Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 20, 2011

09:00 Moment of Silent Meditation --- Pledge of Allegiance
  • Approval of Minutes: January 13, 2011

09:00 Drew Mason
  • Hodgesville Public Service District – Water Service

09:00 Terry Gould, Manager of Hodgesville Public Service District
  • Update of Projects for the Hodgesville Public Service District

09:15 Ted Biser --- Concerns Regarding Addressing and Mapping Project

10:30 Timothy Higgins – Potomac-Appalachian Transmission Highline

Items for Discussion / Action / Approval:

1. Personnel:
   • Letter of Resignation from Marie Woodyard, Deputy Circuit Clerk, as of January 21, 2011
   • Employment of Carissa L. Kelley as Deputy Circuit Clerk at the Rate of $8.00 Per Hour with an Effective Date of January 31, 2011

2. Approval for the Office of the Upshur County Assessor and/or the Property Division of the State Tax Department to Make Corrections to the 2011 Assessment Records Due to Clerical Errors --- The Board of Review and Equalization is to be Provided Written Documentation of Any Corrections Made to the Assessment Records

3. Budget Revision --- General County Fund & Coal Severance Fund

4. Consider Exoneration for JM Eagle for the Current Tax Year Due to an Incorrect Filing by the Taxpayer on their Industrial Business Property Tax Return --- Correction Would Result in a Reduction of Projected Tax Revenue of Approximately $45,000 to the County Commission and Approximately $95,000 to the Board of Education --- Review of Industrial Business Property Tax Return May Be Conducted in Executive Session Per WV Code 6-9A-4

5. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Notice of Facility Security and Cyber Security Seminar Sponsored by the West Virginia Counties Risk Pool
3. Agendas and/or Notice of Meetings:
   - Upshur County Public Library Board January 19, 2011
   - Upshur County Youth Camp Board January 20, 2011

4. Meeting Minutes and/or Financial Reports: None

5. Meetings:
   - 01/04/11 6:00 p.m. Elkins Road Public Service District
   - 01/04/11 6:00 p.m. Hodgesville Public Service District
   - 01/10/11 12:00 p.m. Upshur County Family Resource Network
   - 01/10/11 4:30 p.m. Upshur County Solid Waste Authority
   - 01/10/11 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 01/10/11 6:00 p.m. Community Corrections Board – Lewis County
   - TBA 7:00 a.m. Upshur County Development Authority – Executive Board
   - 01/12/11 7:30 a.m. Buckhannon Upshur Airport Authority
   - 01/12/11 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 01/13/11 1:00 p.m. Adrian Public Service District
   - 01/13/11 3:00 p.m. Tennerton Public Service District
   - 01/13/11 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 01/17/11 7:00 p.m. Upshur County Fair Association
   - 01/18/11 10:00 a.m. Wes-Mon-Ty RCD
   - 01/18/11 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   - 01/19/11 10:00 a.m. James W. Curry Advisory Board
   - 01/19/11 7:00 p.m. Lewis Upshur LEPC
   - 01/19/11 4:00 p.m. Upshur County Public Library Board
   - 01/19/11 6:30 p.m. Upshur County Youth Camp Board
   - 01/19/11 6:30 p.m. Upshur County Fire Board
   - TBA 3:00 p.m. North Central WV Trade Development Assoc.- Clarksburg
   - 01/24/11 7:00 p.m. Region VII Planning & Development Council

6. Board of Review and Equalization Meeting Schedule
   - February 01, 2011 Tuesday No Appointments – Review Property Books
   - February 03, 2011 Thursday Appointments May Commence at 13:30
   - February 04, 2011 Friday Appointments May Commence at 09:00
   - February 09, 2011 Wednesday Appointments May Commence at 09:00
   - February 10, 2011 Thursday Appointments May Commence at 14:30
   - February 15, 2011 Tuesday Appointments May Commence at 09:00
   - February 17, 2011 Thursday Appointments May Commence at 13:30
   - February 22, 2011 Tuesday Coal – Oil & Gas Appointments --- 09:00
   - February 24, 2011 Thursday Adjournment as BORE

7. Appointments Needed or Upcoming:
   - Adrian Public Service District --- (Sharon Bowen 10-31-11) --- County
   - Buckhannon-Upshur Airport Authority --- (Robert Baker 06-30-11) --- County
   - Buckhannon-Upshur Airport Authority --- (Glenn Davis 06-30-11) --- City
   - Buckhannon-Upshur Airport Authority -- (Al Tucker as of 4/1/11 Term Ends 06-30-13) - City
   - Buckhannon-Upshur Airport Authority --- (Charles Anderegg 06-30-11) --- County
   - Buckhannon-Upshur Board of Health --- (Amy Rohr-Queen 06-30-11) --- County
• Buckhannon-Upshur Parks & Recreation Ad Bd. --- (Tappan Squires 06-30-11) --- City
• Buckhannon-Upshur Parks & Recreation Ad Bd. --- (Alan Suder 06-30-11) --- Bd. of Educ.
• Buckhannon-Upshur Parks & Recreation Ad Bd. --- (Bill Roby 06-30-11) --- County
• James W. Curry Advisory Board --- (Craig Presar 12-31-11) --- County
• James W. Curry Advisory Board --- (Jerry Reynolds 12-31-11) --- County
• James W. Curry Advisory Board --- (Debra Brockleman 12-31-11) --- County
• Region VII Planning & Development Council --- (William A. Parker 12-31-11) --- County
• Region VII Planning & Development Council --- (Connie Tenney 12-31-11) --- County
• Region VII Planning & Development Council --- (Sam Nolte 12-31-11) --- County
• Region VII Planning & Development Council --- (Dr. Pamela Balch 12-31-11) --- County
• Region VII Planning & Development Council --- (AG Trusler 12-31-11) --- County
• Tennerton Public Service District --- (Rex Reeder 07-31-11) --- County
• Upshur County Building Commission --- (Joe Malcolm 11-10-11) --- County
• Upshur County Development Authority --- (Glenn Hawkins 06-30-11) --- County
• Upshur County Development Authority --- (Sue Johnson-Phillippe 06-30-11) --- County
• Upshur County Development Authority --- (Don Nestor 06-30-11) --- County
• Upshur County Development Authority --- (Dennis Xander 06-30-11) --- County
• Upshur County Development Authority --- (Sharon McNemar 06-30-11) --- County
• Upshur County Development Authority --- (William Wellings 06-30-11) --- County
• UC Enhanced Emergency Telephone Ad. Bd. --- (Joey Baxa 06-30-11) --- County – EMS
• UC Enhanced Emergency Telephone Ad. Bd. --- (Betty Hinkle 06-30-11) --- County – Comm.
• Upshur County Fire Board --- (George Smith 06-30-11) --- County – 3rd District – Community
• Upshur County Library Board --- (Neil Brake 06-30-11) --- County / Board of Education
• Upshur County Solid Waste Authority --- (Jacqueline McDaniels 06-30-11) --- PSC
• Upshur County Youth Camp Board --- (Debbie Miller 05-31-11) --- County – Nomination Req.
• Upshur County Youth Camp Board --- (Debbie Hull 05-31-11) --- County – Nomination Reg.

Next Regular Meeting of the Upshur County Commission
January 27, 2011 --- 09:00 a.m.
Upshur County Courthouse Annex