Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: July 24, 2014

9:00  Moment of Silent Meditation --- Pledge of Allegiance
• Approval of Minutes: July 10, 2014

9:15  WV Division of Rehabilitation Services --- Wayne Harman

9:30  Circuit Clerk, Brian Gaudet --- Executive Session per WV Code §6-9A-4

§6-9A-4. Exceptions.
(a) The governing body of a public agency may hold an executive session during a regular, special or emergency meeting, in accordance with the provisions of this section. During the open portion of the meeting, prior to convening an executive session, the presiding officer of the governing body shall identify the authorization under this section for holding the executive session and present it to the governing body and to the general public, but no decision may be made in the executive session
(2) To consider:
(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting; or

1:00  Supervisors Meeting

2:00  Policy Board Meeting

Items for Discussion / Action / Approval:

1. Approval and Signature of Web Service Sales Agreement --- Revize Superior Web Design and Content Management

2. Approval and Signature of Valley Business Systems Service Contract --- Youth Camp

3. Approval and Signature of Valley Business Systems Service Contract --- County Clerk

4. Approval and Signature of Grant Contract and Resolution --- Victims of Crime Act (VOCA) Grant #12-VA-050 in the Amount of $34,175.00

5. Approval and Signature of Correspondence and Service of Process to Trent and Travis Davidson --- Safe Structures and Sites Case Number 050913-04

6. Approval and Signature of Member Agreement --- WV Association of Counties Group Self Insurance Risk Pool, Effective July 1, 2014 through July 1, 2015
7. Approval and Signature of EBSO Plan Sponsor Acknowledgement --- PCORI Fee

8. Resignation of James W. Curry Advisory Board Member --- Craig Presar, Effective Immediately

9. Employment of Ginny Dixon as Part-Time Administrative Assistant at $12.00 Per Hour, Effective July 28, 2014 --- Salary Reimbursed in its Entirety Through the WV DHHR and the Bureau of Children and Families Grant

10. Employment of Christine E. Foster as Full Time E911 Tele Communicator at $10.00 Per Hour, Effective August 3, 2014

11. Employment of Ashley N. McMillion as Full Time E911 Tele Communicator at $10.00 Per Hour, Effective August 3, 2014

12. Employment of Full Time Senior Assistant Prosecutor at $75,537.00 Annually, Effective August 24, 2014


15. Approval of Job Posting for Tax Deputy --- Full Time Benefited Position

16. Payoff of Loan # 30026552 in the amount of $51,000.77 --- Extension Office Property

17. Payoff of Loan #30027297 in the amount of $150,050.65 --- Library Property

18. Reappointment of Fire Board Member --- Wayne Strader, Term beginning July 1, 2014 and ending June 30, 2017

19. Appointment of Buckhannon Upshur Airport Authority Board Member --- Harry Craig, Term beginning July 1, 2014 and ending June 30, 2017

20. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County E911 Communication Center Reports --- June 2014
   - Monthly Call Summary Report
   - Monthly Department Summary Report
   - Monthly & YTD Wrecker Report
2. Upshur County Sheriff’s Financial Statement --- June 2014

3. Upshur County Dog Report --- June 2014

4. NACo Prescription Drug Discount Card Program --- June 2014

5. Correspondence from Governor Earl Ray Tomblin --- Justice Assistant Grant Award in the amount of $20,000.00

6. Correspondence from Governor Earl Ray Tomblin --- Victims of Crime Act (VOCA) Grant Award in the amount of $34,175.00

7. Correspondence from Angela J. Brady, Upshur County Magistrate Clerk --- IBEW Apprentice

8. Correspondence from Nesco Inc --- Blasting Operations in Meade District

9. Correspondence from WV Department of Transportation --- Public Meeting August 13, 2014 from 2:00 pm – 4:00 pm, Upshur County Senior Center

10. Agendas and/or Notice of Meetings:
    • Coordinated Public Transit-Human Services Plan August 13, 2014
    • Upshur County Public Library Board of Trustees July 15, 2014

