Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: March 22, 2012

09:00  Moment of Silent Meditation --- Pledge of Allegiance
       • Approval of Minutes: March 15, 2012

09:00  Micah Hitt-Harris, Program Director – Case Manager for Community Corrections Center
       • Approve Submission of Grant for FY 2012-2013
       • Employment of Personnel --- Michelle Posey as Case Manager for the Lewis County Day Report Center with an Effective Date of Employment as of April 2, 2012 at the Rate of $10.50 Per Hour

09:15  Joyce L. Harris-Thacker, Chair of the Upshur County Solid Waste Authority
       • Proclamation – “Make It Shine Month”

10:15  Steven M. Linger, Upshur County E911 Communications Director
       • Replacement of Repeater – French Creek Tower
       • Review of Wrecker Dispatch Procedures
       • Consider Recommendation from E911 Director and Request from April D. Smith to Change Employment Status from Full-Time E911 Dispatcher to Part-Time E911 Dispatcher --- Certain Matters May Require an Executive Session Per WV Code 6-9A-4

10:45  Kelli Babbitt, E911 Dispatcher, Dorinda Hall, E911 Dispatcher, and/or Other E911 Dispatchers
       • Discussion of Personnel and Items Regarding Working Conditions / Environment, Professional Conduct Expectations at the Workplace --- Certain Matters May Require an Executive Session Per WV Code 6-9A-4

13:00  Steve Rawlings, West Virginia Counties Risk Pool
       • Program Review & Update

13:30  Budget Review with Elected Officials and/or Department Heads

**Items for Discussion / Action / Approval:**

1. Letter of Support for Region VII Planning & Development Council for a Transportation Investment Generating Economic Recovery (TIGER) Grant Application to Rehabilitate of the Appalachian & Ohio Railroad

2. Letter to the City of Buckhannon Concerning the Carl Tenney Property Located at the Corner of Tucker and Ritchie Street

3. Request from the West Virginia Strawberry Festival Association, Incorporated for Use of the Plaza Areas of the Courthouse Complex on May 12-20, 2012

4. Review - Approval of Budget Documents or Information for FY 2012-2013
5. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:  
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Notification from the Division of Justice & Community Services Concerning Receipt of Request for VOCA Grant Funds ($36,645)

2. Usage Report on the NACo Prescription Drug Discount Card Program

3. Correspondence Concerning a Follow-Up Forum Regarding the Upshur County Schools Drop-Out Prevention Program --- March 29, 2012

4. Correspondence from Jan Harper, Owner-Operator of Hair Nail Express, Located on Property at the Upshur County Public Library

5. Monthly Home Confinement Report February 2012

6. Agendas and/or Notice of Meetings:
   - Upshur County Youth Camp Board March 15, 2012

7. Meeting Minutes and/or Financial Reports:
   - Upshur County Citizens Corp Council March 14, 2012

8. Meetings:
   - 03/06/12 6:00 p.m. Hodgesville Public Service District
   - 03/06/12 6:00 p.m. Elkins Road Public Service District
   - 03/07/12 12:00 p.m. Upshur County Senior Center Board
   - 03/07/12 1:30 p.m. Upshur County Conventions & Visitors Bureau
   - 03/08/12 1:00 p.m. Adrian Public Service District
   - 03/08/12 3:00 p.m. Tennerton Public Service District
   - 03/08/12 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
   - 03/09/12 7:00 a.m. Buckhannon Upshur Airport Authority
   - 03/12/12 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
   - 03/12/12 12:00 p.m. Upshur County Family Resource Network
   - 03/12/12 4:30 p.m. Upshur County Solid Waste Authority
   - 03/12/12 6:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 03/14/12 7:00 a.m. Upshur County Development Authority – Executive Board
   - 03/14/12 4:00 p.m. Upshur County Public Library Board
   - 03/14/12 12:00 p.m. Lewis Upshur LEPC
   - 03/15/12 6:30 p.m. Upshur County Fire Board
   - 03/15/12 6:30 p.m. Upshur County Youth Camp Board
   - 03/19/12 6:00 p.m. Community Corrections Board
   - 03/19/12 7:00 p.m. Upshur County Fair Association
   - 03/20/12 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   - 03/20/12 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   - 03/22/12 6:00 p.m. Upshur County Farmland Preservation Board
   - 03/28/12 10:00 a.m. James W. Curry Advisory Board
   - 03/28/12 7:00 a.m. Upshur County Development Authority
   - TBA 7:00 p.m. Region VII Planning & Development Council
9. Appointments Needed or Upcoming:

- Buckhannon-Upshur Airport Authority --- (Richard Clemens --- 06/30/12) --- City
- Buckhannon-Upshur Health Department --- (Dalton Cutright --- 06/30/12) --- City
- Buckhannon-Upshur Parks & Recreation Board --- (Richard Edwards --- 06-30-12) --- City
- Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
- Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
- Buckhannon-Upshur Parks & Recreation Board --- (Kelly Davis --- 06-30-13) --- County
- James W. Curry Advisory Board --- (William A. Parker --- 06-30-12) --- County
- James W. Curry Advisory Board --- (Mark Riggs --- 06-30-12) --- County
- James W. Curry Advisory Board --- (Amanda Craig --- 06-30-12) --- County
- Elkins Road Public Service District --- (Carey Wagner --- 09-30-12) --- County
- Hodgesville Public Service District --- (Robert Wright --- 06-30-12) --- County
- Region VII Planning & Development Council --- (William A. Parker --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Connie Tenney --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Sam Nolte --- 12/31/12) --- County
- Region VII Planning & Development Council --- (Dr. Pamela Balch --- 12/31/12) --- County
- Region VII Planning & Development Council --- (A.G. Trusler --- 12/31/12) --- County
- Upshur County Building Commission --- (Richard Ralston II --- 11-10-12) --- County
- Upshur County Civil Service Board --- (Terry D. Reed --- 12-31-12) --- County Bar Association
- Upshur County Development Authority --- (Sam Nolte --- 06-30-12) --- County
- Upshur County Development Authority --- (Dennis Klingensmith --- 06-30-12) --- County
- Upshur County Development Authority --- (Dave Thomas --- 06-30-12) --- County
- Upshur County Development Authority --- (Emiel Butcher --- 06-30-12) --- County
- Upshur County Development Authority --- (Terry D. Reed --- 06-30-12) --- County
- Upshur County Development Authority --- (Terry D. Ware --- 06-30-12) --- County
- UC Enhanced Emergency Telephone Advisory Board - (Rodney Rolenson 06-30-12) - Law Rep
- UC Enhanced Emergency Telephone Advisory Board -- (Steve Long - 06-30-12) – Fire Service
- Upshur County Fire Board --- (Joe Malcolm --- 06-30-12 --- 2nd Term) --- Fire Association
- Upshur County Fire Board --- (Ed Beer --- 06-30-12 --- 1st Term) --- County
- Upshur County Library Board --- (Dennis Xander --- 06-30-12) --- County or Bd. of Education
- Upshur County Safe Structures & Sites Board --- (Jeff Wamsley --- 06-30-12) --- Fire Chief
- Upshur County Safe Structures & Sites Board --- (Dr. Ramirez --- 06-30-12) --- County
- Upshur County Safe Structures & Sites Board --- (Mary Anne Newman --- 06-30-12) --- County
- Upshur County Solid Waste Authority --- (Robert Wines - 06-30-12) - Soil Conservation District

Next Regular Meeting of the Upshur County Commission
March 29, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex