Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: July 12, 2012

09:00  Moment of Silent Meditation --- Pledge of Allegiance
  • Approval of Minutes: July 05, 2012

13:00  Upshur County Policy Board Meeting --- Elected Officials

14:00  Upshur County Department Heads & Supervisors Meeting

Items for Discussion / Action / Approval:

1.  Review and Consider Establishment of Upshur County Appraisal-Assessment Advisory Board

§7-1-3l. Authority to establish county appraisal-assessment board; functions and duties of board; duties of assessor.
In addition to all other powers and duties now conferred by law upon county courts, such courts are hereby authorized and empowered to establish a county appraisal-assessment advisory board. The purpose for which this board is created is to enable the county court, acting as the board of review and equalization, to better perform its duties in reviewing property assessments and to better inform the public with regard to assessments generally. The board is hereby authorized to review all appraisals made by the state tax commissioner under the provisions of section four, article nine-a, chapter eighteen of the code and all assessments made by the assessor and to submit to the county court all pertinent data and information gathered by the appraisal-assessment advisory board. The county assessor is hereby designated the secretary of the board. The assessor shall attend all meetings of the board. He shall keep record of all proceedings and shall transmit a copy of all such proceedings to the county court. The assessor shall also perform such other reasonable duties as may be required of him by the board.

2.  Consider Request from Virgil D. Miller, Sheriff of Upshur County, to employ Michael R. Kelley, Chief Deputy, as Process Server – Bailiff – Court Security Officer

3.  Termination of Employment for Shanna M. McLean, E911 Dispatcher, as of June 29, 2012


5.  Approval of West Virginia Community Corrections Grant Agreement ($247,495) and Related Documentation for Fiscal Year 2012-2013

6.  Approval of FAA Grant Agreement Offer (AIP 03-54-0039-026-2012 $150,000) and Related Documentation


8.  Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from the Office of the Governor Regarding the Juvenile Accountability Block Grant Award ($15,000) for Fiscal Year 2012-2013


4. Agendas and/or Notice of Meetings:
   - Upshur County Family Resource Network July 09, 2012

5. Meeting Minutes and/or Financial Reports:
   - Upshur County Family Resource Network Jun 11, 2012

6. Meetings:
   - 07/02/12 6:00 p.m. Elkins Road Public Service District
   - 07/03/12 6:00 p.m. Hodgesville Public Service District
   - TBA 12:00 p.m. Upshur County Senior Center Board
   - 07/05/12 7:00 p.m. Banks District Volunteer Fire Department
   - 07/05/12 7:00 p.m. Selbyville Volunteer Fire Department
   - 07/09/12 12:00 p.m. Upshur County Family Resource Network
   - 07/09/12 4:30 p.m. Upshur County Solid Waste Authority
   - 07/09/12 6:00 p.m. Community Corrections Board
   - 07/09/12 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 07/10/12 7:00 p.m. Ellamore Volunteer Fire Department
   - 07/10/12 7:00 p.m. Adrian Volunteer Fire Department
   - TBA 7:00 a.m. Upshur County Development Authority – Executive Board
   - 07/11/12 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 07/11/12 7:30 p.m. Warren District Volunteer Fire Department
   - 07/12/12 1:00 p.m. Adrian Public Service District
   - 07/12/12 3:00 p.m. Tennerton Public Service District
   - 07/12/12 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 07/12/12 7:30 p.m. Buckhannon Volunteer Fire Department
   - 07/13/12 7:00 a.m. Buckhannon Upshur Airport Authority
   - 07/15/12 6:00 p.m. Washington District Volunteer Fire Department
   - 07/16/12 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
   - 07/16/12 7:00 p.m. Upshur County Fair Association
   - 07/17/12 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   - 06/19/12 4:00 p.m. Upshur County Public Library Board
   - 07/17/12 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   - 07/17/12 4:00 p.m. Upshur County Public Library Board
   - 07/18/12 7:00 p.m. Lewis Upshur LEPC --- Lewis EMS
   - 07/19/12 6:30 p.m. Upshur County Youth Camp Board
   - 07/19/12 6:30 p.m. Upshur County Fire Board
   - 07/25/12 10:00 a.m. James W. Curry Advisory Board
   - 07/26/12 4:00 p.m. Upshur County Farmland Preservation Board
   - 07/30/12 6:00 p.m. Region VII Planning & Development Council
   - 08/01/12 12:00 p.m. Upshur County Development Authority – Annual Meeting
   - TBA 6:00 p.m. Buckhannon River Watershed Association
7. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Airport Authority --- (Richard Clemens --- 06/30/12) --- City
   - Buckhannon-Upshur Health Department --- (Dalton Cutright --- 06/30/12) --- City
   - Buckhannon-Upshur Parks & Recreation Board --- (Richard Edwards --- 06-30-12) --- City
   - Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
   - Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Kelly Davis --- 06-30-13) --- County
   - James W. Curry Advisory Board --- (William A. Parker --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Mark Riggs --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Vacant --- 12-30-12) --- County
   - Elkins Road Public Service District --- (Carey Wagner --- 09-30-12) --- County
   - Hodgesville Public Service District --- (Robert Wright --- 06-30-12) --- County
   - Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
   - Upshur County Building Commission --- (Richard Ralston II --- 11-10-12) --- County
   - Upshur County Civil Service Board --- (Terry D. Reed --- 12-31-12) --- County Bar Association
   - Upshur County CVB --- (Dale Darnell --- 5/2012) --- City --- Tourism Representative
   - Upshur County CVB --- (Dale Hawkins --- 5/2012) --- BU Chamber --- Tourism Representative
   - Upshur County CVB --- (Carol Long --- 5/2012) --- WV Strawberry Festival Representative
   - Upshur County CVB --- (John Waltz --- 5/2012) --- City of Buckhannon Representative
   - Upshur County CVB --- (Vacant Position --- 5/2013) --- County --- Tourism Representative
   - UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson --- 06-30-12) - Law Rep
   - UC Enhanced Emergency Telephone Advisory Board -- (Steve Long - 06-30-12) – Fire Service
   - Upshur County Fire Board --- (Joe Malcolm --- 06-30-12 --- 2nd Term) --- Fire Association
   - Upshur County Fire Board --- (Ed Beer --- 06-30-12 --- 1st Term) --- County
   - Upshur County Safe Structures & Sites Board --- (Jeff Wamsley --- 06-30-12) --- Fire Chief
   - Upshur County Safe Structures & Sites Board --- (Dr. Ramirez --- 06-30-12) --- County
   - Upshur County Safe Structures & Sites Board --- (Mary Anne Newman --- 06-30-12) --- County
   - Upshur County Solid Waste Authority --- (Robert Wines - 06-30-12) - Soil Conservation District

Next Regular Meeting of the Upshur County Commission
July 19, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex

Special Meeting – Contested Election Hearing
July 18, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex