Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: December 13, 2012

09:00 Moment of Silent Meditation --- Pledge of Allegiance
• Approval of Minutes: December 06, 2012

11:00 Virgil D. Miller, Sheriff, and David Coffman, Sheriff – Elect
• Hiring and/or Assignment of Non-Civil Service Personnel for Law Enforcement
• 6-9A-4. Exceptions.
  (a) The governing body of a public agency may hold an executive session during a regular, special or emergency meeting, in accordance with the provisions of this section. During the open portion of the meeting, prior to convening an executive session, the presiding officer of the governing body shall identify the authorization under this section for holding the executive session and present it to the governing body and to the general public, but no decision may be made in the executive session.
  (b) An executive session may be held only upon a majority affirmative vote of the members present of the governing body of a public agency. A public agency may hold an executive session and exclude the public only when a closed session is required for any of the following actions:
  (2) To consider:
     (A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open

13:00 Upshur County Policy Board --- Meeting with Elected Officials

14:00 Upshur County Departmental Supervisors Meeting

Items for Discussion / Action / Approval:

1. Approve Submission of Emergency Management Performance Grant (EMPG) for 2012 in the amount of $37,047

2. Minor Boundary Annexation Application & Governing Statute --- WV Armory National Guard Location, Upshur County Wellness Complex and Related Property for Utility Right-of-Way in the Brushy Fork Area --- Establish Hearing at 10:30 a.m. on Thursday, 01-24-2013

3. Approve Submission of Community Partnership Grants:
   • Disabled American Veterans Project Number 13LEDA0236 $ 10,000
   • Main Street Arts Festival Project Number 13LEDA0237 $ 2,000
   • Upshur County Public Library Project Number 13LEDA0238 $ 5,000

4. Adjustment or Modifications of Employment Classification from Part-Time Exempt to Part-Time Non-Exempt:
   • Beth A. Burkhart, Director Child Visitation Center - $10.13 Hour - December 17, 2012
   • James L. Farry, Jr., Director Office Emergency Management - 12.12 Hour - December 23, 2012

5. Accept Retirements or Resignations:
   • Richard L. Moore Service of Process December 31, 2012
   • Doris J. Bentley Extension Service Office January 31, 2013
   • Troy A. Brady, III Chief Investigator (P-T) December 06, 2012
6. Accept Resignation from Vicky L. Hawkins, Board Member for the Elkins Road Public Service District as of December 05, 2012

7. Approve Resolution to Authorize President to Sign Documentation Relating to the Purchase of a 2013 Ford Taurus Police I Vehicle

8. Approve Volunteers for the Lewis-Upshur Animal Control Facility --- Rhanda Shaun Walton; Kayla Marie Wood; Alicia Renee Eddy; Karly Elizabeth Wanielista; Bethany Paige Jordan; Jessica Lynn Frolo; Kaitlyn Marie Slack-Hanna;

9. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Federal Emergency Management Agency Concerning Satisfactory Rating for the Region VII Planning & Development Council Hazard Mitigation Plan

2. Correspondence from West Virginia Counties Risk Pool (WVCoRP) Concerning Unofficial Riders in Law Enforcement Vehicles


4. Upshur County Communication Center Reports:
   - Monthly Call Summary Report November 2012
   - Monthly Departmental Call Report November 2012
   - Monthly Wrecker Log - Rotation Report November 2012

5. Agendas and/or Notice of Meetings:

6. Meeting Minutes and/or Financial Reports:
   - Elkins Road Public Service District November 13, 2012
   - Upshur County Development Authority – Ex. Bd. September 05, 2012
   - Upshur County Development Authority November 28, 2012

7. Meetings:
   - TBA 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
   - 12/03/12 12:00 p.m. Upshur County Family Resource Network
   - 12/04/12 6:00 p.m. Hodgesville Public Service District
   - 12/04/12 6:00 p.m. Elkins Road Public Service District
   - 12/05/12 12:00 p.m. Upshur County Senior Center Board
   - 12/06/12 7:00 p.m. Banks District Volunteer Fire Department
   - 12/06/12 7:00 p.m. Selbyville Volunteer Fire Department
   - 12/10/12 4:30 p.m. Upshur County Solid Waste Authority
   - 12/10/12 6:00 p.m. Lewis-Upshur-Braxton Community Corrections Board
   - 12/10/12 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
8. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
   - Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Vacant Position --- 06-30-13) --- County
   - James W. Curry Advisory Board --- (William A. Parker --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Mark Riggs --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Vacant --- 12-30-12) --- County
   - Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
   - Upshur County Convention & Visitors’ Bureau --- (Vacant - Tourism --- 06/30/15) --- County
   - Upshur County Building Commission --- (Richard Ralston II --- 11-10-12) --- County
   - Upshur County Civil Service Board --- (Terry D. Reed --- 12-31-12) --- County Bar Association
   - UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson 06-30-12) - Law Rep
   - Upshur County Solid Waste Authority --- (Robert Wines - 06-30-12) - Soil Conservation District

Next Regular Meeting of the Upshur County Commission
December 20, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex

December 27, 2012 --- No Regular Meeting Scheduled