

2016-2020

Town of Williamston CAPITAL IMPROVEMENT PLAN



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TOWN OF WILLIAMSTON, NC

CAPITAL IMPROVEMENT PLANNING

*Long Term Capital Planning is Critical to Economic Development,
Revenue, Cash Flow and Debit Forecasting*

WHAT IS A CIP?

A Capital Improvement Plan (CIP) is a list of identified capital project and acquisition needs that cover five years, identifies financing alternatives and is formally adopted annually. The CIP:

- Discloses cost or expenditure estimates
- Identifies probable sources of financing
- Evaluates, prioritizes and schedules projects and acquisitions
- Estimates the potential impact of projects and acquisitions on the operating budget when possible

A CIP is essentially a long-term plan. **Projects and acquisitions in the first year of the CIP forecast period become the capital budget for that budget year.** Most capital project or acquisition requests initially enter the CIP in one of the later planning years (that is, the fourth or fifth year) of the forecast period and then progress towards completion. This process creates a system for approval and completion of capital projects that supports planning and accountability.

Capital projects are defined as investments in non-disposable items that exceed \$5,000 in cost.

WHY LONG-TERM PLANNING?

Long-term capital planning has three key benefits. First is cash flow planning. Municipalities have limited ability to adjust revenues and doing so often requires significant advance planning and/or can be politically difficult. This creates an institutional bias toward stability or incremental changes in revenue. Capital expenditures, in contrast, are large and can vary significantly from year to year. Tools, such as debt, can be used to smooth the cash flow requirements of capital expenditures, but successful, long-term utilization of a municipality's debt capacity requires careful planning. Further, some forms of financing can require significant lead time to put in place, such as revenue bonds, or are only available on an intermittent basis, such as grants.

Second, the process forces prioritization to assist in assuring that limited resources are allocated to those projects supported by political consensus. When considering a specific project proposal, policy bodies must consider it in relationship to other potential expenditures often asking the question: "what are the tradeoffs?" This question can only effectively be responded to in the

context of long range capital planning, which provides an opportunity to understand which projects are planned, the financial resources demanded, and how changes impact other projects.

Finally, the plan provides opportunities to both manage expectations and measure performance. By accumulating all of the project activity into a single source document that describes the expected timing and expense of the planned projects, the CIP provides visibility into project details for project proponents and supporters. It also assists in communicating the impact of operational and fiscal constraints on the timing and complexity of the project. It provides responses to questions such as: “when will this project be done? What will this project cost? And, in part why can’t this get done earlier or how can it get done earlier? Further, if a project keeps sliding back on the schedule, the CIP will highlight what is happening and provide clues to potential causes.

In addition to these key benefits, long range planning through CIP formation and adoption assists in coordinating dependent or related projects, facilitates personnel workload planning and/or staffing needs analysis, and provides a vehicle to see infrastructure investments planned in response to changing community needs or conditions – additional wastewater capacity in the face of growth, for example.

Financial Planning

A local government in a fast-growing region may have to rely heavily on debt and certain pay-as-you-go sources, such as facility fees, to finance the infrastructure needed to accommodate growth. On the other hand, local governments in areas where growth is limited or nonexistent are less likely to rely on debt and more likely to rely on certain other pay-as-you-go sources such as annual revenues earmarked for capital purposes, capital reserves and state grants and loans. Some benefits of Financial Planning through a CIP include:

- Achieve a balance between the use of cash reserves and debt financial resources
- Protect and improve a local government’s bond rating
- State grants and low interest loan programs give priority points for an adopted CIP
- Use a variety of financing sources to support the CIP – diversification
- Enables officials to realistically foresee emerging capital needs and estimate project costs
- Allow time plan projects and arrange financing

Operational Planning

The impact of CIP projects and acquisitions on present and future operating budgets can be significant. Some projects can add recurring expenditures and new positions, possibly creating the need to increase revenues to offset the new operating expenditures. The impact of capital projects and acquisitions on the operating budget is too often overlooked due to timing and uncertainty. Some operational impacts that the CIP identifies and provides for include:

- New positions and additional program or operating expenses
- Workload associated with support personnel to manage the various capital projects
- Annual debt service on new debt issuance

Accountability Benefits

The value of a CIP for communicating the progress of on-going and long-term projects and acquisitions is essential for providing information for economic development and constituent inquiries.

- What projects are on the list and when will they occur?
 - ◆ Economic Development decisions
 - Where is the municipality investing in water, sewer and streets?
 - ◆ Constituent Inquires
 - What is the status of a project I am interested in?
- What is the overall progress of the CIP?
 - ◆ Cash flow projects
 - ◆ Debt management

CIP PROCESS

The steps in the CIP process generally mimic the steps followed in preparing the operating or annual budget. The process usually includes the following steps:

- **Formulate, review and approval goals and policies** – Local governing boards usually hold retreats to review, update and approve policies and goals to guide capital budgeting.
- **Identify needs** – During the fall, Department Heads review programmed projects and assess current capital needs for the upcoming budget year. Capital projects are selected that require repair, maintenance, or replacement that, if not addressed, will result in higher costs in future years and infrastructure investments required to meet growth demands.

General Guidelines for Equipment Replacement

Pickups & Vans -	10 years or 80,000 miles
Patrol Cars -	5 years or 90,000 miles
Other Cars -	8 -12 years or 100,000 miles
Aerials(Public Works) –	15 years or 100,000 miles
Aerials(Fire/Rescue) -	25 years
Special Purpose Trucks (Fire/Rescue)-	25 years
Special Purpose Trucks (Public Works)-	8 years or 60,000
Trailers -	15 years
Small Dump Trucks-	10 years or 80,000 miles
Sweepers-	8 years or 60,000 miles
Large Dump Trucks-	12 years or 80,000 miles
Tractors-	15 years or 5,000 hours
Leaf Machines-	12 years or 3,000 hours
Ambulance-	8 years
Computer Hardware/Software-	3-5 years

- **Determine costs** – Municipal staff work together to determine the full extent of project costs based on scope, timing, ongoing operational costs, land acquisition, etc. This process is applied to new projects and projects previously programmed in the Capital Plan to ensure the most accurate cost estimates are budgeted and any operational impacts are identified.
- **Develop financing strategies** – The Finance Department works with each department to determine the best method for financing proposed projects. The selected financing strategies seek to:
 - ◆ Grants
 - ◆ Debt Financing
 - ◆ Facility Fees
 - ◆ User Fees
 - ◆ Pay as-you-go
- **Prioritize** – Once projects are selected, costs determined and a funding strategy is identified, the Town Administrator meets with each department head to review project forecasts and prioritize the result. The following criteria are considered in the prioritization of capital projects:
 - ◆ Necessary to ensure the health, welfare or safety of the community
 - ◆ Externally mandated
 - ◆ Links to an adopted Master Plan
 - ◆ Ties to Council Goals
 - ◆ Demanded due to growth or service improvement
 - ◆ Age and condition of infrastructure
 - ◆ Availability of funding
- **Adopted Capital Improvement Plan** – In the spring, the Town Administrator presents a Proposed Capital Improvement Plan to the Board of Commissioners. The projects are refined and reprioritized during budget workshops and the formal Plan is adopted.
- **Ongoing Monitoring** – Authorized capital projects are monitored to determine if timelines and milestones are being met and if financial transactions follow the adopted budget. Periodic status reports are provided to the Board of Commissioners.

WHAT THIS CIP CONTAINS

On the following pages we have assembled a comprehensive CIP that shows previously approved projects as well as new requests. The result of this intense analysis of not only new requests but also previously approved projects demonstrates to the Board of Commissioners as well as our citizens the investment that is being made to maintain vital infrastructure and “PLAN” for future needs.

It is also vitally important to know what this CIP is not – and that is a perfect prediction of our needs. As acknowledged in current bid costs, the estimates made in a long-term plan are not the same as a project that has been fully designed and engineered. Therefore, it is important that staff continually keep this CIP updated with new estimates as the year for funding approaches. In other words, a CIP is not a static document that once approved is placed on a shelf and only looked at during the Budget Process; it is a constantly changing document that must be flexible to incorporate updated costs and unforeseen needs.

UNDERSTANDING PROJECT SCORING

Below is an explanation of how projects are categorized and/or scored.

PROJECT TYPE

- 1 Health/Safety/Welfare:** projects that protect the health, safety and welfare of the community and the employees serving it.
- 2 Maintenance/Replacement:** projects that provide for the maintenance of existing systems and equipment.
- 3 Existing Programs Expansion:** projects which enhance the existing systems and programs allowing for expansion of existing services.
- 4 New Program:** projects that allow for expansion into new programs and services.

PRIORITY

Priority 1 - Imperative - (must do) - corrects a danger to public health & safety, meets legal obligations, alleviates immediate service/facility deficiencies, or prevents irreparable damage.

Other criteria used in scoring this priority: Project mandated by local, state, or federal regulations, is a high priority of the Town Board, and/or substantially reduces losses or increases revenues.

Priority 2 - Essential - (should do) - rehabilitates/replaces obsolete facilities, stimulates economic growth, reduces operating costs, leverages State/Federal funding.

Other criteria used in scoring this priority: Project maintains existing service levels, results in better efficiency or service delivery, reduces operational costs, and/or improves work force morale.

Priority 3 - Important - (could do) - provides new or expanded service, promotes intergovernmental cooperation, reduces energy consumption, enhances cultural or natural resources.

Other criteria used in scoring this priority: Project is not mandated, but improves service levels and/or improves quality of life.

USEFUL LIFE

Indicate the **number of years** the project or unit can function without replacement or rehabilitation

GROWTH RELATED

Yes(Y) or No(N) to if the project is needed due to new growth in that department or in town, or to help grow the town

SERVICE RELATED

Yes(Y) or No(N) to if the project provides a new service or is needed to enhance or maintain an existing service to the citizens

PROMOTES GREEN INITIATIVE

Yes(Y) or No(N) to if the project reduces energy and utility costs or improves the natural environment

SUMMARY OF 2015/2016 CAPITAL IMPROVEMENTS WITH REVENUE SOURCE

Description	Dpt	Total Request per Project	General Fund Operating Revenue	Grants	Installment Financing	Storm Water Enterprise Fund	Enterprise Fund Operating Revenue	Total Department	Total Fund
GENERAL FUND									
PLANNING								\$400,000	
River Landing Phase II	PD	\$400,000	20,000	380,000					
POLICE								\$104,791	
Patrol Vehicles	PD	\$82,291			82,291				
Body Cameras	PD	\$22,500	7,500	15,000					
FIRE DEPARTMENT								\$12,891	
SCBA(Self Contained Breathing Appa	FR	\$12,891	12,891						
PARKS AND RECREATION								\$10,769	
Replace Athletic Light Bulbs and Rea	R	\$10,769	10,769						
PUBLIC WORKS								\$32,886	
Sanitation									
Leaf Machines	PW	\$21,000	21,000						
Cemetery									
Cemetery Mowers	PW	\$11,886	11,886						
TOTAL GENERAL FUND		\$561,337	\$84,046	\$395,000	\$82,291	\$0	\$0		\$561,337
STORMWATER ENTERPRISE FUND									
Sanitation									
Skewarkee Canal Phase II	PW	\$1,100,000				\$1,100,000		\$1,100,000	
TOTAL STORMWATER ENTERPRISE FUND		\$1,100,000	\$84,046	\$395,000	\$82,291	\$1,100,000	\$290,270		\$1,100,000
GRAND TOTAL ALL FUNDS		\$1,661,337	\$168,092	\$790,000	\$164,582	\$1,100,000	\$290,270		\$1,661,337

Dpt Key: P=Planning PD=Police Dept FR=Fire Dept R=Parks & Recreation PW=Public Works A=Administration SW=Sewer W=Water

