Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: September 20, 2012

09:00 Moment of Silent Meditation --- Pledge of Allegiance
  • Approval of Minutes: September 13, 2012

09:00 Proclamation --- Breast Cancer Awareness Day & Month

09:15 Proclamation --- Association of Retired School Employees Week

10:00 Estate of Dale F. Riggs, Deceased --- Consider Petition from David R. Rexroad, Executor,
Requesting a Commission of 3.75% of the Assets Which Exceed the Amount of $400,000 --- Response
to Petition from David R. Rexroad, Executor

10:30 Review of Property Tax Book(s) Before Consideration in the Establishment of Upshur County
Appraisal-Assessment Advisory Board

§7-1-3l. Authority to establish county appraisal-assessment board; functions and duties of board; duties of assessor.
In addition to all other powers and duties now conferred by law upon county courts, such courts are hereby authorized and
empowered to establish a county appraisal-assessment advisory board. The purpose for which this board is created is to
enable the county court, acting as the board of review and equalization, to better perform its duties in reviewing property
assessments and to better inform the public with regard to assessments generally. The board is hereby authorized to review
all appraisals made by the state tax commissioner under the provisions of section four, article nine-a, chapter eighteen of the
code and all assessments made by the assessor and to submit to the county court all pertinent data and information gathered
by the appraisal-assessment advisory board. The county assessor is hereby designated the secretary of the board. The
assessor shall attend all meetings of the board. He shall keep record of all proceedings and shall transmit a copy of all such
proceedings to the county court. The assessor shall also perform such other reasonable duties as may be required of him by
the board.

Items for Discussion / Action / Approval:

1. Approval of Agreement with APCO Institute Incorporated Regarding an Emergency Medical
Dispatch Program

2. Resignation from Michael W. Kelley, Animal Control Officer, Last Day of Employment will be
September 28, 2012

3. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information,
Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders,
Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests,
Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)


2. Agendas and/or Notice of Meetings:
   • Buckhannon-Upshur Airport Authority September 14, 2012
3. Meeting Minutes and/or Financial Reports:
   - Elkins Road Public Service District  August 07, 2012  Page 26-31
   - Elkins Road Public Service District  August 28, 2012  Page 32-34
   - Tennerton Public Service District    August 08, 2012  Page 35-37

4. Meetings:
   - TBA  6:00 p.m.  Region VII Planning & Development Council
   - 09/04/12  6:00 p.m.  Hodgesville Public Service District
   - 09/05/12  7:00 a.m.  Upshur County Development Authority – Exec. Board
   - 09/05/12  12:00 p.m.  Upshur County Senior Center Board
   - 09/06/12  7:00 p.m.  Banks District Volunteer Fire Department
   - 09/06/12  7:00 p.m.  Selbyville Volunteer Fire Department
   - 09/10/12  12:00 p.m.  Upshur County Family Resource Network
   - 09/10/12  4:30 p.m.  Upshur County Solid Waste Authority
   - October  6:00 p.m.  Lewis-Upshur-Braxton Community Corrections Board
   - 09/10/12  6:00 p.m.  Buckhannon-Upshur Recreational Park Advisory Board
   - 09/11/12  6:00 p.m.  Elkins Road Public Service District
   - 09/11/12  7:00 p.m.  Ellamore Volunteer Fire Department
   - 09/11/12  7:00 p.m.  Adrian Volunteer Fire Department
   - 09/12/12  1:30 p.m.  Upshur County Conventions & Visitors Bureau
   - 09/12/12  7:30 p.m.  Warren District Volunteer Fire Department
   - 09/13/12  1:00 p.m.  Adrian Public Service District
   - 09/13/12  3:00 p.m.  Tennerton Public Service District
   - 09/13/12  6:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board
   - 09/13/12  7:30 p.m.  Buckhannon Volunteer Fire Department
   - 09/14/12  7:00 a.m.  Buckhannon Upshur Airport Authority
   - 09/16/12  6:00 p.m.  Washington District Volunteer Fire Department
   - 09/17/12  12:00 p.m.  Buckhannon-Upshur Chamber of Commerce
   - 09/17/12  7:00 p.m.  Upshur County Fair Association
   - 09/18/12  10:00 a.m.  Wes-Mon-Ty Resource Conservation & Development
   - 09/18/12  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
   - 09/19/12  7:00 p.m.  Lewis Upshur LEPC
   - 09/20/12  6:30 p.m.  Upshur County Youth Camp Board
   - 09/20/12  6:30 p.m.  Upshur County Fire Board
   - 09/24/12  6:00 p.m.  Upshur County Firefighters Association
   - 09/25/12  4:00 p.m.  Upshur County Public Library Board
   - 09/26/12  7:00 a.m.  Upshur County Development Authority – Full Board
   - 09/26/12  10:00 a.m.  James W. Curry Advisory Board
   - 09/27/12  4:00 p.m.  Upshur County Farmland Preservation Board
   - TBA  Buckhannon River Watershed Association

5. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
   - Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Vacant Position --- 06-30-13) --- County
   - James W. Curry Advisory Board --- (William A. Parker --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Mark Riggs --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Vacant --- 12-30-12) --- County
   - Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
• Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
• Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
• Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
• Upshur County Building Commission --- (Richard Ralston II --- 11-10-12) --- County
• Upshur County Civil Service Board --- (Terry D. Reed --- 12-31-12) --- County Bar Association
• UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson 06-30-12) - Law Rep
• Upshur County Solid Waste Authority --- (Robert Wines - 06-30-12) - Soil Conservation District

Next Regular Meeting of the Upshur County Commission
September 27, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex