Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 04, 2012

09:00  Moment of Silent Meditation --- Pledge of Allegiance
  • Approval of Minutes: September 27, 2012

10:00  Helen R. Phillips ---- Review of Property Tax Book(s) Before Consideration in the
Establishment of Upshur County Appraisal-Assessment Advisory Board

§7-1-3l. Authority to establish county appraisal-assessment board; functions and duties of board; duties of assessor.
In addition to all other powers and duties now conferred by law upon county courts, such courts are hereby authorized and
empowered to establish a county appraisal-assessment advisory board. The purpose for which this board is created is to
enable the county court, acting as the board of review and equalization, to better perform its duties in reviewing property
assessments and to better inform the public with regard to assessments generally. The board is hereby authorized to review
all appraisals made by the state tax commissioner under the provisions of section four, article nine-a, chapter eighteen of the
code and all assessments made by the assessor and to submit to the county court all pertinent data and information gathered
by the appraisal-assessment advisory board. The county assessor is hereby designated the secretary of the board. The
assessor shall attend all meetings of the board. He shall keep record of all proceedings and shall transmit a copy of all such
proceedings to the county court. The assessor shall also perform such other reasonable duties as may be required of him by
the board.

10:30  James Bryson VanNostrand, VanNostrand Architects
  • Review of E911 Project & Cost Allocation --- Will be at E911 Center

13:00  WV Courthouse Facilities Improvement Authority Project Representatives --- Courthouse Needs
Assessment Review

Items for Discussion / Action / Approval:

1. Request to use the Courthouse Plaza area for a “Restoring America Rally” on Saturday, October 28,
   2012 from 3:00 p.m. to 6:30 p.m. --- Republican Executive Committee and Caidian Cowgar

2. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information,
   Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders,
   Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests,
   Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Invitation to attend the “9th Annual Harvest Time in the Hills” on Saturday, October 13, 2012 at the
   BUMS from 9:30 a.m. to 6:00 p.m.

2. Literacy Volunteers of Upshur County – Book Sale on Friday, October 26th, 2012 and Saturday, October
   27th, 2012 at the Holy Rosary Catholic Church
3. Agendas and/or Notice of Meetings:
   • Upshur County Youth Camp – October 4, 2012

4. Meeting Minutes and/or Financial Reports:
   • Buckhannon River Watershed Association – September 11, 2012
   • Adrian Public Service District – July 11, 2012
   • Adrian Public Service District – August 9, 2012
   • Upshur County Public Library Board of Trustees – August 14, 2012

5. Meetings:
   • TBA 6:00 p.m. Region VII Planning & Development Council
   • 10/02/12 6:00 p.m. Hodgesville Public Service District
   • 10/02/12 6:00 p.m. Elkins Road Public Service District
   • 10/03/12 12:00 p.m. Upshur County Senior Center Board
   • 10/04/12 7:00 p.m. Banks District Volunteer Fire Department
   • 10/04/12 7:00 p.m. Selbyville Volunteer Fire Department
   • 10/08/12 6:00 p.m. Buckhannon River Watershed Association
   • 10/09/12 4:30 p.m. Upshur County Solid Waste Authority
   • 10/09/12 7:00 p.m. Adrian Volunteer Fire Department
   • 10/09/12 7:00 p.m. Ellamore Volunteer Fire Department
   • 10/10/12 7:00 a.m. Upshur County Development Authority – Exec. Board
   • 10/10/12 1:30 p.m. Upshur County Conventions & Visitors Bureau
   • 10/10/12 7:30 p.m. Warren District Volunteer Fire Department
   • 10/11/12 1:00 p.m. Adrian Public Service District
   • 10/11/12 3:00 p.m. Tennerton Public Service District
   • 10/11/12 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   • 10/11/12 7:30 p.m. Buckhannon Volunteer Fire Department
   • 10/12/12 7:00 a.m. Buckhannon Upshur Airport Authority
   • 10/15/12 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
   • 10/15/12 12:00 p.m. Upshur County Family Resource Network
   • 10/15/12 6:00 p.m. Lewis-Upshur-Braxton Community Corrections Board
   • 10/15/12 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   • 10/15/12 7:00 p.m. Upshur County Fair Association
   • 10/16/12 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   • 10/16/12 4:00 p.m. Upshur County Public Library Board
   • 10/16/12 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   • 10/17/12 7:00 p.m. Lewis Upshur LEPC
   • 10/18/12 6:30 p.m. Upshur County Youth Camp Board
   • 10/18/12 6:30 p.m. Upshur County Fire Board
   • 10/21/12 6:00 p.m. Washington District Volunteer Fire Department
   • 10/24/12 7:00 a.m. Upshur County Development Authority – Full Board
   • 10/24/12 10:00 a.m. James W. Curry Advisory Board
   • 10/25/12 4:00 p.m. Upshur County Farmland Preservation Board
   • 10/29/12 6:00 p.m. Upshur County Firefighters Association
6. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
   - Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy - 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed - 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Vacant Position - 06-30-13) --- County
   - James W. Curry Advisory Board --- (William A. Parker --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Mark Riggs --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Vacant --- 12-30-12) --- County
   - Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
   - Upshur County Convention & Visitors’ Bureau --- (Vacant - Tourism --- 06/30/15) --- County
   - Upshur County Building Commission --- (Richard Ralston II --- 11-10-12) --- County
   - Upshur County Civil Service Board --- (Terry D. Reed --- 12-31-12) --- County Bar Association
   - UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson 06-30-12) - Law Rep
   - Upshur County Solid Waste Authority --- (Robert Wines - 06-30-12) - Soil Conservation District

Next Regular Meeting of the Upshur County Commission
October 11, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex