Upshur County Commission
Meeting Agenda

Location of Meeting:  Upshur County Courthouse Annex
Date of Meeting:  November 2, 2017

9:00 a.m.  Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• October 19, 2017
• October 24, 2017 – Special Meeting (Board of Assessment Appeals)
• October 26, 2017

Scheduled Appointments:

9:05 a.m.  Ann Slaughter on behalf of the Tennerton Lion’s Club – Presentation of Proclamation for Diabetes Awareness Month

9:15 a.m.  Discuss property owned by Thomas Moates located in Warren Tax District – Tax Map 6C – Parcel Number 41 (last extension was approved during August 31st meeting)

9:30 a.m.  Correspondence from Mary Herndon requesting the closure of an unused paper alley located between parcels of land that she owns in Buckhannon District. This application has been submitted per WV Code §7-1-3h.

9:45 a.m.  Burl Smith, Upshur County Solid Waste Authority Director and Terry Carrington, WV Make It Shine Coordinator – Provide a review of the WV Make It Shine Clean County Award 2017

Items for Discussion / Action / Approval:

1. Approval and Signature of Resolution of Participation for the West Virginia Certified Development Community (CDC) Program for the Upshur County Development Authority.

2. Approval and signature of the Service Contract between Valley Business Systems and the Upshur County Commission for the color copier located in the Commission office for the annual amount of $584. This includes everything except paper, staples and computer/networking service. This contract is effective 11/01/2017 to 10/31/2018.

3. Approval and signature of Service Contract with Cleveland Brothers to perform semi-annual service and annual maintenance service for the engine, generator and GENSET located at the E-911 Communication Center. The total cost of $1,268.30 includes all parts, travel time, mileage and labor for these two inspections.

4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Melissa Garretson Smith, Executive Director of the WV Courthouse Facilities Improvement Authority announcing that the previously requested time extension for the Circuit Courtroom project has been approved. The new deadline for completion is February 28, 2018.  

2. Correspondence from Tabatha R. Perry, Assistant Administrator, to Todd Spencer Walter Gould regarding his property located in Washington Tax District – Tax Map 7J – Parcel Number 11. During the regularly scheduled Commission Meeting conducted on October 26, 2017, the Commission moved to grant Mr. Gould a 60 day extension to bring the property into full compliance with the Ordinance.  

3. Correspondence from Tabatha R. Perry, Assistant Administrator, to Frank Kelley regarding his property located in Washington Tax District – Tax Map 7J – Parcel Number 11.1. During the regularly scheduled Commission Meeting conducted on October 26, 2017, the Commission moved to grant Mr. Kelley a 60 day extension to bring the property into full compliance with the Ordinance.  


5. Upshur County Road Name Index as of 10/26/17 - Prepared by Terri Jo Bennett, Upshur County Addressing and Mapping Coordinator. Under separate cover  

6. Upshur County Mileage Reports – September 2017 Page 12-23
   - Upshur 911
   - Maintenance
   - Emergency Management
   - Sheriff
   - Addressing and Mapping
   - Community Corrections
   - Dog Pound

7. Newsletters and/or Event Notifications:
   - James W. Curry Public Library Calendar of Events for November and December Page 24
   - Invitation – Check presentation by Senator Capito for the Community-Oriented Connecting Broadband Grant at 10:00 a.m. on Monday, November 6th at BUHS Page 25
   - Family Connections Family Socials Flyer – November 6th & December 4th from 11:00 a.m. to 1:00 p.m. at SYC Page 26
   - St. Joseph’s Hospital Advocacy Team Grassroots Effort – Thursday, November 9th at 9:00 a.m. or 5:30 p.m. in the St. Joseph’s Hospital Library Page 27
   - Shoe Sensation – Socks 4 Troops and Veterans Announcement Page 28
   - Upshur County Youth Camp Landscape Design Presentation – November 18th from 11:00 a.m. to 3:00 p.m. at the Event Center at Brushy Fork Page 29
   - WVU Center for Excellence in Disabilities MODIFY Program Holiday Donation Flyer – Donations will be accepted until December 15th. These gifts will be given to youth ages 17-23 who have aged out of foster care. Page 30
8. Agendas and/or Notice of Meetings:
   - James W. Curry Library/Park
   - City Council of Buckhannon

