Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: May 9, 2013

09:00 Moment of Silent Meditation --- Pledge of Allegiance
- Approval of Minutes: Special Meeting April 23, 2013
- Approval of Minutes: May 2, 2013

10:00 Doug Pauley, Harbinger Developments
- Requested Letter of Support for Federal Housing Tax Credit

01:00 Timothy Stranko and Shannon Smith, Attorneys with Kay, Casto & Chaney, PLLC
- Discussion Regarding Allegations of Discrimination
- Executive Session per WV Code §6-9A-4

§6-9A-4. Exceptions.
(a) The governing body of a public agency may hold an executive session during a regular, special or emergency meeting, in accordance with the provisions of this section. During the open portion of the meeting, prior to convening an executive session, the presiding officer of the governing body shall identify the authorization under this section for holding the executive session and present it to the governing body and to the general public, but no decision may be made in the executive session.
(b) An executive session may be held only upon a majority affirmative vote of the members present of the governing body of a public agency. A public agency may hold an executive session and exclude the public only when a closed session is required for any of the following actions:
(2) To consider:
(A) Matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of a public officer or employee, or prospective public officer or employee unless the public officer or employee or prospective public officer or employee requests an open meeting;
(B) For the purpose of conducting a hearing on a complaint, charge or grievance against a public officer or employee, unless the public officer or employee requests an open meeting. General personnel policy issues may not be discussed or considered in a closed meeting. Final action by a public agency having authority for the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of an individual shall be taken in an open meeting.

Items for Discussion / Action / Approval:

1. Approve Youth Camp Summer Employees Effective May 28, 2013 --- Christopher Hungerford at $7.35 per hour; Dillon McDaniels at $7.25 per hour; Jessica McDaniels at $7.25 per hour; Whitney Sayre at $7.80 per hour; Nicole Champion at $7.25 per hour; Bonnie Crouse at $7.35 per hour; Rosalyn Freeman at $7.25 per hour; Roberta Huffman at $7.35 per hour; Elsie Sayre at $7.65 per hour.

2. Approve Employment of Michael P. Gitzen as Upshur County Pool Manager for 2013 Pool Season --- Hourly Employee Effective May 5, 2013 at $10 per hour; Salary Employee Effective May 19, 2013 at $500 per week.

3. Approve Volunteer for Community Corrections / Day Report Center --- Ashley B. Ware

4. Approve Resignation of William A. Parker, County Administrator, Effective May 8, 2013

5. Consideration and Approval of EmergiTech PageGate Software Purchase --- Provides Support and Software for Text/Paging Interface Communication

6. Consider and Approve Request by Steve Linger, E911 Director, for $0.25 Raise for Cecilia V. Stewart Based Upon Emergency Medical Dispatch Manager Certification and Supervisor Position
7. Approve Request from Debbie Thacker Wilfong, County Clerk, to Allow Change in Payroll Procedure --- Paychecks Distributed via Direct Deposit, via Personal Pick-Up in Payroll Office, or via Mail Pursuant to Written Request

8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Executed Grant Award --- Public Library Community Participation Grant --- 13LEDA0238 for $5,000 --- Grant Period July 1, 2012 through June 30, 2013


3. Building Permits April 2013


5. Monthly Animal Control Facility Report April 2013

6. Upshur County E911 Communication Center Reports
   - Monthly Call Summary Report April 2013
   - Monthly Departmental Summary Report April 2013
   - Monthly & YTD Wrecker Report Through April 2013

7. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District May 7, 2013
   - Upshur County Convention & Visitors Bureau May 8, 2013
   - Adrian Public Service District May 9, 2013
   - Family Resource Network May 13, 2013
   - Upshur County Youth Board May 13, 2013

8. Meeting Minutes and/or Financial Reports:
   - Upshur County Convention & Visitors Bureau April 10, 2013

9. Meetings:
   - 05/02/13 7:00 p.m. Banks District VFD
   - 05/02/13 7:00 p.m. Selbyville VFD
   - 05/06/13 10:00 a.m. Mt. Cap of West Virginia, CDC
   - 05/07/13 6:00 p.m. Hodgesville PSD
   - 05/07/13 6:00 p.m. Elkins Road PSD
   - 05/08/13 7:00 a.m. Upshur County Development Authority – Exec. Board
   - 05/08/13 12:00 p.m. Upshur County Senior Center Board
   - 05/08/13 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 05/08/13 6:00 p.m. Upshur County Citizens Corp - CERT
   - 05/08/13 7:30 p.m. Warren District VFD
   - 05/09/13 1:00 p.m. Adrian PSD
Next Regular Meeting of the Upshur County Commission
May 16, 2013 --- 09:00 a.m.
Upshur County Courthouse Annex