Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: September 29, 2011

09:00  Moment of Silent Meditation --- Pledge of Allegiance  
• Approval of Minutes: September 22, 2011

09:05  Proclamation --- Breast Cancer Awareness  

09:15  Gary E. Bailey, Maintenance Supervisor  
• Review of Job Duties & Requirements for Project Reports

**Items for Discussion / Action / Approval:**

1. Joint Proclamation --- Upshur County Ambassador  

2. Approval of West Virginia Emergency Management Program Grant

3. Approval of Quotes from Micro Logic for Work at the E911/OEM Building

4. Approval of Change Orders Related to Construction of E911/OEM Building

5. Approval of “Certificate of Substantial Completion” for the E911/OEM Building

6. Establish Date and Time for Trick-or-Treat

7. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

**For Your Information:**
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Monthly Dog Warden Report  
   August 2011  

2. Agendas and/or Notice of Meetings:  
   • Lewis-Upshur LEPC  
     September 21, 2011  
   • Upshur County Development Authority  
     September 28, 2011  
   • Upshur County Public Library Board  
     September 27, 2011  
   • Upshur County Youth Camp Board  
     September 28, 2011

3. Meeting Minutes and/or Financial Reports:  
   • Lewis-Upshur LEPC  
     July 20, 2011
4. Meetings:
• 10/04/11 6:00 p.m. Hodgesville Public Service District
• 10/04/11 6:00 p.m. Elkins Road Public Service District
• 10/11/11 9:00 a.m. Canvass of Election
• 10/12/11 7:00 a.m. Upshur County Development Authority – Executive Board
• 10/12/11 7:30 a.m. Buckhannon Upshur Airport Authority
• 10/12/11 12:00 p.m. Upshur County Senior Center Board
• 10/12/11 1:30 p.m. Upshur County Conventions & Visitors Bureau
• 10/13/11 1:00 p.m. Adrian Public Service District
• 10/12/11 9:00 a.m. Canvass of Election
• 10/13/11 3:00 p.m. Tennerton Public Service District
• 10/17/11 6:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
• 10/17/11 12:00 p.m. Upshur County Family Resource Network
• 10/17/11 4:30 p.m. Upshur County Solid Waste Authority
• 10/17/11 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
• 10/17/11 7:00 p.m. Upshur County Fair Association
• 10/18/11 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
• 10/18/11 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
• 10/19/11 7:00 p.m. Lewis Upshur LEPC
• 10/20/11 6:30 p.m. Upshur County Fire Board
• 10/20/11 6:30 p.m. Upshur County Youth Camp Board
• 10/26/11 7:00 a.m. Upshur County Development Authority
• 10/26/11 10:00 a.m. James W. Curry Advisory Board
• November 6:00 p.m. Community Corrections Board - Lewis County
• TBA 4:00 p.m. Upshur County Public Library Board
• TBA 7:00 p.m. Region VII Planning & Development Council

5. Appointments Needed or Upcoming:
• Adrian Public Service District --- (Sharon Bowen 10-31-11) --- County
• Buckhannon-Upshur Airport Authority --- (Charles Anderegg 06-30-11) --- County
• Farmland Protection Board --- (At-Large Non-Farming – Four Year Term) --- County
• James W. Curry Advisory Board --- (Craig Presar 12-31-11) --- County
• James W. Curry Advisory Board --- (Joyce Harris-Thacker 12-31-11) --- County
• James W. Curry Advisory Board --- (Debra Brockleman 12-31-11) --- County
• Region VII Planning & Development Council --- (William A. Parker 12-31-11) --- County
• Region VII Planning & Development Council --- (Connie Tenney 12-31-11) --- County
• Region VII Planning & Development Council --- (Sam Nolte 12-31-11) --- County
• Region VII Planning & Development Council --- (Dr. Pamela Balch 12-31-11) --- County
• Region VII Planning & Development Council --- (AG Trusler 12-31-11) --- County
• Upshur County Building Commission --- (Joe Malcolm 11-10-11) --- County

Next Regular Meeting of the Upshur County Commission
October 06, 2011 --- 09:00 a.m.
Upshur County Courthouse Annex