Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: November 20, 2014

9:00  Moment of Silent Meditation --- Pledge of Allegiance
      • Approval of Minutes: November 13, 2014

9:15  Nancy Burgess, Lewis Upshur Animal Control Facility (LUACF) Volunteer --- LUACF Volunteer Allegations

Items for Discussion / Action / Approval:

1. Approval and Adoption of James W. Curry Public Library, Library Operations Manual

2. Approval and Signature of letter to Ratliff & Ratliff Insurance regarding assistance provided to retirees relating to Medicare supplements

3. Advancement of Ashley N. McMillion to full-time Telecommunicator status at her current rate of pay of $10.00 per hour

4. Correspondence from Janella Cochran, LUACF Supervisor, recommending the dismissal of Brenda Leigh

5. Correspondence from Lewis County Commission requesting the dismissal of Krista Adkins, Nikole English, Brenda Leigh and Desiree Poling as LUACF Volunteers

6. Approval of Lewis-Upshur Animal Control Facility Volunteer, Justin Dynes

7. Approval of Lewis-Upshur Animal Control Facility Volunteer, Aaron Bugby

8. Approval of Lewis-Upshur Animal Control Facility Volunteer, Connor Nichols

9. Approval of Lewis-Upshur Animal Control Facility Volunteer, Matthew Phares

10. Appointment of interim Prosecuting Attorney, effective December 1, 2014. Appointment as interim can last no longer than 30 days per WV Code §3-10-8.

11. Approval and signature of letter to Progressive Bank requesting County Administrator, Kelley Cunningham, and Assistant County Administrator, Carrie Wallace, have access to County financial reports and data.

12. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Invitation from Chapman Technical Group to their 30th anniversary celebration Thursday, December 4, 2014 2:00 to 7:00 pm in Saint Albans, WV.

2. Correspondence from Elkins Road PSD appointing Larry J. Heater to the Source Water Protection Committee.

3. Correspondence from WV Department of Revenue State Tax Department certifying that Helen Phillips, Assessor, has complied with the additional duties and is entitled to additional compensation of $15,000 as per WV State Code §7-7-6b.

4. Correspondence from WV Department of Transportation Division of Highways providing a review and comment period of the Statewide Transportation Improvement Program (STIP) for federal fiscal years 2014-2019, which includes the resurfacing of the Alexander Road.

5. Upshur County Cat Report --- October 2014

6. Agendas and/or Notice of Meetings:
   - Buckhannon Upshur Airport Authority November 14, 2014
   - Upshur-Buckhannon Health Department November 19, 2014
   - Upshur County Public Library November 18, 2014

7. Meeting Minutes
   - Buckhannon Upshur Airport Authority October 10, 2014
   - Elkins Road PSD October 7, 2014

8. Meetings
   - 11/06/14 7:00 p.m. Banks District VFD
   - 11/06/14 7:00 p.m. Selbyville VFD
   - 11/04/14 6:00 p.m. Hodgesville PSD
   - 12/02/14 5:30 p.m. Elkins Road PSD
   - 11/12/14 12:00 p.m. Upshur County Senior Center Board
   - 11/12/14 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 11/12/14 6:00 p.m. Upshur County Citizens Corp - CERT
   - 11/12/14 7:30 p.m. Warren District VFD
   - 11/13/14 1:00 p.m. Adrian PSD
   - 11/13/14 3:00 p.m. Tennerton PSD
   - 12/11/14 4:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 11/13/14 7:30 p.m. Buckhannon VFD
   - 11/14/14 7:00 a.m. Buckhannon Upshur Airport Authority
   - 11/10/14 12:00 p.m. Upshur County Family Resource Network
   - 11/10/14 4:30 p.m. Upshur County Solid Waste Authority
   - 11/10/14 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
• 11/10/14  6:00 p.m.  Lewis-Upshur Community Corrections Board
• 11/10/14  6:00 p.m.  Buckhannon-Upshur Watershed Association
• 11/11/14  10:00 a.m.  Wes-Mon-Ty Resource Conservation & Development
• 11/11/14  7:00 p.m.  Adrian VFD
• 11/11/14  7:00 p.m.  Ellamore VFD
• 11/19/14  12:00 p.m.  Lewis Upshur LEPC — Lewis County EMS Facility
• 11/20/14  6:30 p.m.  Upshur County Youth Camp Board
• 11/18/14  6:30 p.m.  Upshur County Fire Board
• 12/10/14  7:00 a.m.  Upshur County Development Authority — Exec. Board
• 11/12/14  6:00 p.m.  Washington District VFD
• 11/17/14  12:00 p.m.  Buckhannon-Upshur Chamber of Commerce
• 11/18/14  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
• 11/18/14  4:00 p.m.  Upshur County Public Library Board
• 11/19/14  7:00 a.m.  Upshur County Development Authority — Full Board
• 01/22/15  4:00 p.m.  Upshur County Farmland Protection Board
• 11/24/14  10:00 a.m.  Mountain CAP of West Virginia, CDC
• 03/25/15  10:00 a.m.  James W. Curry Advisory Board
• TBA                   6:00 p.m.  Upshur County Fire Fighters Association

9. Appointments Needed or Upcoming:
   • Upshur County Safe Structures and Sites Board (Vacant Position – 6-30-14) --- Community
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   • Upshur County Civil Service Board (Vacant Position – 12-31-13) --- Commission
   • Upshur County Enhanced Emergency Telephone Bd (Vacant Position – 06-30-13) --- Community

Next Regular Meeting of the Upshur County Commission
   December 4, 2014 --- 09:00 a.m.
   Upshur County Courthouse Annex

   The County Commission will meet to hold interviews for the Prosecuting Attorney vacancy Monday, December 1\textsuperscript{st} through Friday, December 5\textsuperscript{th} between 1:00 and 5:00 pm.