Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 07, 2010

09:00 Moment of Silent Meditation --- Pledge of Allegiance

Organizational Matters for the County Commission:
- Election of President
- Establish Day & Time of Regular Meetings:
  - Each Thursday at 09:00 a.m.
- Establish Hours of Operation for the Courthouse:
  - Monday – Friday 08:00 a.m. – 4:30 p.m.
  - Closed All Day --- Friday, April 02, 2010
  - Close at 12:00 p.m. --- Friday, May 14, 2010
  - Close at 12:00 p.m. --- Friday, December 23, 2010
- Approve 2010 Holiday List
- Commission Appointments to Various Boards and/or Committees:
  - 26th Judicial Circuit Community Corrections Board
  - Lewis-Upshur Local Emergency Planning Committee
  - Mountain Cap of West Virginia
  - Region VI Workforce Local Elected Officials Board
  - Region VII Planning & Development Council
  - Stockert Youth Center – Youth Council Board
  - Upshur County 4H Foundation
  - Upshur County Development Authority
  - Upshur County Extension Service Committee
  - Upshur County Enhanced Emergency Telephone Advisory Board
  - Upshur County Family Resource Network
  - Upshur County Fire Board
  - Upshur County Senior Citizens Board

- Approval of Minutes: December 17, 2009

09:00 James L. Farry, Office of Emergency Services / E911 Communications Center
- Radio Communications Equipment for the E911 Center
- Grant Funding for Office of Emergency Management in New E911 Center

09:30 Virgil D. Miller, Sheriff
- Edward Byrne Memorial Justice Assistance Grant (JABG)
- Commission of Drunk Driving Prevention Grant Application

10:00 Timothy Higgins
- Funding Request for Expert Witness Fees Concerning PATH

13:30 Interviews for E911 Director --- Nine Individuals Scheduled
Items for Discussion / Action / Approval:

1. Consider Approval of Time Extension for Rice Enterprises for the Upshur County Public Library HVAC Project  
   Page 18

2. Consider Authorization of Membership in the North Central West Virginia Trade Development Association  
   Page 19-20

3. Consider Authorization for the Office of the Upshur County Assessor and/or the Property Tax Division of the West Virginia Department of Revenue to make necessary corrections to the 2010 Assessment Records During the Month of February 2010  
   Page 21

4. Approval of Employment Status Change from Part-Time to Full-Time for Bryan Hinkle, Assistant Prosecuting Attorney, as Requested by Jacob E. “Jake” Reger, Prosecuting Attorney  
   Page 22

5. Approval of Public Notice and Schedule for the Board of Review & Equalization  
   Page 23-24

6. Authorize the President to Sign Grant Documentation Related to the Waste Coal Severance Grant Program for the Upshur County Commission ($61,718) and the Upshur County Development Authority ($6,857)  
   Page 25-35

7. Approval of Correspondence to the Office of the Upshur County Clerk Concerning the Estate of Clyde Harper, Deceased  
   Page 36-37

8. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:  
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from the US Department of Homeland Security – Federal Emergency Management Agency Concerning Receipt and Approval of the Upshur County Multi-Jurisdictional Hazard Mitigation Plan  
   Page 38-40

2. Correspondence from the West Virginia Development Office Concerning the Monitoring Visit for the Small Cities Block Grant Funding of the Phase V Water Line Extension Project by the Adrian Public Service District  
   Page 41-44

3. Correspondence from the Property Valuation Training & Procedures Commission Concerning the 2010-2011 Proposed Budget for the Assessor’s Valuation Fund  
   Page 45-58

4. Order Regarding the Dissolution of the Elizabeth Coplin Leonard Memorial Hospital Incorporated in the Circuit Court of Upshur County  
   Page 59-63

   Page 64-65

6. Feline Activity Report --- November 2009  
   Page 66

7. Spay & Neuter Report --- November 2009  
   Page 67
8. Building Permits --- December 2009

9. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District January 05, 2010
   - Upshur County Fire Board January 21, 2009

10. Meeting Minutes and/or Financial Reports:
    - Adrian Public Service District November 12, 2009
    - Adrian Public Service District November 19, 2009
    - Buckhannon-River Watershed Association November 17, 2009
    - Upshur County Courthouse HVAC Project December 15, 2009
    - Upshur County Courthouse HVAC Project December 15, 2009

11. Meetings:
    - 01/05/10 6:00 p.m.  Elkins Road Public Service District
    - 01/05/10 7:00 p.m.  Hodgesville Public Service District
    - 01/11/10 12:00 p.m. Upshur County Family Resource Network
    - 01/11/10 4:00 p.m.  Upshur County Solid Waste Authority
    - 01/11/10 6:00 p.m.  Buckhannon-Upshur Recreational Park Advisory Board
    - 01/12/10 7:00 a.m.  Buckhannon Upshur Airport Authority
    - 01/13/10 7:00 a.m.  Upshur County Development Authority – Exec. Board
    - 01/13/10 7:00 p.m.  Upshur County Litter Control Committee
    - 01/14/10 1:00 p.m.  Adrian Public Service District
    - 01/14/10 3:00 p.m.  Tennerton Public Service District
    - 01/14/10 6:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board
    - 01/18/10 7:00 p.m.  Upshur County Fair Association
    - 01/19/10 6:00 p.m.  26th Judicial Circuit Community Corrections Board
    - 01/19/10 10:00 a.m. Wes-Mon-Ty RCD
    - 01/19/10 5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
    - 01/19/10 6:00 p.m.  Buckhannon-River Watershed Association
    - 01/20/10 10:00 a.m. James W. Curry Advisory Board
    - 01/20/10 4:00 p.m.  Upshur County Public Library Board
    - 01/20/10 7:00 p.m.  Lewis Upshur LEPC
    - 01/21/10 6:30 p.m.  Upshur County Youth Camp Board
    - 01/21/10 6:30 p.m.  Upshur County Fire Board
    - 01/27/10 7:00 a.m.  Upshur County Development Authority
    - TBA 7:00 p.m.  Region VII Planning & Development Council

12. Appointments Needs or Upcoming:
    - James W. Curry Advisory Board --- (2 Vacant Positions) --- County

Next Regular Meeting of the Upshur County Commission
January 14, 2010 --- 09:00 a.m.
Upshur County Courthouse Annex