Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: September 25, 2014

9:00  Moment of Silent Meditation --- Pledge of Allegiance
  ● Approval of Minutes: September 18, 2014

9:05  Community Educational Outreach Service (CEOS) --- Breast Cancer Proclamation

9:15  Roy Wager, Upshur County Superintendent --- Discussion of Hiring a PRO Officer for Upshur County Elementary Schools

9:30  Joyce Harris-Thacker, Family Resource Network --- CROP Hunger Walk Proclamation

11:00  Insurance Review in preparation for meeting on 9/29/14

Items for Discussion / Action / Approval:

1. Discussion with Prosecuting Attorney regarding staff salary. Item might lead to executive session per WV Code §6-9A-4

(a) The governing body of a public agency may hold an executive session during a regular, special or emergency meeting, in accordance with the provisions of this section. During the open portion of the meeting, prior to convening an executive session, the presiding officer of the governing body shall identify the authorization under this section for holding the executive session and present it to the governing body and to the general public, but no decision may be made in the executive session.
(2) To consider:
  (A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting;


3. Employment of Part Time Housekeeper/Custodian, Patricia Stuney --- Effective September 29th, working 29.5 hours per week at $8 per hour.

4. Approval and Signature of Courthouse Facilities Improvement Authority Resolution and Grant in the amount of $36,800 to repair and or replace the original Upshur County Courthouse chimneys.

5. Approval and Signature of Safe Sites and Structures Letter Requiring Action --- Amy W. Tenney, Case Number 111413-01.
6. Establish Date and Time for Trick or Treat --- City of Buckhannon has approved Friday, October 31\textsuperscript{st} from 6:00-7:30 pm. The Moose will hold a Halloween Event following Trick or Treat at Jawbone Park.

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. NACo Prescription Drug Discount Card Program --- August 2014

2. Correspondence from Walt Helmick, Commissioner of Agriculture --- Helen Phillips, Assessor, has successfully completed the Farm Census of 2014 and is eligible to receive compensation per WV Code §7-7-6C.

3. Correspondence from Richard Clemens, Buckhannon Zoning Officer --- Public Hearing September 30, 2014 at 7 pm at City Hall.

4. Agendas and/or Notice of Meetings:

5. Meeting Minutes
   - Lewis/Upshur LEPC August 20, 2014
   - Adrian PSD August 14, 2014

6. Meetings
   - 09/04/14 7:00 p.m. Banks District VFD
   - 09/04/14 7:00 p.m. Selbyville VFD
   - 09/02/14 6:00 p.m. Hodgesville PSD
   - 09/02/14 6:00 p.m. Elkins Road PSD
   - 09/10/14 12:00 p.m. Upshur County Senior Center Board
   - 09/10/14 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 09/10/14 6:00 p.m. Upshur County Citizens Corp - CERT
   - 09/10/14 7:30 p.m. Warren District VFD
   - 09/11/14 1:00 p.m. Adrian PSD
   - 09/11/14 3:00 p.m. Tennerton PSD
   - 09/11/14 4:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 09/11/14 7:30 p.m. Buckhannon VFD
   - 09/12/14 7:00 a.m. Buckhannon Upshur Airport Authority
   - 09/08/14 12:00 p.m. Upshur County Family Resource Network
   - 09/08/14 4:30 p.m. Upshur County Solid Waste Authority
   - 09/08/14 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 09/08/14 6:00 p.m. Lewis-Upshur Community Corrections Board
   - 09/08/14 6:00 p.m. Buckhannon-Upshur Watershed Association
   - 09/09/14 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
• 09/09/14 7:00 p.m. Adrian VFD
• 09/09/14 7:00 p.m. Ellamore VFD
• 09/17/14 6:30 p.m. Lewis Upshur LEPC
• 09/18/14 6:30 p.m. Upshur County Youth Camp Board
• 09/16/14 6:30 p.m. Upshur County Fire Board
• 09/10/14 7:00 a.m. Upshur County Development Authority – Exec. Board
• 09/21/14 6:00 p.m. Washington District VFD
• 09/15/14 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
• 09/16/14 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
• 10/04/14 4:00 p.m. Upshur County Public Library Board
• 09/24/14 7:00 a.m. Upshur County Development Authority – Full Board
• 09/25/14 4:00 p.m. Upshur County Farmland Preservation Board
• 09/22/14 10:00 a.m. Mountain CAP of West Virginia, CDC
• 09/24/14 10:00 a.m. James W. Curry Advisory Board
• 09/24/14 12:00 p.m. Upshur County Development Authority
• TBA 6:00 p.m. Upshur County Fire Fighters Association

7. Appointments Needed or Upcoming:
• Buckhannon-Upshur Parks & Rec Board (Vacant Position – 06-30-14) --- Board of Education
• Upshur County Farmland Protection Board (Vacant Position -- 6-30-14) --- Community
• Upshur County Safe Structures and Sites Board (Vacant Position – 6-30-14) --- Community
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• Upshur County Civil Service Board (Vacant Position – 12-31-13) --- Commission
• Upshur County Enhanced Emergency Telephone Bd (Vacant Position – 06-30-13) --- Community

A Special Meeting of the Upshur County Commission will be held
September 29, 2014 --- 10:00 a.m.
Upshur County Courthouse Annex

Next Regular Meeting of the Upshur County Commission
October 2, 2014 --- 09:00 a.m.
Upshur County Courthouse Annex