Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 13, 2011

09:00 Moment of Silent Meditation --- Pledge of Allegiance
   • Approval of Minutes: October 06, 2011

09:15 Gary Rapking, WVU Extension Office
   • Agricultural/Farmland Preservation Update
   • Office Space Issue

09:30 Cathy McCauley, Red Ribbon Committee Chairperson
   • “Red Ribbon” Proclamation

13:00 Policy Board

13:30 Representative from American Fidelity Assurance Company
   • Review of Benefits and Schedule of Enrollment

14:00 Departmental Supervisors

**Items for Discussion / Action / Approval:**

1. Consider Approval of Election Software Systems Maintenance Contract

2. Consider Employment of Brandi Walton as E911 Communications Center Dispatcher Effective October 24, 2011 at the Rate of $8.50 Per Hour Increasing to $9.50 Per Hour After Successful Completion of Training

3. Consider Employment of Gregory B. Woody as Upshur County Youth Camp Director Effective October 30, 2011 with a Starting Salary of $24,500

4. Consider Approval of Volunteers for the Lewis-Upshur Animal Control Facility as follows: Lacey C. Conrad, Breanna Marie Taylor, Emily Anne Noel and Rachel Kay Clemons

5. Consider Approval of Assignment of Current Part Time Employee, Rosalyn Hovis to Work As-Needed at the James W. Curry Library at her Current Rate of Pay

6. Consider Approval of “Request for Reimbursement” and Related Reports & Documentation:
   • 09-SHS-16 Mass Migration Support Plan & Interoperability
   • 09-SHS-17 Critical Infrastructure Support Plan
   • 09-SHS-18 Continuity of Operations Plan
   • 09-SHS-19 Citizen Preparedness Plan

7. Consider Approval of Placement of Mary Griffith for the Community Work Experience Program (CWEP) Effective October 13, 2011

8. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exoneration/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County Regional Airport Project Report

2. Dog Warden Report

3. Feline Activity Report

4. Building Permit Report

5. Upshur County E911 Communications Center Reports:
   - Monthly Call Summary Report
   - Monthly Departmental Call Report
   - Monthly Wrecker Report

6. Agendas and/or Notice of Meetings: None

7. Meeting Minutes and/or Financial Reports: None

8. Meetings:
   - 10/04/11 6:00 p.m. Hodgesville Public Service District
   - 10/04/11 6:00 p.m. Elkins Road Public Service District
   - 10/11/11 9:00 a.m. Canvass of Election
   - 10/12/11 7:00 a.m. Upshur County Development Authority – Executive Board
   - 10/12/11 7:30 a.m. Buckhannon Upshur Airport Authority
   - 10/12/11 12:00 p.m. Upshur County Senior Center Board
   - 10/12/11 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 10/13/11 1:00 p.m. Adrian Public Service District
   - 10/13/11 3:00 p.m. Tennerton Public Service District
   - 10/13/11 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 10/17/11 12:00 p.m. Upshur County Family Resource Network
   - 10/17/11 4:30 p.m. Upshur County Solid Waste Authority
   - 10/17/11 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 10/17/11 7:00 p.m. Upshur County Fair Association
   - 10/18/11 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   - 10/18/11 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   - 10/19/11 7:00 p.m. Lewis Upshur LEPC
   - 10/19/11 4:00 p.m. Upshur County Public Library Board
   - 10/20/11 6:30 p.m. Upshur County Fire Board
   - 10/20/11 6:30 p.m. Upshur County Youth Camp Board
   - 10/26/11 7:00 a.m. Upshur County Development Authority
   - 10/26/11 10:00 a.m. James W. Curry Advisory Board
   - November 6:00 p.m. Community Corrections Board - Lewis County
   - TBA 7:00 p.m. Region VII Planning & Development Council

9. Appointments Needed or Upcoming:
   - Adrian Public Service District --- (Sharon Bowen 10-31-11) --- County
   - Buckhannon-Upshur Airport Authority --- (Charles Anderegg 06-30-11) --- County
   - Farmland Protection Board --- (At-Large Non-Farming – Four Year Term) --- County
Next Regular Meeting of the Upshur County Commission
October 20, 2011 --- 09:00 a.m.
Upshur County Courthouse Annex