   October 25, 2017
   November 2, 2017

9. Meeting Minutes:

10. Meetings:
   - 11/07/17  5:30 p.m.  Elkins Road PSD
   - 11/07/17  4:00 p.m.  Hodgesville PSD
   - 11/02/17  7:00 p.m.  Banks District VFD
   - 11/02/17  7:00 p.m.  Selbyville VFD
   - 11/13/17  12:00 p.m. Upshur County Family Resource Network
   - 11/13/17  4:30 p.m.  Upshur County Solid Waste Authority
   - 11/13/17  5:30 p.m.  Buckhannon-Upshur Recreational Park Advisory Board
   - 11/13/17  6:00 p.m.  Lewis-Upshur Community Corrections Board-Lewis County
   - 11/14/17  7:30 p.m.  Adrian VFD
   - 11/02/17  6:00 p.m.  Buckhannon-Upshur Board of Health
   - 11/15/17  7:00 a.m.  Upshur County Development Authority
   - 11/08/17  12:00 p.m. Upshur County Senior Center Board
   - 11/09/17  3:00 p.m.  Upshur County Conventions & Visitors Bureau – Event Center at Brushy Fork
   - 11/08/17  6:00 p.m.  Upshur County Citizens Corp – CERT
   - 11/08/17  7:30 p.m.  Warren District VFD
   - 11/09/17  1:00 p.m.  Adrian PSD
   - 11/08/17  3:00 p.m.  Tennerton PSD
   - 11/09/17  4:00 p.m.  Upshur County Safe Sites & Structures Ordinance Board
   - 11/09/17  7:30 p.m.  Buckhannon VFD
   - 11/09/17  4:00 p.m.  Buckhannon Upshur Airport Authority
   - 11/16/17  6:30 p.m.  Upshur County Youth Camp Board
   - 11/19/17  6:00 p.m.  Washington District VFD
   - 11/20/17  12:00 p.m. Buckhannon-Upshur Chamber of Commerce
   - 11/21/17  4:00 p.m.  Upshur County Public Library Board
   - 11/27/17  10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
   - 11/21/17  6:30 p.m.  Upshur County Fire Board, Inc. – CANCELLED
   - 11/15/17  6:30 p.m.  Upshur County Fire Board, Inc. – Special Meeting
   - 11/21/17  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
   - 11/08/17  7:00 p.m.  Ellamore VFD
   - 11/15/17  12:00 p.m. Lewis Upshur LEPC --- Lewis location
   - 11/16/17  3:00 p.m.  Upshur County Farmland Protection Board
   - 11/27/17  6:00 p.m.  Upshur County Fire Fighters Association
   - 11/08/17  7:00 p.m.  Buckhannon River Watershed Association - Board of Directors

11. Appointments Needed or Upcoming:
   - Tennerton Public Service District – July 31, 2017
Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project

Next Regular Meeting of the Upshur County Commission
November 9, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex

**The regularly scheduled Commission Meeting to be held on Thursday, November 23, 2017 has been CANCELLED**
PROCLAMATION
Diabetes Awareness Month November 2017

WHEREAS, diabetes affects 26 million people in the United States, and is a serious disease for which there is no known cure and which is the seventh leading cause of death by disease in the United States; and

WHEREAS, another 79 million adults has pre-diabetes, a condition which puts them at greater risk for developing Type 2 diabetes, and if current trends continue, 1 in 3 American adults will have diabetes by 2050; and

WHEREAS, Type 1 diabetes is an autoimmune disease in which a person’s pancreas stops producing insulin, a hormone that enables people to get energy from food. It occurs when the body’s immune system attacks and destroys the insulin producing cells in the pancreas, called beta cells. While its causes are not yet entirely understood, scientists believe that both genetic factors and environmental triggers are involved. Its onset has nothing to do with diet or lifestyle. There is no prevention for T1 Diabetes and at present no cure, and

WHEREAS, T1 diabetes strikes both children and adults at any age. It comes on suddenly, causes dependence on injected or pumped insulin for life and carries the constant threat of devastating complication; and

WHEREAS, diabetes is the number one cause of blindness in the United States, diabetes has many faces, affecting everyone, young and old alike – Caucasians, African Americans, Latinos, Native Americans, Asian Americans and Pacific Islanders, with minority populations in the United States having an increase risk for developing the disease; and

WHEREAS, an increase in community awareness of risk factors and symptoms related to diabetes can improve the likelihood that people with diabetes will get the attention they need before suffering the devastating complications of the disease;

NOW, THEREFORE, WE the Upshur County Commission, do hereby proclaim November 2017 as DIABETES AWARENESS MONTH in the county of Upshur, in the STATE of West Virginia, and encourage all citizens to help fight this disease and its deadly complications, including heart and kidney disease, stroke, blindness, and amputation, by increasing awareness of the risk factors for diabetes, and by providing support to those suffering from diabetes.

