Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: December 06, 2012

09:00 Moment of Silent Meditation --- Pledge of Allegiance
  • Approval of Minutes: November 01, 2012, November 08, 2012, November 15, 2012
    November 21, 2012

09:00 John Bowers, Upshur County Resident and Auctioneer
  • Public Announcement Regarding Upcoming Benefit Auction

09:15 Teresa Kahn, Upshur County Resident
  • Review Procedures for Upshur County Emergency Medical Services Transports

10:00 Frank Fato, Upshur County Resident
  • Review Floodplain Matters in the Brushy Fork Area

10:30 Gary Rapking, WVU Extension Office
  • Review Procedure for Hiring Personnel

14:30 James Bryson VanNostrand, VanNostrand Architects
  • Update on James W. Curry and E-911 Construction Projects and Costs

Items for Discussion / Action / Approval:

1. Approve Payment of $15,000.00 to Helen R. Phillips, Upshur County Assessor, for “Additional Duties” as Delineated in W. Va. Code § 7-7-6a

2. Approve Community Proclamation Establishing James C. Kittle Day on November 12, 2012, Originally Signed in Executive Session on November 8, 2012

3. Approve Termination Notice for State of Emergency Issued by the Upshur County Commission, Originally Signed on November 21, 2012

4. Approve and Authorize President to Sign Upshur County Equal Employment Opportunity Program Short Form and Related Certification Form

5. Review Request from the M. Keith Queen, Upshur County Coroner, for Reimbursement Expenses Related to Recertification

6. Review Request from Vicki Sharp, Gifted Teacher at Buckhannon-Upshur Middle School, for Use of the Livestock Facility on December 16, 2012 from 1:00 p.m. to 5:00 p.m.

7. Approve and Authorize the President to Sign Lease Agreements for Two Xerox Photocopiers in the Office of the Upshur County Clerk

8. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from FEMA Regarding Changes in the Flood Insurance Program

2. Correspondence from Suddenlink Communications Regarding Sale and Transfer of the Cable Franchise Agreement

3. State of West Virginia Fact Sheet for 2013 Bluestone Dam Full Scale Exercise

4. Upshur County Sheriff’s Financial Statement October 2012

5. Financial Information for the General County Fund October 2012

6. Correspondence from the Social Security Administration Regarding Change in Office Hours

7. Agendas and/or Notice of Meetings:
   - Upshur County Solid Waste Authority December 10, 2012
   - Upshur County Fire Board, Inc December 20, 2012
   - Elkins Road Public Service District December 04, 2012

8. Meeting Minutes and/or Financial Reports:
   - Buckhannon-Upshur Airport Authority October 12, 2012
   - Buckhannon-Upshur Airport Authority November 09, 2012
   - Buckhannon River Watershed Association November 12, 2012
   - Elkins Road Public Service District October 02, 2012
   - Adrian Public Service District October 11, 2012
   - Tennerton Public Service District October 10, 2012
   - Upshur County Development Authority October 24, 2012
   - Upshur Citizen Corp Council November 14, 2012

5. Meetings:
   - TBA 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
   - TBA 6:00 p.m. Buckhannon River Watershed Association
   - 12/03/12 12:00 p.m. Upshur County Family Resource Network
   - 12/04/12 6:00 p.m. Hodgesville Public Service District
   - 12/04/12 6:00 p.m. Elkins Road Public Service District
   - 12/05/12 12:00 p.m. Upshur County Senior Center Board
   - 12/06/12 7:00 p.m. Banks District Volunteer Fire Department
   - 12/06/12 7:00 p.m. Selbyville Volunteer Fire Department
   - 12/11/12 7:00 p.m. Adrian Volunteer Fire Department
   - 12/11/12 7:00 p.m. Ellamore Volunteer Fire Department
   - 12/12/12 7:00 a.m. Upshur County Development Authority – Exec. Board
   - 12/12/12 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 12/12/12 7:30 p.m. Warren District Volunteer Fire Department
   - 12/13/12 1:00 p.m. Adrian Public Service District
   - 12/13/12 3:00 p.m. Tennerton Public Service District
   - 12/13/12 4:00 p.m. Upshur County Farmland Preservation Board
   - 12/13/12 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 12/13/12 7:30 p.m. Buckhannon Volunteer Fire Department
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Organization</th>
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<tbody>
<tr>
<td>12/14/12</td>
<td>7:00 a.m.</td>
<td>Buckhannon Upshur Airport Authority</td>
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<td>12/14/12</td>
<td>4:30 p.m.</td>
<td>Upshur County Solid Waste Authority</td>
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<td>12/16/12</td>
<td>6:00 p.m.</td>
<td>Washington District Volunteer Fire Department</td>
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<td>12/17/12</td>
<td>6:00 p.m.</td>
<td>Buckhannon-Upshur Recreational Park Advisory Board</td>
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<td>12/17/12</td>
<td>7:00 p.m.</td>
<td>Upshur County Fair Association</td>
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<td>12/18/12</td>
<td>10:00 a.m.</td>
<td>Wes-Mon-Ty Resource Conservation &amp; Development</td>
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<td>12/18/12</td>
<td>5:00 p.m.</td>
<td>UC Enhanced Emergency Telephone Advisory Board</td>
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<td>12/19/12</td>
<td>7:00 p.m.</td>
<td>Upshur LEPC</td>
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<td>12/20/12</td>
<td>6:30 p.m.</td>
<td>Upshur County Youth Camp Board</td>
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<td>12/20/12</td>
<td>6:30 p.m.</td>
<td>Upshur County Fire Board</td>
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<td>TBA</td>
<td>6:00 p.m.</td>
<td>Upshur County Firefighters Association</td>
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<tr>
<td>Jan. 2013</td>
<td>4:00 p.m.</td>
<td>Upshur County Public Library Board</td>
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<tr>
<td>12/26/12</td>
<td>7:00 a.m.</td>
<td>Upshur County Development Authority – Full Board</td>
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<td>12/26/12</td>
<td>10:00 a.m.</td>
<td>James W. Curry Advisory Board</td>
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<td>TBA</td>
<td>6:00 p.m.</td>
<td>Lewis-Upshur-Braxton Community Corrections Board</td>
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<td>TBA</td>
<td>6:30 p.m.</td>
<td>Region VII Planning &amp; Development Council</td>
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6. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
   - Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Vacant Position --- 06-30-13) --- County
   - James W. Curry Advisory Board --- (William A. Parker --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Mark Riggs --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Vacant --- 12-30-12) --- County
   - Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
   - Upshur County Convention & Visitors’ Bureau --- (Vacant - Tourism --- 06/30/15) --- County
   - Upshur County Building Commission --- (Richard Ralston II --- 11-10-12) --- County
   - Upshur County Civil Service Board --- (Terry D. Reed --- 12-31-12) --- County Bar Association
   - UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson 06-30-12) - Law Rep
   - Upshur County Solid Waste Authority --- (Robert Wines - 06-30-12) - Soil Conservation District

Next Regular Meeting of the Upshur County Commission
December 13, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex

December 27, 2012 --- No Regular Meeting Scheduled