Location of Meeting:  Upshur County Courthouse Annex  
Date of Meeting:  April 14, 2011  

09:00  Moment of Silent Meditation --- Pledge of Allegiance
  •  Approval of Minutes:  April 07, 2011

09:05  Proclamation – Take Pride In America

11:00 Policy Board Meeting with Elected Officials

**Items for Discussion / Action / Approval:**

1.  Approval of Agreement with the Division of Culture and History for the Grant from the Records Management and Preservation Board  
   ![Page 1-3](#)

2.  Approval of the Memorandum of Understanding with the Upshur County Firefighters Association and Upshur County Fire Departments - Usage of the ATV  
   ![Page 4-6](#)

3.  Approval of Regional Hazard Mitigation Plan Resolution  
   ![Page 7-8](#)

4.  Approval of Homeland Security Grant Reports for March 2011:
   - 09-SHS-16  Region IV Mass Migration Support Plan & Interoperability
   - 09-SHS-17  Region IV Critical Infrastructure Plan
   - 09-SHS-18  Region IV Continuity of Operations Plan (COOP)
   - 09-SHS-19  Region IV Citizens Preparedness Plan

5.  Approval of the Revisions Proposed for the Upshur County Commission Health Care Policy for Retirees  
   ![Page 9-13](#)

6.  Consider Available Options for Improvements at the WVU Extension Office Building
   - Removal of Current Entrance Ramps – Disposal of Debris
   - ADA Ramps / Railings with Gable Roof to Existing Structure
   - Employment of Temporary – Project Personnel
   - Review Bid(s) from Contractors

7.  Resignation:
   - Tasha D. Sapp, E911 Dispatcher --- Effective Date April 12, 2011

8.  Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

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**For Your Information:**
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1.  Acknowledgment of Receipt of Community Corrections Grant Application  
   ![Page 14](#)
2. Legislative Statutes and Requirements for the Establishment of a Voluntary Farmland Protection Board and Program  
Page 15-27

3. Public Notice of Inspection and Test of Election Equipment  
Page 28

4. Regional Jail Cost Information  
Page 29-30

5. Grant Spending Information for the Upshur County Regional Airport  
Page 31

6. Upshur County Sheriff’s Financial Statement  
Page 32

7. Financial Information:
   - General County Fund & Coal Severance Fund  
Page 33-37

8. Upshur County Road Name Index  
Page 38-52

9. Dog Warden Report  
March 2011  
Page 53-54

10. OEM Monthly Activity Report  
March 2011  
Page 55-56

11. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority  
April 13, 2011  
Page 57
   - Upshur County Development Authority  
April 13, 2011  
Page 58

12. Meeting Minutes and/or Financial Reports:
   - Buckhannon-Upshur Airport Authority  
March 09, 2011  
Page 59-64
   - Elkins Road Public Service District  
February 08, 2011  
Page 65-76
   - Elkins Road Public Service District  
March 08, 2011  
Page 77-85
   - Upshur County Development Authority  
March 09, 2011  
Page 86-87

13. Meetings:
   - 04/05/11  6:00 p.m.  Hodgesville Public Service District
   - 04/05/11  6:00 p.m.  Elkins Road Public Service District
   - 04/13/11  1:30 p.m.  Upshur County Conventions & Visitors Bureau
   - 04/11/11  2:00 p.m.  Upshur County Family Resource Network
   - 04/11/11  4:30 p.m.  Upshur County Solid Waste Authority
   - 04/11/11  6:00 p.m.  Buckhannon-Upshur Recreational Park Advisory Board
   - 04/13/11  7:00 a.m.  Upshur County Development Authority – Executive Board
   - 04/13/11  7:30 a.m.  Buckhannon Upshur Airport Authority
   - 04/13/11  12:00 p.m.  Upshur County Senior Center Board
   - 04/13/11  1:30 p.m.  Upshur County Conventions & Visitors Bureau
   - 04/14/11  1:00 p.m.  Adrian Public Service District
   - 04/14/11  3:00 p.m.  Tennerton Public Service District
   - 04/14/11  6:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board
   - 04/18/11  7:00 p.m.  Upshur County Fair Association
   - 04/19/11  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
   - 04/20/11  10:00 a.m.  James W. Curry Advisory Board
   - 04/20/11  7:00 p.m.  Lewis Upshur LEPC
   - 04/21/11  6:30 p.m.  Upshur County Youth Camp Board
   - 04/21/11  6:30 p.m.  Upshur County Fire Board
   - 04/25/11  7:00 p.m.  Region VII Planning & Development Council
14. Appointments Needed or Upcoming:
- Adrian Public Service District --- (Sharon Bowen 10-31-11) --- County
- Buckhannon-Upshur Airport Authority --- (Robert Baker 06-30-11) --- City
- Buckhannon-Upshur Airport Authority --- (Glenn Davis 06-30-11) --- City
- Buckhannon-Upshur Airport Authority -- (Al Tucker as of 4/1/11 Term Ends 06-30-13) - City
- Buckhannon-Upshur Airport Authority --- (Charles Anderegg 06-30-11) --- County
- Buckhannon-Upshur Board of Health --- (Amy Rohr-Queen 06-30-11) --- County
- Buckhannon-Upshur Parks & Recreation Ad Bd. --- (Tappan Squires 06-30-11) --- City
- Buckhannon-Upshur Parks & Recreation Ad Bd. --- (Alan Suder 06-30-11) --- Bd. of Educ.
- Buckhannon-Upshur Parks & Recreation Ad Bd. --- (Kelley Davis 06-30-11) --- County
- James W. Curry Advisory Board --- (Craig Presar 12-31-11) --- County
- James W. Curry Advisory Board --- (Jerry Reynolds 12-31-11) --- County
- James W. Curry Advisory Board --- (Debra Brockleman 12-31-11) --- County
- Region VII Planning & Development Council --- (William A. Parker 12-31-11) --- County
- Region VII Planning & Development Council --- (Connie Tenney 12-31-11) --- County
- Region VII Planning & Development Council --- (Sam Nolte 12-31-11) --- County
- Region VII Planning & Development Council --- (Dr. Pamela Balch 12-31-11) --- County
- Region VII Planning & Development Council --- (AG Trusler 12-31-11) --- County
- Tennerton Public Service District --- (Rex Reeder 07-31-11) --- County
- Upshur County Building Commission --- (Joe Malcolm 11-10-11) --- County
- Upshur County Development Authority --- (Glenn Hawkins 06-30-11) --- County
- Upshur County Development Authority --- (Sue Johnson-Phillippe 06-30-11) --- County
- Upshur County Development Authority --- (Don Nestor 06-30-11) --- County
- Upshur County Development Authority --- (Dennis Xander 06-30-11) --- County
- Upshur County Development Authority --- (Sharon McNemar 06-30-11) --- County
- Upshur County Development Authority --- (William Wellings 06-30-11) --- County
- UC Enhanced Emergency Telephone Ad. Bd. --- (Joey Baxa 06-30-11) --- County – EMS
- UC Enhanced Emergency Telephone Ad. Bd. -- (Betty Hinkle 06-30-11) --- County – Comm.
- Upshur County Fire Board -- (George Smith 06-30-11) --- County – 3rd District – Community
- Upshur County Library Board --- (Neil Brake 06-30-11) --- County / Board of Education
- Upshur County Solid Waste Authority --- (Jacqueline McDaniels 06-30-11) --- PSC
- Upshur County Youth Camp Board -- (Debbie Miller 05-31-11) --- County – Nomination Req.
- Upshur County Youth Camp Board --- (Debbie Hull 05-31-11) --- County – Nomination Reg.

Next Regular Meeting of the Upshur County Commission
April 21, 2011 --- 09:00 a.m.
Upshur County Courthouse Annex