Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: May 21, 2009

09:00  Moment of Silent Meditation --- Pledge of Allegiance
      Approval of Minutes: May 14, 2009

10:45  Debbie Thacker Wilfong, Clerk of the County Commission
      • Review / Discuss Letter of Resignation / Retirement from Margaret A. Wilcher
      • Review / Discuss Applications Currently on File
         Note --- Certain Matters May Be Discussed in Executive Session Per WV Code 6-9A-4

12:30  Terri Jo Bennett, Addressing & Mapping Coordinator
      • Naming of County and/or Private Roads --- No Responses Received from Property Owners

14:00  Inspection at the Upshur County Park Facility

Items for Discussion / Action / Approval:

1. Personnel --- Employment --- Upshur County Youth Camp Facility
   Rosalyn M. Hovis $7.50 Per Hour  Kitchen – Supervisor
   Leslie M. Sayre  $7.50 Per Hour  Kitchen – Supervisor
   Tara C. Cogar  $7.25 Per Hour  Kitchen
   Whitney D. Sayre  $7.25 Per Hour  Kitchen
   Elsie D. Sayre  $7.25 Per Hour  Kitchen
   Mandy R. Ware  $7.25 Per Hour  Kitchen
   Victoria R. Richison  $7.25 Per Hour  Kitchen
   Misty D. Huffman  $7.25 Per Hour  Kitchen
   Michelle McIe  $7.25 Per Hour  Kitchen
   Crystal L. Huffman  $7.25 Per Hour  Kitchen / Cleaning

2. Resignation
   Bonnie Crouse --- Maintenance --- James W. Curry Park Facility

3. Approval of Volunteer --- Kenneth Neil Harvey --- Office of Emergency Management


5. Approve Request for Time Extension for the Following Community Development Projects:
   • Lorentz Community Building 08LEDA0433  $5,500
   • Upshur County Little League 08LEDA0438  $5,000
   • Friends of Fiddlers Mill 08LEDA0435  $3,000
6. Approval for the Upshur County Commission to Function as Grantee for the Following Community Development Projects:
   - Adrian Volunteer Fire Department 09LEDA0612 $5,000
   - Upshur County Literacy Volunteers 09LEDA0615 $1,500
   - Washington District VFD 09LEDA0617 $5,000
   - Banks District Community Center 09LEDA0613 $5,000
   - Upshur County Commission – Park 09LEDA0616 $5,000

7. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

**For Your Information:**
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from N. Louise Bleigh, E911 Director, Concerning:
   - Compliance Audit by the FBI on the NCIC / CJIS Equipment / Procedures
   - Email from Jimmy Gianato, Director of WV Homeland Security and Emergency Management, Concerning magicJack® Device and 911 Calls

2. Building Permits --- April 2009

3. Correspondence to Virgil D. Miller, Sheriff, and Ron Sheets, Sales Consultant Jenkins Ford, Concerning Vehicle Bid / Order


5. Agendas and/or Notice of Meetings:
   - Adrian Public Service District May 14, 2009
   - Lewis-Upshur LEPC May 20, 2009

6. Meeting minutes and/or Financial Reports:
   - Adrian Public Service District April 09, 2009
   - Adrian Public Service District April 09, 2009
   - Adrian Public Service District April 23, 2009
   - Buckhannon-Upshur Airport Authority May 13, 2009
   - James W. Curry Library --- Visitor Report April 2009
   - Lewis-Upshur LEPC April 15, 2009

7. Meetings:
   - 05/05/09 6:00 p.m. Elkins Road Public Service District
   - 05/05/09 7:00 p.m. Hodgesville Public Service District
   - 05/11/09 12:00 p.m. Upshur County Family Resource Network
   - 05/11/09 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 05/11/09 6:00 p.m. Upshur County Solid Waste Authority
   - 05/12/09 7:00 a.m. Buckhannon Upshur Airport Authority
   - 05/13/09 7:00 a.m. Upshur County Development Authority – Ex. Board
   - 05/13/09 3:00 p.m. Tennerton Public Service District
- 05/13/09 6:00 p.m.  Buckhannon River Watershed Association
- 05/13/09 7:00 p.m.  Upshur County Litter Control Committee
- 05/14/09 1:00 p.m.  Adrian Public Service District
- 05/14/09 6:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board
- 05/18/09 7:00 p.m.  Upshur County Fair Association
- 05/19/09 10:00 a.m. Wes-Mon-Ty RCD
- 05/19/09 5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
- 05/20/09 10:00 a.m. James W. Curry Advisory Board
- 05/20/09 6:00 p.m.  26th Judicial Circuit Community Corrections Board
- 05/20/09 7:00 p.m.  Lewis Upshur LEPC
- 05/20/09 6:30 p.m.  Upshur County Fire Board
- 05/21/09 6:30 p.m.  Upshur County Youth Camp Board
- TBA 6:00 p.m.  Region VII Planning & Development Council
- 05/26/09 4:00 p.m.  Upshur County Public Library Board
- 05/27/09 7:00 a.m.  Upshur County Development Authority Board

8. Appointments Needs or Upcoming:
- James W. Curry Advisory Board --- (4 Vacant Positions) --- County
- Upshur County Building Commission --- (AG Trusler 11/10/08) --- County
- Upshur County Civil Service Board --- (Terry D. Reed 12/31/08) --- Bar Association
- UC Enhanced Emergency Telephone Ad. Bd. --- (Vacant Position 06/30/11) --- EMS
- Upshur County Fire Board --- (Vacant Position 06/30/10) - County – 1st District – Community
- UC Safe Structures & Sites Ordinance Bd. -- (G. Bonnett 06/30/08) – Fire Chief - County

Next Regular Meeting of the Upshur County Commission
May 28, 2009 --- 09:00 a.m.
Upshur County Courthouse Annex