Dated: November 2, 2017

Troy “Buddy” Brady
Commissioner

Terry B. Cutright
Commission President

Samuel R. Nolte
Commissioner
October 23, 2017

Upshur County Commission
38 West Main Street
Buckhannon, WV 26201

RE: WV State Code 7-1-3h

County Commissioners:
After reviewing WV State Code 7-1-3h, I am submitting this application and requesting the Upshur County Commission to close an unused paper alley located between parcels of land that I own in the Buckhannon District.

The property is located in Buckhannon District, Upshur County, WV (Village of Lorentz). It is a 14’ alley situated on the east side of my property recorded in Deed Book 493 @ Page 0745 and on the west side of my other property recorded in Deed Book 543 @ Page 641. The alley does not serve any public access.

Please see attached aerial map and plats.

If additional information is needed, please do not hesitate to contact me at the above address/telephone. Thank you for your time and consideration into this matter.

Sincerely,

Mary E. Herndon
WEST VIRGINIA
CERTIFIED DEVELOPMENT COMMUNITY (CDC)
PROGRAM

RESOLUTION OF PARTICIPATION

WHEREAS, the governing body of Upshur County is interested in the economic well being of its citizens and community at-large; and

WHEREAS, the governing body is prepared to support appropriate efforts within the community to become attractive to businesses and industry promising economic development; and

WHEREAS, the West Virginia Chamber of Commerce, the West Virginia Economic Development Council and the Governor’s Office of Community and Industrial Development are offering a program that is especially designed to help West Virginia communities become better prepared for industrial and related economic development; and

WHEREAS BE IT RESOLVED, by the Upshur County Commission that our community and/or region wishes to participate in the Certified Development Community program and that the leadership of this community fully realizes this program requires dedicated efforts; and

BE IT FURTHER RESOLVED, that by making entry into this program, we are pledging our honest efforts to continue to be designated a “Certified” community, and

BE IT FURTHER RESOLVED, that the program requires the existence or formation of a Local Economic Development Organization, and this governing body designated the Upshur County Development Authority is representing our community for the purpose of participation in this program.

This resolution is in full effect upon its adoption the 2nd day of November, 2017.

Approval: 

Attest:

TERRY B. CUTRIGHT
President, Upshur County Commission

CAROL J. SMITH
Clerk, Upshur County Commission
VALLEY BUSINESS SYSTEMS  
PO Box 2942  
Elkins, WV 26241  
Phone: 304-636-0504  
Fax: 304-635-0166  
Service Contract

Name: Upshur County Administrator  
38 West Main Street  
Buckhannon, WV 26201  
(Herein referred to as USER)

In consideration of payment yearly, in advance, VBS agrees to maintain the USER'S equipment listed on  
this agreement in good operating condition subject to the terms and conditions herein provided.

TERMS AND CONDITIONS OF AGREEMENT

SERVICE AND LABOR  
If service or shop work is required during the agreement period, it will be  
furnished to the USER at no cost Monday thru Friday, 8:30 AM to 5:00  
PM, excluding holidays.

MACHINE CONDITION  
It is understood that the equipment is in good operating condition on the  
date this Agreement becomes effective. Equipment out of warranty 30  
days is subject to inspection, at USER'S expense, prior to acceptance.  
Should repairs be found necessary, they will be accomplished at USER'S  
expense prior to acceptance. Supplies are available from VBS at  
prevailing prices.

EXCEPTIONS  
THIS AGREEMENT DOES NOT COVER:
A. Repair or adjustment resulting from use of equipment in a  
manner otherwise than in accordance with instructions issued by  
VBS.
B. Repair or adjustment resulting from use of other than manufacturers  
genuine parts in accordance with instructions issued by VBS.
C. Repair or adjustment caused by repairs or adjustments made by  
other than our authorized representatives.
D. Repair or adjustment caused by water, fire, accidents, abuse, or  
foreign matter in equipment.
E. Repair or adjustment resulting from input power line fluctuations or  
failure to comply with proper grounding requirements.
F. Repair or adjustment resulting from USER’S failure to perform  
required customer preventive maintenance.
G. Cost adjustments due to energy or national emergencies.
H. This contract is non-cancelable by and non-refundable to customer.

