Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 06, 2011

09:00 Moment of Silent Meditation --- Pledge of Allegiance

09:00 Organizational Matters
  • Election of President
  • Establish Date and Time of Regular Meetings
  • Establish Hours of Operations for Courthouse
  • Approval of Holiday List and Administrative Closures
  • Commission Assignments to Boards and Committees
    Donnie R. Tenney: Region VII Planning & Development Council; Stockert Youth Center Board; Upshur County 4H Foundation; Upshur County Extension Service Committee
    Creed G. Pletcher: Mountain CAP of WV; Region VI Workforce Board; Upshur County Development Authority; Upshur County Enhanced Emergency Telephone Advisory Board
    JC Raffety: Lewis-Upshur-Braxton Community Corrections Board; Lewis-Upshur Local Emergency Planning Committee; Upshur County Family Resource Network; Upshur County Fire Board; Upshur County Senior Citizens Board
  • Approval of Minutes: December 16, 2010

09:05 Jennifer Lloyd, Women’s Aid In Crisis
  • Proclamation – Stalking Awareness

09:15 Virgil D. Miller, Sheriff
  • Commission on Drunk Driving Prevention Grant Application

09:30 Virgil D. Miller, Sheriff, and Shelia M. Adams, Chief Tax Deputy
  • Final Disposition of 2009 Delinquent Taxes

Items for Discussion / Action / Approval:

1. Personnel – Upshur County E911 Communication Center
   • Termination of Employment for Amanda L. Lewis, Part-time E911 Dispatcher – Employee Worked One Day and Did Not Return – Unable to Contact
   • Approval of Resignation from Joshua Oldaker, E911 Dispatcher, as of December 23, 2010

2. Approval of Volunteer for the Lewis-Upshur Animal Control Facility:
   • Jennifer Anne Griffin

3. Approval & Authorization for the President to Sign Grant Contract and Related Documentation with the West Virginia Development Office --- Upshur County Little League - $5,000

4. Approval & Authorization for the President to Sign Grant Contract and Related Documentation with Volunteer West Virginia --- Upshur County Citizen Corps --- $1,500
5. Approval & Authorization for the President to Sign Grant Contract and Related Documentation with the Division of Justice and Community Services for the Lewis-Upshur-Braxton Community Corrections Program --- $50,000

6. Approval of Recommendation for the Removal of Douglas Craig Casto as Administrator for the Estate of Allen Casto, Deceased, and Appointment of Sheriff of Upshur County as the Administrator of Said Estate

7. Approval of Recommendation for the Removal of Oliver Wendell Howard, Jr. as Administrator for the Estate of Burl Blane Hoover, Deceased, and Appointment of Sheriff of Upshur County as the Administrator of Said Estate

8. Approval of Recommendation for the Removal of Kennie Summers, Jr. and Linda M. Lattea as Co-Administrators for the Estate of Alice L. Summers, Deceased, and Appointment of Sheriff of Upshur County as the Administrator of Said Estate

9. Approval of Recommendation for the Removal of Ernest Glen Fisher and James Edward Fisher as Co-Executors for the Estate of Cosbie R. Fisher, Deceased, and Appointment of Sheriff of Upshur County as the Executor of Said Estate

10. Review Proposed FY 2011-2011 Valuation Fund Budget

11. Consider Exoneration for JM Eagle for the Current Tax Year Due to an Incorrect Filing by the Taxpayer on the 2009 Industrial Business Property Tax Return --- Correction Would Result in a Reduction of Projected Tax Revenue of Approximately $45,000 to the County Commission and Approximately $95,000 to the Board of Education --- Review of 2009 Industrial Business Property Tax Return May Be Conducted in Executive Session Per WV Code 6-9A-4 --- Item Will Be Considered at 11:00 a.m. – Superintendent and/or Treasurer from the Board of Education May Be in Attendance

12. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence to Rodney Irvin, Jr., Owner of Mountain State Video Imaging, Regarding Airing of the County Commission Meetings Online at ch3ondemand.com

2. Public Notice – Board of Review & Equalization


4. Home Confinement Report November 2010

5. Building Permit Report December 2010

6. Dog Warden Report December 2010
7. After Action Report and Improvement Plan for the April 26th Functional Exercise

8. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District January 04, 2011
   - Community Corrections Program January 10, 2011

9. Meeting Minutes and/or Financial Reports:
   - Upshur County Citizen Corps December 08, 2010

10. Meetings:
    - 01/04/11 6:00 p.m. Elkins Road Public Service District
    - 01/04/11 6:00 p.m. Hodgesville Public Service District
    - 01/10/11 12:00 p.m. Upshur County Family Resource Network
    - 01/10/11 4:30 p.m. Upshur County Solid Waste Authority
    - 01/10/11 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
    - 01/10/11 6:00 p.m. Community Corrections Board – Lewis County
    - TBA 7:00 a.m. Upshur County Development Authority – Executive Board
    - 01/12/11 7:30 a.m. Buckhannon Upshur Airport Authority
    - 01/12/11 1:30 p.m. Upshur County Conventions & Visitors Bureau
    - 01/13/11 1:00 p.m. Adrian Public Service District
    - 01/13/11 3:00 p.m. Tennerton Public Service District
    - 01/13/11 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
    - 01/17/11 7:00 p.m. Upshur County Fair Association
    - 01/18/11 10:00 a.m. Wes-Mon-Ty RCD
    - 01/18/11 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
    - 01/19/11 10:00 a.m. James W. Curry Advisory Board
    - 01/19/11 7:00 p.m. Lewis Upshur LEPC
    - 01/19/11 4:00 p.m. Upshur County Public Library Board
    - 01/19/11 6:30 p.m. Upshur County Youth Camp Board
    - 01/19/11 6:30 p.m. Upshur County Fire Board
    - TBA 3:00 p.m. North Central WV Trade Development Assoc.- Clarksburg
    - TBA 7:00 p.m. Region VII Planning & Development Council

11. Board of Review and Equalization Meeting Schedule
    - February 01, 2011 Tuesday No Appointments – Review Property Books
    - February 03, 2011 Thursday Appointments May Commence at 13:30
    - February 04, 2011 Friday Appointments May Commence at 09:00
    - February 09, 2011 Monday Appointments May Commence at 09:00
    - February 10, 2011 Thursday Appointments May Commence at 14:30
    - February 15, 2011 Tuesday Appointments May Commence at 09:00
    - February 17, 2011 Thursday Appointments May Commence at 13:30
    - February 22, 2011 Tuesday Coal – Oil & Gas Appointments --- 09:00
    - February 24, 2011 Thursday Adjournment as BORE

12. Appointments Needed or Upcoming:
    - James W. Curry Advisory Board --- (Michael Quinn 12-31-10) --- County
    - Region VII Planning & Development Council --- (William A. Parker 12-31-10) --- County
    - Region VII Planning & Development Council --- (Connie Tenney 12-31-10) --- County
    - Region VII Planning & Development Council --- (French Armstrong 12-31-10) --- County
    - Region VII Planning & Development Council --- (Dr. Pamela Balch 12-31-10) --- County
Next Regular Meeting of the Upshur County Commission
January 13, 2011 --- 09:00 a.m.
Upshur County Courthouse Annex