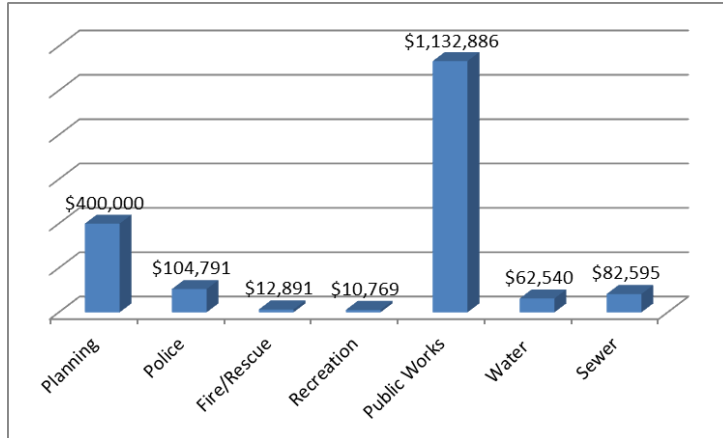
2015/2016 CAPITAL IMPROVEMENTS – GENERAL FUND

CAPITAL IMPROVEMENTS – BUDGETED EXPENDITURES

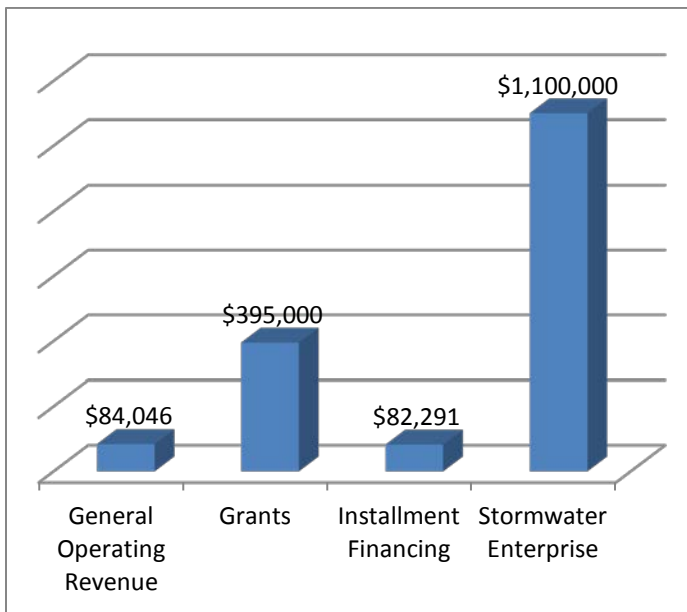
All budgeted expenditures

Department

Planning	\$	400,000
Police	\$	104,791
Fire/Rescue	\$	12,891
Recreation	\$	10,769
Public Works	\$	1,132,886
Water	\$	62,540
Sewer	\$	82,595
	\$	1,806,472



TOTAL REVENUE BY SOURCE



	General Operating Revenue	Grants	Installment Financing	Stormwater Enterprise	Grand Total
Planning	\$ 20,000	\$ 380,000			\$ 400,000
Police	\$ 7,500	\$ 15,000	\$ 82,291		\$ 104,791
Fire/Rescue	\$ 12,891				\$ 12,891
Recreation	\$ 10,769				\$ 10,769
Public Works	\$ 32,886			\$ 1,100,000	\$ 1,132,886
Water					\$ -
Sewer					\$ -
	\$ 84,046	\$ 395,000	\$ 82,291	\$ 1,100,000	\$ 1,661,337

2015/2016 CAPITAL IMPROVEMENTS – ENTERPRISE FUND
CAPITAL IMPROVEMENTS – BUDGETED REVENUES AND EXPENDITURES

<u>Department</u>	
Water	\$ 62,540
Sewer	\$ 82,595
Total	<u>\$ 145,135</u>

<u>Revenue Source</u>	
Enterprise Fund Operation Revenue	\$ 145,135
Total	<u>\$ 145,135</u>

DEPARTMENTAL SUMMARY 2016-2020

Expenditures	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Administration	\$0	\$71,125	\$17,000	\$5,000	\$5,000
Planning	\$400,000	\$362,327	\$0	\$0	\$0
Police	\$104,791	\$1,169,349	\$86,457	\$0	\$90,834
Fire/Rescue/RRT	\$12,891	\$667,609	\$124,040	\$26,805	\$0
Parks & Recreation	\$10,769	\$166,361	\$78,515	\$129,529	\$1,035,642
Public Works	\$32,886	\$142,978	\$662,335	\$50,000	\$1,489,184
TOTAL GENERAL FUND	\$561,337	\$2,579,749	\$968,347	\$211,334	\$2,620,660
Water	\$62,540	\$4,244,732	\$1,518,047	\$15,453	\$27,154
Sewer	\$82,595	\$561,993	\$538,706	\$750,000	\$528,285
TOTAL ENTERPRISE FUND	\$145,135	\$4,806,725	\$2,056,753	\$765,453	\$555,439
Public Works	\$1,100,000				
TOTAL STORMWATER FUND	\$1,100,000				
TOTAL ALL FUNDS	\$1,806,472	\$7,386,474	\$3,025,100	\$976,787	\$3,176,099

2016-2020
FULL CAPITAL IMPROVEMENT PLAN – EXPENSES & FUNDING SOURCES
FOR ALL DEPARTMENTS

Expenditures	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Administration	\$0	\$71,125	\$17,000	\$5,000	\$5,000
Planning	\$400,000	\$362,327	\$0	\$0	\$0
Police	\$104,791	\$1,169,349	\$86,457	\$0	\$90,834
Fire/Rescue/RRT	\$12,891	\$667,609	\$124,040	\$26,805	\$0
Parks & Recreation	\$10,769	\$166,361	\$78,515	\$129,529	\$1,035,642
Public Works	\$32,886	\$142,978	\$662,335	\$50,000	\$1,489,184
TOTAL GENERAL FUND	\$1,661,337	\$2,579,749	\$968,347	\$211,334	\$2,620,660
Water	\$62,540	\$4,244,732	\$1,518,047	\$15,453	\$27,154
Sewer	\$82,595	\$561,993	\$538,706	\$750,000	\$528,285
TOTAL ENTERPRISE FUND	\$145,135	\$4,806,725	\$2,056,753	\$765,453	\$555,439
Public Works – Skewarkee Canal	\$1,100,000				
TOTAL STORMWATER ENTERPRISE FUNDS	\$1,100,000				
TOTAL ALL FUNDS	\$1,806,472	\$7,386,474	\$3,025,100	\$976,787	\$3,176,099
Funding Sources	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Installment Financing	\$82,291	\$677,985	\$109,085	\$0	\$130,834
Lease Purchase	\$0	\$0	\$0	\$0	\$0
General Fund Op. Revenues	\$84,046	\$395,944	\$186,399	\$68,559	\$545,005
Water/Sewer Op. Revenues	\$145,135	\$101,140	\$41,797	\$15,453	\$55,439
Grants	\$380,000	\$1,295,655	\$2,122,197	\$92,775	\$1,944,821
Powell Bill Funds	\$0	\$50,000	\$0	\$50,000	\$0
Retained Earnings	\$0	\$3,285,750	\$65,622	\$0	\$0
Grant/Loan	\$15,000	\$1,580,000	\$500,000	\$750,000	\$500,000
	\$1,100,000				
Total Funding	\$1,806,472	\$7,386,474	\$3,025,100	\$976,787	\$3,176,099

PROJECTS BY DEPARTMENT 2016-2020**GENERAL FUND****ADMINISTRATION**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
New Flooring-Downstairs Hallway	2	\$15,000	\$15,750	\$0	\$15,750	\$0	\$0	\$0
Breakroom Remodel	2	\$5,000	\$5,125	\$0	\$5,125	\$0	\$0	\$0
Repaint Walls & Ceilings-Upstairs	2	\$7,500	\$7,500	\$0	\$7,500	\$0	\$0	\$0
New Flooring - Upstairs Hallway	2	\$15,000	\$15,750	\$0	\$15,750	\$0	\$0	\$0
Computers	2	\$20,000	\$20,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000
Revenue Mgmt Upgrade/Other Programs	2	\$24,000	\$24,000	\$0	\$12,000	\$12,000	\$0	\$0
Upgrade Pay Grade Classification	2	\$10,000	\$10,000	\$0	\$10,000	\$0	\$0	\$0
TOTAL EXPENDITURES		\$96,500	\$98,125	\$0	\$71,125	\$17,000	\$5,000	\$5,000

PLANNING

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
GIS Program and Equipment	2	\$20,000	\$21,013	\$0	\$21,013	\$0	\$0	\$0
Long Range Plan Update-5 year update	2	\$10,000	\$11,314	\$0	\$11,314	\$0	\$0	\$0
River Landing Phase II	2	\$730,000	\$730,000	\$400,000	\$330,000	\$0	\$0	\$0
TOTAL EXPENDITURES		\$760,000	\$762,327	\$400,000	\$362,327	\$0	\$0	\$0

PROJECTS BY DEPARTMENT 2016-2020**GENERAL FUND****POLICE**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Patrol Vehicles	2	\$449,985	\$343,931	\$82,291	\$84,349	\$86,457	\$0	\$90,834
Building Renovations	1	\$1,080,000	\$1,080,000	\$0	\$1,080,000	\$0	\$0	\$0
Building Maintenance	2	\$5,000	\$5,000	\$0	\$5,000	\$0	\$0	\$0
Body Cameras	1	\$22,500	\$25,000	\$22,500	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$1,557,485	\$1,453,931	\$104,791	\$1,169,349	\$86,457	\$0	\$90,834

FIRE/RESCUE/RRT

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Utility Truck	2	\$45,000	\$48,460	\$0	\$48,460	\$0	\$0	\$0
Ambulance	1	\$140,000	\$96,920	\$0	\$96,920	\$0	\$0	\$0
SCBA(Self Contained Breathing Apparatus)	1	\$110,000	\$91,360	\$12,891	\$25,513	\$26,151	\$26,805	\$0
Generator	2	\$20,000	\$22,628	\$0	\$0	\$22,628	\$0	\$0
Roof	2	\$31,519	\$35,661	\$0	\$0	\$35,661	\$0	\$0
Fire Chief's Vehicle	1	\$35,000	\$39,600	\$0	\$0	\$39,600	\$0	\$0
Pumper	2	\$450,000	\$496,716	\$0	\$496,716	\$0	\$0	\$0
TOTAL EXPENDITURES		\$831,519	\$831,345	\$12,891	\$667,609	\$124,040	\$26,805	\$0

PROJECTS BY DEPARTMENT 2016-2020

GENERAL FUND

PARKS AND RECREATION

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Gaylord Perry Park								
Site Plan	2	\$15,000	\$15,000	\$0	\$15,000	\$0	\$0	\$0
Renovate Lobby	2	\$15,000	\$15,000	\$0	\$15,000	\$0	\$0	\$0
Weight Equipment	2	\$6,000	\$6,623	\$0	\$6,623	\$0	\$0	\$0
Gym Air Conditioning	2	\$22,000	\$24,284	\$0	\$0	\$24,284	\$0	\$0
Construct Picnic Shelter & Restrooms	3	\$41,000	\$46,388	\$0	\$46,388	\$0	\$0	\$0
Tennis Courts/West End								
Fence for Tennis Courts @ West End	2	\$17,500	\$18,846	\$0	\$0	\$18,846	\$0	\$0
Add 2 Additional Tennis Courts	3	\$80,000	\$92,775	\$0	\$0	\$0	\$92,775	\$0
Godwin Coppage Park								
Community Building	3	\$850,000	\$1,035,642	\$0	\$0	\$0	\$0	\$1,035,642
Replace Athletic light bulbs and Realign	2	\$10,000	\$10,769	\$10,769	\$0	\$0	\$0	\$0
Concrete Slab under bleachers	2	\$13,000	\$14,350	\$0	\$14,350	\$0	\$0	\$0
Batting Cage Netting	2	\$5,000	\$5,519	\$0	\$0	\$0	\$5,519	\$0
Additional Lighting at Soccer Complex	2	\$69,000	\$69,000	\$0	\$69,000	\$0	\$0	\$0
Trucks								
Trucks	2	\$20,000	\$22,628	\$0	\$0	\$22,628	\$0	\$0
Maintenance Equipment								
72" Rotary Mower	2	\$15,000	\$16,971	\$0	\$0	\$0	\$16,971	\$0
Ballfield Machine/Bunker Rake	2	\$12,000	\$14,264		\$0		\$14,264	\$0
Gator	2	\$11,000	\$12,757	\$0	\$0	\$12,757	\$0	\$0
TOTAL EXPENDITURES		\$1,201,500	\$1,420,816	\$10,769	\$166,361	\$78,515	\$129,529	\$1,035,642

PROJECTS BY DEPARTMENT 2016-2020**GENERAL FUND****PUBLIC WORKS**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Streets								
Bucket Truck	3	\$50,000	\$50,000	\$0	\$50,000	\$0	\$0	\$0
Street Repairs	2	\$100,000	\$100,000	\$0	\$50,000	\$0	\$50,000	\$0
Skewarkee Drainage Watershed Imprvmt - Diversion Ditch	1	\$443,000	\$477,063	\$0	\$0	\$477,063	\$0	\$0
Skewarkee Drainage Watershed Imprvmt- Upstream of Main to Brownlow	1	\$1,427,000	\$1,427,000	\$0	\$0	\$0	\$0	\$1,427,000
Skewarkee Drainage Watershed Impvmt- Upstream of Brownlow	1	\$176,000	\$176,000	\$0	\$0	\$176,000	\$0	\$0
One Ton Dump Truck	2	\$26,500	\$29,982	\$0	\$29,982	\$0	\$0	\$0
Trash Pump	2	\$7,000	\$7,000	\$0	\$7,000	\$0	\$0	\$0
One Ton Dump Truck (20% of \$26,500 cost - other 80% funded in Enterprise Fund)	2	\$5,300	\$5,996	\$0	\$5,996	\$0	\$0	\$0
Sanitation								
Sanitation Dump Trucks 2 1/2 Ton	2	\$62,000	\$0	\$0	\$0	\$0	\$0	\$0
Leaf Machines	2	\$50,000	\$21,000	\$21,000	\$0	\$0	\$0	\$50,000
Skewarkee Canal Phase II	1	\$1,100,000	\$1,100,000	\$1,100,000	\$0	\$0	\$0	\$0
Cemetery								
Cemetery Mowers	2	\$10,769	\$11,886	\$11,886	\$0	\$0	\$0	\$12,184
Public Works Building								
Flooring for Building (60% of project cost)	2	\$3,900	\$4,305	\$0	\$0	\$4,305	\$0	\$0
Public Works Building Roof Repair and Coating (60% of project cost)	2	\$4,500	\$4,967	\$0	\$0	\$4,967	\$0	\$0
TOTAL EXPENDITURES		\$3,465,969	\$3,415,199	\$1,132,886	\$142,978	\$662,335	\$50,000	\$1,489,184

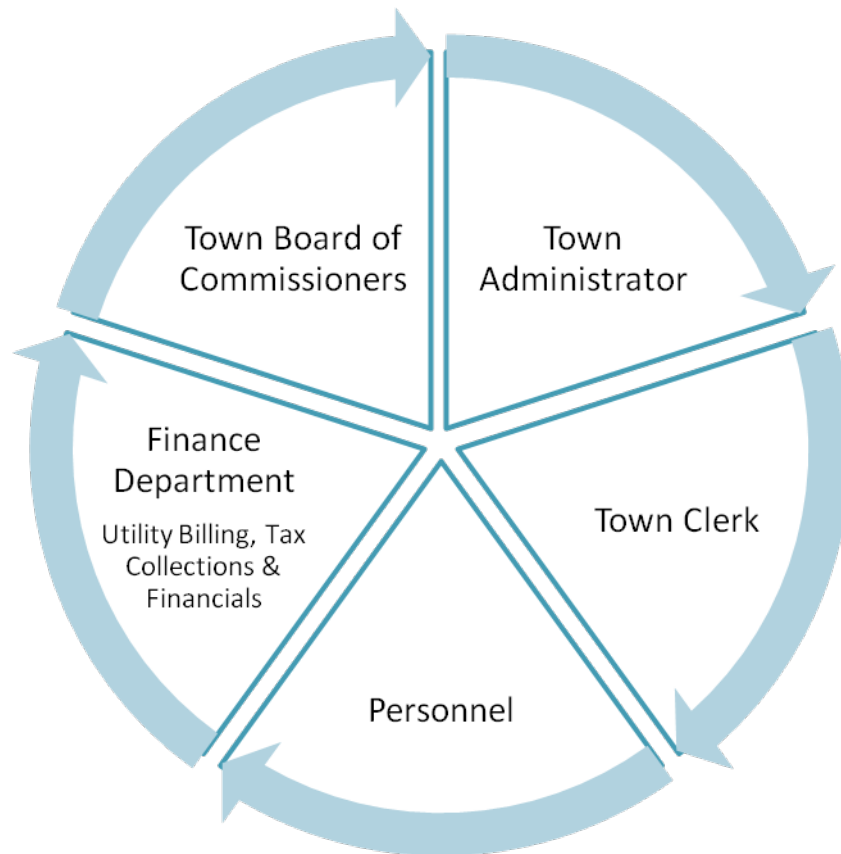
PROJECTS BY DEPARTMENT 2016-2020**ENTERPRISE FUND****WATER**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Water Dept P/U Trucks - 4 Trucks	2	\$24,000	\$27,154	\$0	\$27,154	\$0	\$0	\$0
Crew Cab Utility Truck	2	\$26,540	\$26,540	\$26,540	\$0	\$0	\$0	\$0
1 Ton Dump Truck -40% of \$26,500 Cost (Remainder funded 40% in Sewer Department & 20% in Public Works)	2	\$10,600	\$11,993	\$0	\$11,993	\$0	\$0	\$0
Mobile Lite Collector	2	\$10,000	\$11,314	\$0	\$0	\$0	\$0	\$11,314
New Primary Water Supply Transmission Main	1	\$0	\$1,999,339	\$0	\$1,999,339	\$0	\$0	\$0
Capital Outlay - Lines		\$50,000	\$0	\$0	\$0	\$0	\$0	\$0
Water System Trans.Main-Elm Street	2	\$612,000	\$692,422	\$0	\$692,422	\$0	\$0	\$0
Water System Trans Main-Medical Dr to Main	2	\$404,000	\$457,089	\$0	\$457,089	\$0	\$0	\$0
Water System Trans Main - Factory St to Econo Lodge	2	\$121,000	\$136,900	\$0	\$136,900	\$0	\$0	\$0
Water System Fireflow Imprv-Northeast Loop	2	\$632,000	\$715,050	\$0	\$715,050	\$0	\$0	\$0
Water System Fireflow Imprv-US 64 Alt & Park Dr	2	\$181,000	\$204,785	\$0	\$204,785	\$0	\$0	\$0
Water System Fireflow Improv-Skinner St	2	\$184,000	\$208,179	\$0	\$0	\$208,179	\$0	\$0
Water System Fireflow Improv-SMG	2	\$58,000	\$65,622	\$0	\$0	\$65,622	\$0	\$0
Water System Fireflow Improv-Bob Martin Center	2	\$1,097,000	\$1,241,155	\$0	\$0	\$1,241,155	\$0	\$0
PW Building - Building Flooring (20% of project cost)	2	\$1,300	\$1,435	\$0	\$0	\$1,435	\$0	\$0
PW Building Roof Repair and Coating - (20% of project cost)	2	\$1,500	\$1,656	\$0	\$0	\$1,656	\$0	\$0
Water Read Handheld	0	\$28,000	\$31,293	\$0	\$0	\$0	\$15,453	15840
Emergency Generator	2	\$36,000	\$36,000	\$36,000	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$3,476,940	\$5,867,926	\$62,540	\$4,244,732	\$1,518,047	\$15,453	\$27,154

PROJECTS BY DEPARTMENT 2016-2020**ENTERPRISE FUND****SEWER**

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Sewer Vac (trailer mounted)		\$50,000	\$50,000	\$0	\$50,000	\$0	\$0	\$0
Sewer Dept P/U Truck	2	\$50,000	\$56,587	\$27,595		\$28,992		\$28,285
One Ton Dump Truck(40% of \$26,500 Cost (Remainder funded 40% in Water Fund and 20% in Public Works)	2	\$10,600	\$11,993	\$0	\$11,993	\$0	\$0	\$0
Mower	1	\$6,000	\$6,623	\$0	\$0	\$6,623	\$0	\$0
Enterprise Dump Trucks - 2 1/2 Ton	2	\$55,000	\$55,000	\$55,000	\$0	\$0	\$0	\$0
PW Buildings - Building Flooring (20% of project cost)	2	\$1,300	\$1,435	\$0	\$0	\$1,435	\$0	\$0
PW Buildings - Building Roof Repair and Coating (20% of project cost)	2	\$1,500	\$1,656	\$0	\$0	\$1,656	\$0	\$0
Sewer Collection Repairs/Rehab*	1	\$2,750,000	\$1,750,000	\$0	\$500,000	\$500,000	\$750,000	\$500,000
TOTAL EXPENDITURES		\$2,924,400	\$1,933,294	\$82,595	\$561,993	\$538,706	\$750,000	\$528,285

ADMINISTRATION



DEPARTMENT: Administration

Project Name: New Flooring – Downstairs Hallway

Type:	Maintenance/Replacement	Department:	Administration
Useful Life:	20	Contact:	Linda Harrison
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	N
Promotes Green Initiative:	N	Project Cost:	\$15,750

Description: Replace tile floors in the downstairs hallway with industrial high grade carpet.

Justification: The floors are slick when wet and not very safe. The difficulty in maintaining the appearance adds much to the building’s upkeep time and expense.

Note:

DEPARTMENT: Administration

Project Name: Break Room Remodel

Type:	Maintenance/Replacement	Department:	Administration
Useful Life:	20	Contact:	Linda Harrison
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	N
Promotes Green Initiative:	N	Project Cost:	\$5,125

Description: Convert an existing office into a break room, purchase refrigerator and table and chairs.

Justification for Project: Employees have nowhere to eat if they do not want to leave the building.

Note:

DEPARTMENT: Administration

Project Name: Repaint Walls and Ceilings Upstairs

Type:	Maintenance/Replacement	Department:	Administration
Useful Life:	20	Contact:	Linda Harrison
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	N
Promotes Green Initiative:	N	Project Cost:	\$7,500

Description: Repaint offices upstairs, including the hallways and computer room. This would include the walls and ceilings. Paint would be purchased and quotes sought for labor.

Justification: There are cracks in the walls and they have not been painted in many years. This is a much needed building upkeep item.

Note:

DEPARTMENT: Administration

Project Name: New Flooring – Upstairs Hallway

Type:	New	Department:	Administration
Useful Life:	30	Contact:	Linda Harrison
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	N
Promotes Green Initiative:	N	Project Cost:	\$15,750

Description: Replace tile floors in the hallways upstairs with industrial high grade carpet.

Justification: The floors are slick when wet and not very safe. The difficulty in maintaining the appearance adds much to the building’s upkeep time and expense.

Note:

DEPARTMENT: Administration

Project Name: Computers

Type:	New	Department:	Administration
Useful Life:	30	Contact:	Linda Harrison
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	N
Promotes Green Initiative:	N	Project Cost:	\$20,000

Description: Replace office computer each year. Three computers are usually rotated out each year.

Justification: This is an initiative to maintain the regular rotation of replacing three computers per year.

Note:

DEPARTMENT: Administration

Project Name: Revenue Management System Upgrade/Other Programs

Type:	New	Department:	Administration
Useful Life:	30	Contact:	Linda Harrison
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	N
Promotes Green Initiative:	N	Project Cost:	\$24,000

Description: Purchase the revenue management program from Logics. Taxes and Privileges licenses will be upgraded with this package

Justification: Need to upgrade Logics as programs become available.

