Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: August 7, 2014

9:00   Moment of Silent Meditation --- Pledge of Allegiance
   ● Approval of Minutes: July 24, 2014

9:15   Laura Meadows --- Convention & Visitors Bureau Annual Report

9:30   Mindy Mall & Craig Presar --- Nutrition Outreach Program, WVU Extension Office

**Items for Discussion / Action / Approval:**

1. Request for an Annual Contribution to the Lewis/Upshur LEPC

2. West Virginia Wesleyan College Swim Team Request for Usage of the Upshur County Swimming Pool --- August 25th through September 19th

3. Approval and Signature of Sutter Roofing Quote --- Replacement of Chiller Roof for the Courthouse Annex, $9,790.00

4. Approval and Signature of Grant Contract, Resolution and Related Certifications --- Justice Assistant Grant, Project Number 14-JAG-07 in the Amount of $20,000.00

5. Approval and Signature of Grant Contract, Resolution and Related Certifications --- Community Corrections Grant, Project Number 15-CC-15 in the amount of $204,676.00

6. Approval and Signature of the Number of Election Officials and Election Commissioners for the November 4, 2014 General Election

7. Approval and Signature of the Number of Sets of Emergency Absentee Voting Commissioners for the November 4, 2014 General Election

8. Employment of Part-Time Temporary Fire Fee Clerk --- Toni Newman, Effective August 11, 2014 at $10.50 Per Hour for 19.5 Hours Per Week --- Salary Reimbursed in its Entirety by the Upshur County Fire Board

9. Approval of Resignation of Mike Miller --- Animal Control Officer, Effective July 31, 2014

10. Approval of Job Posting for Animal Control Officer --- Full Time, Benefited Position

11. Approval of Resignation of James Kennedy --- Deputy Sheriff, Effective August 17, 2014
12. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Robert L. Pennington, WV Division of Highways --- Statewide Transportation Improvement Program, Comment Deadline August 6, 2014

2. Correspondence from Glen B. Gainer III, State Auditor --- Training Seminar for County Commission and Staff

3. Correspondence from Russell Rollyson, Deputy State Auditor --- Upshur County Notice of Auction of Delinquent and Nonentered Lands

4. Correspondence from Earl Ray Tomblin, Governor --- Approval of Community Corrections Grant, Project Number 15-CC-15 in the Amount of $204,676.00

5. Correspondence from Debbie Legg, Community Development Division --- Community Participation Grant’s 13LEDA0237 and 13LEDA0714 Final Time Extensions

6. Upshur County Cat Report --- June 2014

7. Building Permits --- July 2014

8. Agendas and/or Notice of Meetings:
   - Lewis/Upshur LEPC July 16, 2014
   - Upshur County Solid Waste Authority August 11, 2014
   - Elkins Road PSD August 5, 2014
   - Family Resource Network August 11, 2014

9. Meeting Minutes
   - Lewis/Upshur LEPC July 16, 2014

10. Meetings
    - 08/07/14 7:00 p.m. Banks District VFD
    - 08/07/14 7:00 p.m. Selbyville VFD
    - 08/05/14 6:00 p.m. Hodgesville PSD
    - 08/05/14 6:00 p.m. Elkins Road PSD
    - 08/13/14 12:00 p.m. Upshur County Senior Center Board
    - 08/13/14 1:30 p.m. Upshur County Conventions & Visitors Bureau
    - 08/13/14 6:00 p.m. Upshur County Citizens Corp - CERT
    - 08/13/14 7:30 p.m. Warren District VFD
    - 08/14/14 1:00 p.m. Adrian PSD
    - 08/14/14 3:00 p.m. Tennerton PSD
• 08/14/14  4:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board
• 08/14/14  7:30 p.m.  Buckhannon VFD
• 08/08/14  7:00 a.m.  Buckhannon Upshur Airport Authority
• 08/11/14  12:00 p.m. Upshur County Family Resource Network
• 08/11/14  4:30 p.m. Upshur County Solid Waste Authority
• 08/11/14  6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
• 08/11/14  6:00 p.m. Lewis-Upshur Community Corrections Board
• 08/11/14  6:00 p.m. Buckhannon-Upshur Watershed Association
• 08/12/14  10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
• 08/12/14  7:00 p.m. Adrian VFD
• 08/12/14  7:00 p.m. Ellamore VFD
• 08/20/14  12:00 p.m. Lewis Upshur LEPC
• 08/21/14  6:30 p.m. Upshur County Youth Camp Board
• 08/19/14  6:30 p.m. Upshur County Fire Board
• 08/13/14  7:00 a.m. Upshur County Development Authority – Exec. Board
• 08/17/14  6:00 p.m. Washington District VFD
• 08/18/14  12:00 p.m. Buckhannon-Upshur Chamber of Commerce
• 08/19/14  5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
• 08/19/14  4:00 p.m. Upshur County Public Library Board
• 08/27/14  7:00 a.m. Upshur County Development Authority – Full Board
• 08/28/14  4:00 p.m. Upshur County Farmland Preservation Board
• 08/25/14  10:00 a.m. Mountain CAP of West Virginia, CDC
• 08/27/14  10:00 a.m. James W. Curry Advisory Board
• 08/27/14  12:00 p.m. Upshur County Development Authority
•  TBA  6:00 p.m. Upshur County Fire Fighters Association

11. Appointments Needed or Upcoming:
• Buckhannon-Upshur Parks & Rec Board (Vacant Position – 06-30-14) --- Board of Education
• Buckhannon-Upshur Parks & Rec Board (Vacant Position – 06-30-14) --- County
• Buckhannon-Upshur Parks & Rec Board (Vacant Position – 06-30-14) --- County
• James W Curry Advisory Board (Vacant Position – 12-31-14) --- County
• Upshur County Farmland Protection Board (Vacant Position -- 6-30-14) --- Community
• Upshur County Safe Structures and Sites Board (Vacant Position – 6-30-14) --- Community
• Upshur County Safe Structures and Sites Board (Vacant Position – 6-30-14) --- Community
• Upshur County Civil Service Board (Vacant Position – 12-31-13) --- Commission
• Upshur County Enhanced Emergency Telephone Bd (Vacant Position – 06-30-13) --- Community

Next Regular Meeting of the Upshur County Commission
August 14, 2014 --- 09:00 a.m.
Upshur County Courthouse Annex