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Coverage Includes: Parts, labor, mileage, inspections, and CONSUMABLE supplies not excluded.  
Coverage Excludes: Paper, Staples & Computer/Networking Service

Company: ____________________________  
Signature: ____________________________  
Title: ____________________________ Date: __________

VALLEY BUSINESS SYSTEMS  
Signature: Allen Rhodes  
Title: Owner  
Date: 10-17-2017
As per the agreement, all work to be done during normal business hours.

Day of week to be agreed upon by both parties.

If acceptable, please sign, provide Purchase Order Number and return Quote to Cleveland Brothers.

Contract will be in effect for one (1) year from date of returned quote.

Quote is valid for sixty (60) days from above date.

Feel free to contact me if you have any questions or concerns.

Jason Toothman
Cleveland Brothers Equipment Company
724-205-2949.
TO: Upshur County 911
DATE: 10/16/2017

EQUIPMENT MODEL: See below
EQUIPMENT SERIAL NO.: See below

ATTENTION: Greg Harris gharris@upshurcounty.org 304-472-6717

IN RESPONSE TO YOUR INQUIRY: 2017-2018 CSA

WE ARE PLEASED TO QUOTE AS SPECIFIED BELOW:

THIS QUOTATION IS BASED UPON YOUR SPECIFICATIONS WHICH MAY NOT COMPLY WITH GOVERNMENTAL REGULATIONS APPLICABLE TO THE EQUIPMENT, PARTS AND/OR WORK COVERED BY THIS QUOTATION/OFFER TO SELL.

Contact Information
Jason Toothman Account Manager
rtoothman@clevelandbrothers.com
Cell – 724-205-2949 Office – 304-842-2222 Fax – 304-842-6806

- Check of Remote Annunciator operation (if applicable)
- Visual Inspection of Automatic Transfer Switches. Lube and clean (if applicable)
- Inspection of Fuel Day Tank System (if applicable)
- No-Load Operation Test of Engine

Semi-Annual Service PM1 shall consist of the items listed above, with the exception of the items listed below:

- Replacement of Oil, Oil Filters, Fuel Filters and Laboratory Analysis of Oil and Coolant Samples

Total cost below includes all Parts, Travel Time, Mileage and Labor

Cost for one (1) PM1 inspection. .......................................................... $576.78
Cost for one (1) PM2 inspection......................................................... $691.52

Total..................................................................................$1,268.30
Cleveland Brothers is pleased to quote the following PM Service Contract for the unit listed below:

**(E5M02395)-ENGINE (N3R01472)-GENERATOR (D4B02003)-GENSET**

**Annual Maintenance Service PM2** shall consist of the following:

- Replacement of Engine Oil and Oil Filters
- Replacement of Fuel Filters
- Legal Removal and Disposal of Waste Oil and Used Filters
- Lubrication of Grease Points: Fan Drive, Generator Bearing and Governor Linkage
- Inspection of Air Cleaner Element(s) and Restriction Indicator
- Laboratory Analysis of Oil and Coolant Samples
- Coolant Level Check and Adjust (up to 2 gallons)
- On-site measurement of Glycol and SCA Concentration
- Load Test and Specific Gravity Test of Starting Batteries (Lead Acid)
- Cleaning of Battery Terminals / Application of Corrosion Inhibitor (Lead Acid)
- Measurement of Battery Voltage During Cranking
- Measurement of Alternator Output in Volts DC
- Check Battery Charger Operation
- Check of Jacket Water Heater Operation
- Test Operation of Generator Starting Controls
- Test Operation of Engine / Generator Protection and Alarm Systems
- Visual Inspection of Engine / Generator Set Components
- Check of Generator Air Gap, Inspection of Rotor and Stator
- Inspection of Slip Rings and Brushes or Exciter (whichever applies)
- Inspection of Generator Connections and Line Circuit Breaker
- Measurement of AC Voltage and Frequency. Adjust as needed
- Calibration of Terminal Connections in Control Panel, Voltage Regulator, etc
October 26, 2017

Upshur County Comission
Attn. Terry B. Cutright, President
91 West Main Street, Suite 101
Buckhannon, WV 26201

Re: 14th cycle CFIA Grant Project: 14cycUpshu2017

Dear President Cutright:

The WV Courthouse Facilities Improvement Authority Board of Directors held a meeting on Monday, October 23, 2017. At that time the Board considered your request for a time extension for your 14th cycle grant award. Your time extension for this project was approved. Your contract date is now extended until February 28, 2018. The other items in your original contract remain unchanged and in effect.

Please be advised that quarterly progress reports must be submitted, as well as submitting a progress report with any reimbursement request. The quarterly reports are due by the 20th of the month following the end of each quarter. No more than three reimbursement requests are allowed to be submitted per grant. In addition, upon submitting a final request for reimbursement, please include a progress report and a project completion report. Feel free to call me at (304) 558-5435 if you have any further questions on this matter.

Respectfully yours,

Melissa Garretson Smith
Executive Director
October 27, 2017

Todd Spencer Walter Gould
3988 Little Sand Run Road
Buckhannon, WV 26201

via Certified Mail with Return Receipt

Re: Required Action --- Case Number: 041317-02

Mr. Gould,

As you are aware, during a regularly scheduled Commission Meeting held on Thursday, October 26, 2017, the Upshur County Commission discussed the status of your property located in Washington Tax District – Tax Map 7J – Parcel Number 11. After reviewing photographs and discussing the various actions you have taken to improve the condition of your property, the Commission determined that the property has not been brought into full compliance with the Safe Structures and Sites Ordinance. The Commission then voted to grant you a 60 day extension to bring the property into full compliance. Therefore, the Commission will review photographs and discuss the status of your property on Thursday, December 28, 2017 at 9:15 a.m. in the Commission Meeting Room, Room 301 of the Courthouse Annex. The Commission appreciates the effort you are putting into cleaning up your property.

Best regards,

Tabatha R. Perry
Assistant County Administrator
October 27, 2017

Frank Kelley
4010 Little Sand Run Road
Buckhannon, WV 26201

via Certified Mail with Return Receipt

Re: Required Action --- Case Number: 051117-01

Mr. Kelley,

During a regularly scheduled Commission Meeting held on Thursday, October 26, 2017, the Upshur County Commission discussed the status of your property located in Washington Tax District – Tax Map 7J – Parcel Number 11.1. After reviewing photographs of the current condition of your property, the Commission determined that the property has not been brought into full compliance with the Safe Structures and Sites Ordinance. The Commission then voted to grant you a 60 day extension to bring the property into full compliance. Therefore, the Commission will review photographs and discuss the status of your property on Thursday, December 28, 2017 at 9:30 a.m. in the Commission Meeting Room, Room 301 of the Courthouse Annex. If you have any questions, please feel free to contact our office.

Best regards,

Tabatha R. Perry
Assistant County Administrator

An Equal Opportunity Employer
On September 18, 2003, the Upshur County Commission enacted a 911 Addressing and Mapping Ordinance in order to uniformly assign and maintain street addresses, provide for easy identification and to promote the health, safety and welfare of the citizens of Upshur County.

Regarding your recent request for public records, the requested public records were created by Upshur County to comply with the Statewide Addressing and Mapping Project to be used in the Upshur County Communication Center for 911 emergency dispatch purposes and was not created nor intended for any other use. The Upshur County Commission does not warrant that the data is fit for any particular purpose or use by you or your organization and your use of this data for any purpose other than for its intent constitutes your own assumption of liability for any and all risk of damage, inaccuracy, personal injury or death, commercial loss and or injury.

You understand and have been made aware that the hydrant data is incomplete and you are receiving the most current hydrant data available in the Upshur County Addressing and Mapping Office. As of November 2, 2017, the requested centerlines and structures shapefiles are presumed to be current to the best of our ability.

Data Recipient: Barbour County Office of Emergency Management and E-911

Authorized Signature: [Signature]

Name: Ronald Skidmore Jr.

Title: Director, OEM/911

Date: 10/26/17
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**UPSHUR COUNTY COMMISSION**

MONTHLY MILEAGE LOG

MONTH / YEAR: Sept. 2017

DEPARTMENT: N/A
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</table>

**Uphur County Commission**

M. Harels
2004 Chevy 2500HD 16HKZ444X84-1074554 107,454

**UPSHUR**

MONTHLY MILEAGE LOG

DEPARTMENT: M. Harels

M. Harels
2004 Chevy 2500HD 16HKZ444X84-1074554 107,454

M. Harels
2004 Chevy 2500HD 16HKZ444X84-1074554 107,454
<table>
<thead>
<tr>
<th>Employee</th>
<th>Vehicle Description</th>
<th>Start Mileage</th>
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<th>Fuel (Gal)</th>
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Monthly Mileage Log

Ursulur County Commission

UPSHUR

Month/Year: 5/2017
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**Total Mileage: 989,500**

- Grand Total: 989,500
- 2010 Ford Expedition: 989,500
- 2009 Ford F-150: 989,500
- 1991 International: 989,500
- 2001 Ford Explorer: 989,500
- 2001 Ford F-150: 989,500

**Note:** The officer's signature is at the bottom of the page.

**Ushur County Sheriffs Office**
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MONTHLY MILEAGE LOG

UPSHUR COUNTY COMMISSION

DEPARTMENT: COMM COMMISSION

MONTH / YEAR: 04/17 - 08/17

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**MONTHLY MILEAGE LOG**

**UPSHUR COUNTY COMMISSION**

**UPSHUR**
<table>
<thead>
<tr>
<th>Employee</th>
<th>Date</th>
<th>Start Mileage</th>
<th>Fuel (Gal.)</th>
<th>End Mileage</th>
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**UPSHUR COUNTY COMMISSION**

MONTHLY MILEAGE LOG

Month/Year: September 2017

Department: Dog Pound

UPSHUR
You are cordially invited to attend the Check Presentation by Senator Capito for the Community-Oriented Connecting Broadband Grant.

Monday, November 6, 2017

At 10:00 am at
The Buckhannon-Upshur High School
Route 20 South
270 BU Drive
Buckhannon WV 26201
FAMILY CONNECTIONS FAMILY SOCIALS!

Family Socials – everyone is invited!

Everyone is welcome to join us for fun activities with other children and family members while also learning easy tips to boost your child's development. You will be able chat with other parents and caregivers who understand. Also, you will learn about other agencies and events in the area that could benefit your family! The socials are held from 11am-1pm at Stockert Youth Center.

RSVPs are not required but appreciated to make sure we are ready to go!
St. Joseph’s Hospital Advocacy Team
A Grassroots Effort to Sustain Healthcare in Our Community

- Are you concerned about healthcare in your community?
- Want to keep abreast of changes to healthcare occurring on a state and national level?
- With rural hospitals closing around the country, the time is now more important than ever to ensure that your voice is heard.
- Legislators need to hear our voice, so join us for this important discussion.

**When:** Thursday, November 9th
9 am or 5:30 pm

**Where:** St. Joseph’s Hospital Library

Please join us as we take action in advocacy for our hospital and our community.
This event is free and open to the public.

WVU Medicine
ST. JOSEPH’S HOSPITAL
SHOE SENSATION

SOCKS 4 TROOPS
and veterans

Show your support!

Purchase socks for our troops and vets and we’ll take 20% OFF the price of your donation!
The Upshur County Commission was recently awarded an EPA Brownfield Cleanup Grant to remediate a tar pit on the County’s Youth Camp Property. The County, in partnership with several local and regional entities, is in the process of planning improvements for the camp to best serve the community. Proposed enhancements include an archery range in place of the tar pit, a bridge to provide access across the Buckhannon River, and ADA accessible fishing access.

On October 18th, the County, in partnership with the Northern WV Brownfields Assistance Center, WVU Landscape Architecture, and WVU Extension, hosted a site design workshop to review the existing conditions of the camp and explore redevelopment options. Since then, WVU Landscape Architecture students have been incorporating community input into designs for the camp.

Drop in and check out several exhibits of site design options for the camp!

November 15, 2017
11 am - 3 pm
At the
Event Center at Brushy Fork
929 Brushy Fork Road
Buckhannon, WV 26201

A light lunch will be provided.
Holiday Donation

Do you have room for one more on your holiday list this year? The MODIFY Program with West Virginia University Center for Excellence in Disabilities (WVU CED) is accepting donations for holiday gifts to be given to youth ages 17-23 who have aged out of foster care. These young people receive services through the MODIFY Program to help them with college and independent living skills, but many have limited or no family support and often do not receive any gifts for the holidays.

You can help by donating any of the following items:
- Gift cards to fast food restaurants
- Gift cards to clothing stores
- Socks for men and ladies
- Gloves and mittens
- Toboggans and scarves
- Hygiene gift sets (body wash, deodorant or makeup sets)
- Candy
- Duffel bags, backpacks and tote bags
- Watches for men and ladies
- Cash donations via check or credit card to purchase the above items

Donations will be accepted until December 15, 2017

Donations can be dropped off or mailed to:

WVU CED
4510 Pennsylvania Avenue Suite B
Charleston, WV 25302

WVU CED
959 Hartman Run Road
Morgantown, WV 26505

Attn: Tina Faber
Call Tina Faber at 304-288-6023 to arrange for pickup
Online donations can be made by credit card at give.wvu.edu/ced
Please make checks payable to: WVU Foundation memo line: 2V109 - CED MODIFY Program
All donations are tax deductible through the WVU Foundation.

Thank you for helping make the holidays brighter in the life of a former foster youth.

All printed materials are made available in braille, electronic format, CD and large print. WVU is an Affirmative Action/Equal Opportunity Institution.
AGENDA

October 25th, 2017 at 10:00am
at
James W. Curry Public Library

Call to Order

Roll Call

Public Comment Period

Approval of September 27th, 2017 minutes

Staff Report
   Park
   Library
   Timber

Review/Report

   Old Business:

New Business:
   Election of Officers
   Long term (>14 consecutive days) use of Park by pipeline personnel
City Council of Buckhannon - 7:00 pm in Council Chambers Meeting Agenda for Thursday, November 2, 2017

A. Call to Order
   A.1 Moment of Silence
   A.2 Pledge to the Flag of the United States of America
   A.3 Mayor’s Greetings

B. Recognized Guests
   B.1 Gene & Sandy Thorn-Recognition of Ambassador Award-Proclamation
   B.2 Gene Wells-Mountain Roaster Coffee Venture Statewide
   B.3 Brian Shreves- UC Office of Emergency Management

C. Department & Board Reports
   C.1 Public Works Director- Jerry Arnold
   C.2 Finance Director- Amberle Jenkins
   C.3 City Attorney- Tom O’Neill
   C.4 Fire Chief-James Townsend

D. Correspondence & Information
   D.1 WVPSC Filing-Ordinance 419 Sewer Rate Increase
   D.2 Zoning Board of Appeals Report
   D.3 Release from St. Joseph’s Hospital-Joining the Grassroots Advocacy Team
   D.4 Office of State Auditor-Notice of Approved Contract for Audit
   D.5 Proclamation-Alpha Delta Kappa
   D.6 Thank you from Harbor Freight
   D.7 Thank you from BCT-Cast & Crew of Rocky Horror Show

E. Consent Agenda
   E.1 Approval of Minutes-Regular meeting 10-19-17
   E.2 Approval of Building and Wiring Permits
   E.3 Approval of Payment of the Bills
   E.4 Accept Resignation of Jack Reger- Planning Commission
   E.5 Accept Resignation of Harold Cunningham-Fire Civil Service Commission
   E.6 Accept Resignation of Dr. Robert Flesher- Animal Care & Control Commission
   E.7 Accept Resignation of Robert Osburn-Planning Commission

F. Strategic Issues for Discussion and/or Vote
   F.1 Resolution 2017-13 Gateway West Support
   F.2 COB to become Governmental Sponsor- Arts26201- Mountain Arts District
   F.3 First Reading -Ordinance 421 Amending Animal Care & Control
   F.4 RFP Technical Support Computer Networking
   F.5 HLC Signage Comments
   F.6 Hiring of Parking/Office Personnel

G. Comments and Announcements
   G.1 Mary Albaugh
   G.2 Pamela Cuppari
   G.3 C J Rylands
   G.4 Robbie Skinner
   G.5 David Thomas
   G.6 Susan Aloi

H. Mayor’s Comments and Announcements
   H.1 Ross Straight Day-Program-Mayor’s Remarks-Signage
   H.2 Woman’s Day Magazine Article-A Mother’s Love-Son Struggle with Opioid Addiction

I. Adjournment

AMENDED- POSTED 10-31-17