upon the annual actuarial valuation of the assets and liabilities and is subject to be reset annually.

In order to assist with your budgeting process, we are providing a preliminary estimate of the employer contribution rate. This estimate is the same as we have provided the State Budget office for their budget planning. After initial information has been reviewed, it has been determined by our actuaries that the estimated employer contribution percentage will decrease from 11.0% to 10.0% effective July 1, 2018. The primary reason for this change is investment returns that were higher than the assumed 7.5% investment return rate for the PERS. Please use this preliminary information for your budgetary considerations for Fiscal Year 2019.

The employer contribution rate changes are necessary to provide for the continued actuarial soundness of PERS, ensuring funding for the normal cost of expected benefits and unfunded liabilities throughout the amortization period established for the plan. It is important to note that all future employer contribution rates are subject to the annual actuarial valuation results.

Again, this is a preliminary estimate provided to you in order to assist with budgeting. Once the official contribution rate is determined, you will receive a letter informing you of the definitive amount. If you should have any questions or need any additional information, please do not hesitate to contact our Employer Reporting staff at (304) 558-3570.

Sincerely,

Jeffrey E. Fleece,
Executive Director
September 1, 2017

Thomas Moates
10 Corder Crossing
Buckhannon, WV 26201

via personal service

Re: Required Action --- Case Number: 041416-01

Mr. Moates,

During a regularly scheduled Commission Meeting held on Thursday, August 31, 2017, the Upshur County Commission discussed the status of your property located in Warren Tax District – Tax Map 6C – Parcel Number 4. I informed the Commission of our telephone conversation that took place on August 3, 2017 and of my conversation with Travis Witt that took place on August 24, 2017. Mr. Witt advised that he would begin working on repairing the building that was damaged when a tree fell on it. I also informed the Commission the bridge had been fixed so you are able to utilize that again; however, the property has not been brought into compliance with the Safe Structures and Sites Ordinance.

After careful consideration, the Commission voted to grant you another 60 day extension to bring the property into full compliance with the Ordinance. The Commission noted that progress has been made to the property and are appreciative that you are working to bring the property into compliance.

The Commission will review photographs and discuss the status of your property on Thursday, November 2, 2017 at 9:15 a.m. in the Commission Meeting Room, Room 301 of the Courthouse Annex. If the property is not brought into compliance by this date, the Commission will discuss future cleanup options and legal remedies that may be taken.

Sincerely,

[Signature]

Tabatha R. Perry
Assistant County Administrator

An Equal Opportunity Employer
IMPORTANT NOTICE
August 2017

To all West Virginia State and Local Governmental Entities and Non-profit Agencies:

The West Virginia Offices of the Insurance Commissioner is responsible for notifying all West Virginia state and local governmental entities and non-profit organizations that flood insurance may be available through the National Flood Insurance Program (NFIP). The notification is being sent in accordance with WV Code §33-2-15a and in conjunction with the Robert T. Stafford Emergency Assistance and Disaster Relief Act.

Please review your eligibility for this program. Penalties in the form of reductions in Federal Emergency Management Agency (FEMA) relief funds are possible for entities that fail to purchase adequate flood insurance on all property located in identified flood zones. Section 406(d) of the Stafford Act mandates a special reduction in the amount of public assistance funding for a structure that is:

- insurable under the NFIP,
- located in a Special Flood Hazard Area as identified by FEMA, and
- damaged or destroyed by flooding.

For insurable structures that do not have flood insurance or carry inadequate coverage, FEMA will reduce eligible loss payments to the lesser of:

- the maximum amount of insurance proceeds that could have been obtained from a standard NFIP flood insurance policy OR
- the value of the structure at the time of the disaster.

If you are unsure as to whether your agency’s structure is located within a flood plain, contact your local county planning office or the NFIP at 1-800-358-9616. Flood maps are available at www.msc.fema.gov and graphical flood information covering most of the state can also be found on the WV Flood Hazard Determination tool at www.mapww.gov/flood.

Any other questions may be answered by visiting www.floodsmart.gov or by contacting the Consumer Service Division of the WV Offices of the Insurance Commissioner at 1-888-TRY-WVIC (1-888-879-9842). Our website can be found at www.wвinsurance.gov.

