Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: September 06, 2012

09:00 Moment of Silent Meditation --- Pledge of Allegiance
   • Approval of Minutes: August 30, 2012

09:00 Representatives --- Frank B. Bartlett Post #7 of the American Legion
   • Proclamations – Observances
     o September 11th --- Patriots Day
     o September 16th --- American Legion’s 93rd Birthday
     o September 21st --- POW / MIA Recognition Day

10:30 Review Property Tax Account: 00008082 Map & Parcel: 5J0028 0000 0000 Located in the Hinkleville Area --- Robert J. Rose

11:00 Steven M. Linger, E911 Director
   • Review of Background Information for Part-Time Employees Authorized to Begin Work on September 16, 2012

13:30 Review of Property Tax Book(s) Before Consideration in the Establishment of Upshur County Appraisal-Assessment Advisory Board

§7-1-3l. Authority to establish county appraisal-assessment board; functions and duties of board; duties of assessor.
In addition to all other powers and duties now conferred by law upon county courts, such courts are hereby authorized and empowered to establish a county appraisal-assessment advisory board. The purpose for which this board is created is to enable the county court, acting as the board of review and equalization, to better perform its duties in reviewing property assessments and to better inform the public with regard to assessments generally. The board is hereby authorized to review all appraisals made by the state tax commissioner under the provisions of section four, article nine-a, chapter eighteen of the code and all assessments made by the assessor and to submit to the county court all pertinent data and information gathered by the appraisal-assessment advisory board. The county assessor is hereby designated the secretary of the board. The assessor shall attend all meetings of the board. He shall keep record of all proceedings and shall transmit a copy of all such proceedings to the county court. The assessor shall also perform such other reasonable duties as may be required of him by the board.

Items for Discussion / Action / Approval:

1. Approve Software Maintenance Agreement with ESRI, Incorporated

2. Approve Volunteer Interns for the Lewis-Upshur-Braxton Community Corrections Day Report Center --- Jacob Foster; Nicholas Benges; Leah Adams

3. Approve Request from the Central West Virginia Republican Women for Usage of the Courthouse Plaza on September 15th

4. Request from the Elkins Road Public Service District for the Appointment of Carey A. Wagner to a Term Ending September 30, 2018

5. Request from the Tennerton Public Service District for the Appointment of Elmer Tenney to Fill an Unexpired Term Ending July 31, 2015
6. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)


2. Agendas and/or Notice of Meetings:
   - City Council of Buckhannon September 06, 2012 Page 16
   - Upshur County Family Resource Network September 10, 2012 Page 17
   - Upshur County Farmland Preservation Board September 27, 2012 Page 18
   - Upshur County Solid Waste Authority September 10, 2012 Page 19

3. Meeting Minutes and/or Financial Reports:
   - Upshur County Family Resource Network August 2012 Page 20-21

4. Meetings:
   - TBA 6:00 p.m. Region VII Planning & Development Council
   - 09/04/12 6:00 p.m. Hodgesville Public Service District
   - 09/05/12 7:00 a.m. Upshur County Development Authority – Exec. Board
   - 09/05/12 12:00 p.m. Upshur County Senior Center Board
   - 09/06/12 7:00 p.m. Banks District Volunteer Fire Department
   - 09/06/12 7:00 p.m. Selbyville Volunteer Fire Department
   - 09/10/12 12:00 p.m. Upshur County Family Resource Network
   - 09/10/12 4:30 p.m. Upshur County Solid Waste Authority
   - October 6:00 p.m. Lewis-Upshur-Braxton Community Corrections Board
   - 09/10/12 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 09/11/12 6:00 p.m. Elkins Road Public Service District
   - 09/11/12 7:00 p.m. Ellamore Volunteer Fire Department
   - 09/11/12 7:00 p.m. Adrian Volunteer Fire Department
   - 09/12/12 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 09/12/12 7:30 p.m. Warren District Volunteer Fire Department
   - 09/13/12 1:00 p.m. Adrian Public Service District
   - 09/13/12 3:00 p.m. Tennerton Public Service District
   - 09/13/12 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 09/13/12 7:30 p.m. Buckhannon Volunteer Fire Department
   - 09/14/12 7:00 a.m. Buckhannon Upshur Airport Authority
   - 09/16/12 6:00 p.m. Washington District Volunteer Fire Department
   - 09/17/12 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
   - 09/17/12 7:00 p.m. Upshur County Fair Association
   - 09/18/12 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   - 09/18/12 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   - 09/19/12 7:00 p.m. Lewis Upshur LEPC
   - 09/20/12 6:30 p.m. Upshur County Youth Camp Board
   - 09/20/12 6:30 p.m. Upshur County Fire Board
   - 09/24/12 6:00 p.m. Upshur County Firefighters Association
   - 09/25/12 4:00 p.m. Upshur County Public Library Board
   - 09/26/12 7:00 a.m. Upshur County Development Authority – Full Board
• 09/26/12 10:00 a.m.  James W. Curry Advisory Board
• 09/27/12 4:00 p.m.  Upshur County Farmland Preservation Board
• TBA Buckhannon River Watershed Association

5. Appointments Needed or Upcoming:
• Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
• Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
• Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
• Buckhannon-Upshur Parks & Recreation Board --- (Vacant Position --- 06-30-13) --- County
• James W. Curry Advisory Board --- (William A. Parker --- 12-30-12) --- County
• James W. Curry Advisory Board --- (Mark Riggs --- 12-30-12) --- County
• James W. Curry Advisory Board --- (Vacant --- 12-30-12) --- County
• Elkins Road Public Service District --- (Carey Wagner --- 09-30-12) --- County
• Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
• Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
• Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
• Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
• Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
• Upshur County Building Commission --- (Richard Ralston II --- 11-10-12) --- County
• Upshur County Civil Service Board --- (Terry D. Reed --- 12-31-12) --- County Bar Association
• UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson 06-30-12) - Law Rep
• Upshur County Solid Waste Authority --- (Robert Wines - 06-30-12) - Soil Conservation District

Next Regular Meeting of the Upshur County Commission
September 13, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex

Special Meeting of the Upshur County Commission
September 07, 2012 --- 09:30 a.m.
Upshur County Courthouse Annex
Review of Property Tax Book(s) Before Consideration in the Establishment of Upshur County Appraisal-Assessment Advisory Board