Upshur County Commission

Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: September 5, 2013

09:00 am  Moment of Silent Meditation --- Pledge of Allegiance
   • Approval of Minutes: August 29, 2013

09:15 am  Stacy Saunders, Hall Neighbors’ House
   • Recovery Month Proclamation

09:30 am  Jan Cochran, Lewis-Upshur Animal Control Facility
   • Update Regarding Fundraising Event

09:45 am  Peggy Shreve and Robert Post, Americanism Chairmen, and Leslie Shreve, Post
           Commander for Auxiliary Unit #7 of the American Legion
   • Review of Mandatory “Patriotism” Class Approved by WV State Superintendents

10:30 am  Discussion of Personnel Related Matter for E911 Dispatcher Kelli S. Babbitt ---
           Employment Action Considered Upon Conclusion of Hearing --- Executive Session per
           WV Code § 6-9A-4

§6-9A-4. Exceptions.
   (a) The governing body of a public agency may hold an executive session during a regular, special or
       emergency meeting, in accordance with the provisions of this section. During the open portion of the
       meeting, prior to convening an executive session, the presiding officer of the governing body shall identify
       the authorization under this section for holding the executive session and present it to the governing body
       and to the general public, but no decision may be made in the executive session.
   (2) To consider: (A) Matters arising from the appointment, employment, retirement, promotion, transfer,
       demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee,
       or prospective public officer or employee unless the public officer or employee or prospective public
       officer or employee requests an open meeting.

01:00 pm  Discussion of Personnel Related Matter for E911 Dispatcher Joyce A. Wahl ---
           Employment Action Considered Upon Conclusion of Hearing --- Executive Session per
           WV Code § 6-9A-4

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Items for Discussion / Action / Approval:

1. Approve Resignation of Stacy Truman, Community Corrections Case Manager --- Effective Friday
   September 13, 2013
2. Promotion of Part-Time Community Corrections Case Manager, Melanie Edmond, to Full-Time Case Manager --- Effective September 9, 2013


4. Promotion of Part-Time E911 Dispatcher Jodi Martin to Full-Time Dispatcher --- Effective September 8, 2013 --- Pay Rate Remains Effective at $10.29 per Hour

5. Employment of Part-Time Animal Control Facility Employee at the Rate of $8.00 Per Hour

6. Review and Approve Request from Fred Brooks Garden Club --- Dedication of Blue Star By-Way Marker --- September 11, 2013 from 11:00 am through 11:30 am

7. Approval of Lewis-Upshur Animal Control Facility Volunteer --- Brenda J. Leigh

8. Approval of Community Participation Grant Application --- 13LEDA0713 --- Disabled American Veterans Ch. 36 Building Upgrades --- $8,000

9. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exoneration/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off For Your Information:

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Monthly Building Permit Report --- August 2013

2. Upshur County OEM Announcement Regarding Potable Water Supply Exercise

3. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District September 3, 2013
   - Family Resource Network September 9, 2013

4. Meeting Minutes and/or Financial Reports:
   - None

5. Meetings:
   - 09/03/13 6:00 p.m. Hodgesville PSD
   - 09/03/13 6:00 p.m. Elkins Road PSD
   - 09/05/13 7:00 p.m. Banks District VFD
   - 09/05/13 7:00 p.m. Selbyville VFD
   - 09/09/13 12:00 p.m. Upshur County Family Resource Network
   - 09/09/13 4:30 p.m. Upshur County Solid Waste Authority
   - 09/09/13 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 09/09/13 6:00 p.m. Buckhannon-Upshur Watershed Association
   - 09/10/13 7:00 p.m. Adrian VFD
   - 09/10/13 7:00 p.m. Ellamore VFD
   - 09/11/13 7:00 a.m. Upshur County Development Authority – Exec. Board
   - 09/11/13 12:00 p.m. Upshur County Senior Center Board
   - 09/11/13 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 09/11/13 6:00 p.m. Upshur County Citizens Corp - CERT
   - 09/11/13 7:30 p.m. Warren District VFD
   - 09/12/13 1:00 p.m. Adrian PSD
6. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Parks & Recreation Board --- (Vacant Position --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Vacant Position --- 06-30-13) --- County
   - Upshur-Buckhannon Health Dept --- (Vacant Position --- 06-30-13) --- Washington District

Next Regular Meeting of the Upshur County Commission
September 12, 2013 --- 09:00 a.m.
Upshur County Courthouse Annex