Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: July 23, 2009

09:00 Moment of Silent Meditation — Pledge of Allegiance
Approval of Minutes: July 16, 2009

09:00 Virgil D. Miller, Sheriff
• Appointment of D. Joy Layfield as Reserve Deputy
• Review Matters and/or Funding Concerning Prevention Resource Officer “PRO” Grant

09:30 Gary Bailey, Maintenance Supervisor
• Review of Corrections Required By Office of the State Fire Marshall for Old Fire Station
• Review Listing or Timing of Maintenance / Improvement Projects

09:45 Helen R. Phillips, Assessor
• Review Procedure and/or Process Required for Exonerations and/or Refunds In Regards To Clerical Errors

10:30 Jan Beth Crites — Review and/or Discussion of Letter Received from Supervisor on a Personnel Matter — Executive Session per WV Code 6-9A-4

Items for Discussion / Action / Approval:

1. Resignation from Sarah Beth Chenoweth, Lifeguard at the Upshur County Park Facility

2. Approval of Letter to Greer Law Offices, PLLC Concerning of Bequest to “Banks District — County Of Upshur” — Estate of Pauline Frances Baxa

3. Appointment of Frank K. Hodges to the Upshur County Fire Board

4. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)
1. Correspondence and/or Agendas for Upcoming Conferences
   • County Commissioners’ Annual Conference-August 2-4
   • Local Government Leadership Academy-September 25-26
   • Litter Control & Solid Waste Management-October 18-19

2. Correspondence from Gary Rapking, WVU Extension Service / Upshur County Livestock Association, Concerning Usage of Upshur County Park Livestock Facility


4. Agendas and/or Notice of Meetings:
   • Buckhannon River Watershed Project Team-August 19, 2009
   • Upshur County Emergency Telephone Ad. Bd.-July 21, 2009
   • Upshur County Solid Waste Authority-August 10, 2009

5. Meeting Minutes and/or Financial Reports:
   • Upshur County Youth Camp Board-June 18, 2009

6. Meetings:
   • 07-01-09-10:00 a.m.-James W. Curry Advisory Board
   • 07/07/09-6:00 p.m.-Elkins Road Public Service District
   • 07/07/09-7:00 p.m.-Hodgesville Public Service District
   • 07/08/09-3:00 p.m.-Tennerton Public Service District
   • 07/08/09-7:00 p.m.-Upshur County Litter Control Committee
   • 07/09/09-1:00 p.m.-Adrian Public Service District
   • 07/09/09-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   • 07/13/09-12:00 p.m.-Upshur County Family Resource Network
   • 07/13/09-4:00 p.m.-Upshur County Solid Waste Authority
   • 07/13/09-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   • 07/14/09 7:00 a.m. Buckhannon Upshur Airport Authority
   • 07/15/09 7:00 a.m. Upshur County Development Authority – Ex. Board
   • TBA 10:00 a.m. James W. Curry Advisory Board
   • 07/15/09 7:00 p.m. Lewis Upshur LEPC
   • 07/15/09 6:30 p.m. Upshur County Fire Board
   • 07/15/09 6:30 p.m. Upshur County Youth Camp Board
   • 07/20/09 7:00 p.m. Upshur County Fair Association
   • 07/21/09 10:00 a.m. Wes-Mon-Ty RCD
   • 07/21/09 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   • 07/30/09 4:00 p.m. Upshur County Public Library Board
   • 07/30/09 7:00 p.m. Joint Meeting with the City of Buckhannon
7. Appointments Needs or Upcoming:
   • James W. Curry Advisory Board --- (4 Vacant Positions) --- County
   • Upshur County Building Commission --- (AG Trusler 11/10/08) --- County
   • Upshur County Civil Service Board --- (Terry D. Reed 12/31/08) --- Bar Association
   • Upshur County Fire Board --- (Vacant Position 06/30/10) - County – 1st District – Community
   • UC Safe Structures & Sites Ordinance Bd. -- (G. Bonnett 06/30/08) – Fire Chief - County

Next Regular Meeting of the Upshur County Commission
July 30, 2009 --- 09:00 a.m.
Upshur County Courthouse Annex