Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: November 10, 2011

09:00 Moment of Silent Meditation --- Pledge of Allegiance
  • Approval of Minutes: October 27, 2011  November 03, 2011

09:00 Patty Adams
  • Proclamation --- Pancreatic Cancer Awareness  

13:00 Upshur County Policy Board --- Elected Officials

14:00 Upshur County Departmental Head / Supervisors Meeting

**Items for Discussion / Action / Approval:**

1. Approval of October’s Request for Reimbursement and Related Documentation Regarding the Homeland Security Grants:
   • 09-SHS-16  Mass Migration  $ 2,463.40
   • 09-SHS-17  Critical Infrastructure  $ 588.02
   • 09-SHS-18  Continuity of Operations  $ 1,053.00
   • 09-SHS-19  Citizens Preparedness  $ 1,333.92

2. Approve Payment of Supplement to Helen R. Phillips, Assessor, for Substantial Completion of the Additional Duties as Provided in §7-7-6b  

3. Approval of Agreement with the Office of the State Auditor Concerning the Audit for the Period Ended June 30, 2011  

4. Resolution for the Certified Development Community Program Appointing the Upshur County Development Authority as the Local Economic Development Organization  

5. Approval of Volunteer for the Lewis-Upshur Animal Control Facility --- Ethan C. Gower

6. Employment of Phyllis A. Nickerson as a Part-Time E911 Dispatcher with an Effective Employment Date of November 14, 2011 at the Rate of $8.50 Per Hour Increasing to $9.50 Per Hour Upon Successful Completion of Training

7. Change in Employment Status for Jonathan R. Freeman from Part-Time Maintenance Employee to Full-Time Maintenance Employee as of December 04, 2011 --- Assigned to James W. Curry Library & Park, Upshur County Youth Camp and Upshur County Maintenance Department

8. Review of Proposed Changes for Voting Precinct Boundaries and Magisterial District Boundaries
   • Combine Precinct 13 & 15 --- Voting at Academy School
   • Create Precinct 40 - Voting at BU Middle School - Created from part of 37A/37L & 44A/44L
   • First Magisterial District --- Add Precinct 40 for a Total Population of 8,145
   • Second Magisterial District --- Total Population of 8,048 – Reduction in Population of 216 from Census Block in 37A/37L to 40
   • Third Magisterial District --- Total Population of 8061 – Reduction in Population of 279 from Census Blocks in 44A/44L to 40
9. Review and Consider Status of Hunting Restrictions for James W. Curry Park Property

10. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from the Public Service Commission of West Virginia Concerning the Implementation of a Statewide 311 Abbreviated Dialing System for Non-Emergency Calls to the Nearest State Police Office

2. Correspondence from the Property Tax Division of the State Tax Department Concerning the IASWorld Project

3. Copy of the “Consolidated Response to the Petitions for a Writ of Mandamus and Writ of Prohibition” Filed by Natalie E. Tennant, Secretary of State, in the Supreme Court of Appeals of West Virginia Regarding Case Numbers 11-1405 & 11-1447

4. Building Permits October 2011

5. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority November 09, 2011
   - Upshur-Buckhannon Health Department November 22, 2011

6. Meeting Minutes and/or Financial Reports: None

7. Meetings:
   - 11/01/11 6:00 p.m. Hodgesville Public Service District
   - 11/01/11 6:00 p.m. Elkins Road Public Service District
   - 11/09/11 7:00 a.m. Upshur County Development Authority – Executive Board
   - 11/09/11 7:30 a.m. Buckhannon Upshur Airport Authority
   - 11/09/11 12:00 p.m. Upshur County Senior Center Board
   - 11/09/11 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 11/10/11 1:00 p.m. Adrian Public Service District
   - 11/10/11 3:00 p.m. Tennerton Public Service District
   - 11/10/11 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 11/14/11 12:00 p.m. Upshur County Family Resource Network
   - 11/14/11 4:00 p.m. Upshur County Public Library Board
   - 11/14/11 4:30 p.m. Upshur County Solid Waste Authority
   - 11/14/11 6:00 p.m. Community Corrections Board - Lewis County
   - 11/14/11 6:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 11/15/11 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   - 11/15/11 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   - 11/16/11 7:00 p.m. Lewis Upshur LEPC
   - 11/17/11 6:30 p.m. Upshur County Fire Board
   - 11/17/11 6:30 p.m. Upshur County Youth Camp Board
   - 11/23/11 7:00 p.m. Upshur County Fair Association
   - December 7:00 a.m. Upshur County Development Authority
   - 11/23/11 10:00 a.m. James W. Curry Advisory Board
8. Appointments Needed or Upcoming:
   - Adrian Public Service District --- (Sharon Bowen 10-31-11) --- County
   - Buckhannon-Upshur Airport Authority --- (Charles Anderegg 06-30-11) --- County
   - James W. Curry Advisory Board --- (Craig Presar 12-31-11) --- County
   - James W. Curry Advisory Board --- (Joyce Harris-Thacker 12-31-11) --- County
   - James W. Curry Advisory Board --- (Debra Brockleman 12-31-11) --- County
   - Region VII Planning & Development Council --- (William A. Parker 12-31-11) --- County
   - Region VII Planning & Development Council --- (Connie Tenney 12-31-11) --- County
   - Region VII Planning & Development Council --- (Sam Nolte 12-31-11) --- County
   - Region VII Planning & Development Council --- (Dr. Pamela Balch 12-31-11) --- County
   - Region VII Planning & Development Council --- (AG Trusler 12-31-11) --- County

Next Regular Meeting of the Upshur County Commission
November 17, 2011 --- 09:00 a.m.
Upshur County Courthouse Annex