Upshur County Commission
Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 05, 2012

09:00 Moment of Silent Meditation --- Pledge of Allegiance
Organizational Matters
  • Election of President for 2012 Calendar Year
  • Establish Date and Time of Regular Commission Meetings
  • Establish Hours of Operation for Upshur County Courthouse
  • Consider Commissioner Appointments:
    o Community Corrections Board
    o Farm Land Preservation Board
    o Lewis-Upshur Emergency Planning Committee
    o Mountain CAP of West Virginia, Incorporated
    o Region VI Work Force Investment Board – LEO
    o Region VII Planning & Development Council
    o Upshur County 4-H Foundation
    o Upshur County Development Authority
    o Upshur County Enhanced Emergency Telephone Advisory Board
    o Upshur County Extension Service Committee
    o Upshur County Fire Board Incorporated
    o Upshur County Senior Center Board
    o Upshur County Youth Council, Incorporated (SYC)
  • Approval of Minutes: December 15, 2011

09:15 Steven M. Linger, E911 Director
  • Review of Modification to Dispatch of Certain Calls
  • Review of Potential Applicants --- Executive Session Per WV Code 6-9A-4

10:30 Public Hearing - Proposed Changes for Voting Precinct & Magisterial District Boundaries
  • Combine Precinct 13 & 15 --- Voting at Academy School
  • Create Precinct 40 - Voting at BU Middle School - Created from part of 37A/37L & 44A/44L
  • First Magisterial District --- Add Precinct 40 for a Total Population of 8,145
  • Second Magisterial District --- Total Population of 8,048 – Reduction in Population of 216
    from Census Block in 37A/37L to 40
  • Third Magisterial District --- Total Population of 8061 – Reduction in Population of 279 from
    Census Blocks in 44A/44L to 40

Items for Discussion / Action / Approval:

1. Approval of 2012 Calendar Year Holidays

2. Approval of “WV Physical Activity Day” Resolution

3. Approval of Resignations:
  • J. Jeanette Heath --- E911 Dispatcher --- Effective January 02, 2012
  • Justin R. Combs --- Child Visitation Monitor --- Effective December 01, 2011
  • Carrie D. Jenkins --- Child Visitation Monitor --- Effective December 01, 2011
4. Approval of December 2011 Homeland Security Grant Reports and Request for Reimbursements:
   - 09-SHS-16 Mass Migration Support Plan & Interoperability $4,317.00
   - 09-SHS-17 Critical Infrastructure Support Plan $0.00
   - 09-SHS-18 Continuity of Operations (COOP) $0.00
   - 09-SHS-19 Citizen Preparedness Plan $0.00
   - 10-SHS-05 Continuity of Operations (COOP) $0.00

5. Approval of Lease Agreement for the Community Corrections Program Day Report Center as of December 15, 2011

6. Approval of Quote for Upgrades to DMV Processing System

7. Approval of Contract with the West Virginia Development Office Concerning the $5000 Grant for the Kesling Mill Lions Club

8. Review the Property Valuation Training & Procedures Commission Budget Submitted by the Office of the Upshur County Assessor

9. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exoneration/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

**For Your Information:**
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence Concerning the Small Cities Block Grant Application Submitted by the Adrian Public Service District


3. Building Permit Report December 2011

4. Agendas and/or Notice of Meetings: None

5. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District November 16, 2011
   - Buckhannon River Watershed Association December 07, 2011
   - Lewis-Upshur LEPC November 16, 2011

6. Meetings:
   - 01/03/12 6:00 p.m. Hodgesville Public Service District
   - 01/03/12 6:00 p.m. Elkins Road Public Service District
   - February 7:00 a.m. Upshur County Development Authority – Executive Board
   - 01/09/12 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
   - 01/09/12 12:00 p.m. Upshur County Family Resource Network
   - 01/09/12 4:30 p.m. Upshur County Solid Waste Authority
   - 01/09/12 6:00 p.m. Community Corrections Board - Upshur County
   - 01/09/12 6:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 01/11/12 7:30 a.m. Buckhannon Upshur Airport Authority
   - 01/11/12 12:00 p.m. Upshur County Senior Center Board
• 01/11/12  1:30 p.m.  Upshur County Conventions & Visitors Bureau
• 01/12/12  1:00 p.m.  Adrian Public Service District
• 01/12/12  3:00 p.m.  Tennerton Public Service District
• 01/12/12  6:30 p.m.  Upshur County Safe Sites & Structures Ordinance Board
• 01/16/12  7:00 p.m.  Upshur County Fair Association
• 01/17/12  10:00 a.m.  Wes-Mon-Ty Resource Conservation & Development
• 01/17/12  5:00 p.m.  UC Enhanced Emergency Telephone Advisory Board
• 01/18/12  4:00 p.m.  Upshur County Public Library Board
• 01/18/12  7:00 p.m.  Lewis Upshur LEPC
• 01/19/12  6:30 p.m.  Upshur County Fire Board
• 01/19/12  6:30 p.m.  Upshur County Youth Camp Board
• 01/25/12  7:00 a.m.  Upshur County Development Authority
• February  10:00 a.m.  James W. Curry Advisory Board
• TBA       7:00 p.m.  Region VII Planning & Development Council

7. Appointments Needed or Upcoming:
   • James W. Curry Advisory Board --- (Craig Presar 12-31-11) --- County
   • James W. Curry Advisory Board --- (Joyce Harris-Thacker 12-31-11) --- County
   • James W. Curry Advisory Board --- (Debra Brockleman 12-31-11) --- County
   • Region VII Planning & Development Council --- (William A. Parker 12-31-11) --- County
   • Region VII Planning & Development Council --- (Connie Tenney 12-31-11) --- County
   • Region VII Planning & Development Council --- (Sam Nolte 12-31-11) --- County
   • Region VII Planning & Development Council --- (Dr. Pamela Balch 12-31-11) --- County
   • Region VII Planning & Development Council --- (AG Trusler 12-31-11) --- County

Next Regular Meeting of the Upshur County Commission
January 12, 2012 --- 09:00 a.m.
Upshur County Courthouse Annex