11. Meeting Minutes
    • Upshur Citizen Corp Council June 11, 2014
    • Upshur County Family Resource Network June 9, 2014
    • Adrian Public Service District June 12, 2014

12. Meetings
    • 07/03/14 7:00 p.m. Banks District VFD
    • 07/03/14 7:00 p.m. Selbyville VFD
    • 07/01/14 6:00 p.m. Hodgesville PSD
    • 07/01/14 6:00 p.m. Elkins Road PSD
    • 07/09/14 12:00 p.m. Upshur County Senior Center Board
    • 07/09/14 1:30 p.m. Upshur County Conventions & Visitors Bureau
    • 07/09/14 6:00 p.m. Upshur County Citizens Corp - CERT
    • 07/09/14 7:30 p.m. Warren District VFD
    • 07/10/14 1:00 p.m. Adrian PSD
    • 07/10/14 3:00 p.m. Tennerton PSD
    • 07/10/14 4:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
    • 07/10/14 7:30 p.m. Buckhannon VFD
    • 07/11/14 7:00 a.m. Buckhannon Upshur Airport Authority
    • 07/14/14 12:00 p.m. Upshur County Family Resource Network
    • 07/14/14 4:30 p.m. Upshur County Solid Waste Authority
    • 07/14/14 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
    • 07/14/14 6:00 p.m. Lewis-Upshur Community Corrections Board
• 07/14/14  6:00 p.m. Buckhannon-Upshur Watershed Association
• 07/08/14  10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
• 07/08/14  7:00 p.m. Adrian VFD
• 07/08/14  7:00 p.m. Ellamore VFD
• 07/16/14  12:00 p.m. Lewis Upshur LEPC
• 07/17/14  6:30 p.m. Upshur County Youth Camp Board
• 07/15/14  6:30 p.m. Upshur County Fire Board – Special Meeting
• 07/09/14  7:00 a.m. Upshur County Development Authority – Exec. Board
• 07/20/14  6:00 p.m. Washington District VFD
• 07/21/14  12:00 p.m. Buckhannon-Upshur Chamber of Commerce
• 07/15/14  5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
• 07/15/14  4:00 p.m. Upshur County Public Library Board
• 07/23/14  7:00 a.m. Upshur County Development Authority – Executive Board
• 07/24/14  4:00 p.m. Upshur County Farmland Preservation Board
• 07/28/14  10:00 a.m. Mountain CAP of West Virginia, CDC
• 07/23/14  10:00 a.m. James W. Curry Advisory Board
• 07/30/14  12:00 p.m. Upshur County Development Authority
• TBA  6:00 p.m. Upshur County Fire Fighters Association

13. Appointments Needed or Upcoming:
   • Buckhannon-Upshur Parks & Rec Board (Vacant Position – 06-30-14) --- Board of Education
   • Buckhannon-Upshur Parks & Rec Board (Vacant Position – 06-30-14) --- County
   • Buckhannon-Upshur Parks & Rec Board (Vacant Position – 06-30-14) --- County
   • Buckhannon Upshur Airport Authority Board (Vacant Position – 06-30-14) --- County
   • James W Curry Advisory Board (Vacant Position – 12-31-14) --- County
   • Upshur County Farmland Protection Board (Vacant Position -- 6-30-14) --- Community
   • Upshur County Fire Board (Vacant Position -- 6-30-14) --- Community
   • Upshur County Safe Structures and Sites Board (Vacant Position – 6-30-14) --- Community
   • Upshur County Safe Structures and Sites Board (Vacant Position – 6-30-14) --- Community
   • Upshur County Civil Service Board (Vacant Position – 12-31-13) --- Commission
   • Upshur County Enhanced Emergency Telephone Bd (Vacant Position – 06-30-13) --- Community

Next Regular Meeting of the Upshur County Commission
August 7, 2014 --- 09:00 a.m.
Upshur County Courthouse Annex

The Upshur County Commission meeting for July 31, 2014 will be canceled.