Upshur County Commission  
Agenda

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: November 12, 2009

09:00  Moment of Silent Meditation --- Pledge of Allegiance
       Approval of Minutes: November 04, 2009 & November 05, 2009

09:00  Representatives from the Buckhannon-Upshur High School Student Council and/or Local School Improvement Council
       • Request for Funding for Sign Project

09:15  Virgil D. Miller, Sheriff
       • Award Presentation to Deputy Sheriff(s)

09:45  Amy J. Campbell, E911 Dispatcher
       • Discussion and Review of November 6th Letter Concerning Employment Status with Upshur County --- Employee has Requested an Open Session

10:15  William “Bill” Hamilton, Member House of Delegates
       • Notification & Award of Governor’s Community Participation Grant

10:30  Timothy Higgins
       • Request for Funding --- Expert Witness Fees Associated with the PATH Project

11:00  Upshur County Elected Officials – Policy Board Meeting
       • P-Card Program --- Need Request Notification to Office of Upshur County Commission
       • Payroll Timesheet – Friday, November 20, 2009 --- Check Date - November 25, 2009
       • ID Cards Issued by DMV
       • Update from Office of Circuit Clerk – Christmas Luncheon on December 23, 2009

15:00  Chesapeake Energy Well Site Tour

Items for Discussion / Action / Approval:

1. Approval of Order Concerning the Hearing that was Conducted on October 29, 2009 Regarding the Estate of Clyde Harper, Deceased

2. Approval of 457(b) Plan Adoption Agreement and 457(b) Specimen Plan Document as Outlined by Waddell & Reed Financial Services Company

3. Letter of Resignation:
   • N. Louise Bleigh, E911 Director --- Effective: November 27, 2009
   • Eva Christine Smith, Housekeeping Supervisor --- Effective: November 09, 2009

4. Assignment of Supervisor Responsibilities for Housekeeping / Janitorial Staff to Gary E. Bailey, Maintenance Supervisor, Effective November 13, 2009
5. Approval of Lease Agreement for the Braxton County Site of the Day Report Center for the Community Corrections Program

6. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Notification of Open House on November 18th for Balance Counseling

2. Correspondence from the West Virginia Department of Environmental Protection Concerning Implementation of REAP Guidelines

3. Correspondence from Allegheny Energy and American Electric Power Concerning Extension of Procedural Schedule for the PATH Project

4. Correspondence from the Upshur County Historical Society

5. Notification from the Upshur County Solid Waste Authority Concerning an Electronics Recycling Program

6. Upshur County E911 Communication Center Reports:
   - Monthly Call Activity Report --- October 2009
   - Departmental Call Activity Report --- October 2009
   - Monthly Wrecker Report --- October 2009

7. Building Permits --- October 2009


10. Agendas and/or Notice of Meetings:
    - Adrian Public Service District November 12, 2009
    - Upshur County Fire Board November 19, 2009

11. Meeting Minutes and/or Financial Reports:
    - Buckhannon River Watershed Association October 21, 2009
    - Elkins Road Public Service District October 06, 2009
    - Tennerton Public Service District May 13, 2009
    - Tennerton Public Service District June 10, 2009
    - Tennerton Public Service District July 08, 2009
    - Tennerton Public Service District August 12, 2009
    - Tennerton Public Service District September 09, 2009
    - Upshur County Courthouse HVAC Project November 03, 2009
12. Meetings:

- 11/03/09  6:00 p.m. Elkins Road Public Service District
- 11/03/09  7:00 p.m. Hodgesville Public Service District
- 11/04/09  7:00 a.m. Upshur County Development Authority – Exec. Board
- 11/09/09  12:00 p.m. Upshur County Family Resource Network
- 11/09/09  4:00 p.m. Upshur County Solid Waste Authority
- 11/09/09  6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 11/11/09  7:00 a.m. Buckhannon Upshur Airport Authority --- City Hall
- 11/11/09  7:00 p.m. Upshur County Litter Control Committee
- 11/12/09  1:00 p.m. Adrian Public Service District
- 11/12/09  3:00 p.m. Tennerton Public Service District
- 11/12/09  6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 11/16/09  7:00 p.m. Upshur County Fair Association
- 11/17/09  10:00 a.m. Wes-Mon-Ty RCD
- 11/17/09  5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 11/17/09  6:00 p.m. Buckhannon-River Watershed Association
- 11/18/09  7:00 a.m. Upshur County Development Authority
- 11/18/09  10:00 a.m. James W. Curry Advisory Board
- 11/18/09  4:00 p.m. Upshur County Public Library Board
- 11/18/09  7:00 p.m. Lewis Upshur LEPC
- 11/19/09  6:30 p.m. Upshur County Youth Camp Board
- 11/19/09  6:30 p.m. Upshur County Fire Board
- TBA       6:00 p.m. 26th Judicial Circuit Community Corrections Board
- TBA       7:00 p.m. Region VII Planning & Development Council

13. Appointments Needs or Upcoming:

- James W. Curry Advisory Board --- (2 Vacant Positions) --- County
- Upshur County Building Commission --- (Terry D. Reed 11/10/09) --- County
- Upshur County Civil Service Board --- (Terry D. Reed 12/31/08) --- Bar Association
- Upshur County Civil Service Board --- (Bruce Bennett 12/31/09) --- County

Next Regular Meeting of the Upshur County Commission
November 19, 2009 --- 09:00 a.m.
Upshur County Courthouse Annex