Note:

DEPARTMENT: Administration

Project Name: Update Pay Grade Classification

Type:	New	Department:	Administration
Useful Life:	30	Contact:	Linda Harrison
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	N
Promotes Green Initiative:	N	Project Cost:	\$10,000

Description: Outside contractor to provide pay plan classifications

Justification: Our last pay plan is dated 1988. Job descriptions updated in 2013-2014 need to get pay scale in line. Very critical for Worker’s Comp and Disability Insurance Claims Accommodations for ADA

Note:

SUMMARY OF CAPITAL PROJECTS FOR ADMINISTRATION FY 2016-2020

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
New Flooring-Downstairs Hallway	2	\$15,000	\$15,750	\$0	\$15,750	\$0	\$0	\$0
Breakroom Remodel	2	\$5,000	\$5,125	\$0	\$5,125	\$0	\$0	\$0
Repaint Walls & Ceilings-Upstairs	2	\$7,500	\$7,500	\$0	\$7,500	\$0	\$0	\$0
New Flooring - Upstairs Hallway	2	\$15,000	\$15,750	\$0	\$15,750	\$0	\$0	\$0
Computers	2	\$20,000	\$20,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000
Revenue Mgmt Upgrade/Other Programs	2	\$24,000	\$24,000	\$0	\$12,000	\$12,000	\$0	\$0
Upgrade Pay Grade Classification	2	\$10,000	\$10,000	\$0	\$10,000	\$0	\$0	\$0
TOTAL EXPENDITURES		\$96,500	\$98,125	\$0	\$71,125	\$17,000	\$5,000	\$5,000
Funding Sources				FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Installment Financing								
Lease Purchase								
General Fund Op. Revenues				\$0	\$71,125	\$17,000	\$5,000	\$5,000
Water/Sewer Op. Revenues								
Grants								
Powell Bill Funds								
Retained Earnings								
Grant/Loan								
Total Funding				\$0	\$71,125	\$17,000	\$5,000	\$5,000

Project 2015/2016

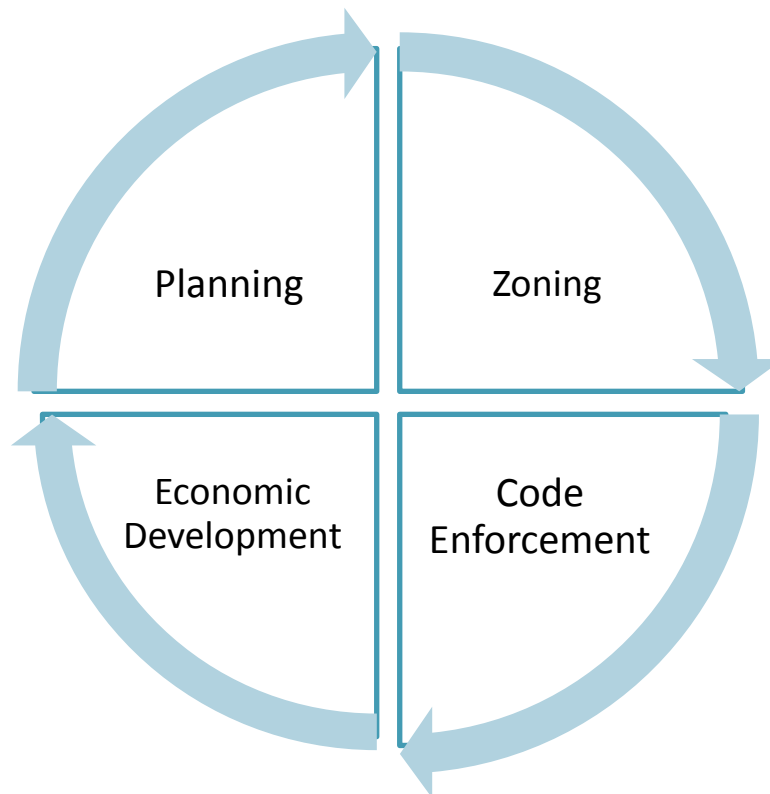
TOTAL \$0

Revenue Source

TOTAL \$0

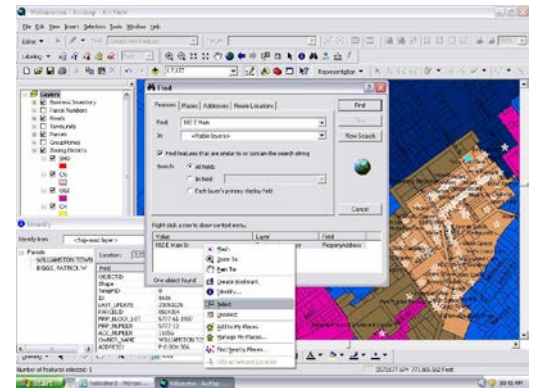
2015/2016 NO REQUESTS

PLANNING



DEPARTMENT: Planning
Project Name: GIS Program and Equipment

Type:	Existing Programs Expansion	Department:	Planning
Useful Life:		Contact:	Brent Kanipe
Externally Mandated:	N	Priority:	2
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$21,538


Description: GIS Program and Equipment

Justification: GIS hardware (server) and software (updates and programs) to increase our capabilities and provide for intra-department connections

Note: Is dependent on whether the Police Department moves to new location.

DEPARTMENT: Planning

Project Name: Five Year Update to Long Range Comprehensive Plan

Type:	Existing Program Expansion	Department:	Planning
Useful Life:	30	Contact:	Brent Kanipe
Externally Mandated:	N	Priority:	2
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$11,038

Description: Five Year Update to Long Range Comprehensive Plan

Justification: This will fine tune our plan, keep us on the right track and reduce our long range cost of maintaining a current plan.

Note:

DEPARTMENT: Planning

Project Name: River Landing Phase II

Type: Existing Program Expansion

Department: Planning

Useful Life: 3

Contact: Brent Kanipe

Externally Mandated: N

Priority: 2

Growth Related: N

Service Related: N

Promotes Green Initiative: Y or N

Remaining Project Cost: \$730,000



Description: River Landing Phase II

Justification: River Landing Phase II is listed in the PARKS AND RECREATION Long Range Plan under the Moratoc and Adjacent Properties Feasibility and Master Plan Study. The Town acknowledged the importance of this project with respect to the long term sustainability of our community by providing an improved quality of life, opportunities for economic development and protecting and enhancing our natural resources. The project is more fully explained in the aforementioned master plan. The capital improvement plan may be a bit aggressive on the construction timeframe with regards to the current state and national economic woes and the availability of grant funds. It is imperative to purchase property for the project as soon as possible. It is recommended to purchase the property without the benefit of grant funding to allow for unbridled development of the property.

CAPITAL COST BY YEAR:

Current Cost for Expenditures	Planning/Eng \$10,000	Land Acq-Royster \$40,000	Land Acq- Windsor Oil \$40,000	Construction \$700,000	Total \$790,000	Total	Const \$730,000	Total \$730,000
FY 15/16	\$0	\$0	\$0	\$700,000	\$700,000	\$700,000	\$400,000	\$400,000
FY 16/17	\$0	\$0	0	0	\$0	\$0	\$330,000	\$330,000
FY 17/18	\$0	\$0	0	0	\$0	\$0	\$0	\$0
FY 18/19	\$0	\$0	0				\$0	\$0
FY 19/20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$0	\$0	\$0	\$700,000	\$700,000	\$700,000	\$730,000	\$730,000

Note: Planning/Engineering and Land Acquisition funded in previous years.

SUMMARY OF CAPITAL PROJECTS FOR PLANNING

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
GIS Program and Equipment	2	\$20,000	\$21,013	\$0	\$21,013	\$0	\$0	\$0
Long Range Plan Update-5 year update	2	\$10,000	\$11,314	\$0	\$11,314	\$0	\$0	\$0
River Landing Phase II	2	\$730,000	\$730,000	\$400,000	\$330,000	\$0	\$0	\$0
TOTAL EXPENDITURES		\$760,000	\$762,327	\$400,000	\$362,327	\$0	\$0	\$0
Funding Sources				FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Installment Financing								
Lease Purchase								
General Fund Op. Revenues				\$20,000	\$32,327	\$0	\$0	\$0
Water/Sewer Op. Revenues								
Grants				\$380,000	\$330,000	\$0	\$0	\$0
Powell Bill Funds								
Retained Earnings								
Grant/Loan								
Total Funding				\$400,000	\$362,327	\$0	\$0	\$0

2015/2016 REQUESTS

Project	2015/2016 Request
River Landing Phase II	<u>\$400,000</u>
TOTAL	\$400,000
Revenue Source	
General Fund Operating Revenues	<u>\$20,000</u>
Grants	<u>\$380,000</u>
TOTAL	<u>\$400,000</u>

POLICE



DEPARTMENT: Police
Project Name: Patrol Vehicles

Type:	Maintenance/Replacement	Department:	Police
Useful Life:	5 years	Contact:	Travis Cowan
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	See Note Below

Description: The vehicle is a new police package Dodge Charger including all emergency equipment necessary to perform the law enforcement function, equipped with lights, siren console, cage, in-car camera system, in-car computer system as well as various other items necessary for safety and proper implementation of the vehicle for law enforcement functions. Maintaining a fleet of patrol vehicles in good working order is vital to the effort to provide the citizens of Williamston with the highest level of law enforcement services.

Justification: Police patrol vehicles are constantly used under extreme conditions thus requiring regular maintenance and frequent replacement.

Note:

<u>Budget Year</u>	<u>Price Per</u>	<u>Quantity</u>	<u>Total Price</u>
2015-16	\$41,145	2	\$ 82,291
2016-17	\$42,174	2	\$ 84,349
2017-18	\$43,229	2	\$ 86,457
2018-19	\$44,309	3	\$ 0
2019-20	\$45,417	2	\$ 90,834

DEPARTMENT: Police**Project Name:** Building Renovations

Type:	Maintenance/Replacement	Department:	Police
Useful Life:		Contact:	Travis Cowan
Externally Mandated:	N	Priority:	1
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$1,080,000

Description: Building Renovations. Renovation of the existing Police facilities located at Town Hall to establish an environment in which the law enforcement function can be carried out in a safe and secure manner. This project involves cosmetic renovations as well as structural building updates which would allow for limited public access to areas designated for law enforcement purposes.

Justification: The Police Department is currently located in Town Hall and is in need of extreme renovations. The building was designed many years ago and the security threats which plague society today were not concerns when the building was designed. There is not enough operational space for the current size of the department and most of the current space is available to public access. Public access creates an extreme safety and security hazard and should be addressed expeditiously.

Note:

DEPARTMENT: Police

Project Name: Body Camera Project

Type:	New	Department:	Police
Useful Life:		Contact:	Travis Cowan
Externally Mandated:	N	Priority:	1
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$22,500

Description: Body Camera for Every Office

.Justification: The Police Department needs cameras to protect officers from unfounded complaints, preserve evidence, determine what training is needed, ensure accountability for officer’s conduct, and improve public trust.

Note:

DEPARTMENT: Police

Project Name: Building Maintenance

Type:	Repair/Maintenance	Department:	Police
Useful Life:		Contact:	Travis Cowan
Externally Mandated:	N	Priority:	1
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$22,500

Description: Building Maintenance

.Justification: The Police Department in the current location, needs maintenance to include painting, plumbing repairs, etc.

Note:

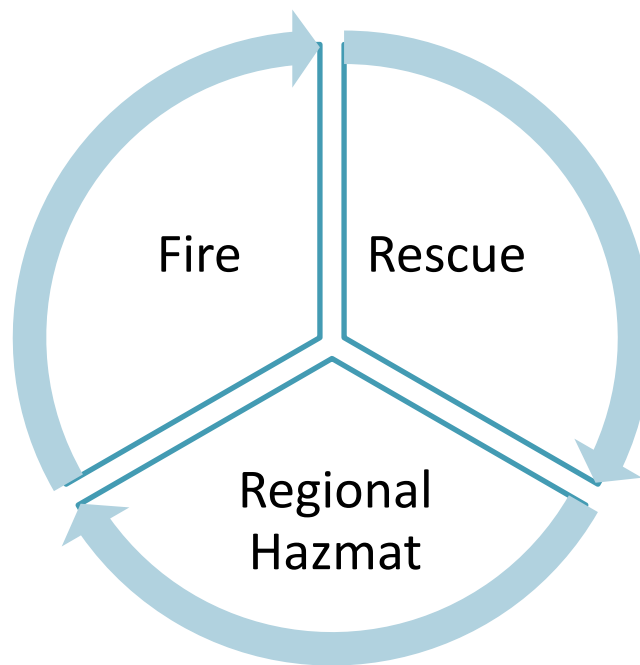
SUMMARY OF CAPITAL PROJECT FOR POLICE DEPARTMENT

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Patrol Vehicles	2	\$449,985	\$343,931	\$82,291	\$84,349	\$86,457	\$0	\$90,834
Building Renovations	1	\$1,080,000	\$1,080,000	\$0	\$1,080,000	\$0	\$0	\$0
Building Maintenance	2	\$5,000	\$5,000	\$0	\$5,000	\$0	\$0	\$0
Body Cameras	1	\$22,500	\$22,500	\$22,500	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES		\$1,557,485	\$1,451,431	\$104,791	\$1,169,349	\$86,457	\$0	\$90,834
Funding Sources				FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Installment Financing				\$82,291	\$84,349	\$86,457	\$0	\$90,834
Lease Purchase								
General Fund Op. Revenues				\$7,500	\$5,000	\$0	\$0	\$0
Water/Sewer Op. Revenues								
Grants								
Powell Bill Funds								
Retained Earnings								
Grant/Loan				\$15,000	\$1,080,000	\$0	\$0	\$0
Total Funding				\$104,791	\$1,169,349	\$86,457	\$0	\$90,834

2015/2016 REQUESTS

	REQUESTS
Project	
Patrol Vehicles	\$82,291
Body Cameras	\$22,500
	\$104,791
 Revenue Source	
Installment Financing	\$82,291
General Fund Op. Revenue	\$7,500
Grant	\$15,000
	\$104,791

FIRE/RESCUE/RRT



DEPARTMENT: Fire/Rescue/RRT

Project Name: Utility Truck

Type:	Replacement	Department:	Fire/Rescue/RRT
Useful Life:	15	Contact:	James B. Peele, III
Externally Mandated:	Y	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$48,460



Description: To replace a 2001 Ford F350 Utility Truck – Truck #27

Justification:

Note:

DEPARTMENT: Fire/Rescue/RRT



Project Name: Ambulance

Type:	Replacement	Department:	Fire/Rescue/RRT
Useful Life:	—	Contact:	James B. Peele, III
Externally Mandated:	Y	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$96,920

Description: This project will use the box off of the 2002 Ford which is Unit #255. This will replace Unit #288, which is a 2008 Chevrolet ambulance with remount.

Justification:

Note: This unit has had multiple breakdowns in the current FY 2011/12 year

DEPARTMENT: Fire/Rescue/RRT

Project Name: Self Contained Breathing Apparatus (SCBA airpaks)

Type:	Maintenance/Replacement	Department:	Fire/Rescue/RRT
Useful Life:	—	Contact:	James B. Peele, III
Externally Mandated:	Y	Priority:	1
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$ 114,360



Description: This project is to replace existing SCBAs that will reach their 15 year service life.

Justification: Service life is federally regulated.

Note: The plan is to replace four cylinders per year in order to keep new units in service and avoid having multiple replacements in one budget year.

DEPARTMENT: Fire/Rescue/RRT

Project Name: Generator

Type:	Replacement	Department:	Fire/Rescue/RRT
Useful Life:	—	Contact:	James B. Peele, III
Externally Mandated:	Y or N	Priority:	2
Growth Related:	Y or N	Service Related:	Y or N
Promotes Green Initiative:	Y or N	Project Cost:	\$22,076



Description: This project is to replace an existing generator that provides power to the fire/rescue building. The current generator was installed in 1979.

Justification: The current generator was not designed to withstand the current needs and is at its total capacity. It was added when the building was designated as the Town's Emergency Operations Center.

Note:

DEPARTMENT: Fire/Rescue/RRT

Project Name: Roof Replacement

Type:	Replacement	Department:	Fire/Rescue/RRT
Useful Life:	___	Contact:	James B. Peele, III
Externally Mandated:	Y or N	Priority:	2
Growth Related:	Y or N	Service Related:	Y or N
Promotes Green Initiative:	Y or N	Project Cost:	\$34,791

Description: This project is to replace the existing roof on the bay area of the fire/rescue building. The current roof was installed in 1993.

Justification:

Note:

DEPARTMENT: Fire/Rescue/RRT

Project Name: Fire Chief's Vehicle

Type:	Replacement	Department:	Fire/Rescue/RRT
Useful Life:	10 years	Contact:	James B. Peele, III
Externally Mandated:	N	Priority:	1
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$39,600



Description: This project is to replace a 2007 Chevrolet Suburban

Justification:

Note:

DEPARTMENT: Fire/Rescue/RRT

Project Name: Pumper

Type:	Replacement	Department:	Fire/Rescue/RRT
Useful Life:	25 years	Contact:	James B. Peele, III
Externally Mandated:	Y or N	Priority:	2
Growth Related:	Y or N	Service Related:	Y or N
Promotes Green Initiative:	Y or N	Project Cost:	\$ 496,716



Description: Pumper

Justification:

Note:

Plans and specifications need to start in FY 2015/2016

SUMMARY OF CAPITAL PROJECTS FOR FIRE/RESCUE/RRT

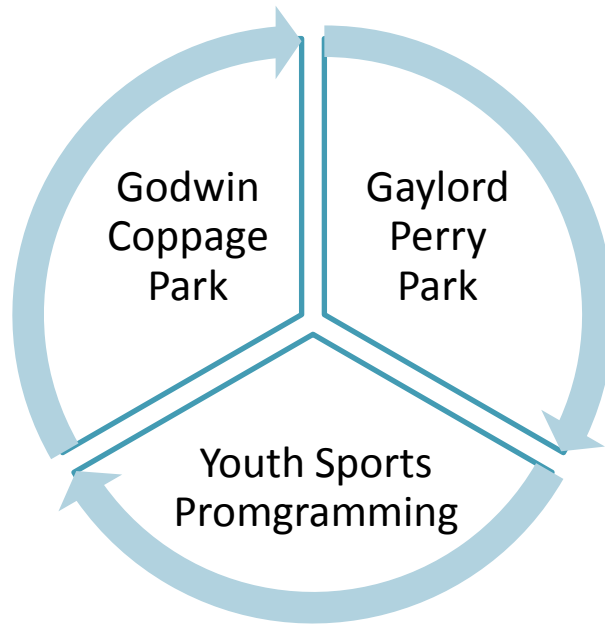
SUMMARY OF CAPITAL IMPROVEMENTS FOR FIRE/RESCUE

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Utility Truck	2	\$45,000	\$48,460	\$0	\$48,460	\$0	\$0	\$0
Ambulance	1	\$140,000	\$96,920	\$0	\$96,920	\$0	\$0	\$0
SCBA(Self Contained Breathing Apparatus)	1	\$110,000	\$114,360	\$12,891	\$25,513	\$26,151	\$26,805	\$23,000
Generator	2	\$20,000	\$22,628	\$0	\$0	\$22,628	\$0	\$0
Roof	2	\$31,519	\$35,661	\$0	\$0	\$35,661	\$0	\$0
Fire Chief's Vehicle	1	\$35,000	\$39,600	\$0	\$0	\$39,600	\$0	\$0
Pumper	2	\$450,000	\$496,716	\$0	\$496,716	\$0	\$0	\$0
TOTAL EXPENDITURES		\$831,519	\$854,345	\$12,891	\$667,609	\$124,040	\$26,805	\$23,000
Funding Sources				FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Installment Financing				\$0	\$593,636	\$0	\$0	\$0
Lease Purchase								
General Fund Op. Revenues				\$12,891	\$49,743	\$104,240	\$26,805	\$23,000
Water/Sewer Op. Revenues								
Grants (RRT)				\$0	\$24,230	\$19,800	\$0	\$0
Powell Bill Funds								
Retained Earnings								
DHS Grant								
Total Funding				\$12,891	\$667,609	\$124,040	\$26,805	\$23,000

2015/2016 Requests

Project	2015/2016 REQUESTS
SCBA	\$12,891
	\$12,891
Revenue Source	
General Fund Operating Revenue	\$12,891
	\$12,891

PARKS AND RECREATION



DEPARTMENT: Parks and Recreation

Project Name: Gaylord Perry Park-Site Master Plan

Type:	Planning	Department:	Parks and Recreation
Useful Life:	5	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$15,000

Description: Develop a site specific master plan for the Gaylord Perry Center and Gaylord Perry Park, using input of Town staff and citizens, and assistance from a professional firm.

Justification: Two areas of the park are seldom used – one of the old tennis courts and the ballfield across the canal. Other things that should be addressed include the lack of outdoor restrooms, high demand for a picnic shelter, poor exterior lighting in areas, and other needs that may be determined due to the transition of some programs to Godwin-Coppage Park.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Gaylord Perry Park-Renovate Lobby

Type: Maintenance/Replacement **Department:** Parks and Recreation

Useful Life: 20 **Contact:** Allen Overby

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: Y **Project Cost:** \$15,000

Description: Renovate lobby at Gaylord Perry Center. The project would replace tile in lobby area, paint, replace front desk cabinet to increase cabinet space and open up walkway, and replace front door.

Justification: The lobby tile and cove base is over 30 years old and is worn or loose in many places. Wooden door does not lock securely and is worn.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Gaylord Perry Park – Weight Equipment - Commercial Multi-Use Machine

Type:	Maintenance/Replacement Existing Program	Department:	Parks and Recreation
Useful Life:	7	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$6,623



Description: Commercial Multi-Use Machine for Gaylord Perry Center

Justification: Replace existing multi-use machine that was bought in 2000.

Note: Sell existing machine on Govdeals.com

DEPARTMENT: Parks and Recreation

Project Name: Gym Air Conditioning

Type:	Existing Program Expansion	Department:	Parks and Recreation
Useful Life:	15	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$24,284

Description: Install 2. 7.5 ton air condition units for Perry Gym.

Justification: Gym has never had any air conditioning and is extremely hot in the summer. Afternoon temperatures in the gym have exceeded 100 degrees. Air would be used to cool the gym to approximately 80 degrees. This should reduce the cost of cooling the rest of the building in the summer

Note:

DEPARTMENT: Parks and Recreation

Project Name: Gaylord Perry Park – Construct a Picnic Shelter & Restroom

Type:	Existing Program Expansion	Department:	Parks and Recreation
Useful Life:	30	Contact:	Allen Overby
Externally Mandated:	N	Priority:	3
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$46,388



Description: Construct a Picnic Shelter and restrooms at Gaylord Perry Park over existing asphalt pad. Include in PARTF grant application.

Justification: Have frequent use of Perry Park outside area.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Fence at West End Tennis Courts

Type:	Maintenance/Replacement	Department:	Parks and Recreation
Useful Life:	30	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$18,846

Description: Replace the existing fence and gates on the tennis courts at West End

Justification: Existing fence is old, rusted in areas and bent in areas. Also, since the courts were resurfaced, the fence sticks over the top rail and is very unattractive. Also, the gates are in need of repair.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Two Additional Tennis Courts

Type:	Existing Program Expansion	Department:	Parks and Recreation
Useful Life:	25	Contact:	Allen Overby
Externally Mandated:	N	Priority:	3
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$ 92,775

Description: Build 2 additional tennis courts, excluding lights.

