Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: September 15, 2011

09:00  Moment of Silent Meditation --- Pledge of Allegiance
  •  Approval of Minutes: September 08, 2011

09:15  Gary E. Bailey, Maintenance Supervisor
  •  Performance Review Discussion or Update --- Executive Session Per WV Code 6-9A-4

14:00  Inspection and Test of the Election Equipment for the October 2011 Special Election

Items for Discussion / Action / Approval:

1. Consider Approval of the Governor’s Community Participation Grant Program Contract Between the West Virginia Development Office and the Upshur County Commission - Project #11LEDA0781 in the Amount of $4,500 for the Adrian Volunteer Fire Department  Page 1-7

2. Consider Approval of the Governor’s Community Participation Grant Program Contract Between the West Virginia Development Office and the Upshur County Commission- Project #10LEDA0958N in the Amount of $100,000 for the Buckhannon-Upshur Airport Authority  Page 8-15

3. Consider Approval of Monthly Progress Reports, Financial Reports and Request for Reimbursement for the Following Homeland Security Grants:
   • 09-SHS-16  Mass Migration Support Plan & Interoperability
   • 09-SHS-17  Critical Infrastructure Support Plan
   • 09-SHS-18  Continuity of Operations Plan
   • 09-SHS-19  Citizen Preparedness Plan

4. Consider Quote from Artesian Process Chemicals Group for a Boiler Water Treatment Program for the Courthouse and Annex  Page 16-17

5. Consider Approval of the Hiring of Temporary Early Voting Clerks for the October 2011 Special Election as Follows: Beatrice Adams, Irene Andrew, Nelda Light, Thanna Wentz, Judith Miles, Betty Heavner, Kay Wilson, Penny Parcell, Catherine Frye and Beulah Riffle Effective September 19, 2011 Thru October 1, 2011 at the Rate of $7.25 Per Hour.  Page 18

6. Consider Approval of Kaitlyn Nicole Noe and Haven Lyndsey Clay as Volunteers for the Lewis-Upshur Animal Control Facility  Page 19-20

7. Consider Approval of the Resignation of Trena L. Bonnett as E911 Communications Center Dispatcher Effective September 1, 2011  Page 21

8. Consider Approval of the Resignation of Clint D. Walton as Elkins Road Public Service District Board Member effective September 7, 2011  Page 22

9. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Feline Activity Report August 2011 Page 23

2. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority September 14, 2011 Page 24
   - Lewis-Upshur-Braxton Community Corrections September 12, 2011 Page 25
   - Upshur-Buckhannon Health Department September 30, 2011 Page 26

3. Meeting Minutes and/or Financial Reports:
   - Lewis-Upshur-Braxton Community Corrections July 18, 2011 Page 27-28

4. Meetings:
   - 09/06/11 6:00 p.m. Hodgesville Public Service District
   - 09/06/11 6:00 p.m. Elkins Road Public Service District
   - 09/08/11 1:00 p.m. Adrian Public Service District
   - 09/08/11 3:00 p.m. Tennerton Public Service District
   - 09/08/11 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 09/12/11 2:00 p.m. Upshur County Family Resource Network
   - 09/12/11 4:30 p.m. Upshur County Solid Waste Authority
   - 09/12/11 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 09/12/11 6:00 p.m. Community Corrections Board - Braxton County
   - 09/14/11 7:00 a.m. Upshur County Development Authority – Executive Board
   - 09/14/11 7:30 a.m. Buckhannon Upshur Airport Authority
   - 09/14/11 12:00 p.m. Upshur County Senior Center Board
   - 09/14/11 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 09/15/11 6:30 p.m. Upshur County Fire Board
   - 09/15/11 6:30 p.m. Upshur County Youth Camp Board
   - 09/19/11 7:00 p.m. Upshur County Fair Association
   - 09/20/11 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   - 09/20/11 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   - 09/21/11 7:00 p.m. Lewis Upshur LEPC
   - 09/28/11 7:00 a.m. Upshur County Development Authority
   - 09/28/11 10:00 a.m. James W. Curry Advisory Board
   - TBA 4:00 p.m. Upshur County Public Library Board
   - TBA 7:00 p.m. Region VII Planning & Development Council

5. Appointments Needed or Upcoming:
   - Adrian Public Service District --- (Sharon Bowen 10-31-11) --- County
   - Buckhannon-Upshur Airport Authority --- (Charles Anderegg 06-30-11) --- County
   - Elkins Road Public Service District --- (Clint D. Walton 9-30-14)
   - Farmland Protection Board --- (County Commissioner – Four Year Term) --- County
   - Farmland Protection Board --- (Executive Director UCDA – Four Year Term) --- County
   - Farmland Protection Board --- (Farmer & County Farm Bureau - Two Year Term) --- County
   - Farmland Protection Board --- (Farmer & Conservation District – Four Year Term) --- County
   - Farmland Protection Board --- (Farmer - Four Year Term) --- County
   - Farmland Protection Board --- (At-Large Non-Farming - Two Year Term) --- County
   - Farmland Protection Board --- (At-Large Non-Farming – Four Year Term) --- County
Next Regular Meeting of the Upshur County Commission
September 22, 2011 --- 09:00 a.m.
Upshur County Courthouse Annex