Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: June 5, 2014

9:00  Moment of Silent Meditation --- Pledge of Allegiance
  ● Approval of Minutes: May 29, 2014

11:15  Bob Orndoff, Dominion Transmissions --- Gas Pipeline

**Items for Discussion / Action / Approval:**

1. Computer Equipment Upgrade for James W. Curry Library

2. Approval of Resignation --- Rosalyn Freeman, Substitute Librarian James W. Curry Library, effective May 15, 2014

3. Employment of Substitute Librarian, James W. Curry Library --- Deborah “Rose” Summers, effective June 19, 2014 at $8 per hour

4. Job Advertisement for Deputy County Clerk

5. Employment of Michael Thomas Burgess as Full-Time Deputy Assessor at $11.00 per hour (Valuation Fund Employee), effective June 9, 2014

6. Reappointment of Upshur County Farmland Protection Board Member --- Steve Butler, effective 7/1/13 through 6/30/15.

7. Request to Use Courthouse Facilities --- Upshur County Republican Executive Committee, West Virginia Day Celebration June 19, 2014 from 11:00 am – 1:00 pm

8. Approval of Safe Structures and Sites Letters Requiring Action by June 20, 2014
   - Philip Lantz --- Case #050913-07
   - John R. Simons, Rita F. Simons --- Case # 051211-01
   - Trent A. Davidson, Travis S. Davidson --- Case # 050913-04
   - Danny L. Heater, Shirley A. Heater --- Case # 041212-01

9. Approval to Return Safe Structures and Sites Case # 021413-01 to the Safe Structures and Sites Board Due to New Ownership

10. Request for Sheriff’s Department to Serve Process of Service to Mr. Larry Cogar, Case #071113-01, Letter Requiring Action by June 20, 2014

11. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements,
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Stephen A. Fisher, West Virginia Housing Development Fund --- Low-Income Housing Tax Credit Program, Notification of the Local Jurisdiction

2. Correspondence from Susan K. Foster, West Virginia Development Office --- 2014 Small Cities Block Grant Application

3. Correspondence from Steven D. Canterbury, West Virginia Court Security Board --- Approval of Court Security Grant Fund --- $7,811.00

4. Family Resource Network --- June 2014 Calendar

5. Agendas and/or Notice of Meetings:
   - City Council of Buckhannon April 16, 2014
   - James Curry Library May 28, 2013
   - Elkins Road PSD June 3, 2014
   - Family Resource Network June 9, 2014
   - Upshur County Farmland Protection Board May 22, 2014
   - Safe Structures and Sites Enforcement Board June 12, 2014
   - Upshur County Solid Waste Authority June 9, 2014
   - Upshur County Fire Board June 12, 2014

6. Meeting Minutes
   - Buckhannon Upshur Airport Authority May 9, 2014

7. Meetings
   - 06/05/14 7:00 p.m. Banks District VFD
   - 06/05/14 7:00 p.m. Selbyville VFD
   - 06/03/14 6:00 p.m. Hodgesville PSD
   - 06/03/14 6:00 p.m. Elkins Road PSD
   - 06/11/14 12:00 p.m. Upshur County Senior Center Board
   - 06/11/14 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 06/11/14 6:00 p.m. Upshur County Citizens Corp - CERT
   - 06/11/14 7:30 p.m. Warren District VFD
   - 06/12/14 1:00 p.m. Adrian PSD
   - 06/12/14 3:00 p.m. Tennerton PSD
   - 06/12/14 4:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 06/12/14 7:30 p.m. Buckhannon VFD
   - 06/13/14 7:00 a.m. Buckhannon Upshur Airport Authority
   - 06/09/14 12:00 p.m. Upshur County Family Resource Network
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Meeting Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/09/14</td>
<td>4:30 p.m.</td>
<td>Upshur County Solid Waste Authority</td>
</tr>
<tr>
<td>06/09/14</td>
<td>6:00 p.m.</td>
<td>Buckhannon-Upshur Recreational Park Advisory Board</td>
</tr>
<tr>
<td>06/09/14</td>
<td>6:00 p.m.</td>
<td>Lewis-Upshur-Braxton Community Corrections Board</td>
</tr>
<tr>
<td>06/09/14</td>
<td>6:00 p.m.</td>
<td>Buckhannon-Upshur Watershed Association</td>
</tr>
<tr>
<td>06/10/14</td>
<td>10:00 a.m.</td>
<td>Wes-Mon-Ty Resource Conservation &amp; Development</td>
</tr>
<tr>
<td>06/10/14</td>
<td>7:00 p.m.</td>
<td>Adrian VFD</td>
</tr>
<tr>
<td>06/10/14</td>
<td>7:00 p.m.</td>
<td>Ellamore VFD</td>
</tr>
<tr>
<td>06/18/14</td>
<td>12:00 p.m.</td>
<td>Lewis Upshur LEPC</td>
</tr>
<tr>
<td>06/19/14</td>
<td>6:30 p.m.</td>
<td>Upshur County Youth Camp Board</td>
</tr>
<tr>
<td>06/19/14</td>
<td>6:30 p.m.</td>
<td>Upshur County Fire Board</td>
</tr>
<tr>
<td>06/11/14</td>
<td>7:00 a.m.</td>
<td>Upshur County Development Authority – Exec. Board</td>
</tr>
<tr>
<td>06/15/14</td>
<td>6:00 p.m.</td>
<td>Washington District VFD</td>
</tr>
<tr>
<td>06/16/14</td>
<td>12:00 p.m.</td>
<td>Buckhannon-Upshur Chamber of Commerce</td>
</tr>
<tr>
<td>06/16/14</td>
<td>7:00 p.m.</td>
<td>Upshur County Fair Association</td>
</tr>
<tr>
<td>06/17/14</td>
<td>5:00 p.m.</td>
<td>UC Enhanced Emergency Telephone Advisory Board</td>
</tr>
<tr>
<td>06/17/14</td>
<td>4:00 p.m.</td>
<td>Upshur County Public Library Board</td>
</tr>
<tr>
<td>06/25/14</td>
<td>7:00 a.m.</td>
<td>Upshur County Development Authority – Full Board</td>
</tr>
<tr>
<td>06/26/14</td>
<td>4:00 p.m.</td>
<td>Upshur County Farmland Preservation Board</td>
</tr>
<tr>
<td>06/23/14</td>
<td>10:00 a.m.</td>
<td>Mountain CAP of West Virginia, CDC</td>
</tr>
<tr>
<td>06/25/14</td>
<td>10:00 a.m.</td>
<td>James W. Curry Advisory Board</td>
</tr>
<tr>
<td>TBA</td>
<td>6:00 p.m.</td>
<td>Upshur County Fire Fighters Association</td>
</tr>
</tbody>
</table>

8. Appointments Needed or Upcoming:
- Buckhannon-Upshur Airport Authority (Vacant Position – 06-30-13) --- City
- Buckhannon-Upshur Parks & Rec Board (Vacant Position – 06-30-14) --- City
- James Curry Library & Park Advisory Board (Vacant Position – 12-31-13) --- County
- Upshur County Civil Service Board (Vacant Position – 12-31-13) --- Commission
- Upshur County Enhanced Emergency Telephone Bd (Vacant Position – 06-30-13) --- Community
- Upshur County Youth Camp Board (Vacant Position – 05-31-13) --- 3rd District
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-13) --- Farm Bureau

Next Regular Meeting of the Upshur County Commission
June 12, 2014 --- 09:00 a.m.
Upshur County Courthouse Annex