Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: August 16, 2012

09:00 Moment of Silent Meditation --- Pledge of Allegiance
  • Approval of Minutes: August 02, 2012 --- August 09, 2012

09:00 Robert Sargent & Betty Sargent
  • Usage of Courthouse Plaza Area on September 25, 2012 --- National Day of Remembrance for Murder Victims

Items for Discussion / Action / Approval:

1. Approval of Maintenance Agreement with Software Systems, Incorporated

2. Consider Request from West Virginia Wesleyan College Men’s & Women’s Swimming Team to Use the Pool Facility

3. Approval of Increase or Wage Adjustment for Community Corrections Staff

4. Discussion and Consideration of Bond Amount (if any) Regarding the Appeal of the Commission’s Decision Concerning the Contested Election Petition (Taylor vs. Kelley)

5. Review of Property Tax Book(s) Before Consideration in the Establishment of Upshur County Appraisal-Assessment Advisory Board

§7-1-3l. Authority to establish county appraisal-assessment board; functions and duties of board; duties of assessor.
In addition to all other powers and duties now conferred by law upon county courts, such courts are hereby authorized and empowered to establish a county appraisal-assessment advisory board. The purpose for which this board is created is to enable the county court, acting as the board of review and equalization, to better perform its duties in reviewing property assessments and to better inform the public with regard to assessments generally. The board is hereby authorized to review all appraisals made by the state tax commissioner under the provisions of section four, article nine-a, chapter eighteen of the code and all assessments made by the assessor and to submit to the county court all pertinent data and information gathered by the appraisal-assessment advisory board. The county assessor is hereby designated the secretary of the board. The assessor shall attend all meetings of the board. He shall keep record of all proceedings and shall transmit a copy of all such proceedings to the county court. The assessor shall also perform such other reasonable duties as may be required of him by the board.

6. Review Applications and Resumes for the Position of Assistant County Administrator - Review to be in Executive Session Per WV Code 6-9A-4

6-9A-4. Exceptions.
(a) The governing body of a public agency may hold an executive session during a regular, special or emergency meeting, in accordance with the provisions of this section. During the open portion of the meeting, prior to convening an executive session, the presiding officer of the governing body shall identify the authorization under this section for holding the executive session and present it to the governing body and to the general public, but no decision may be made in the executive session.
(b) An executive session may be held only upon a majority affirmative vote of the members present of the governing body of a public agency. A public agency may hold an executive session and exclude the public only when a closed session is required for any of the following actions:
(2) To consider:
(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting.
7. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)


2. Upshur County Communication Center Reports
   • Monthly Call Summary Report  July 2012
   • Monthly Departmental Call Summary Report  July 2012
   • Monthly Wrecker Rotation Report  July 2012

3. Agendas and/or Notice of Meetings:
   • Buckhannon River Watershed  August 21, 2012
   • Buckhannon-Upshur Airport Authority  August 17, 2012
   • City of Buckhannon  August 16, 2012
   • Community Corrections – Day Report Center  August 13, 2012

4. Meeting Minutes and/or Financial Reports:
   • Community Corrections – Day Report Center  June 11, 2012
   • Elkins Road Public Service District  June 05, 2012
   • Elkins Road Public Service District  June 26, 2012
   • Elkins Road Public Service District  July 02, 2012
   • Upshur County Solid Waste Authority  August 13, 2012

5. Meetings:
   • 07/30/12  6:00 p.m.  Region VII Planning & Development Council
   • 08/01/12  12:00 p.m.  Upshur County Senior Center Board
   • 08/01/12  12:00 p.m.  Upshur County Development Authority – Annual Meeting
   • 08/02/12  7:00 p.m.  Banks District Volunteer Fire Department
   • 08/02/12  7:00 p.m.  Selbyville Volunteer Fire Department
   • 08/07/12  6:00 p.m.  Elkins Road Public Service District
   • 08/07/12  6:00 p.m.  Hodgesville Public Service District
   • 08/08/12  1:30 p.m.  Upshur County Conventions & Visitors Bureau
   • 08/08/12  7:30 p.m.  Warren District Volunteer Fire Department
   • 08/09/12  1:00 p.m.  Adrian Public Service District
   • 08/09/12  3:00 p.m.  Tennerton Public Service District
   • 08/09/12  6:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board
   • 08/09/12  7:30 p.m.  Buckhannon Volunteer Fire Department
   • 08/10/12  7:00 a.m.  Buckhannon Upshur Airport Authority
   • 08/13/12  12:00 p.m.  Upshur County Family Resource Network
   • 08/13/12  4:30 p.m.  Upshur County Solid Waste Authority
   • 08/13/12  6:00 p.m.  Lewis-Upshur-Braxton Community Corrections Board
   • 08/13/12  6:00 p.m.  Buckhannon-Upshur Recreational Park Advisory Board
   • 08/14/12  4:00 p.m.  Upshur County Public Library Board
   • 08/14/12  7:00 p.m.  Ellamore Volunteer Fire Department
   • 08/14/12  7:00 p.m.  Adrian Volunteer Fire Department
   • 08/15/12  7:00 p.m.  Lewis Upshur LEPC
• 08/16/12  6:30 p.m.  Upshur County Youth Camp Board
• 08/16/12  6:30 p.m.  Upshur County Fire Board
• 08/19/12  6:00 p.m.  Washington District Volunteer Fire Department
• 08/20/12  12:00 p.m. Buckhannon-Upshur Chamber of Commerce
• 08/20/12  7:00 p.m.  Upshur County Fair Association
• 08/21/12  10:00 a.m.  Wes-Mon-Ty Resource Conservation & Development
• 08/21/12  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
• 08/22/12  4:00 p.m.  Upshur County Farmland Preservation Board
• TBA  7:00 a.m.  Upshur County Development Authority – Executive Board
• TBA  Buckhannon River Watershed Association

6. Appointments Needed or Upcoming:
   • Buckhannon-Upshur Airport Authority --- (Richard Clemens --- 06/30/12) --- City
   • Buckhannon-Upshur Health Department --- (Dalton Cutright --- 06/30/12) --- City
   • Buckhannon-Upshur Parks & Recreation Board --- (Richard Edwards --- 06-30-12) --- City
   • Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
   • Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
   • Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
   • Buckhannon-Upshur Parks & Recreation Board --- (Vacant Position --- 06-30-13) --- County
   • James W. Curry Advisory Board --- (William A. Parker --- 12-30-12) --- County
   • James W. Curry Advisory Board --- (Mark Riggs --- 12-30-12) --- County
   • James W. Curry Advisory Board --- (Vacant --- 12-30-12) --- County
   • Elkins Road Public Service District --- (Carey Wagner --- 09-30-12) --- County
   • Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
   • Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
   • Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
   • Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
   • Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
   • Upshur County Building Commission --- (Richard Ralston II --- 11-10-12) --- County
   • Upshur County Civil Service Board --- (Terry D. Reed --- 12-31-12) --- County Bar Association
   • UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson 06-30-12) - Law Rep
   • Upshur County Solid Waste Authority --- (Robert Wines - 06-30-12) - Soil Conservation District

Next Regular Meeting of the Upshur County Commission
August 23, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex