



TOWN OF WILLIAMSTON

Code Enforcement Officer

Part-Time

The Town of Williamston is looking for applicants who can provide enforcement of the zoning regulations and Town Code of Laws of Williamston as assigned under the Planning Department. Position requires proficient computer skills in word processing, Microsoft excel, digital camera programs, and data entry programs. Must have valid NC Driver's License, good communication skills, ability to work with public, ability to work in team environment, and attend occasional night meetings.

This is a Part-time position not to exceed 19 hours per week. Starting hiring rate is \$15.84. Submit cover letter and resume to Town of Williamston, PO Box 506, 102 E. Main Street, Williamston, NC.

Position is open until filled. First review of applications will be September 30, 2020.

The Town of Williamston is an Equal Opportunity Employer