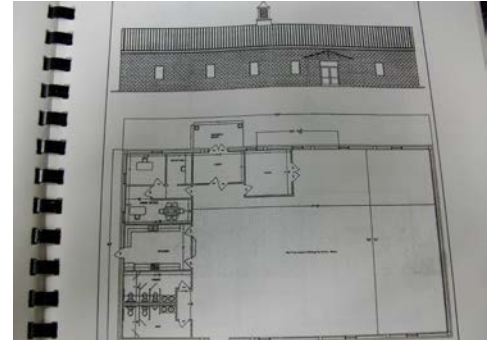
Justification: The location of 6 courts as well as the Town's need and funding have been debated. The master plan at Godwin-Coppage Park include construction of a tennis facility with 6 courts. Another option is building courts at West End. The existing 4 courts were reconstructed in 2011. It would be more practical for Riverside High School to have 6 courts for high school matches so all six singles matches can be played at one time.

Note: The recommendation of the PARKS AND RECREATION Department would be to re-build the courts at West End instead of building any courts at Godwin-Coppage Park. The main reason would be to preserve the overflow parking area for softball tournaments. An agreement should be worked out between the Town of Williamston and Martin County Schools to build the courts on Town property. This would mainly include financial obligations of each party and future maintenance and capital needs for the courts.

DEPARTMENT: Parks and Recreation

Project Name: Godwin-Coppage Park – Community Building

Type:	New Program	Department:	Parks and Recreation
Useful Life:	30	Contact:	Allen Overby
Externally Mandated:	N	Priority:	3
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$ 1,035,642



Description: Build a community building at Godwin-Coppage Park or other undetermined site.

Justification: This building is included in the 2003 Master Plan for Godwin-Coppage Park. The projected costs were \$450,000 in 2003. However, current cost estimates are about \$150 per square foot. This original drawing is for a 5,600 square foot building. The department has a need for more indoor space to expand programming. Several other options that may be considered are the availability of school facilities such as Williamston Middle School and the Moratoc Park building after renovations are completed.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Godwin-Coppage Park – Replace Bulbs and Realign Athletic Lights

Type:	Maintenance/Replacement	Department:	Parks and Recreation
Useful Life:	5	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$10,769



Description: Replace and realign lights located at the soccer field and the softball complex.

Justification: The soccer field lights were installed in 2005 and the softball complex lights were installed in 2006. The bulbs have not been realigned since they were installed. Most bulbs are currently burning.

The presence or absence of tropical storm and hurricane force winds could also play a factor in the need of the lights being realigned sooner or later.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Godwin-Coppage Park – Concrete Slab under Bleacher areas and at softball gate

Type:	Maintenance/Replacement	Department:	PARKS AND RECREATION
Type:	Maintenance/Replacement	Department:	Parks and Recreation
Useful Life:	30	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$14,350

Description: Concrete Slab under the Bleacher areas

Justification: The area where spectators sit does not have concrete and grass cannot grow there due to traffic and covering. Bleacher covers also make it harder for the area to dry out.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Batting Cage Netting

Type:	Health/Safety/Welfare	Department:	Parks and Recreation
	Maintenance/Replacement		
Useful Life:	7	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost	\$5,519

Description: Batting Cage Netting

Justification: Original netting was installed in 2006 and will need to be replaced over time due to weathering.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Additional Lighting at Soccer Complex

Type:	Existing Program Expansion	Department:	Parks and Recreation
Useful Life:	30 Years	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$69,000

Description: Add lighting to the first soccer field.

Justification: Recent increase in children playing soccer with the Martin County Youth Soccer Association. One of the fields currently has no lighting which prevents play during the evening.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Replace Truck

Type:	Maintenance/Replacement	Department:	Parks and Recreation
Useful Life:	10	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$22,628

Description: Replace truck

Justification: Replace Unit # 31 - 2001 Dodge 1500 with about 115,000 miles or Unit #33, a 1993 Ford F-150 with over 105,000 miles

Note:

DEPARTMENT: Parks and Recreation

Project Name: 72" Rotary Mower

Type:	Maintenance/Replacement	Department:	Parks and Recreation
Useful Life:	10	Contact:	Allen Overby
Externally Mandated:	N	Priority:	1
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$16,971



Description: 72" Rotary Mower.

Justification: Replace 72" Toro Groundmaster rotary cut mower that were purchased in 2005.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Ballfield Machine/Bunker Rake

Type:	Maintenance/Replacement	Department:	Parks and Recreation
Useful Life:	10	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	Y	Project Cost:	\$14,264



Description: Ballfield Machine/Bunker Rake

Justification: Used to maintain softball fields at Godwin-Coppage Park. Current unit was purchased in 2005.

Note:

DEPARTMENT: Parks and Recreation

Project Name: Gator

Type:	Maintenance/Replacement	Department:	Parks and Recreation
Useful Life:	10	Contact:	Allen Overby
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$12,757



Description: Gator used at softball complex

Justification: Replace existing gator that was purchased in 2004. Used at softball fields, carrying equipment, etc.

Note:

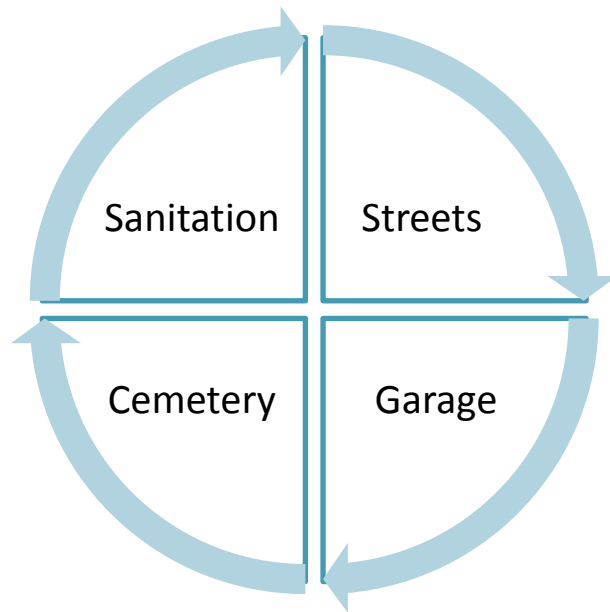
SUMMARY OF CAPITAL PROJECT FOR PARKS AND RECREATION DEPARTMENT

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Gaylord Perry Park								
Site Plan	2	\$15,000	\$15,000	\$0	\$15,000	\$0	\$0	\$0
Renovate Lobby	2	\$15,000	\$15,000	\$0	\$15,000	\$0	\$0	\$0
Weight Equipment	2	\$6,000	\$6,623	\$0	\$6,623	\$0	\$0	\$0
Gym Air Conditioning	2	\$22,000	\$24,284	\$0	\$0	\$24,284	\$0	\$0
Construct Picnic Shelter & Restrooms	3	\$41,000	\$46,388	\$0	\$46,388	\$0	\$0	\$0
Tennis Courts/West End								
Fence for Tennis Courts @ West End	2	\$17,500	\$18,846	\$0	\$0	\$18,846	\$0	\$0
Add 2 Additional Tennis Courts	3	\$80,000	\$92,775	\$0	\$0	\$0	\$92,775	\$0
Godwin Coppage Park								
Community Building	3	\$850,000	\$1,035,642	\$0	\$0	\$0	\$0	\$1,035,642
Replace Athletic light bulbs and Realign	2	\$10,000	\$10,769	\$10,769	\$0	\$0	\$0	\$0
Concrete Slab under bleachers	2	\$13,000	\$14,350	\$0	\$14,350	\$0	\$0	\$0
Batting Cage Netting	2	\$5,000	\$5,519	\$0	\$0	\$0	\$5,519	\$0
Additional Lighting at Soccer Complex	2	\$69,000	\$69,000	\$0	\$69,000	\$0	\$0	\$0
Trucks								
Trucks	2	\$20,000	\$22,628	\$0	\$0	\$22,628	\$0	\$0
Maintenance Equipment								
72" Rotary Mower	2	\$15,000	\$16,971	\$0	\$0	\$0	\$16,971	\$0
Ballfield Machine/Bunker Rake	2	\$12,000	\$14,264		\$0		\$14,264	\$0
Gator	2	\$11,000	\$12,757	\$0	\$0	\$12,757	\$0	\$0
TOTAL EXPENDITURES		\$1,201,500	\$1,420,816	\$10,769	\$166,361	\$78,515	\$129,529	\$1,035,642
Funding Sources				FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Installment Financing				\$0	\$0	\$22,628	\$0	\$0
Lease Purchase								
General Fund Op. Revenues				\$10,769	\$144,771	\$55,887	\$36,754	\$517,821
Water/Sewer Op. Revenues								
Grants				\$0	\$21,590	\$0	\$92,775	\$517,821
Powell Bill Funds								
Retained Earnings								
Grant/Loan				\$0				
Total Funding				\$10,769	\$166,361	\$78,515	\$129,529	\$1,035,642

2015/2016 REQUESTS

<u>Project</u>	2015/2016 REQUESTS
Replace Athletic Lightbulbs & Realign	\$10,769
	\$10,769
<u>Funding Source</u>	
General Fund Op. Revenues	\$10,769
	\$10,769

PUBLIC WORKS



DEPARTMENT: Public Works Department - Streets
Project Name: Bucket Truck

Type: Maintenance/Replacement **Department:** Street Department

Useful Life: 10 **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 3

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Total Project Cost:** \$50,000

Description: Replacement bucket truck to be determined based on availability. Current unit is a 1992 Chevrolet.

Justification: Age and usefulness of existing unit, hope to find a new unit with more up to date features such as telescopic boom and safety features.

Note:

DEPARTMENT: Public Works Department - Streets

Project Name: Street Repairs

Type:	Maintenance/Replacement	Department:	Street Department
Useful Life:	20	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$ 50,000 every other year

Description: Street repair project to be carried out by staff and small contractor interaction.

Justification: This is an effort to address failing streets in and around town and is intended to address smaller areas not typically covered by larger projects untaken even 4-5 years.

Note:

DEPARTMENT: Public Works Department - Streets

Project Name: Watershed Improvements – Diversion Ditch

Type: Maintenance/Replacement **Department:** Street Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 1

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$477,063

Description: Watershed Improvements – Diversion Ditch

Justification: An item in the towns engineers Capital Improvements Projects

Note:

DEPARTMENT: Public Works Department - Streets

Project Name: Drainage Watershed Improvements – Upstream of Main Street to Brownlow Drive

Type: Maintenance/Replacement **Department:** Street Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 1

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$1,427,000

Description: Drainage Watershed Improvements – Upstream of Main Street to Brownlow Drive

Justification: An item in the towns engineers Capital Improvements Projects

Note: Some flow concerns may be addressed by eliminating the bottle neck created at Brownlow by increasing the culvert size beneath the street.

DEPARTMENT: Public Works Department - Streets

Project Name: Skewarkee Drainage Watershed Improvements – Upstream of Brownlow Drive

Type: Maintenance/Replacement **Department:** Street Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 1

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$ 176,000

Description: Skewarkee Drainage Watershed Improvements – Upstream of Brownlow Drive

Note:

DEPARTMENT: Public Works Department - Streets

Project Name: Trash Pump

Type: Maintenance/Replacement **Department:** Street Department

Useful Life: 15 **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: Y **Total Project Cost:** \$ 7,000

Description: Trash pump

Justification: trash pumps are made to handle debris and solids such as leaves, pebbles and twigs.

Note:

DEPARTMENT: Public Works Department - Streets
Project Name: One Ton Dump Truck

Type: Maintenance/Replacement **Department:** Street Department

Useful Life: 15 **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: Y **Total Project Cost:** \$ 29,982

Description: One Ton Dump Truck – Total Cost \$29,982

Justification: Routine vehicle replacement -40% of the cost will be from the Water Department, 40% of the cost will be from the Sewer Department and 20% of the cost will be from the Public Works Street Department

Note:

DEPARTMENT: Public Works Department - Sanitation

Project Name: Leaf Machines

Type: Maintenance/Replacement **Department:** Sanitation Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$21,000

Description: Leaf Machines

Justification: Our older of two leaf machines was purchased some 16 years ago and is in need of replacement due to general deterioration and growing repair and maintenance costs.

Note:

DEPARTMENT: Public Works Department - Sanitation

Project Name: Skewarkee Canal Phase II

Type: Maintenance/Replacement **Department:** Sanitation Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$1,100,000

Description: Improve drainage – Skewarkee Canal Phase II

Note:

DEPARTMENT: Public Works Department - Cemetery

Project Name: Cemetery Mowers

Type: Maintenance/Replacement **Department:** Cemetery Department

Useful Life: 10 **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$11,886

Description: Cemetery Mower

Justification: This is a routine equipment replacement

Note:

DEPARTMENT: Public Works Department – Public Works Building

Project Name: Flooring for Building

Type:	Maintenance/Replacement	Department:	Cemetery Department
Useful Life:	10	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$4,305

Description: Replace tile in employee break room and hallway.

Justification: Existing tile is worn and falling apart, creating trip hazards, etc.
 (60% of the project cost – Public Works
 20% of the project cost – Water / 20% of the project cost – Sewer)

Note:

DEPARTMENT: Public Works Department – Public Works Building

Project Name: Building Roof Repair and Coating

Type:	Maintenance/Replacement	Department:	Cemetery Department
Useful Life:	25	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$4,967 (60% of total project cost of \$8,279)

Description: Coat Public Works Building.

Justification: Control erosion of metal outer walls of building.

(60% of the project cost – Public Works

20% of the project cost – Water / 20% of the project cost – Sewer)

Note:

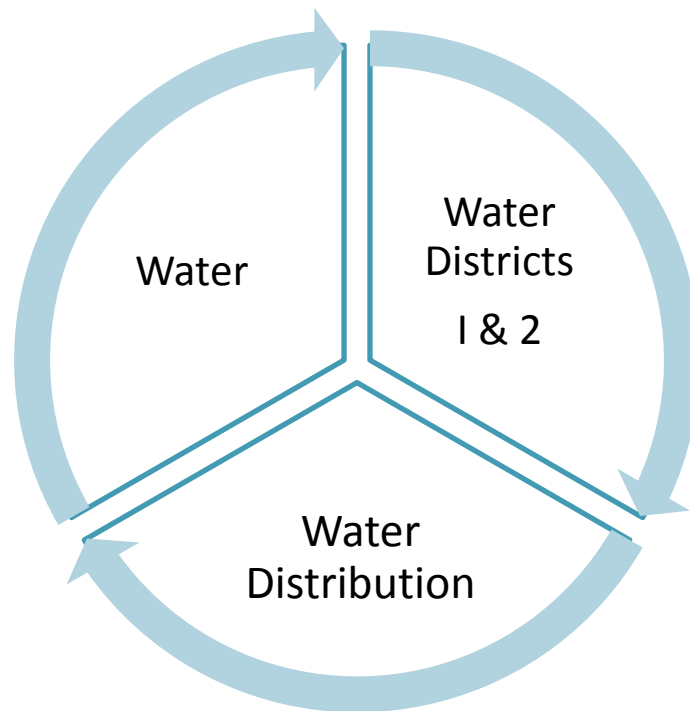
**SUMMARY OF CAPITAL PROJECTS FOR THE PUBLIC WORKS DEPARTMENT
(SHOP, SANITATION, CEMETERY, SIDEWALKS)**

Expenditures	Priority	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Streets								
Bucket Truck	3	\$50,000	\$50,000	\$0	\$50,000	\$0	\$0	\$0
Street Repairs	2	\$100,000	\$100,000	\$0	\$50,000	\$0	\$50,000	\$0
Skewarkee Drainage Watershed Imprvmt - Diversion Ditch	1	\$443,000	\$477,063	\$0	\$0	\$477,063	\$0	\$0
Skewarkee Drainage Watershed Imprvmt- Upstream of Main to Brownlow	1	\$1,427,000	\$1,427,000	\$0	\$0	\$0	\$0	\$1,427,000
Skewarkee Drainage Watershed Impvmt- Upstream of Brownlow	1	\$176,000	\$176,000	\$0	\$0	\$176,000	\$0	\$0
One Ton Dump Truck	2	\$26,500	\$29,982	\$0	\$29,982	\$0	\$0	\$0
Trash Pump	2	\$7,000	\$7,000	\$0	\$7,000	\$0	\$0	\$0
One Ton Dump Truck (20% of \$26,500 cost - other 80% funded in Enterprise Fund)	2	\$5,300	\$5,996	\$0	\$5,996	\$0	\$0	\$0
Sanitation								
Sanitation Dump Trucks 2 1/2 Ton	2	\$62,000	\$0	\$0	\$0	\$0	\$0	\$0
Leaf Machines	2	\$50,000	\$21,000	\$21,000	\$0	\$0	\$0	\$50,000
Skewarkee Canal Phase II	1	\$1,100,000	\$1,100,000	\$1,100,000	\$0	\$0	\$0	\$0
Cemetery								
Cemetery Mowers	2	\$10,769	\$11,886	\$11,886	\$0	\$0	\$0	\$12,184
Public Works Building								
Flooring for Building (60% of project cost)	2	\$3,900	\$4,305	\$0	\$0	\$4,305	\$0	\$0
Public Works Building Roof Repair and Coating (60% of project cost)	2	\$4,500	\$4,967	\$0	\$0	\$4,967	\$0	\$0
TOTAL EXPENDITURES		\$3,465,969	\$3,415,199	\$1,132,886	\$142,978	\$662,335	\$50,000	\$1,489,184
Revenue Source								
				FY15/16	FY16/17	FY 17/18	FY 18/19	FY 19/20
Installment Financing				\$0	\$0	\$0	\$0	\$40,000
Lease Purchase				\$0	\$0	\$0	\$0	\$0
General Fund Op. Revenues				\$32,886	\$92,978	\$9,272	\$0	\$22,184
Water/Sewer Op. Revenues				\$0	\$0	\$0	\$0	\$0
Grants				\$0	\$0	\$653,063	\$0	\$1,427,000
Powell Bill Funds				\$0	\$50,000	\$0	\$50,000	\$0
Retained Earnings								
Grant/Loan								
Storm Water Enterprise Fund				\$1,100,000				
Total				\$1,132,886	\$142,978	\$662,335	\$50,000	\$1,489,184

2015/2016 REQUESTS

Project	2015/2016 REQUESTS
Skewarkee Canal II	\$1,100,000
Leaf Machine	\$21,000
Cemetery Mower	\$11,886
TOTAL	\$1,132,886
Revenue Source	
General Fund Operating Revenue	\$32,886
CPO	\$1,100,000
TOTAL	\$1,132,886

WATER



DEPARTMENT: Water Department

Project Name: Water Department Pickup Trucks

Type:	Maintenance/Replacement	Department:	Water Department
Useful Life:	10	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$27,154

Description: Water Department Pickup Trucks

Justification: Necessary to maintain quality operational equipment and to avoid excessive maintenance costs. Three trucks are used in the department and replaced at regular intervals.

Note:

DEPARTMENT: Water Department

Project Name: Crew Cab Utility Truck

Type:	Maintenance/Replacement	Department:	Water Department
Useful Life:	15	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	Y	Total Project Cost:	\$ 26,540(40% of Total Cost of \$26,500)

Description: Crew Cab Utility Truck – to replace 2002 truck that will be 15 years old – Total Cost \$26,500

Justification: Routine vehicle replacement for Unit 7 which will be 15 years old-40% of cost will be funded from the Sewer Department, 40% from the Water Department and 20% from the Public Works Department.

Note:

DEPARTMENT: Water Department

Project Name: One Ton Dump Truck

Type:	Maintenance/Replacement	Department:	Water Department
Useful Life:	15	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	Y	Total Project Cost:	\$ 11,993(40% of the total cost of \$26,540)

Description: One Ton Dump Truck (2004)-Total Cost \$26,540

Justification: Routine vehicle replacement for 13 year old truck- 40% of the cost will be funded from the Sewer Department and 20% of the cost will be funded from the Public Works Department.

Note:

DEPARTMENT: Water Department

Project Name: Mobile Line Collector

Type: Maintenance/Replacement **Department:** Water Department

Useful Life: 7 **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: Y **Project Cost:** \$ 11,314

Description: Item is used in collection of data during water meter reading of electronic meters.

Justification: Item is used to gather meter data by driving a route rather than requiring employees to walk the route and encounter hazards along with reducing man-hours and labor costs while also reducing misreads.

Note:

DEPARTMENT: Water Department

Project Name: New Primary Water Supply Transmission Main

Type:	Maintenance/Replacement	Department:	Water Department
Useful Life:	10	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	1
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$1,999,339

Description: New Primary Water Supply Transmission Main

Justification: Included on Engineer’s List of Capital Project Needs.

Note: Dependent upon results of updated hydraulic analysis. Will include (a) MLK/Jamesville Road Primary Water Supply Transmission Main and (b) Factory Street interconnect w/ MLK Transmission Main

DEPARTMENT: Water Department

Project Name: Water System Transmission Main- Elm Street

Type: Maintenance/Replacement **Department:** Water Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$ 692,422

Description: Water System Transmission Main – Elm Street

Justification: Elm Street Transmission Main is included in engineers list of Capital Projects Needs.

Note:

DEPARTMENT: Water Department

Project Name: Water System Transmission Main – Medical Drive to Main Street

Type: Maintenance/Replacement **Department:** Water Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$ 457,089

Description: Water System Transmission Main

Justification: US 64 Alternate Transmission Main – Medical Drive to Main Street. Included in engineers list of Capital Projects Needs.

Note:

DEPARTMENT: Water Department

Project Name: Water System Transmission Main-Factory Street to Econo Lodge

Type: Maintenance/Replacement **Department:** Water Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$136,900

Description: Water System Transmission Main

Justification: Factory Street to Econo Lodge. Included in engineers list of Capital Projects Needs.

Note:

DEPARTMENT: Water Department

Project Name: Water System Fireflow Improvements-Northeast Loop

Type: Maintenance/Replacement **Department:** Water Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$715,050

Description: Water System Fireflow Improvements

Justification: Northeast Loop (Henderson Street to Haughton Street). Included in engineers list of Capital Projects Needs.

Note:

DEPARTMENT: Water Department

Project Name: Water System Fireflow Improvements-US 64 Alt. & Park Drive

Type: Maintenance/Replacement **Department:** Water Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$204,785

Description: Water System Fireflow Improvements

Justification: US 64 Alternate & Park Drive (Park Drive to Woodside Drive). Included in engineers list of Capital Projects Needs.

Note:

DEPARTMENT: Water Department

Project Name: Water System Fireflow Improvements-Skinner Street

Type: Maintenance/Replacement **Department:** Water Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$208,179

Description: Water System Fireflow Improvements – Skinner Street (Perry Street to Morrison Street).

Justification: Included in engineers list of Capital Projects Needs.

Note:

DEPARTMENT: Water Department

Project Name: Water System Fireflow Improvements-SMG

Type: Maintenance/Replacement **Department:** Water Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$ 65,622

Description: Water System Fireflow Improvements – SMG (Fantis).

Justification: Included in engineers list of Capital Projects Needs.

Note:

DEPARTMENT: Water Department

Project Name: Water System Fireflow Improvements-Bob Martin Ag Center

Type: Maintenance/Replacement **Department:** Water Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$1,241,155

Description: Water System Fireflow Improvements – Bob Martin Ag Center (Tank and Booster Pump).

Justification: Included in engineers list of Capital Projects Needs.

Note:

DEPARTMENT: Water Department

Project Name: Public Works Building Flooring

Type:	Maintenance/Replacement	Department:	Water Department
Useful Life:	25	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$ 1,435 (20% of total project cost of \$7,175)

Description: Replace tile in employee break room and hallway.

Justification: Existing tile is worn and falling apart, creating trip hazards, etc.

(60% of the project cost – Public Works

20% of the project cost – Water / 20% of the project cost – Sewer)

Note:

DEPARTMENT: Water Department
Project Name: Public Works Building Coating

Type:	Maintenance/Replacement	Department:	Water Department
Useful Life:	25	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$ 1,656 (20% of total project cost)

Description: Coat Public Works building.

Justification: Control erosion of metal outer walls of building.

(60% of the project cost – Public Works

20% of the project cost – Water / 20% of the project cost – Sewer)

Note:

DEPARTMENT: Water Department

Project Name: Water Read Handheld

Type: Maintenance/Replacement **Department:** Water Department

Useful Life: 25 **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$ 31,293

Description: Repair/Replace water read handhelds

Justification:

Note:

DEPARTMENT: Water Department

Project Name: Public Works Emergency Generator

Type:	Maintenance/Replacement	Department:	Water Department
Useful Life:	25	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Project Cost:	\$ 36,000 (20% of total project cost)

Description: Coat Public Works emergency generator.

Note:

SUMMARY OF CAPITAL PROJECTS FOR THE WATER DEPARTMENT

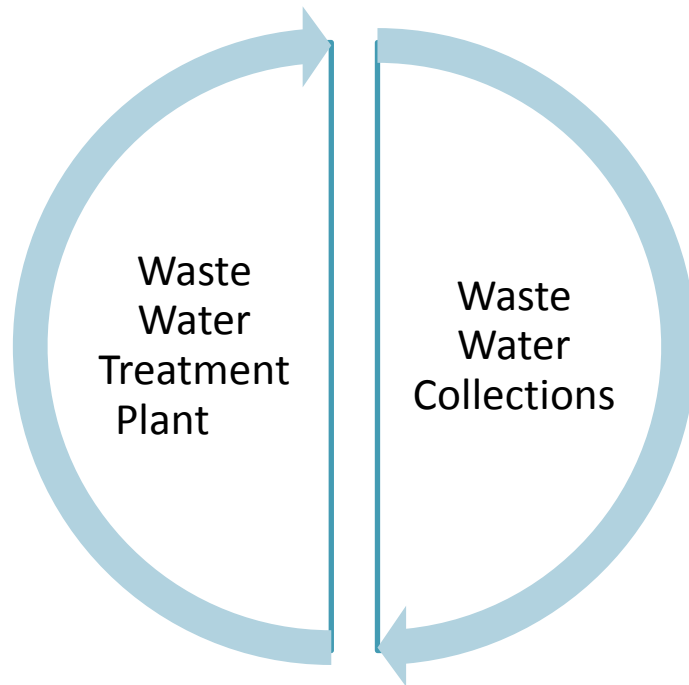
Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19
Water Dept P/U Trucks - 4 Trucks	2	\$24,000	\$27,154	\$0	\$27,154	\$0	\$0
Crew Cab Utility Truck	2	\$26,540	\$26,540	\$26,540	\$0	\$0	\$0
1 Ton Dump Truck -40% of \$26,500 Cost (Remainder funded 40% in Sewer Department & 20% in Public Works)	2	\$10,600	\$11,993	\$0	\$11,993	\$0	\$0
Mobile Lite Collector	2	\$10,000	\$11,314	\$0	\$0	\$0	\$0
New Primary Water Supply Transmission Main	1	\$0	\$1,999,339	\$0	\$1,999,339	\$0	\$0
Capital Outlay - Lines		\$50,000	\$0	\$0	\$0	\$0	\$0
Water System Trans.Main-Elm Street	2	\$612,000	\$692,422	\$0	\$692,422	\$0	\$0
Water System Trans Main-Medical Dr to Main	2	\$404,000	\$457,089	\$0	\$457,089	\$0	\$0
Water System Trans Main - Factory St to Econo Lodge	2	\$121,000	\$136,900	\$0	\$136,900	\$0	\$0
Water System Fireflow Imprv-Northeast Loop	2	\$632,000	\$715,050	\$0	\$715,050	\$0	\$0
Water System Fireflow Imprv-US 64 Alt & Park Dr	2	\$181,000	\$204,785	\$0	\$204,785	\$0	\$0
Water System Fireflow Imprv-Skinner St	2	\$184,000	\$208,179	\$0	\$0	\$208,179	\$0
Water System Fireflow Imprv-SMG	2	\$58,000	\$65,622	\$0	\$0	\$65,622	\$0
Water System Fireflow Imprv-Bob Martin Center	2	\$1,097,000	\$1,241,155	\$0	\$0	\$1,241,155	\$0
PW Building - Building Flooring (20% of project cost)	2	\$1,300	\$1,435	\$0	\$0	\$1,435	\$0
PW Building Roof Repair and Coating - (20% of project cost)	2	\$1,500	\$1,656	\$0	\$0	\$1,656	\$0
Water Read Handheld	0	\$28,000	\$31,293	\$0	\$0	\$0	\$15,453
Emergency Generator	2	\$36,000	\$36,000	\$36,000	\$0	\$0	\$0
TOTAL EXPENDITURES		\$3,476,940	\$5,867,926	\$62,540	\$4,244,732	\$1,518,047	\$15,453
Funding Sources				FY15/16	FY 16/17	FY 17/18	FY 18/19
Installment Financing							
Lease Purchase							
General Fund Op. Revenues							
Water/Sewer Op. Revenues				\$62,540	\$39,147	\$3,091	15453
Grants				\$0	\$919,835	\$1,449,334	\$0
Powell Bill Funds							
Retained Earnings				\$0	\$3,285,750	\$65,622	\$0
Grant/Loan							
Total Funding				\$62,540	\$4,244,732	\$1,518,047	\$15,453

2015/2016 REQUESTS

Project	2015-2016
Sewer Dept Pickup Truck	\$27,595
Dump Truck	\$55,000
Total	\$82,595

Funding Source	
Water/Sewer Fund Op. Revenues	\$82,595
Total	\$82,595

SEWER



DEPARTMENT: Sewer Department

Project Name: Sewer Department Pickup Truck

Type: Maintenance/Replacement **Department:** Sewer Department

Useful Life: **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Project Cost:** \$56,587 (2 Trucks)

Description: Sewer Department Trucks

Justification:

Note:

DEPARTMENT: Sewer Department

Project Name: Sewer Vac

Type: Maintenance/Replacement **Department:** Sewer Department

Useful Life: 15 **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: Y **Total Project Cost:** 50,000

Description: Sewer Vac

Note:

DEPARTMENT: Sewer Department

Project Name: 2 ½ Ton Dump Truck

Type: Maintenance/Replacement **Department:** Sewer Department

Useful Life: 15 **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: Y **Total Project Cost:** \$ 55,000

Description: 2 ½ ton Enterprise dump Trucks

Note:

DEPARTMENT: Sewer Department

Project Name: Mower

Type: Maintenance/Replacement **Department:** Sewer Department

Useful Life: 10 **Contact:** Kerry Spivey

Externally Mandated: N **Priority:** 2

Growth Related: N **Service Related:** Y

Promotes Green Initiative: N **Total Project Cost:** \$6,623

Description: Zero turn mower for use at WWTP grounds maintenance.

Justification: Route replacement.

Note:

DEPARTMENT: Sewer Department
Project Name: Public Works Building Flooring

Type:	Maintenance/Replacement	Department:	Sewer Department
Useful Life:	25	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Total Project Cost:	\$1,435 (20% of total project cost of \$7,175)

Description: Replace tile in employee break room and hallway.

Justification: Existing tile is worn and falling apart, creating trip hazards, etc.

(60% of the project cost – Public Works

20% of the project cost – Water / 20% of the project cost – Sewer)

Note:

DEPARTMENT: Sewer Department
Project Name: Public Works Building Coating

Type:	Maintenance/Replacement	Department:	Sewer Department
Useful Life:	25	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	N	Service Related:	Y
Promotes Green Initiative:	N	Total Project Cost:	\$1,656 (20% of total project cost of \$8,279)

Description: Coat Public Works building.

Justification: Control erosion of metal outer walls of building.

(60% of the project cost – Public Works

20% of the project cost – Water / 20% of the project cost – Sewer)

Note:

DEPARTMENT: Sewer Department
Project Name: Sewer Collection Repairs/Rehabilitation*

Type:	Maintenance/Replacement	Department:	Sewer Department
Useful Life:	40	Contact:	Kerry Spivey
Externally Mandated:	N	Priority:	2
Growth Related:	Y	Service Related:	Y
Promotes Green Initiative:	Y	Total Project Cost:	\$1,750,000

Description: Rehabilitation/repair/replacement of sanitary sewer collection system lines identified in the 2003 Sanitary Sewer Evaluation Survey as subject to excessive inflow/infiltration requiring treatment at the WWTP.

Justification: The project will address Inflow/Infiltration problems identified based on the 2003 Comprehensive Sanitary Sewer Evaluation Survey. An analysis of infiltration and inflow on the entire Williamston Wastewater Collection System was performed. A physical inspection of the gravity sewer system was performed as part of the initial I/I study task. Instantaneous flow monitoring was then performed on pipelines with nocturnal flows. From the information gathered during the I/I analysis the collection system line segments were prioritized for future investigation based on measurement of instantaneous rate of gallons per day/inch-mile of infiltration and inflow. The results varied for each pipeline segment, but overall a total estimated instantaneous infiltration rate of 984,781 GPD/Inch-Mile was identified from 132 pipeline segments. 85 of the 132 pipeline segments exceeded 3,000 GPD/Inch-Mile (criteria deemed excessive by state policy), and consisted of a total estimated instantaneous infiltration rate of 921,878 GPD/Inch-Mile. Through FY 2013/2014, projects addressing repairs/rehabilitation have been implemented for the top 33 priority pipelines plus priority pipeline #42. 51 priority pipeline segments remain with a total estimated instantaneous infiltration rate of 272,042 GPD/Inch-Mile.

Note:

SUMMARY OF CAPITAL PROJECTS FOR THE SEWER DEPARTMENT

Expenditures	Priority*	CURRENT COST	TOTAL COST (IF PAID IN TARGETED FISCAL YEAR)	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Sewer Vac (trailer mounted)		\$50,000	\$50,000	\$0	\$50,000	\$0	\$0	\$0
Sewer Dept P/U Truck	2	\$50,000	\$56,587	\$27,595		\$28,992		\$28,285
Crew Cab Utility Truck (40% of \$26,540)	2	\$0	\$0	\$0	\$0	\$0	\$0	\$0
One Ton Dump Truck(40% of \$26,500)	2	\$10,600	\$11,993	\$0	\$11,993	\$0	\$0	\$0
SCADA Monitoring System(for lift		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Mower	1	\$6,000	\$6,623	\$0	\$0	\$6,623	\$0	\$0
Enterprise Dump Trucks - 2 1/2 Ton	2	\$55,000	\$55,000	\$55,000	\$0	\$0	\$0	\$0
PW Buildings - Building Flooring (20%	2	\$1,300	\$1,435	\$0	\$0	\$1,435	\$0	\$0
PW Buildings - Building Roof Repair	2	\$1,500	\$1,656	\$0	\$0	\$1,656	\$0	\$0
Sewer Collection Repairs/Rehab*	1	\$2,750,000	\$1,750,000	\$0	\$500,000	\$500,000	\$750,000	\$500,000
TOTAL EXPENDITURES		\$2,924,400	\$1,933,294	\$82,595	\$561,993	\$538,706	\$750,000	\$528,285
Funding Sources				FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Installment Financing								
Lease Purchase								
General Fund Op. Revenues								
Water/Sewer Op. Revenues				\$82,595	\$61,993	\$38,706	\$0	\$28,285
Grants								
Powell Bill Funds								
Retained Earnings								
Grant/Loan				\$0	\$500,000	\$500,000	\$750,000	\$500,000
Total Funding				\$82,595	\$561,993	\$538,706	\$750,000	\$528,285

Project	2015-2016
Sewer Dept Pickup Truck	\$27,595
Dump Truck	\$55,000
Total	\$82,595

Funding Source	
Water/Sewer Fund Op. Revenues	\$82,595
Total	\$82,595