Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: November 19, 2009

09:00  Moment of Silent Meditation --- Pledge of Allegiance
       Approval of Minutes: November 12, 2009

09:00  Bid Opening for the HVAC Project at the Upshur County Public Library

Items for Discussion / Action / Approval:

1. Consider Approval of Letter to the City of Buckhannon Requesting Payment in the Amount of $3,360.05 for Addressing & Mapping Data

2. Approval of Advertisement for the Request for Expression of Interest from Qualified Architectural or Engineering Firms for the Shower-Bathhouse at the James W. Curry Park Facility

3. Approve Employment of Personnel for the E911 Communications Center:
   • Cheryl G. Woody as an E911 Dispatcher as of November 30, 2008 at the Hourly Rate of $8.00 During Training and Increasing to $9.00 Per Hour After Training is Completed
   • Michelle McIe as an E911 Dispatcher as of November 30, 2008 at the Hourly Rate of $8.00 During Training and Increasing to $9.00 Per Hour After Training is Completed

4. Approve Personnel Advertisements for the E911 Communications Center:
   • Two E911 Dispatch Positions and the E911 Director Position

5. Discussion and Possible Action Concerning the Appointment of an Interim E911 Director

6. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Christopher G. Morris, State Tax Commissioner, Concerning the Substantially Compliance of the “Assessor’s Additional Duties” by Helen R. Phillips, Assessor

2. Correspondence from the Buckhannon-Upshur Convention & Visitors Bureau Concerning the 2009 Christmas Parade Scheduled at 6:30 p.m. on Friday, December 4th

3. Correspondence from SuddenLink Communications Concerning the Change in Channel Lineup for ESPN Classic
4. Agendas and/or Notice of Meetings:
   - Upshur County Public Library  November 18, 2009
   - Upshur County Solid Waste Authority  December 14, 2009

5. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District  October 08, 2009
   - Adrian Public Service District  October 15, 2009
   - Buckhannon-Upshur Airport Authority  November 11, 2009
   - Upshur County Courthouse HVAC Project  November 17, 2009

6. Meetings:
   - 11/03/09  6:00 p.m.  Elkins Road Public Service District
   - 11/03/09  7:00 p.m.  Hodgesville Public Service District
   - 11/04/09  7:00 a.m.  Upshur County Development Authority – Exec. Board
   - 11/09/09  12:00 p.m.  Upshur County Family Resource Network
   - 11/09/09  4:00 p.m.  Upshur County Solid Waste Authority
   - 11/09/09  6:00 p.m.  Buckhannon-Upshur Recreational Park Advisory Board
   - 11/11/09  7:00 a.m.  Buckhannon Upshur Airport Authority --- City Hall
   - 11/11/09  7:00 p.m.  Upshur County Litter Control Committee
   - 11/12/09  1:00 p.m.  Adrian Public Service District
   - 11/12/09  3:00 p.m.  Tennerton Public Service District
   - 11/12/09  6:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board
   - 11/16/09  7:00 p.m.  Upshur County Fair Association
   - 11/17/09  10:00 a.m.  Wes-Mon-Ty RCD
   - 11/17/09  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
   - 11/17/09  6:00 p.m.  Buckhannon-River Watershed Association
   - 11/18/09  7:00 a.m.  Upshur County Development Authority
   - 11/18/09  10:00 a.m.  James W. Curry Advisory Board
   - 11/18/09  4:00 p.m.  Upshur County Public Library Board
   - 11/18/09  7:00 p.m.  Lewis Upshur LEPC
   - 11/19/09  6:30 p.m.  Upshur County Youth Camp Board
   - 11/19/09  6:30 p.m.  Upshur County Fire Board
   - TBA  6:00 p.m.  26th Judicial Circuit Community Corrections Board
   - TBA  7:00 p.m.  Region VII Planning & Development Council

7. Appointments Needs or Upcoming:
   - James W. Curry Advisory Board --- (2 Vacant Positions) --- County
   - Upshur County Building Commission --- (Terry D. Reed 11/10/09) --- County
   - Upshur County Civil Service Board --- (Terry D. Reed 12/31/08) --- Bar Association
   - Upshur County Civil Service Board --- (Bruce Bennett 12/31/09) --- County

Next Regular Meeting of the Upshur County Commission
December 03, 2009 --- 09:00 a.m.
Upshur County Courthouse Annex