**Upshur County Commission**

**Agenda**

**Location of Meeting:** Upshur County Courthouse Annex  
**Date of Meeting:** July 14, 2011

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
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<tbody>
<tr>
<td>09:00</td>
<td>Moment of Silent Meditation --- Pledge of Allegiance</td>
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<tr>
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<td>● Approval of Minutes: July 07, 2011</td>
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<td>09:15</td>
<td>Lois LaFontaine, Take Pride in America Committee</td>
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<td>● Use of Courthouse Plaza Area on July 23, 2011</td>
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<tr>
<td>13:00</td>
<td>Upshur County Policy Board Meeting with Elected Officials</td>
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<tr>
<td>14:00</td>
<td>Upshur County Departmental Supervisors Meeting</td>
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</tbody>
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**Items for Discussion / Action / Approval:**

1. Approval of Volunteers:
   - Danny Rex Gould --- Reserve Deputy --- July 01, 2011  
   - Joan Ellen McCardle --- Lewis-Upshur Animal Control Facility --- July 14, 2011  
   - Dannette Lynn Perkins --- Lewis-Upshur Animal Control Facility --- July 14, 2011  
   - Gilbert Valdez --- Office of Emergency Services --- July 14, 2011

2. Resignation:
   - Carolyn Lunsford as a Part-Time Child Visitation Center Monitor --- June 29, 2011

3. Employment:
   - Judith G. Piercy as a Part-Time Child Visitation Monitor as of July 17, 2011 at the Rate of $7.25 Per Hour

4. Adjustment of the Employment Date for:
   - Lisa R. Moses as a Full-Time E911 Employee as of July 17, 2011 at the Rate of $8.50 Per Hour During Training Increasing to $9.50 Per Hour Upon Successful Completion of Training  
     Adjusted Employment Date: July 18, 2011
   - Trena L. Bonnett as a Full-Time E911 Employee as of July 17, 2011 at the Rate of $8.50 Per Hour During Training Increasing to $9.50 Per Hour Upon Successful Completion of Training  
     Adjusted Employment Date: July 25, 2011
   - Kayla N. Ball as a Part-Time E911 Employee as of July 17, 2011 at the Rate of $8.50 Per Hour During Training Increasing to $9.50 Per Hour Upon Successful Completion of Training  
     Adjusted Employment Date: July 11, 2011

5. Approval of Progress Reports & Financial Reports for the Following Homeland Security Grants:
   - 09-SHS-16 Mass Migration Support Plan & Interoperability Grant
   - 09-SHS-17 Critical Infrastructure Support Grant
   - 09-SHS-18 Continuity of Operations Plan Grant
   - 09-SHS-19 Citizens Preparedness Plan Grant
6. Consideration of Policy Limits for Uninsured Motor Vehicle Coverage and Underinsured Motor Vehicle Coverage Offered by WVCoRP for the 2011-2012 Fiscal Year

7. Update or Report of Road Name: Tackle Run Road --- Ponderosa Drive

8. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

9. Approve the Number of Poll Workers for the Special General Election Scheduled for October 4th
   (Item added to the agenda on Wednesday, July 13, 2011. Action required due to time constraints)

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Wage and Salary Information for Upshur County Employees as of July 2011


3. Annual Financial Statement from the Upshur County Fire Board

4. Regional Jail Cost Information

5. Upshur County E911 Communications Center Reports:
   - Monthly Call Summary Report
   - Monthly Departmental Call Report
   - Monthly Wrecker Report

6. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority
   - Upshur County Development Authority – Ex. Bd.

7. Meeting Minutes and/or Financial Reports:
   - Buckhannon-Upshur Airport Authority
   - Elkins Road Public Service District
   - Upshur County Development Authority – Ex. Bd.

8. Meetings:
   - 07/05/11 6:00 p.m. Hodgesville Public Service District
   - 07/05/11 6:00 p.m. Elkins Road Public Service District
   - 07/11/11 2:00 p.m. Upshur County Family Resource Network
   - 07/11/11 4:30 p.m. Upshur County Solid Waste Authority
   - 07/11/11 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 07/13/11 7:00 a.m. Upshur County Development Authority – Executive Board
   - 07/13/11 7:30 a.m. Buckhannon Upshur Airport Authority
   - 07/13/11 12:00 p.m. Upshur County Senior Center Board
   - 07/13/11 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 07/14/11 1:00 p.m. Adrian Public Service District
   - 07/14/11 3:00 p.m. Tennerton Public Service District
   - 07/14/11 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 07/18/11 6:00 p.m. Community Corrections Board – Upshur County
9. Appointments Needed or Upcoming:
   • Adrian Public Service District --- (Sharon Bowen 10-31-11) --- County
   • Buckhannon-Upshur Airport Authority --- (Glenn Davis 06-30-11) --- City
   • Buckhannon-Upshur Airport Authority -- (Al Tucker as of 4/1/11 Term Ends 06-30-13) - City
   • Buckhannon-Upshur Airport Authority --- (Charles Anderegg 06-30-11) --- County
   • Buckhannon-Upshur Parks & Recreation Ad Bd. --- (Tappan Squires 06-30-11) --- City
   • Buckhannon-Upshur Parks & Recreation Ad Bd. --- (Kelley Davis 06-30-11) --- County
   • Farmland Protection Board --- (County Commissioner – Four Year Term) --- County
   • Farmland Protection Board --- (Executive Director UCDA – Four Year Term) --- County
   • Farmland Protection Board --- (Farmer & County Farm Bureau - Two Year Term) --- County
   • Farmland Protection Board --- (Farmer & Conservation District – Four Year Term) --- County
   • Farmland Protection Board --- (Farmer- Four Year Term) --- County
   • Farmland Protection Board --- (At-Large Non-Farming - Two Year Term) --- County
   • Farmland Protection Board --- (At-Large Non-Farming – Four Year Term) --- County
   • James W. Curry Advisory Board --- (Craig Presar 12-31-11) --- County
   • James W. Curry Advisory Board --- (Jerry Reynolds 12-31-11) --- County
   • James W. Curry Advisory Board --- (Debra Brockleman 12-31-11) --- County
   • Region VII Planning & Development Council --- (William A. Parker 12-31-11) --- County
   • Region VII Planning & Development Council --- (Connie Tenney 12-31-11) --- County
   • Region VII Planning & Development Council --- (Sam Nolte 12-31-11) --- County
   • Region VII Planning & Development Council --- (Dr. Pamela Balch 12-31-11) --- County
   • Region VII Planning & Development Council --- (AG Trusler 12-31-11) --- County
   • Upshur County Building Commission --- (Joe Malcolm 11-10-11) --- County
   • UC Enhanced Emergency Telephone Ad. Bd. --- (Joey Baxa 06-30-11) --- County – EMS
   • Upshur County Fire Board -- (George Smith 06-30-11) --- County – 3rd District – Community
   • Upshur County Solid Waste Authority --- (Jacqueline McDaniels 06-30-11) --- PSC

Next Regular Meeting of the Upshur County Commission
July 21, 2011 --- 09:00 a.m.
Upshur County Courthouse Annex