Sincerely,

Allan L. McVey
Insurance Commissioner

ICFLOOD
Rev. 8/17
To: ALL WEST VIRGINIA COUNTY COMMISSIONERS

We recognize some of our local boards and authorities are not aware of certain laws, regulations and reporting requirements for which they are responsible. New standards are established, existing ones may have been changed, and the people who hold those positions of responsibility change as well. Therefore, the State Auditor’s Office will once again be providing training to members and staff of the municipal and county boards and authorities, free of charge.

Because we do not know what boards and authorities you have within your local government, we are asking you to please forward this information to the people in those positions. We will be providing these free training seminars at five different locations throughout the state. Although they are free to attend, we are asking everyone to pre-register for our planning purposes.

Not only will attendees benefit from the sessions we offer, but also they will have the opportunity to network with others in similar positions, with similar concerns. The training we are offering has been designed to assist those on boards and authorities with skills and knowledge, for adequate controls and oversight, relating to the financial reporting and internal control process.

Enclosed you will find the agenda and registration form for these free training events. Please contact a member of our Local Government Services staff at 304-627-2415, if you have any questions.

Sincerely,

John B. McCuskey
State Auditor
State Auditor J.B. McCuskey, through his Local Government Services Division, is pleased to extend this invitation to the Annual Training Seminars for County and Municipal Boards and Authorities during the months of September and October at various locations throughout West Virginia.

<table>
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<th>City</th>
<th>Seminar Date</th>
<th>Location</th>
<th>Registration Deadline</th>
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<tbody>
<tr>
<td>Wheeling, WV</td>
<td>Thursday, September 28</td>
<td>Hampton Inn &amp; Suites 35 Bob Wise Dr., Triadelphia</td>
<td>Sept. 21</td>
</tr>
<tr>
<td>So Charleston, WV</td>
<td>Thursday, October 5</td>
<td>Holiday Inn &amp; Suites 400 Second Ave., South Charleston</td>
<td>Sept. 28</td>
</tr>
<tr>
<td>Beckley, WV</td>
<td>Thursday, October 12</td>
<td>Holiday Inn &amp; Suites 114 Dry Hill Rd., Beckley</td>
<td>October 5</td>
</tr>
<tr>
<td>Martinsburg, WV</td>
<td>Thursday, October 19</td>
<td>Holiday Inn &amp; Suites 301 Foxcroft Ave., Martinsburg</td>
<td>October 12</td>
</tr>
<tr>
<td>Bridgeport, WV</td>
<td>Thursday, October 26</td>
<td>Best Western Plus 100 Lodgeville Rd., Bridgeport</td>
<td>October 19</td>
</tr>
</tbody>
</table>

The registration fee has been waived, however, **pre-registration is required.**

*Although the fee has been waived, we must receive your registration **before** the deadline in order to have available space as well as food and beverages. Lunch will be provided.*

If we do not receive an adequate response for a particular location we may have to cancel the seminar for that location.

Return this registration form no later than the deadline for the specific seminar. Please feel free to **make copies of this form for additional attendees**. For questions concerning these seminars contact: Ora Ash, (304) 627-2415, ext. 5114   Email: ora.ash@wvsao.gov

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**County and Municipal Boards & Authorities**

**FREE TO ATTEND, BUT YOU MUST REGISTER!**

**ONE NAME PER FORM PLEASE**

Name:  
Name of Board or Authority:  

Address:  
Email:  

Telephone:  
Position/Title:  

Mail to:  Karen Drain, Admin. Support Boards & Authorities Training 153 West Main St., Suite C Clarksburg, West Virginia 26301

FAX TO: 304-627-2417 or

EMAIL TO:  lgs@wvsao.gov

**IMPORTANT:** If unable to attend after registering, please call our office at 304-627-2415 to cancel.
2017 State Auditor's Seminar for Municipal Officials and Assistants and Municipal and County Boards and Authorities

AGENDA

Times may fluctuate to accommodate audience participation

8:00-9:00 AM  Registration

9:00 AM      Welcome

9:15 AM      Reducing the Cost of an Audit and What Does an Audit Tell You

10:00 AM     Break

10:10 AM     Fraud Prevention and Detection

11:00 AM     Open Meetings and the Setting of Agendas

12:15 PM     Lunch (provided)

12:45 PM     How Do the Ethics Laws Affect You

1:50 PM      Break

2:00 PM      Internet Safety

3:00 PM      Budgeting By Code and Who is Responsible

4:00 PM      General Discussion among Attendees and Question and Answer Session
              Topics to be determined by Attendees

Adjournment
Good morning folks,

As our Lowe's Family in the Houston & South Texas area continues to manage through record-breaking devastation from Harvey, countless employees from across the company have been offering support, eagerly asking how they can help. Based upon the needs of impacted employees and family members, we will be leading a Relief Supply Drive to collect clothing, personal hygiene products, teddy bears, coloring books/crayons, and diaper donations. Due to the urgent need, our goal is to have all items arrive at designated receiving locations (TBD) before 9/11/17. We have put together several storage totes in our break room at Lowe's of Buckhannon to collect the above items. If any of you would like to help or spread the word I would greatly appreciate any help at all to our Lowe's Family in the affected areas. I know that we are a small community and folks are limited but anything helps. If we can impact 1 family that's 1 family who has one less thing to worry about.

If you have any questions please do not hesitate to contact me directly and thank you in advance for all you do for the community and the citizens of Buckhannon and Upshur County.

Chad Corley
Store Manager
Lowe's of Buckhannon WV #1805
Calendar

Fall Fest

From Wednesday, September 27, 2017
To Saturday, September 30, 2017

Buckhannon's Inaugural Fall Fest will be September 27th - 30th. Hosted by the City of Buckhannon, our town comes together to showcase the best with Tractor Rides, a carnival, pumpkins & apples for sale, a 5K, an apple butter making demonstration, children's activities, and a square dance!

Be sure to watch the Event Map to know where everything will take place!

SEPTEMBER 27TH & 28TH: Come downtown for carnival rides!
- 6 PM - 10 PM: Tickets are $15

SEPTEMBER 29TH:
- 5 - 8 PM: A special edition of Festival Fridays for Fall will be held at Jawbone Park
- 5 - 8 PM: Tractor Rides through Downtown Buckhannon. $5 per person
- 6 - 11 PM: The carnival will be open at the Public Safety Complex. Tickets are $18

SEPTEMBER 30TH:
- 8 AM: 5K Registration opens, or you may pre-register
- 9 AM: 5K to benefit the Upshur County Recreation Complex
- 10 AM - 1 PM: Children's Activities at Stockert Youth Center, plus a Children's Pet Show!
- 1 PM - 11 PM: Carnival is open
  - 1 PM - 5 PM: $15 Tickets
  - 5 PM - 11 PM: $18 Tickets
- 12 PM - 5 PM: Fall Crafts, Food & Vendors set-up in the Stockert Youth Center Gym & throughout Jawbone Park
- 3 PM - 9 PM: Tractor Rides through Downtown Buckhannon. $5 per person
- 6:30 PM: Sam Pringle Re-Enactment
- 7 PM: Square Dance on Main Street

Have questions, want more details or want to set-up a booth? Please email info@VisitBuckhannon.org or call 304-473-1400
Foster Care and Adoption Provider Panel Discussion

The Regional Summit will be hosting a Foster Care & Adoption Provider Panel Discussion on Thursday, September 14th from 1000-1100am at the Phil Gainer Community Center 142 Robert E Lee Ave. Ext, Elkins 26241.

The Regional Summit meeting

Currently in WV there are over 5000 children currently living in foster care. Every child deserves to be loved by a family!
In compliance with West Virginia's Public Meeting Law, the 26th Judicial Circuit Community Corrections Program special board meeting will be held September 11, 2017 at 6:00 pm in the Lewis County Commission Meeting Room in Lewis County. The public is invited to attend and learn more about our program, serving Lewis and Upshur Counties.

COMMUNITY CORRECTIONS
Special Board Meeting Agenda
September 11, 2017
Lewis County Commission Meeting Room 6:00 P.M.

I. Handouts
   • Sign in sheets
   • Agenda, Previous Meeting Minutes
   • Budget report

II. New Business
1) Batterer's Intervention Prevention Class Update
   • Upshur/Lewis- 6 clients
2) Home Confinement Update- Lewis-29 Upshur-26
3) Community Corrections Update
   • Referrals received since July 1, 2017 Upshur-9 Lewis-10 Total- 19
   • Grant Award
   • Substance Abuse Treatment Background Board Member vacancy
   • Request to raise Community Corrections Fees
   • Instant drug screen device changes update
   • DHHR drug screening update

III. Next Meeting
   • November 6, 2017 at 6:00 pm in the Upshur County Day Report Center