Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: June 28, 2012

09:00  Moment of Silent Meditation --- Pledge of Allegiance
  • Approval of Minutes: June 21, 2012

09:00  Gary Rapking, WVU Extension Office
  • Upshur County Livestock Facility – Future Upgrades and Improvements

09:15  Rodney Rolenson, Deputy Sheriff - Project Director Community Corrections
       Micah Hitt-Harris, Program Manager Community Corrections
  • Employment of Temporary Part-Time Personnel --- Melanie Edmond at the Rate of $8.87 Per Hour as of June 28, 2012

10:30  Virgil D. Miller, Sheriff of Upshur County
  • Personnel Matters – Michael R. Kelley – Executive Session Requested Per WV Code 6-9A-4

Items for Discussion / Action / Approval:

1.  Approve County Financial Institutions as Depositories as Required by §7-6-1 --- Freedom Bank, First Community Bank, JP Morgan-Chase Bank, Premier Bank, Progressive Bank

2.  Third and Final Reading to Amend the Building Permit Ordinance --- Amendment is Recommended Due to Compatibility with the Upshur County Flood Plain Ordinance

3.  Approve Direct Deposit Authorization of Coalbed Methane Gas Tax Distribution from the Office of the State Treasurer to the General County Fund

4.  Approve Employment of Sarah K. Humphrey as a Deputy Circuit Clerk at the Rate of $8.20 Per Hour as of July 02, 2012.

5.  Correspondence from the Robert C. Byrd Corridor H Highway Authority Requesting an Appointment of a Representative for a Four (4) Year Term

6.  Review Comprehensive Economic Development Strategy (CEDS) Project Priority Listing and Assignment of Local Priority Points – Action at July 5th Meeting

7.  Review and Consider Establishment of Upshur County Appraisal-Assessment Advisory Board as Authorized by §7-1-3l.

8.  Approve Correspondence from the County Commission to Ms. Hilda Tenney Concerning the Purchasing of Commodities by Constitutional Officers and Budget Appropriations

9.  Approval of Amendment to the U.S. SCRAMx Agency Sales and Services Agreement with Alcohol Monitoring Systems, Incorporated
10. Employment of Jessica M. Lantz as a Deputy Assessor / GIS Technician at the Rate of $12.00 Per Hour as of July 02, 2012 --- Charged to Assessor’s Valuation Fund

11. Approve Termination of Employment Status for Stephen E. Foster, Director of the Upshur County Development Authority (UCDA), as of June 30, 2012 --- Effective July 01, 2012 Stephen E. Foster Will Provide Services to the UCDA as an Independent Contractor

12. Resignation from Burl J. Smith as a Member of the Upshur County Solid Waste Authority as of June 30, 2012

13. Consider Request from the Upshur County Solid Waste Authority to Appoint James S. Hollen, III for a Unexpired Term Ending June 30, 2014


15. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from the Office of the State Auditor Concerning Upshur County’s Purchase Card Operations

2. Correspondence from the West Virginia Courthouse Facilities Improvement Authority Regarding the Schedule for Upcoming Grant Funding

3. Correspondence from the West Virginia Development Office Concerning Fiscal Year 2012 Land and Water Conservation Funds (LWCF)

4. Copy of Invoice Submitted to the City of Buckhannon by the Clerk of the County Commission for the May 08, 2012 Municipal Election

5. Agendas and/or Notice of Meetings:
   • Upshur County Solid Waste Authority July 09, 2012

6. Meeting Minutes and/or Financial Reports:
   • Upshur County Citizen Corp Council June 13, 2012
   • Upshur County Public Library Board May 22, 2012

7. Meetings:
   • 07/02/12 6:00 p.m. Elkins Road Public Service District
   • 07/03/12 6:00 p.m. Hodgesville Public Service District
   • TBA 12:00 p.m. Upshur County Senior Center Board
   • 07/05/12 7:00 p.m. Banks District Volunteer Fire Department
   • 07/05/12 7:00 p.m. Selbyville Volunteer Fire Department
8. Appointments Needed or Upcoming:

- 07/09/12 12:00 p.m. Upshur County Family Resource Network
- 07/09/12 4:30 p.m. Upshur County Solid Waste Authority
- 07/09/12 6:00 p.m. Community Corrections Board
- 07/09/12 6:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 07/10/12 7:00 p.m. Ellamore Volunteer Fire Department
- 07/10/12 7:00 p.m. Adrian Volunteer Fire Department
- TBA 7:00 a.m. Upshur County Development Authority – Executive Board
- 07/11/12 1:30 p.m. Upshur County Conventions & Visitors Bureau
- 07/11/12 7:30 p.m. Warren District Volunteer Fire Department
- 07/12/12 1:00 p.m. Adrian Public Service District
- 07/12/12 3:00 p.m. Tennerton Public Service District
- 07/12/12 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 07/12/12 7:30 p.m. Buckhannon Volunteer Fire Department
- 07/13/12 7:00 a.m. Buckhannon Upshur Airport Authority
- 07/15/12 6:00 p.m. Washington District Volunteer Fire Department
- 07/16/12 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 07/16/12 6:00 p.m. Region VII Planning & Development Council
- 07/16/12 7:00 p.m. Upshur County Fair Association
- 07/17/12 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 06/19/12 4:00 p.m. Upshur County Public Library Board
- 07/17/12 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 07/17/12 4:00 p.m. Upshur County Public Library Board
- 07/18/12 7:00 p.m. Lewis Upshur LEPC --- Lewis EMS
- 07/19/12 6:30 p.m. Upshur County Youth Camp Board
- 07/19/12 6:30 p.m. Upshur County Fire Board
- 07/25/12 10:00 a.m. James W. Curry Advisory Board
- 07/26/12 4:00 p.m. Upshur County Farmland Preservation Board
- 08/01/12 12:00 p.m. Upshur County Development Authority – Annual Meeting
- TBA 6:00 p.m. Buckhannon River Watershed Association

8. Appointments Needed or Upcoming:

- Buckhannon-Upshur Airport Authority --- (Richard Clemens --- 06/30/12) --- City
- Buckhannon-Upshur Health Department --- (Dalton Cutright --- 06/30/12) --- City
- Buckhannon-Upshur Parks & Recreation Board --- (Richard Edwards --- 06-30-12) --- City
- Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
- Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
- Buckhannon-Upshur Parks & Recreation Board --- (Kelly Davis --- 06-30-13) --- County
- James W. Curry Advisory Board --- (William A. Parker --- 12-30-12) --- County
- James W. Curry Advisory Board --- (Mark Riggs --- 12-30-12) --- County
- James W. Curry Advisory Board --- (Vacant --- 12-30-12) --- County
- Elkins Road Public Service District --- (Vacant --- 09-30-12) --- County
- Elkins Road Public Service District --- (Vacant --- 09/30/14) --- County
- Hodgesville Public Service District --- (Robert Wright --- 06-30-12) --- County
- Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
- Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
Next Regular Meeting of the Upshur County Commission
July 05, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex