Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: February 02, 2012

09:00 Moment of Silent Meditation --- Pledge of Allegiance
  • Approval of Minutes: January 26, 2012

Items for Discussion / Action / Approval:

1. Approval of Community Partnership Grant Agreement with the West Virginia Development Office:
   • 11LEDA0783 Ellamore Volunteer Fire Department $2,500
   • 11LEDA0785 Literacy Volunteers of Upshur County $1,000
   • 11LEDA0786 Tennerton Lion Club $4,000
   • 11LEDA0790 Warren District Volunteer Fire Department $2,500
   • 11LEDA0894 Indian Camp Community Association $5,000
   Note --- Once approved by the County Commission, contracts will be forwarded to West Virginia Development Office (WVDO) for approval --- WVDO must return an approved contract before the funding can be committed.

2. Approval of Contract with the Administrative Office of the Supreme Court of Appeals Concerning the Employment of Dalton L. Suder as a Temporary Part-Time Worthless Check Clerk a the Rate of $8.00 Per Hour with an Effective Date of Employment as of February 15, 2012. Page 1-2

3. Approval of Heather Weldon and Melanie Edmond as Interns for the Lewis-Upshur-Braxton Community Corrections Day Report Center Page 3

4. Resignation from Merrily Cheek, Program Director-Case Manager Lewis-Upshur-Braxton Community Corrections Program, Effective February 17, 2012

5. Resignation from Kelly C. Davis from the Buckhannon-Upshur Parks & Recreation Advisory Board

6. Discuss and/or Review Possible Assignments and Structure of the Maintenance Department, Animal Control Officer, Humane Officer, Building Permit Officer, Flood Plain Management and Related Functions

7. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Agendas and/or Notice of Meetings:
   • Lewis-Upshur Braxton Community Corrections February 06, 2012 Page 4

2. Meeting Minutes and/or Financial Reports:
3. Board of Review & Equalization Schedule

- February 01, 2012 Wednesday 09:00 -- Review Property Books
- February 06, 2012 Monday Appointments May Begin at 09:00
- February 08, 2012 Wednesday Appointments May Begin at 09:00
- February 10, 2012 Friday Appointments May Begin at 09:00
- February 15, 2012 Wednesday Appointments May Begin at 09:00
- February 16, 2012 Thursday Appointments May Begin at 13:30
- February 17, 2012 Friday Coal, Oil & Gas Hearings – Begin at 09:00
- February 21, 2012 Tuesday Appointments May Begin at 09:00
- February 23, 2012 Thursday Appointments - 13:30 - Adjourn as BORE

4. Meetings:

- 01/30/12 7:00 p.m. Region VII Planning & Development Council
- 02/06/12 6:00 p.m. Farmland Preservation Board
- 02/07/12 6:00 p.m. Hodgesville Public Service District
- 02/07/12 6:00 p.m. Elkins Road Public Service District
- 02/08/12 7:00 a.m. Upshur County Development Authority – Executive Board
- 02/08/12 12:00 p.m. Upshur County Senior Center Board
- 02/08/12 1:30 p.m. Upshur County Conventions & Visitors Bureau
- 02/09/12 1:00 p.m. Adrian Public Service District
- 02/09/12 3:00 p.m. Tennerton Public Service District
- 02/09/12 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 02/10/12 7:00 a.m. Buckhannon Upshur Airport Authority
- 02/13/12 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 02/13/12 12:00 p.m. Upshur County Family Resource Network
- 02/13/12 4:30 p.m. Upshur County Solid Waste Authority
- 02/13/12 6:00 p.m. Community Corrections Board
- 02/13/12 6:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 02/15/12 4:00 p.m. Upshur County Public Library Board
- 02/15/12 7:00 p.m. Lewis Upshur LEPC
- 02/16/12 6:30 p.m. Upshur County Fire Board
- 02/16/12 6:30 p.m. Upshur County Youth Camp Board
- 02/20/12 7:00 p.m. Upshur County Fair Association
- 02/21/12 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 02/21/12 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 02/22/12 10:00 a.m. James W. Curry Advisory Board
- 02/29/12 7:00 a.m. Upshur County Development Authority

5. Appointments Needed or Upcoming:

- Buckhannon-Upshur Airport Authority --- (Richard Clemens --- 06/30/12) --- City
- Buckhannon-Upshur Airport Authority --- (Vacant --- 06/30/14) --- County
- Buckhannon-Upshur Health Department --- (Dalton Cutright --- 06/30/12) --- City
- Buckhannon-Upshur Parks & Recreation Board --- (Richard Edwards --- 06-30-12) --- City
- Buckhannon-Upshur Parks & Recreation Board --- (Doug Bush - 06-30-12) --- Bd. of Education
- Buckhannon-Upshur Parks & Recreation Board --- (Joe Fealy --- 06-30-12) --- County
- Buckhannon-Upshur Parks & Recreation Board --- (Laura Reed --- 06-30-12) --- County
- Buckhannon-Upshur Parks & Recreation Board --- (Kelly Davis --- 06-30-13) --- County
- James W. Curry Advisory Board --- (William A. Parker --- 06-30-12) --- County
Next Regular Meeting of the Upshur County Commission
February 09, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex