Upshur County Commission

Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: May 4, 2017

9:00 a.m.  Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• April 25, 2017 -- Special Meeting
• April 27, 2017

Scheduled Appointments:

9:15 a.m.  Georgette Ward on behalf of the Veteran’s Collaboration Committee & Daughters of the American Revolution regarding the “Community Honoring Our Veterans” event on May 27th at 2:00 p.m.

9:30 a.m.  Review and announcement of James W. Curry scholarship recipients.
   *Item may lead to Executive Session per WV Code §6-9A-4*

Items for Discussion / Action / Approval:

1. Approval of Request for Proposals for the James W. Curry Park Timber Sale. Sealed bids must be received no later than 4:00 p.m. on Wednesday, June 7, 2017. Sealed bids will be opened, reviewed and read aloud at 10:00 a.m. on Thursday, June 8, 2017.

2. Correspondence from Linda Wolfe, Upshur County Relay for Life Chairperson, requesting use of the Courthouse Plaza on Tuesday, May 9th at 6:00 pm to celebrate Upshur County Relay for Life’s significant milestone of raising two million dollars.


5. Approval of seasonal employment for Upshur County Youth Camp Staff, effective on May 22, 2017.

6. Approval of seasonal employment of B-U Recreational Facility staff, effective May 14, 2017.

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from James S. Hollen, III, PE, City Engineer, informing the Commission of the City of Buckhannon’s Local Flood Protection Project, the requirements from the US Army Corps of Engineers in regards to the physical maintenance of the Project and the need to conduct a survey for freshwater mussels along the Buckhannon River within the Project area.  

2. Newsletters and/or Event Notifications:
   - James W. Curry Public Library Calendar of Events  May 2017

3. Agendas and/or Notice of Meetings:
   - James W. Curry Library/Park  April 25, 2017
   - Elkins Road PSD  May 2, 2017
   - City Council of Buckhannon  May 3, 2017
   - Community Corrections  May 8, 2017

4. Meeting Minutes:
   - James W. Curry Library and Park  March 22, 2017

5. Meetings:
   - 05/02/17  5:30 p.m.  Elkins Road PSD
   - 05/02/17  4:00 p.m.  Hodgesville PSD
   - 05/04/17  7:00 p.m.  Banks District VFD
   - 05/04/17  7:00 p.m.  Selbyville VFD
   - 05/08/17  12:00 p.m.  Upshur County Family Resource Network
   - 05/08/17  4:30 p.m.  Upshur County Solid Waste Authority
   - 05/08/17  5:30 p.m.  Buckhannon-Upshur Recreational Park Advisory Board
   - 05/08/17  6:00 p.m.  Lewis-Upshur Community Corrections Board-Lewis County
   - 05/09/17  7:30 p.m.  Adrian VFD
   - 05/04/17  6:00 p.m.  Buckhannon-Upshur Board of Health
   - 05/17/17  7:00 a.m.  Upshur County Development Authority
   - 05/10/17  12:00 p.m.  Upshur County Senior Center Board
   - 05/11/17  3:00 p.m.  Upshur County Conventions & Visitors Bureau – UCDA Office
   - 05/10/17  6:00 p.m.  Upshur County Citizens Corp – CERT
   - 05/10/17  7:30 p.m.  Warren District VFD
   - 05/11/17  1:00 p.m.  Adrian PSD
   - 05/10/17  3:00 p.m.  Tennerton PSD
   - 05/11/17  4:00 p.m.  Upshur County Safe Sites & Structures Ordinance Board
   - 05/11/17  7:30 p.m.  Buckhannon VFD
   - 05/11/17  4:00 p.m.  Buckhannon Upshur Airport Authority
   - 05/18/17  6:30 p.m.  Upshur County Youth Camp Board
   - 05/21/17  6:00 p.m.  Washington District VFD
   - 05/15/17  12:00 p.m.  Buckhannon-Upshur Chamber of Commerce
   - 05/18/17  4:00 p.m.  Upshur County Public Library Board
   - 05/23/17  10:00 a.m.  Wes-Mon-Ty Resource Conservation & Development – Tucker County
• 05/16/17  6:30 p.m.  Upshur County Fire Board
• 05/16/17  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
• 05/17/17  7:00 p.m.  Ellamore VFD
• 05/17/17  12:00 p.m.  Lewis Upshur LEPC --- Lewis location
• 05/25/17  10:00 a.m.  James W. Curry Advisory Board
• 05/18/17  3:00 p.m.  Upshur County Farmland Protection Board
• 05/22/17  6:00 p.m.  Upshur County Fire Fighters Association
• 05/10/17  7:00 p.m.  Buckhannon River Watershed Association - Board of Directors
• 05/04/17  10:00 a.m.  Central WV Development Assoc. – Randolph County Dev. Office

6. Appointments Needed or Upcoming:

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project

2. Correspondence from Jennifer K. Bennett, Buckhannon Swim Club Treasurer, requesting use of the Buckhannon-Upshur Recreational Park pool for swim practice and swim meets on the listed days and times.

3. Bid award for Accessible Circuit Courtroom Seating

Next Regular Meeting of the Upshur County Commission
May 11, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex
VETERAN’S COLLABORATION COMMITTEE
and
DAUGHTERS OF THE AMERICAN REVOLUTION

are cordially inviting you to a
“Community Honoring Our Veterans” event.
This event will be held during the Memorial Day Holiday
to show all our Veterans our love and support.

DATE:      May 27, 2017
TIME:      2:00 PM
PLACE: Presbyterian Church
          13 S. Locust Street

Honoring America's Veterans

Questions Please Call:
Mary 304-516-5040 or Loretta 304-472-6206
Request for Proposals
James W. Curry Park Timber Sale

The Office of the Upshur County Commission is requesting sealed bid proposals for the James W. Curry Park Timber Sale located South of Millsite Run. A scope of work can be found here: http://www.upshurcounty.org/government/commission_office/bid.php or received via request to Carrie Wallace at clwallace@upshurcounty.org or 304-472-0535 x.3.

Any and all sealed bids must be received no later than 4 p.m. on
Wednesday, June 7, 2017 at the following address:
Office of the Upshur County Commission
Sealed Bid – James W. Curry Park Timber Sale
91 W. Main St., Suite 101
Buckhannon, WV 26201

Sealed bids received by the above deadline will be opened, reviewed, and read aloud by the Upshur County Commission at 10:00 a.m. on Thursday, June 8, 2017.

The Upshur County Commission reserves the right to reject any and all bids, in whole or in part, and waive any informality during the bidding process.
----- Original Message ----
From: "Linda Wolfe" <grtscots@3wlogic.net>
Sent: 5/2/2017 2:01:09 PM
To: clwallace@upshurcounty.org
Cc: "Megan Pitrolo" <megan.pitrolo@cancer.org>, "Amanda Hayes" <upshurrelay@gmail.com>,
"Crystal Shaw" <cdshaw@cebridge.net>
Subject: Relay For Life Photo Session on May 9th at 6pm

Dear Carrie:

Relay For Life of Upshur County and The American Cancer Society is asking permission to use
the Court House steps on May 9th at 6pm to celebrate a special Milestone that we have reached
here in Upshur County.

Laura Meadows is inviting a few dignitaries to join us for a photo session.

Attached is a copy of our Insurance. Should you need anything else from me, don’t hesitate.

You can reach me at:

Linda Wolfe
304 472-6226
304 940-1860

I am the event chair for Relay For Life this year.

Thank you so much.

Linda Wolfe

http://mail.upshurcounty.org:8383/pages/composemessage.aspx?msgID=2f4e18d8-0000-00... 5/2/2017
News Release
FOR IMMEDIATE RELEASE: May 3, 2017
CONTACT: Linda Wolfe, Upshur County Relay Event Lead
grtscots@3wlogic.net 304-472-6226

RELAY FOR LIFE OF UPSHUR COUNTY TO MAKE BIG ANNOUNCEMENT
Upshur County Courthouse plaza, 6 p.m. on May 9

BUCKHANNON – We can’t keep the secret much longer.

Upshur County Relay for Life committee members and teams are gathering on Tuesday, May 9 for a special announcement.

The big news will be revealed at 6 p.m. on the Upshur County Courthouse plaza. All Upshur County Relay for Life teams are asked to attend and wear their Relay shirts. Survivors, wear your purple shirts!

We also invite the public and local officials who have supported Relay for Life for the last 20 years to be there for the big reveal.

So, what’s the secret? Well, we can’t tell you yet. But we will say this... this is big news for our small community of Upshur County.

Yes, this is even bigger our relocation to Jawbone Park in downtown Buckhannon last year.

Plan to attend so you can be among the first to know!

Also, mark your calendars for later this summer. The 20th Upshur County Relay for Life will be held Saturday, July 15 in Jawbone Park from 6 p.m. to midnight. Our theme is Roarin’ 20 Years and Going Strong!

For more information about Relay for Life of Upshur County, please contact event lead Linda Wolfe at 304-472-6226 or grtscots@3wlogic.net. Visit www.relayforlife.org/upshurwv, like our Facebook Page: www.facebook.com/UpshurCountyRelayforLife and follow us on Twitter @UpshurWVRelay.
COMMUNITY WORK EXPERIENCE PROGRAM (CWEP) CONTRACT
BETWEEN
WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
AND
UPSHUR COUNTY COMMISSION

Addendum/Renewal

The CWEP Contract between the West Virginia Department of Health and Human Resources, Division of Family Assistance and/or UPSHUR County Office, referred to as the "Department" and UPSHUR COUNTY COMMISSION, referred to as "Contractor" is hereby revised effective as of JULY 1, 2017 to continue through June 30, 2018.

The revisions are as follows: (Indicate revisions and/or renewal of Contract in the space provided.)

RENEWAL CONTRACT

Please indicate your acceptance by signing in the space provided below.

Department of Health and Human Resources
UPSHUR County Office

By: ___________________________________________  By: ___________________________________________
Signature

Title

Date

Contractor

By: ___________________________________________
Signature

Title

Date

This addendum shall be incorporated as part of the original Contract. All other aspects of the original Contract shall remain in effect.

DFA-CWEP-3A
(New 12/03, Replaced WT-CWEP-3A)
JOIN Contract No.: JOIN-18-49-02
FEIN No.: 55-600406
Workers Comp. No.: 10001217-07

JOINT OPPORTUNITIES FOR INDEPENDENCE (JOIN) CONTRACT BETWEEN
WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES
AND

UPSHUR COUNTY COMMISSION

Addendum/Renewal

This JOIN Contract between the West Virginia Department of Health and Human Resources, Division of Family Assistance and/or UPSHUR County Office, referred to as the “Department” and Upshur Co. Commission referred to as the “Contractor” is hereby revised effective as of 7/1/2017 to continue through June 30, 2018.

The revisions are as follows: (Indicate revisions and/or renewal of Contract in the space provided.)

RENEWAL CONTRACT

Please indicate your acceptance by signing in the space provided below.

Department of Health and Human Resources
UPSHUR County Office
Contractor

By: ___________________________ By: ___________________________
Signature
Customer Service Manager
Title
Date

Signature
Title
Date

Union Representative (If applicable)

By: ___________________________
Signature

Union and Title
Date

This addendum shall be incorporated as part of the original Contract. All other aspects of original Contract shall remain in effect.

DFA-J-3A (New 12/03, Replaced WT-J-3A)
UPSHUR COUNTY YOUTH CAMP
SUMMER EMPLOYMENT 2017

KITCHEN/HOUSEKEEPING

1. Rosalyn Freeman $9.35 per hour/Starting date 5/22/17/Head Cook
2. Iris Bailey $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper
3. Bobbi Browning $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper
4. Cendall Cowan $9.25 per hour/Starting date 5/22/17/Cook/Housekeeper
5. Aron Dille $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper
6. Leah Gordon $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper
7. Joseph Gregory $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper
8. Roberta Huffman $9.25 per hour/Starting date 5/22/17/Cook/Housekeeper
9. Monica Leigh $9.25 per hour/Starting date 5/22/17/Cook/Housekeeper
10. Brittany Vaughn $9.25 per hour/Starting date 5/22/17/Cook/Housekeeper
11. Whitney Webb $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper
12. Trudy Wyatt $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper

PART-TIME KITCHEN/HOUSEKEEPING

13. Patricia Groves $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper
14. Carol Page $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper
15. Teila Page $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper
16. Carol Roth $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper
17. Elsie Sayre $9.25 per hour/Starting date 5/22/17/Cook/Housekeeper
18. Monika Walton $9.00 per hour/Starting date 5/22/17/Cook/Housekeeper

GROUNDKEEPING

19. Jonathan Cutright $9.00 per hour/Starting date 5/22/17/Groundskeeper
20. Richard Dille $9.25 per hour/Starting date 5/22/17/Groundskeeper
21. Devin Landis $9.00 per hour/Starting date 5/22/17/Groundskeeper
22. Devin Tenney $9.00 per hour/Starting date 5/22/17/Groundskeeper
23. Lance Wyatt $9.25 per hour/Starting date 5/22/17/Groundskeeper
TO: Upshur County Commission
FROM: Tabatha Perry, Assistant Administrator
SUBJECT: Employment B-U Recreational Facility employees
DATE: 2017
CC: Carol Smith

Commissioners,

I would like to request the employment of the following people for the 2017 season at the Buckhannon-Upshur Recreational Facility:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Wage</th>
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</thead>
<tbody>
<tr>
<td>Renee Carr</td>
<td>Assistant Manager</td>
<td>$9.90/hour</td>
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<tr>
<td>John “Chip” Allen</td>
<td>Assistant Manager</td>
<td>$9.30/hour</td>
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<tr>
<td>Kristen Cosner</td>
<td>Admissions</td>
<td>$10.15/hour</td>
</tr>
<tr>
<td>Brooke L. Newcome</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<td>Andrew W. Rapking</td>
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<tr>
<td>Lindsey N. Bosley</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<tr>
<td>Kailyn R. Bosley</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<tr>
<td>Kylie A. Cosner</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<tr>
<td>Gregory A. Mach</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<tr>
<td>Corey D. Johnston</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<tr>
<td>Haley Williams</td>
<td>Lifeguard *after becoming recertified</td>
<td>$9.05/hour</td>
</tr>
<tr>
<td>Tyler Perske</td>
<td>Lifeguard *after becoming recertified</td>
<td>$9.05/hour</td>
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<td>Ivy P. Ward</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<tr>
<td>Abigail E. Hilpert</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<tr>
<td>Riley T. Lamb</td>
<td>Admissions</td>
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<td>Taylor Powell</td>
<td>Lifeguard</td>
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<td>Cody L. Helm</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<td>Darien N. Howell</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<td>Cade W. Garrett</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<tr>
<td>Michael J. McCoy</td>
<td>Lifeguard</td>
<td>$9.05/hour</td>
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<tr>
<td>Madison E. Wamsley</td>
<td>Admissions</td>
<td>$8.75/hour</td>
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<tr>
<td>Kumar J. Lambert, II</td>
<td>Lifeguard</td>
<td>$8.75/hour</td>
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<tr>
<td>Nathaniel C. Barr</td>
<td>Lifeguard</td>
<td>$8.75/hour</td>
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<tr>
<td>Stephen Groves</td>
<td>Lifeguard</td>
<td>$8.75/hour</td>
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<td>Kalen A. Harley</td>
<td>Admissions</td>
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<tr>
<td>Aleena Griffin</td>
<td>Concession stand</td>
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<tr>
<td>Abigail E. Rickman</td>
<td>Concession Stand</td>
<td>$8.75/hour</td>
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If approved, these employees will begin work on or around May 14, 2017 and will receive the hourly wage as listed above. The above wage rates include a $0.30 pay increase for all returning employees.

Thank you,

Tabatha R. Perry, Assistant Administrator
April 28, 2017

Mr. Terry B. Cutright, President
Upshur County Commission
38 West Main Street
Buckhannon, WV 26201

Re: City of Buckhannon’s
Local Flood Protection Project
Debris and Vegetation Removal
Freshwater Mussel Survey

Dear Mr. Cutright and Members of the Upshur County Commission,

This letter is to inform you of the City of Buckhannon’s Local Flood Protection Project, hereinafter referred to as the Project, the requirements from the United States Army Corps of Engineers (USACE) in regards to the physical maintenance of the Project and the need to conduct a survey for freshwater mussels along the Buckhannon River within the Project area.

The Project scope consists of the removal of all dead vegetation, dead trees & shrubs and debris along both the left & right banks of the Buckhannon River and in the channel bottom of the Buckhannon River from Station 8+15 (approximate GPS Coordinates N 39° 0’ 37.40”, W -80° 11’ 35.57”) to Sta. 244+40 (approximate GPS Coordinates N 38° 59’ 43.40”, W -80° 13’ 14.21”), identified as Attachment A – Buckhannon, W. Va. Local Protection Plan and Sections, dated April 1, 1992, for the City of Buckhannon (City). The dead vegetation, dead trees & shrubs and debris removal is required so as to minimize & reduce damages caused by flooding events and insure the maximum serviceability during flooding events.

As identified in the Buckhannon Flood Protection Project – Buckhannon River – Buckhannon, West Virginia Maintenance Manual, dated October 1970 and prepared by the USACE, “The channel shall be kept clear of debris, weeds and wild growth and shall not be restricted by deposits of waste and the formation of shoals which reduce the flow.” In addition, “No trees or shrubs shall be planted or allowed to grow wild on the bank slopes, berms or within the permanent easement adjacent to the bank slopes. Any such type of growth shall be removed before it can be well established.”

However, during the Preliminary Engineering and Design Phase of the Project, it was discovered that freshwater mussels may be present in the Project Area. Before any vegetation and debris removal activities can take place, a freshwater mussel survey must be completed to determine whether freshwater mussels are present within the Project Area. The freshwater mussel survey shall be conducted by mussel surveyors who are both United States Fish and Wildlife Services (USFWS) - and West Virginia Division of Natural Resources (WVDNR)-certified and shall consist of the following field and office activities:

1. Identify each location of the freshwater mussel population(s) with GPS equipment.
2. Complete the required Mussel Survey Summary Data Sheet, the Mussel Survey Scope of Work Summary Sheet and any other forms required by the USFWS and the WVDNR.
3. Photo- and/or video-document the freshwater mussel population(s). This documentation shall include pictures sufficient to confirm the identification and give context of habitat.
4. Describe the freshwater mussel’s aquatic habitat and its conditions in writing.
5. Describe the size of each population of freshwater mussel.
6. Contact the representatives from the WVDNR and USFWS 48 hours of obtaining evidence of the freshwater mussel’s presence.
7. Coordinate with the City, the WVDNR and the USFWS agencies to determine if additional areas should be surveyed and to address alternatives and avoidance measures.
8. Written reports of results should include a description of project activities, GIS layers as well as GIS shape files, printed maps of freshwater mussel populations, and Project activities. Written reports shall be sent to the contacts at the City, the WVDNR and the USFWS.

Due to WVDNR requirements, the freshwater mussel survey can only be conducted between June 1, 2017 and September 30, 2017. The City is hoping to conduct the freshwater mussel survey as soon as possible so that the once the survey results are known, the next phase of the Project, be it the mitigation and/or relocation of the freshwater mussels (if found) or the removal of the debris and vegetation, can begin as early as Fall 2017 / Spring 2018.

In order to conduct the freshwater mussel survey, the successful mussel surveyor may need to access the river bank(s) along your property during the freshwater mussel survey. I have attached a copy of the deed that grants the City and its assigns, such as a mussel surveyor, the right to enter upon, clear vegetation and any and all other activities pertaining to the operation & maintenance of the Project.

A meeting is scheduled for 6:00PM on Wednesday, May 24, 2017 in the Council Chamber at City Hall to discuss the Project and the requirements of the freshwater mussel survey in more detail and to offer you the opportunity to discuss any questions you may have.

If any of you have any comments or questions regarding this letter, please feel free to contact me at your convenience. I can be reached at (304) 472-1651, Extension 1006.

Sincerely,

James S. Hollen, III, PE
City Engineer

Perpetual Right and Easement Deed dated February 5, 1968.
Attachment A – Buckhannon, W. Va. Location Protection Plan and Sections

c: David McCauley – Mayor (via email)
   Jerry Arnold – Director of Public Works (via email)
   James Shibata, PE – USACE Pittsburgh District (via email)
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**West Virginia Strawberry Festival Buckhannon, WV**

**BUILD A BETTER WORLD**

**SUMMER READING PROGRAM**

Tuesdays & Saturdays June 6th through August 1st

A wide range of activities await at the library as we explore ways to build a better world. Stories, crafts, activities, and prizes. Register to participate.

MON-WED 11AM-7PM Thu 1PM-7PM Fri 10AM-6PM Sat 10AM-3PM

1721 Brooks Hill Road French Creek, WV 26218

304-924-6724

FACEBOOK @jwcpjl EMAIL: jameswcurrypubliclibrary@gmail.com
JAMES W. CURRY LIBRARY/PARK
ADVISORY BOARD MEETING

AGENDA

April 25th at 10:00am
at
James W. Curry Public Library

Call to Order

Roll Call

Public Comment Period

Approval of March 22\textsuperscript{nd}, 2017 minutes

Staff Report

Review/Report

Old Business:

New Business:
Review historical and FY 18 projected revenue
Discuss FY 18 budget revision
Discuss FY 18 county payroll increases
Timber Sale
ELKINS ROAD PUBLIC SERVICE DISTRICT

Agenda

Meeting  Regular Monthly Meeting
Date      Tuesday, May 2, 2017
Place     P.S.D. Office
          4536 Old Elkins Rd, Buckhannon

Meeting Called to Order by Chairperson  5:30 PM
Pledge of Allegiance
Roll Call  Introduce Board of Directors
Chair/Treasurer-Carey Wagner, Secretary-Larry Heater, Board Member-Sonny Matthews
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Sharon Burr;
Recognize Current Customers
Approval of Minutes - April 4, 2017 Regular Monthly Meeting  Vote
Treasurer Report/Payment of Bills for May/bal. of April Invoices  Vote

ITEMS FOR DISCUSSION

Phase III Extension Project Update
Update

Beautiful Audra Lots Phase II
Update

Maintenance Report

Personnel  Vote

Date & Time of June 2017 Meeting  - Tuesday, June 6, 2017 @ 5:30 pm

Adjournment  Vote

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!! 😊

Rough Draft Prepared by Office Manager April 17, 2017
Prepared by Board Chair and Office Manager April 18, 2017
Posted and Available to the Public on April 28, 2017
City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Wednesday, May 3, 2017

A. PUBLIC HEARING ORDINANCE NO. 417 OF THE CITY OF BUCKHANNON, AN ORDINANCE AMENDING PRIOR ORDINANCES OF THE CITY OF BUCKHANNON BY PROVIDING FOR THE ADOPTION OF THE WEST VIRGINIA STATE BUILDING CODE SET FORTH AND DEFINED BY TITLE 87, SERIES 4 OF THE CODE OF STATE RULES, AS AMENDED

B. Call to Order
   B.1 Moment of Silence
   B.2 Pledge to the Flag of the United States of America
   B.3 Mayor's Greetings

C. Recognized Guests

D. Department and Board Report
   D.1 Public Works Director- Jerry Arnold
   D.2 Finance Director- Amberle Jenkins
   D.3 City Attorney- Tom O'Neil
   D.4 Fire Chief- James Townsend

E. Correspondence & Information
   E.1 Town Hall Meeting 04-24-17 New Committee Reports
   E.2 OneBeacon – A+Rental Sales & Service, Inc.-Dismissal Order
   E.3 Mayor's Strawberry Welcome
   E.4 Notice Special City Council Meeting 05-10-17 Re: Health Insurance
   E.5 Ad to hire Part-time Police Officer
   E.6 Notice-City Council meeting date of May 18th has been rescheduled for Tuesday, May 16, 2017

F. Consent Agenda
   F.1 Approval of Minutes – Regular meeting 04-20-17 & Special meetings 04-18-17 & 04-24-17
   F.2 Approval of Building and Wiring Permits
   F.3 Approval of Payment of the Bills
   F.4 Appointment of Tim Rock to Upshur County Senior Center Board of Directors

G. Strategic Issues for Discussion and/or Vote
   G.1 Ordinance 417 State Building Code Adoption 2nd & Final Reading
   G.2 Reporting Update on the Buckhannon 2020 Comprehensive Plan-Mary Albaugh
   G.3 To Set Date for Council Interviews re: Police Civil Service Commission Recommendation Top 3 Candidates From List of Eligible's
   G.4 Cemetery Mowing Discussion

H. Comments and Announcements
   H.1 Mary Albaugh
   H.2 Pamela Cuppari
   H.3 C J Rylands
   H.4 Robbie Skinner
   H.5 David Thomas
   H.6 Susan Alol

I. Mayor's Comments and Announcements
   I.1 News Article – "As WV Towns struggle to reinvent themselves, Legislature could help"
   I.2 Establishment of Wilbur H. Grubb Lane at PSC – Ceremony on May 17, 2017
   I.3 Gray Barker Day+Sign Dedication was held May 2, 2017

J. Adjournment

POSTED 04-28-17
In compliance with West Virginia's Public Meeting Law, the 26th Judicial Circuit Community Corrections Program special board meeting will be held May 8, 2017 at 6:00pm in the Lewis County Commission Meeting Room in Lewis County. The public is invited to attend and learn more about our program, serving Lewis and Upshur Counties.

COMMUNITY CORRECTIONS
Board Meeting Agenda
May 8, 2017
Lewis County Commission Meeting Room 6:00 P.M.

I. Handouts
   - Sign in sheets
   - Agenda, Previous Meeting Minutes
   - Budget report

II. New Business
   1) Batterer’s Intervention Prevention Class Update
      - Upshur/Lewis- 6 clients
   2) Home Confinement Update- Lewis-38  Upshur-32
   3) Community Corrections Update
      - Referrals received since July 1, 2016 Upshur-69 Lewis-109  Total- 178
      - Grant Update
      - Drug Court budget
      - Lewis County DRC security concerns
      - New Hires Update
      - Substance Abuse Treatment Background Board Member vacancy

III. Next Meeting
      - July 10, 2017 at 6:00pm at the Upshur County Day Report Center
The March 22nd, 2017 meeting of the James W. Curry Library/Park Advisory Board was called to order by board president, Mike Quinn at 10:00 am.

Roll Call: Present – Al Lake, Erv Lake, Carrie Wallace, Mike Quinn, Sue Roth; Absent - Lewis Simmons, Lori Ulderich Harvey, Paula McGrew; Guests – Terri Cutright, Chair of the Upshur County Commission, Sara Collins, Brooklyn Collins; Staff: Jonathan Freeman, Darlene Gregory, Nate Kennedy, Judith Williams.

Minutes: Minutes of the October 26th, 2016 Advisory Board Meeting read, and approved; motion made by Carrie, seconded by Erv.

Staff Reports:
Timber: 80% complete on marking timber. Projected completion date April 1. Discussion regarding making a permanent creek crossing. 56 acre harvest, select cut. Marked trees only. Nate proposed using 2 – 4 foot culverts instead of 1 – 6 foot and filling with stone rather than dirt.
Park: New primitive sites – Boy Scout project
Library staff report: Read

Old Business

New Business
Election of Officers: No change. Motion by Carrie, seconded by Al, motion carried. Carrie will be secretary next year.

Sue Roth read a letter of resignation and appreciation from Paula McGrew citing work related obligations as reason for resignation and recommending Sue Roth to her position. Motion made by Erv, seconded by Al to accept Sue Roth, cataloger at Wesleyan University as an Advisory Board Member.

Sara Collins, a member of the community, commented on the great job the library was doing for the young ones in the community and coordinating with the Selbyville Volunteer Fire Department.
Motion to adjourn by Carrie, seconded by Al, motion carried. Meeting adjourned at 11:45 am.

Members approving Minutes of March 22nd, 2017 meeting

_________________________   __________________________
Michael Quinn               Carrie Wallace

_________________________   __________________________
Albert Lake                  Ervin Lake

_________________________   __________________________
Lori Ulderich Harvey         Lewis Simmons

_________________________
Sue Roth