Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: May 31, 2012

09:00  Moment of Silent Meditation --- Pledge of Allegiance
  • Approval of Minutes: May 24, 2012  Election Certifications: May 18, 2012 & May 22, 2012

**Items for Discussion / Action / Approval:**

1. Approval of Employment Transfer of Carolyn Elizabeth Berry to the Office of the Upshur County Clerk at Current Hourly Rate Effective June 17, 2012

2. Recommendation from the Upshur County Public Library Board for the Appointment of R. Dennis Xander for a Five Year Term Beginning July 1, 2012

3. Approve Resignation of Timothy A. Woody as Board Member for the Elkins Road Public Service District --- Term Ends September 30, 2014

4. Consider Approval of Mail Order Program for Prescription Maintenance Drugs --- Officials and Employees to Utilize Mail Order Program for Cost Savings to Employee and Employer --- Effective Date of July 1, 2012 --- Employee Would be Responsible for the Employer’s Share of the Cost Savings If Retail Pharmacy was Utilized In Lieu of Mail Order Program


6. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

**For Your Information:**
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from the Office of the Governor Regarding the Victims of Crime Act (VOCA) Grant Award ($35,175)

2. Correspondence from the Division of Justice & Community Services on Receipt and Review of the Fiscal Year 2012 Justice Assistance Grant (JAG) Program ($50,000)

3. Correspondence from the Upshur-Buckhannon Health Department Concerning the Summer Food Service Program Operated By Mountain CAP of WV, Incorporated

4. Correspondence from Albert L. Lake Concerning Appointment to the James W. Curry Library & Park Advisory Board
5. Agendas and/or Notice of Meetings:
   - Upshur County Solid Waste Authority  June 11, 2012

6. Meeting Minutes and/or Financial Reports:
   - Upshur County Public Library Board  April 19, 2012

7. Meetings:
   - 06/05/12  6:00 p.m. Hodgesville Public Service District
   - 06/05/12  6:00 p.m. Elkins Road Public Service District
   - 06/06/12  12:00 p.m. Upshur County Senior Center Board
   - 06/08/12  7:00 a.m. Buckhannon Upshur Airport Authority
   - 06/11/12  12:00 p.m. Buckhannon-Upshur Chamber of Commerce
   - 06/11/12  12:00 p.m. Upshur County Family Resource Network
   - 06/11/12  4:30 p.m. Upshur County Solid Waste Authority
   - 06/11/12  6:00 p.m. Community Corrections Board – Upshur County
   - 06/11/12  6:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 06/13/12  7:00 a.m. Upshur County Development Authority – Executive Board
   - 06/13/12  1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 06/14/12  1:00 p.m. Adrian Public Service District
   - 06/14/12  3:00 p.m. Tennerton Public Service District
   - 06/14/12  6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 06/18/12  7:00 p.m. Upshur County Fair Association
   - 06/19/12  10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   - 06/19/12  5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   - 06/19/12  4:00 p.m. Upshur County Public Library Board
   - No June Mtg.  7:00 p.m. Lewis Upshur LEPC --- Next Mtg. July 18, 2012 --- Lewis EMS
   - 06/21/12  6:30 p.m. Upshur County Youth Camp Board
   - 06/21/12  6:30 p.m. Upshur County Fire Board
   - 06/27/12  7:00 a.m. Upshur County Development Authority
   - 06/27/12  10:00 a.m. James W. Curry Advisory Board
   - 06/28/12  4:00 p.m. Upshur County Farmland Preservation Board
   - July 2012  7:00 p.m. Region VII Planning & Development Council
   - TBA  6:00 p.m. Buckhannon River Watershed Association

8. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Airport Authority --- (Richard Clemens --- 06/30/12) --- City
   - Buckhannon-Upshur Health Department --- (Dalton Cutright --- 06/30/12) --- City
   - Buckhannon-Upshur Parks & Recreation Board --- (Richard Edwards --- 06-30-12) --- City
   - Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
   - Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
   - Buckhannon-Upshur Parks & Recreation Board --- (Kelly Davis --- 06-30-13) --- County
   - James W. Curry Advisory Board --- (William A. Parker --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Mark Riggs --- 12-30-12) --- County
   - James W. Curry Advisory Board --- (Vacant --- 12-30-12) --- County
   - Elkins Road Public Service District --- (Carey Wagner --- 09-30-12) --- County
   - Elkins Road Public Service District --- (Vacant --- 09/30/14) --- County
   - Hodgesville Public Service District --- (Robert Wright --- 06-30-12) --- County
   - Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
   - Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
Next Regular Meeting of the Upshur County Commission
June 7, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex