Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: August 30, 2012

09:00  Moment of Silent Meditation --- Pledge of Allegiance
   • Approval of Minutes: August 23, 2012

09:00  Chris Carol --- Proclamation

09:15  Troy A. Brady III

09:30  Tom Lynch --- Update on Receipt of Governor’s Community Partnership Grant

19:00  Joint Meeting --- City of Buckhannon & Upshur County Commission – Commission Chambers

Items for Discussion / Action / Approval:

1. Consider Request from David R. Rexroad, Executor of the Estate of Dale F. Riggs, deceased, for a Reduction in the Bond from $2,000,000 to $500,000

2. Consider Approval of Software Maintenance Contract with PTS Solutions ($700) for Incident Software utilized by the Upshur County Sheriff – Buckhannon Police Department


4. Consider Employment of the following Individuals for Part-Time E911 Dispatchers at the Hourly Rate of $10.00 with an Effective Employment Date of September 16, 2012
   • Joyce Ann Wahl --- Selena Jean Gooden

5. Approve Letter of Support for Union Elementary School for the I-Globe Innovation Zone Grant Proposal

6. Review of Property Tax Book(s) Before Consideration in the Establishment of Upshur County Appraisal-Assessment Advisory Board – Establish Schedule for Review

7. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

§7-1-3l. Authority to establish county appraisal-assessment board; functions and duties of board; duties of assessor.
In addition to all other powers and duties now conferred by law upon county courts, such courts are hereby authorized and empowered to establish a county appraisal-assessment advisory board. The purpose for which this board is created is to enable the county court, acting as the board of review and equalization, to better perform its duties in reviewing property assessments and to better inform the public with regard to assessments generally. The board is hereby authorized to review all appraisals made by the state tax commissioner under the provisions of section four, article nine-a, chapter eighteen of the code and all assessments made by the assessor and to submit to the county court all pertinent data and information gathered by the appraisal-assessment advisory board. The county assessor is hereby designated the secretary of the board. The assessor shall attend all meetings of the board. He shall keep record of all proceedings and shall transmit a copy of all such proceedings to the county court. The assessor shall also perform such other reasonable duties as may be required of him by the board.

7. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Notification of Outreach Event Regarding Services Available for Veterans  
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2. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District  
     August 28, 2012  
     Page 6
   - James W. Curry Advisory Board  
     August 22, 2012  
     Page 7
   - Upshur County Development Auth. Ex. Board  
     September 05, 2012  
     Page 8
   - Upshur County Solid Waste Authority  
     September 10, 2012  
     Page 9

3. Meeting Minutes and/or Financial Reports:
   - James W. Curry Advisory Board  
     July 25, 2012  
     Page 10
   - Upshur County Development Auth. Ex. Board  
     May 09, 2012  
     Page 11-12
   - Upshur County Development Auth. Ex. Board  
     June 05, 2012  
     Page 13

4. Meetings:
   - TBA  
     6:00 p.m.  
     Region VII Planning & Development Council
   - 09/04/12  
     6:00 p.m.  
     Hodgesville Public Service District
   - 09/05/12  
     7:00 a.m.  
     Upshur County Development Authority – Exec. Board
   - 09/05/12  
     12:00 p.m.  
     Upshur County Senior Center Board
   - 09/06/12  
     7:00 p.m.  
     Banks District Volunteer Fire Department
   - 09/06/12  
     7:00 p.m.  
     Selbyville Volunteer Fire Department
   - 09/10/12  
     12:00 p.m.  
     Upshur County Family Resource Network
   - 09/10/12  
     4:30 p.m.  
     Upshur County Solid Waste Authority
   - 09/10/12  
     6:00 p.m.  
     Lewis-Upshur-Braxton Community Corrections Board
   - 09/10/12  
     6:00 p.m.  
     Buckhannon-Upshur Recreational Park Advisory Board
   - 09/11/12  
     6:00 p.m.  
     Elkins Road Public Service District
   - 09/11/12  
     7:00 p.m.  
     Ellamore Volunteer Fire Department
   - 09/11/12  
     7:00 p.m.  
     Adrian Volunteer Fire Department
   - 09/12/12  
     1:30 p.m.  
     Upshur County Conventions & Visitors Bureau
   - 09/12/12  
     7:30 p.m.  
     Warren District Volunteer Fire Department
   - 09/13/12  
     1:00 p.m.  
     Adrian Public Service District
   - 09/13/12  
     3:00 p.m.  
     Tennerton Public Service District
   - 09/13/12  
     6:30 p.m.  
     Upshur County Safe Sites & Structures Ordinance Board
   - 09/13/12  
     7:30 p.m.  
     Buckhannon Volunteer Fire Department
   - 09/14/12  
     7:00 a.m.  
     Buckhannon Upshur Airport Authority
   - 09/16/12  
     6:00 p.m.  
     Washington District Volunteer Fire Department
   - 09/17/12  
     12:00 p.m.  
     Buckhannon-Upshur Chamber of Commerce
   - 09/17/12  
     7:00 p.m.  
     Upshur County Fair Association
   - 09/18/12  
     10:00 a.m.  
     Wes-Mon-Ty Resource Conservation & Development
   - 09/18/12  
     5:00 p.m.  
     UC Enhanced Emergency Telephone Advisory Board
   - 09/19/12  
     7:00 p.m.  
     Lewis Upshur LEPC
   - 09/20/12  
     6:30 p.m.  
     Upshur County Youth Camp Board
   - 09/20/12  
     6:30 p.m.  
     Upshur County Fire Board
   - 09/24/12  
     6:00 p.m.  
     Upshur County Firefighters Association
   - 09/25/12  
     4:00 p.m.  
     Upshur County Public Library Board
   - 09/26/12  
     7:00 a.m.  
     Upshur County Development Authority – Full Board
   - 09/26/12  
     10:00 a.m.  
     James W. Curry Advisory Board
   - 09/27/12  
     4:00 p.m.  
     Upshur County Farmland Preservation Board
   - TBA  
     Buckhannon River Watershed Association
5. Appointments Needed or Upcoming:

- Buckhannon-Upshur Airport Authority --- (Richard Clemens --- 06/30/12) --- City
- Buckhannon-Upshur Health Department --- (Dalton Cutright --- 06/30/12) --- City
- Buckhannon-Upshur Parks & Recreation Board --- (Richard Edwards --- 06-30-12) --- City
- Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
- Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
- Buckhannon-Upshur Parks & Recreation Board --- (Vacant Position --- 06-30-13) --- County
- James W. Curry Advisory Board --- (William A. Parker --- 12-30-12) --- County
- James W. Curry Advisory Board --- (Mark Riggs --- 12-30-12) --- County
- James W. Curry Advisory Board --- (Vacant --- 12-30-12) --- County
- Elkins Road Public Service District --- (Carey Wagner --- 09-30-12) --- County
- Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
- Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
- Upshur County Building Commission --- (Richard Ralston II --- 11-10-12) --- County
- Upshur County Civil Service Board --- (Terry D. Reed --- 12-31-12) --- County Bar Association
- UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson 06-30-12) - Law Rep
- Upshur County Solid Waste Authority --- (Robert Wines - 06-30-12) - Soil Conservation District

Next Regular Meeting of the Upshur County Commission
September 06, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex