Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: April 12, 2012

09:00  Moment of Silent Meditation --- Pledge of Allegiance
• Approval of Minutes:  March 29, 2012

09:00  Jodi Akers, Attendance & Student Services Director for Upshur County Board of Education &  
Virgil D. Miller, Sheriff of Upshur County
• Prevention Resource Officer Grant Application

09:30  Karen Facemyer & R. Dennis Xander – Just Beneath the Surface
• Presentation on Natural Gas Drilling

10:00  Carl Tenney
• Matters Relating to Property at Ritchie & Tucker

13:00  Upshur County Policy Board Meeting – Elected Officials

14:00  Upshur County Departmental & Program Supervisors Meeting

Items for Discussion / Action / Approval:

1. Approve Request from Mt. CAP of West Virginia for the Upshur County Commission to Serve as the  
Governmental Agency for the Child Advocacy Center – April 4, 2012  Page 1-2

2. Approve Hardware Maintenance Contract with Software Systems Incorporated / IBM on the  
“AS400” for a Three Year Period – April 4, 2012  Page 3-4

3. Approve Resolution Designating the Upshur County Development Authority as the Local Economic  
Development Entity for the Coalbed Methane Severance Tax Program  Page 5-10

4. Approve Community Participation Grant Contract with the West Virginia Development Office for  
the Brushy Fork Community Building  Page 11

5. Approve Resolution Designating April 2012 as “Fair Housing Month”  Page 12-15

6. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information,  
Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders,  
Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests,  
Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from the West Virginia Division of Highways Requesting Assistance from County  
Commissions Concerning Verification of Sufficient Access to State Roads Prior to Approval of Housing  
Developments  Page 16-19
2. Monthly Building Permit Report  
   March 2012  
   Page 20

   March 2012  
   Page 21-22

4. Upshur County Communication Center Reports:
   - Monthly Call Summary Report  
     March 2012  
     Page 23-26
   - Monthly Departmental Call Report  
     March 2012  
     Page 27-36
   - Monthly Wrecker Rotation Report  
     March 2012  
     Page 37-41

5. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority  
     April 13, 2012  
     Page 42
   - Elkins Road Public Service District  
     April 03, 2012  
     Page 43
   - Upshur County Development Authority  
     April 11, 2012  
     Page 44
   - Upshur County Fire Board  
     April 12, 2012  
     Page 45
   - Upshur County Safe Structures & Sites Bd.  
     April 12, 2012  
     Page 46

6. Meeting Minutes and/or Financial Reports:
   - Buckhannon-Upshur Airport Authority  
     March 09, 2012  
     Page 47
   - Elkins Road Public Service District  
     March 06, 2012  
     Page 48-51
   - Elkins Road Public Service District  
     March 14, 2012  
     Page 52-54
   - Elkins Road Public Service District  
     March 15, 2012  
     Page 55-57
   - Upshur County Development Authority  
     March 14, 2012  
     Page 58-59
   - Upshur County Safe Structures & Sites Bd.  
     February 09, 2012  
     Page 60

7. Meetings:
   - 04/03/12  6:00 p.m.  Hodgesville Public Service District
   - 04/03/12  6:00 p.m.  Elkins Road Public Service District
   - 04/04/12  12:00 p.m.  Upshur County Senior Center Board
   - 04/09/12  12:00 p.m.  Buckhannon-Upshur Chamber of Commerce
   - 04/09/12  12:00 p.m.  Upshur County Family Resource Network
   - 04/09/12  4:30 p.m.  Upshur County Solid Waste Authority
   - 04/09/12  6:30 p.m.  Buckhannon-Upshur Recreational Park Advisory Board
   - 04/11/12  7:00 a.m.  Upshur County Development Authority – Executive Board
   - 04/11/12  1:30 p.m.  Upshur County Conventions & Visitors Bureau
   - 04/12/12  1:00 p.m.  Adrian Public Service District
   - 04/12/12  3:00 p.m.  Tennerton Public Service District
   - 04/12/12  6:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board
   - 04/12/12  6:30 p.m.  Upshur County Fire Board
   - 04/13/12  7:00 a.m.  Buckhannon Upshur Airport Authority
   - 04/16/12  7:00 p.m.  Upshur County Fair Association
   - 04/17/12  9:00 a.m.  Commission – Public Meeting to Approve Budget & Levy Rate
   - 04/17/12  10:00 a.m.  Wes-Mon-Ty Resource Conservation & Development
   - 04/17/12  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
   - 04/17/12  6:00 p.m.  Buckhannon River Watershed Association
   - 04/18/12  7:00 p.m.  Lewis Upshur LEPC
   - 04/19/12  4:00 p.m.  Upshur County Public Library Board
   - 04/19/12  6:30 p.m.  Upshur County Youth Camp Board
   - May 2012  6:00 p.m.  Community Corrections Board
   - 04/25/12  7:00 a.m.  Upshur County Development Authority
   - 04/25/12  10:00 a.m.  James W. Curry Advisory Board
   - 04/26/12  6:00 p.m.  Upshur County Farmland Preservation Board
   - TBA  7:00 p.m.  Region VII Planning & Development Council
8. Appointments Needed or Upcoming:

- Buckhannon-Upshur Airport Authority --- (Richard Clemens --- 06/30/12) --- City
- Buckhannon-Upshur Health Department --- (Dalton Cutright --- 06/30/12) --- City
- Buckhannon-Upshur Parks & Recreation Board --- (Richard Edwards --- 06-30-12) --- City
- Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
- Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
- Buckhannon-Upshur Parks & Recreation Board --- (Kelly Davis --- 06-30-13) --- County
- James W. Curry Advisory Board --- (William A. Parker --- 06-30-12) --- County
- James W. Curry Advisory Board --- (Mark Riggs --- 06-30-12) --- County
- James W. Curry Advisory Board --- (Amanda Craig --- 06-30-12) --- County
- Elkins Road Public Service District --- (Carey Wagner --- 09-30-12) --- County
- Hodgesville Public Service District --- (Robert Wright --- 06-30-12) --- County
- Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
- Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
- Upshur County Building Commission --- (Richard Ralston II --- 11-10-12) --- County
- Upshur County Civil Service Board --- (Terry D. Reed --- 12-31-12) --- County Bar Association
- Upshur County CVB --- (Dale Darnell --- 5/2012) --- City --- Tourism Representative
- Upshur County CVB --- (Dale Hawkins --- 5/2012) --- BU Chamber --- Tourism Representative
- Upshur County CVB --- (Carol Long --- 5/2012) --- WV Strawberry Festival Representative
- Upshur County CVB --- (Dr. Joseph Reed --- 5/2012) --- Community Member Representative
- Upshur County CVB --- (John Waltz --- 5/2012) --- City of Buckhannon Representative
- Upshur County Development Authority --- (Sam Nolte --- 06-30-12) --- County
- Upshur County Development Authority --- (Dennis Klingensmith --- 06-30-12) --- County
- Upshur County Development Authority --- (Dave Thomas --- 06-30-12) --- County
- Upshur County Development Authority --- (Emiel Butcher --- 06-30-12) --- County
- Upshur County Development Authority --- (Terry D. Reed --- 06-30-12) --- County
- Upshur County Development Authority --- (Terry D. Ware --- 06-30-12) --- County
- UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson 06-30-12) - Law Rep
- UC Enhanced Emergency Telephone Advisory Board -- (Steve Long - 06-30-12) – Fire Service
- Upshur County Fire Board --- (Joe Malcolm --- 06-30-12 --- 2nd Term) --- Fire Association
- Upshur County Fire Board --- (Ed Beer --- 06-30-12 --- 1st Term) --- County
- Upshur County Library Board --- (Dennis Xander --- 06-30-12) --- County or Bd. of Education
- Upshur County Safe Structures & Sites Board --- (Jeff Wamsley --- 06-30-12) --- Fire Chief
- Upshur County Safe Structures & Sites Board --- (Dr. Ramirez --- 06-30-12) --- County
- Upshur County Safe Structures & Sites Board --- (Mary Anne Newman --- 06-30-12) --- County
- Upshur County Solid Waste Authority --- (Robert Wines - 06-30-12) - Soil Conservation District

Next Regular Meeting of the Upshur County Commission
April 19, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex

Special Meeting of the Upshur County Commission
Approval of FY 2012-2013 Budget & Levy Rates
April 17, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex