



## CITY COUNCIL COMMITTEE/WORK SESSION AGENDA

**(VIRTUAL MEETING TO BE HELD – CITY HALL CLOSED TO IN-PERSON, PUBLIC ACCESS) ZOOM MEETING AND/OR FACEBOOK LIVE INFO TO BE PROVIDED ON CITY WEBSITE & OTHER OUTLETS**

**Tuesday, May 18, 2021 @ 6:30 pm**

**City Hall, 875 Main Street, Stone Mountain, Georgia 30083**

### CALL TO ORDER

### INVOCATION AND PLEDGE

### READING OF COMMUNICATIONS

### ADOPTION OF THE AGENDA OF THE DAY

**CITIZEN COMMENTS** – (Including comments from Public/Stakeholders; 12 minutes total/3 minutes per comment)

### COMMITTEE DISCUSSION ITEMS

- A. Planning and Zoning
- B. Economic Development/Downtown Development Authority
- C. Historic Preservation Commission
- D. Parks and Recreation Committee
- E. Comprehensive Plan – Steering Committee
- F. Parking Committee

### STAFF REPORTS

- A. Code Compliance Officer
- B. Public Works Director – Jim Tavenner
- C. Chief of Police – Chief Troutman
- D. Assistant City Clerk – Alicia Daniels
- E. Tourism Manager – Kim Cumbie (update on Juneteenth Event)

**CITY MANAGER'S REPORT** – City Manager ChaQuias Thornton

### COUNCIL POLICY DISCUSSION TOPICS

- a. Administration's request for Council consideration of Text Amendment Initiation – Microbreweries, Microdistilleries
  - i. Ordinance 2021-\_\_ - To Amend Chapter 3 (Alcoholic Beverages)
  - ii. Ordinance 2021-\_\_ - To Amend Appendix A (Zoning)
- b. City Parks and Public Restrooms – Official Reopening – Protocol
  - i. Stonecrest Seahawks Proposal – Medlock Park – Long-term Facilities Use Request
  - ii. DHYS Proposal – McCurdy Park – Long-term Facilities Use Request

### UNFINISHED BUSINESS

- A. Capital Expenditures Priorities – Parks & Recreation Committee Public Survey Results - update

### NEW BUSINESS

- A. Online Interactive Zoning Map Proposal – Ad Hoc Committee Update
- B. Tentative Adoption of 2021 Millage Rate – Publication of Property Tax Notice and Public Hearings
- C. Memorandum of Understanding (MOU) between City of Stone Mountain and Mainstreet Program
- D. Revision of Compensation Plan – Effective June 1, 2021
- E. Parks & Recreation Committee – Letters of Interest/Resumes Received for Potential Appointment – Two Year Terms to end June 30, 2023

### NEW ORDINANCE AND RESOLUTIONS

**CITIZEN COMMENTS** – (Including comments from Public/Stakeholders; 10 minutes total/2 minutes per comment)

## **ANNOUNCEMENTS BY THE MAYOR**

### **EXECUTIVE SESSION – To discuss Real Estate**

#### **ADJOURNMENT**

##### **COMMENTS FROM THE PUBLIC**

*The public comments are reserved exclusively for comments from the public and not for immediate reply. The purpose of public comment is to allow the public to voice city related requests, concerns or opinions only during the public comment portion of the City Council meeting. I. The Mayor and City Council reserves the right to extend or limit the length of public comments based on: (1) the issue under discussion; (2) the number of items on the agenda; and (3) the extent to which the speaker remains constructive in their comments and questions. II. The public may not directly confront the public speaker but must direct all comments and questions to the Mayor and City Council. III. Public harassment of or confrontation with a public speaker will not be tolerated. Members of the public violating tenets two or three will be asked to sit down or leave the premises.*

# Memorandum

To: Mayor and City Council

CC: ChaQuias Thornton, City Manager

From: Ofc. E.S. Swain #121

Date: 5/14/2021

Re: Code Compliance Report for May 2021 Work Session

Please find attached a listing of cases initiated and citations issued by me Officer E.

Swain and Sgt. Hillis during the month of April 2021. I also have Police matters that were handled as well.

Other current projects currently in progress include:

5207 Central Drive – I observed three to four roosters on Veal Street. While on the scene I attempted to get in contact with the owner, but the owner refused to open the door. The owner of the property was cited for violating code section 4-32 Animals – Keeping of Fowl/Small Domestic Animals.

565 Rockborough Drive- Sgt. Hillis and myself received a voicemail from a neighbor regarding a structure that she believed to be built without an permit. after further research administration found out that there was no permit put in for the structure. I cited the owner of the property for violating code section 5-161 Application/Permit required.

854 Sheppard Road: The owners of the complex have been cited again for Sec. 5-272 Rubbish / Garbage requirements and will be going through the court process next month.

1025 Silver Hill Road: Sgt. Hillis cited a business again for placing signs in the city limits of stone mountain the citation was for code section 23-21 Signs- Prohibited Signs.

## STONE MOUNTAIN POLICE

### CASE REPORTS SEARCH RESULTS

STONE MOUNTAIN POLICE DEPARTMENT

Print Date: 05/14/2021 11:48:34 AM

Start Date: 04/01/2021

Stop Date: 04/30/2021

( 27 REPORTS )

Case#	Date	Offender Name	Violation	Location / Zone	Rpt Officer	CID Officer	Appr Officer
21-04-CC02	04/29/2021		SEC. 5-267(D) WEEDS/VEGETATION REQUIREMENTS	796 THIRD ST / 1	HILLIS, W.R.		PARKS, S.
Clearance Status: NONE							
21-04-CC03	04/29/2021	CASTILLO, YEFRI	SEC. 23-21 SIGNS: PROHIBITED SIGNS	1025 SILVER HILL RD / 1	HILLIS, W.R.		PARKS, S.
Clearance Status: NONE							
21-04-CC01	04/15/2021		SEC. 9-4 EROSION/SEDIMENTATION/POLLUTION CONTROL REQ	6201 E PONCE DE LEON AVE / 1	HILLIS, W.R.		PARKS, S.
Clearance Status: NONE							
21-04-C20	04/29/2021		SEC. 5-267(H 2) INOPERABLE VEHICLE PARKING PROHIBITED	912 FOURTH ST / 1	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-184	04/29/2021		DISPUTE DISPUTE - NON-PHYSICAL	6573 JAMES B RIVERS DR / 2	SWAIN, E.S.		STONE, D.A.
Clearance Status: NONE							
21-04-C19	04/27/2021		SEC. 5-267(H 1) UNREGISTERED/UNLICENSED PARKING IN RESIDENTIAL AREA	713 PEPPERWOOD TRL / 1	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-159	04/26/2021		40-11-15 ABANDONED/UNATTENDED VEHICLES	1045 SECOND ST / 1	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-161	04/26/2021	DONALDSON, KACI LEE MOYA	40-6-10 NO INSURANCE	5100 W MOUNTAIN ST / 0	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C17	04/22/2021		SEC. 5-269(O) EXT STRUCTURE: DOORS AND LOCKS	1102 SECOND ST / 1	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C18	04/22/2021		SEC. 5-267(D) WEEDS/VEGETATION REQUIREMENTS	5354 CHERRY WOOD DR / 3	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C16	04/21/2021		SEC. 12-36 OCCUPATION TAX CERTIFICATE REQUIRED	739 MAIN ST / 1	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C15	04/19/2021		40-11-15 ABANDONED/UNATTENDED VEHICLES	4967 BALTIC COURT / 2	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C14	04/16/2021		SEC. 5-267(D) WEEDS/VEGETATION REQUIREMENTS	831 LELAND CT / 2	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C12	04/15/2021	SURESTE PROPERTY SERVIC	SEC. 5-272 RUBBISH/GARBAGE REQUIREMENTS	854 SHEPPARD RD / 2	SWAIN, E.S.		HILLIS, W.R.

## CASE REPORTS SEARCH RESULTS

STONE MOUNTAIN POLICE DEPARTMENT

Print Date: 05/14/2021 11:48:34 AM

Start Date: 04/01/2021

Stop Date: 04/30/2021

( 27 REPORTS )

Case#	Date	Offender Name	Violation	Location / Zone	Rpt Officer	CID Officer	Appr Officer
		ES LLC					
Clearance Status: NONE							
21-04-C13	04/15/2021	HOLLAND, KIMBERLY ANN	SEC. 4-32 ANIMALS - KEEPING OF FOWL/SMALL DOMESTIC ANIMALS	5207 CENTRAL DR / 2	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C10	04/14/2021		SEC. 9-4 EROSION/SEDIMENTATION/POLLUTION CONTROL REQ	1060 RIDGE AVE / 2	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C11	04/14/2021		SEC. 5-167(B) WORKING WITHOUT PERMIT	5040 LELAND DR / 3	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C09	04/13/2021		SEC. 5-167(B) WORKING WITHOUT PERMIT	6569 JAMES B RIVERS DR / 2	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-080	04/13/2021	GREEN, AARON LAMAR	40-6-74 FAILURE TO YIELD TO EMERGENCY VEHICLE	807 MOUNTAIN VIEW DR / 2	SWAIN, E.S.		STONE, D.A.
Clearance Status: NONE							
21-04-C08	04/09/2021		SEC. 5-267(J) JUNK, ETC. PROHIBITED	418 MIGUEL CT / 3	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C06	04/07/2021	TAH 2016 1 BORROWER LLC	SEC. 5-267(D) WEEDS/VEGETATION REQUIREMENTS	633 RIDGE AVE / 3	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C07	04/07/2021	HESTER, SARAH ELIZABETH	SEC. 5-161 APPLICATION/PERMIT REQUIRE	565 ROCKBOROUGH DR / 3	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C04	04/08/2021		SEC. 5-267(D) WEEDS/VEGETATION REQUIREMENTS	5216 CINDY WAY / 3	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C05	04/06/2021		SEC. 5-267(H 2) INOPERABLE VEHICLE PARKING PROHIBITED	5242 CINDY WAY / 3	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C03	04/05/2021		SEC. 5-167(B) WORKING WITHOUT PERMIT	798 SHEPPARD COVE / 2	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C01	04/01/2021		SEC. 5-267(D) WEEDS/VEGETATION REQUIREMENTS	1028 SECOND ST	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							
21-04-C02	04/01/2021		SEC. 5-267(D) WEEDS/VEGETATION REQUIREMENTS	5418 E MOUNTAIN ST / 1	SWAIN, E.S.		HILLIS, W.R.
Clearance Status: NONE							

# City of Stone Mountain Public Works Department

## Work Session Report

Date: May 18, 2021

### Community Service Works Weekly Report

	Monday	Tuesday	Wednesday	Thursday	Friday	Total
Jan						0
Feb.						0
March			1			1
April		1	1	1		3
May		1	1	1		3
June						0
July						0
Aug.						0
Sept.						0
October						0
Nov.						0
Dec.						0

### Stromwater Maintenance Report

### Street Vacuum Report

Starting Date: 11/15/2020

Ending Date: 02/26/2021

Number of city streets vacuumed to dated

125

**Stormwater projects under engineering and Bid documents**

5172 Rockborough Trail drainage	Waiting for contract documents
Medlock Park drainage	Approved
W. Mountain St. & VFW Dr. drainage	Approved

**Outstanding stormwater projects**

1. JBR/Memorial Dr. from Ridge Ave to Forrest Ave replacement of damage stormwater pipe
2. 924 Fourth St. Flooding from open stormwater ditch
3. McCurdy Park Replacement of 150ft. Of 24" stormwater pipe
4. Ridge Forest Dr. & Cherrywood Dr. Replacement of 47ft. Of 24" stormwater pipe
5. North Main St. flooding on sidewalk
6. VFW Park Replacement of damage stormwater junction box
7. 5311 Zachary Dr, Replacement of 150 Ft. of 38 " of stormwater pipe and damage junction box
8. Rosewood Dr. Replacement of 35ft of 36" stormwater pipe under roadway

**Annual inspection for State of Georgia MS4 report for Zone2**

Catch Basin # 39

Pipes #76

Ditches # 22

Total number of stormwater structures in Zone 2 is #137

**Zone 2 area covers from W. Mountain St. to San Pablo Dr. and Ridge Ave to Barbashela Creek**

**Traffic Control Device Improvements/Replacement/Pedestrian and Roadway Safety**

Request for Traffic control device on Ridge Ave between Rockborough Dr.. and Rockbridge Rd.	<b>Waiting for traffic study</b>
Request for Traffic control device on Fourth St. between Mason Ln. and Lucille Ave	Waiting for traffic study
Request for Traffic control device on JBR/Memorial Dr. between Forrest Ave. and Ferndale St.	waiting for traffic study
Request for traffic control device on East Ponce De Leon Ave between Tuggle Dr. and Cemetery Cir	
Request for addition markings on crosswalk on Main St. downtown area	

**Request for traffic control device on Ridge Ave between Rockborough Dr. and Ridge Forest Cir. Waiting for traffic study**

**Request for approval install traffic counting devices/Traffic study for Ridge Ave, JBR/Memorial Dr and Fourth St.**

<b>Request for Restriping JBR/Memorial Dr. with (SPLOST) FUNDS</b>	<b>Est. \$75,240.00 Thermoplastic</b>
	<b>Est. \$30,108.00 Traffic paint</b>

**Roadway Maintenance**

2021 Georgia DOT funding Year 2021

State funds \$56,541.13

30% City match \$16,963.87

TOTAL Funds \$73,505.00

City Street: Silverhill Rd.

**Parks/Rock Gym**

**Litter Control Citywide (Trash detail)**

2,280lbs

of litter connected from January 2021  
trash from roadway

**Project Request for City cemetery**

**Right of Ways maintenance citywide**

City Parks

City Cemetery

City right of ways

Events areas

State right of ways

CXS property

**Other Duties and Request**

**Road/Stormwater project out for construction**

Sheppard Cove/Sheppard Ct. drainage project

Stonedraw Ct. drainage project

Sexton Dr. Road/drainage project



1. Temporary relocate the Ga. power pole and Install a metal Power pole
2. Relocate the natural gas line, Atla. Gas light working on the problem

90 day turnaround period  
for construction plans

CITY OF STONE MOUNTAIN  
POLICE ACTIVITY STATISTICS  
MAR-30-2021 - APR-26-2021

<b>ACTIVITY</b>	<b>DAY</b>	<b>EVENING</b>	<b>MORNING</b>	<b>TOTALS</b>
Calls	57	79	34	170
Arrests	7	17	3	27
Citations	42	72	28	142
Warning Citations	9	20	2	31
DUI	0	0	0	0
VGCSA	0	0	1	1
Incident Reports	79	84	35	198
<b>TOTALS</b>	<b>194</b>	<b>272</b>	<b>103</b>	<b>569</b>

**CITY OF STONE MOUNTAIN  
POLICE ACTIVITY STATISTICS 2021**

<b>SGT. APONTE DAY WATCH</b>	<b>01/05/21-02/01/21</b>	<b>02/02/21-03/01/21</b>	<b>03/02/21-03/29/21</b>	<b>03/30/21-04/26/21</b>	<b>04/27/21-05/24/21</b>	<b>05/25/21-06/21/21</b>	<b>06/22/21-07/19/21</b>	<b>07/20/21-08/16/21</b>	<b>08/17/21-09/13/21</b>	<b>09/14/21-10/11/21</b>	<b>10/12/21-11/08/21</b>	<b>11/09/21-12/06/21</b>	<b>12/07/21-01/03/22</b>	<b>TOTAL</b>
Calls	63	43	60	57										223
Arrests	7	9	7	7										30
Citations	20	47	94	42										203
Warning Citations	6	10	14	9										39
DUI	0	0	0	0										0
VGCSA	0	1	0	0										1
Incident Reports	83	100	84	79										346
<b>TOTALS</b>	<b>179</b>	<b>210</b>	<b>259</b>	<b>194</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>842</b>
<b>SGT. SHEA EVE WATCH</b>	<b>01/05/21-02/01/21</b>	<b>02/02/21-03/01/21</b>	<b>03/02/21-03/29/21</b>	<b>03/30/21-04/26/21</b>	<b>04/27/21-05/24/21</b>	<b>05/25/21-06/21/21</b>	<b>06/22/21-07/19/21</b>	<b>07/20/21-08/16/21</b>	<b>08/17/21-09/13/21</b>	<b>09/14/21-10/11/21</b>	<b>10/12/21-11/08/21</b>	<b>11/09/21-12/06/21</b>	<b>12/07/21-01/03/22</b>	<b>TOTAL</b>
Calls	69	68	94	79										310
Arrests	10	11	11	17										49
Citations	64	68	59	72										263
Warning Citations	15	23	13	20										71
DUI	1	0	0	0										1
VGCSA	0	0	0	0										0
Incident Reports	74	67	87	84										312
<b>TOTALS</b>	<b>233</b>	<b>237</b>	<b>264</b>	<b>272</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,006</b>
<b>SGT. FLOYD MORN WATCH</b>	<b>01/05/21-02/01/21</b>	<b>02/02/21-03/01/21</b>	<b>03/02/21-03/29/21</b>	<b>03/30/21-04/26/21</b>	<b>04/27/21-05/24/21</b>	<b>05/25/21-06/21/21</b>	<b>06/22/21-07/19/21</b>	<b>07/20/21-08/16/21</b>	<b>08/17/21-09/13/21</b>	<b>09/14/21-10/11/21</b>	<b>10/12/21-11/08/21</b>	<b>11/09/21-12/06/21</b>	<b>12/07/21-01/03/22</b>	<b>TOTAL</b>
Calls	43	34	24	34										135
Arrests	4	1	4	3										12
Citations	6	8	16	28										58
Warning Citations	27	33	44	2										106
DUI	0	0	0	0										0
VGCSA	0	0	0	1										1
Incident Reports	42	41	27	35										145
<b>TOTALS</b>	<b>122</b>	<b>117</b>	<b>115</b>	<b>103</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>457</b>

**CITY OF STONE MOUNTAIN  
POLICE ACTIVITY STATISTICS 2021**

<b>ALL WATCHES</b>	<b>01/05/21-02/01/21</b>	<b>02/02/21-03/01/21</b>	<b>03/02/21-03/29/21</b>	<b>03/30/21-04/26/21</b>	<b>04/27/21-05/24/21</b>	<b>05/25/21-06/21/21</b>	<b>06/22/21-07/19/21</b>	<b>07/20/21-08/16/21</b>	<b>08/17/21-09/13/21</b>	<b>09/14/21-10/11/21</b>	<b>10/12/21-11/08/21</b>	<b>11/09/21-12/06/21</b>	<b>12/07/21-01/03/22</b>	<b>TOTALS</b>
Calls	175	145	178	170										668
Arrests	21	21	22	27										91
Citations	92	123	169	142										526
Warning Citations	50	66	71	31										218
DUI	1	0	0	0										1
VGCSA	0	1	0	1										2
Incident Reports	199	208	198	198										803
<b>TOTALS</b>	<b>538</b>	<b>564</b>	<b>638</b>	<b>569</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,309</b>

**CITY OF STONE MOUNTAIN  
2021 CRIME STATISTICS**

<b>2021</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTALS</b>
HOMICIDE	1	0	1	0									2
RAPE	0	0	0	0									0
ATTEMPTED RAPE	0	0	0	0									0
ROBBERY	0	0	0	0									0
AGGRAVATED ASSAULT	1	0	2	1									4
SIMPLE ASSAULT/BATTERY	7	10	10	11									38
BURGLARY- FORCED ENTRY	0	0	0	1									1
BURGLARY-NO FORCE	0	1	1	1									3
ATTEMPTED BURGLARY	0	0	0	0									0
OTHER LARCENIES	9	9	10	5									33
MOTOR VEHICLE THEFT	1	1	2	3									7
TOTALS	19	21	26	22	0	0	0	0	0	0	0	0	88

**CITY OF STONE MOUNTAIN  
2021 CRIME STATISTICS**

2021	VIOLENT CRIME	PROPERTY CRIME	Statistic	City of Stone Mountain 2021					
JAN	2	10	Violent Crime per 1,000 Residents	2.84					
FEB	0	11	Property Crime per 1,000 Residents	20.86					
MAR	3	13	Total Crime per 1,000 Residents	23.70					
APR	1	10							
MAY	0	0	Cases Assigned to CID YTD	25					
JUN	0	0	Cases Closed by CID YTD	11					
JUL	0	0	Percentage of CID Cases Closed YTD	44%					
AUG	0	0							
SEP	0	0							
OCT	0	0							
NOV	0	0							
DEC	0	0							
TOTALS	6	44							
<b>MO. AVERAGE</b>	1.50	11.00							
<b>ANNUALIZED</b>	18.00	132.00							
<b>CRIME RATE PER 1,000 POP</b>	2.84	20.86							
				2021 YTD	2020	2019	2018	2017	2016
			Simple Assault	38	101	112	119	111	115
			Simple Assault per 1,000 Residents	6.01	15.96	17.70	18.81	17.54	19.09

**MEMORANDUM**

City of Stone Mountain

875 Main Street

Stone Mountain, GA 30083

Date: Tuesday, May 18, 2021

To: Mayor & City Council

From: Alicia Daniels, City Clerk

RE: City Clerk Work Session Report

**Occupational Tax Certificate (Business License)**

During the month of April 2021, fifteen (15) Occupational Tax Certificate renewals were issued, and five (5) new Occupational Tax Certificates were issued.

**Alcohol License**

During the month of April 2021, there was one (1) alcohol privilege license approved.

**Permits**

During the month of April 2021, Administration issued a total of forty-four (44) permits for building, trade, and occupancy combined.

**Meetings**

Historic Preservation Commission will meet Wednesday, May 19, 2021, at 6:30pm with four (4) items on the agenda.

**Cemetery**

There were no sales of cemetery lots at the City Cemetery during the month of April 2021.

**MEMORANDUM**

City of Stone Mountain  
922 Main Street  
Stone Mountain, GA 30083

DATE : May 11, 2021  
TO : Mayor and City Council  
FROM : Kim Cumbie, Tourism Manager

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RE : City Council Work Session Meeting Tourism Manager's Report

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**Visitor Center:**

We are OPEN from 10:00 am to 2:00 pm on Wednesday, Thursday, and Friday of each week. Right now, I am the only one working the Welcome Center. We had two volunteers last week in the Welcome Center. It was so good to have them back in with us. We are slowly moving to include more, but this month are only using those that have been with us in the past. We will be asking for new volunteers to join us in June.

48 visitors in the month of April.  
VC Volunteer Ambassador Economic Impact 2021 total: \$0.00

**Events:**

**Color Vibe –**  
Cancelled for 2021

**Farmers Market –**  
We are planning for the 2021 Season to begin on June 8 and will run until August 31. We already have 13 vendors and 4 of them are new.

**Village Cruisers Car Shows –**  
We are happy to announce the Methodist Church is partnering with us by allowing us to hold our Village Cruisers Car Show in their parking lot. Please see the list of items Georgia Cool Cruisers has purchased for our Car shows this year. They are a very generous group! There will be food, give-aways from local businesses and community partnership tents from people like Georgia Military College, Sue Kellogg Library, AARF, and Project Transformation. April's event was amazing! I hope you will join us at some point. Our paid primary sponsor in April was Street-side Classics. The May sponsor is VIM RISE.

**Juneteenth-**  
Thank you for voting on the road closure for this event scheduled on June 19 from 6:00 to 9:00 pm. The committee made up of Jasmine Little, Chakira Johnson, Elaine Vaughn, Karen Patton, Ebonee Thompson, and myself is in the throes of lots of planning – vendors, sponsorships, stages, etc...if you would like to sponsor or volunteer, please let us know.

**Trunk or Treat –**  
It will be the last Tuesday of October.



**Christmas Parade –**

First Saturday in December. We already have one vendor! Our fireworks contract came in on May 10; it was forwarded to the City Manager for approval by you in the future.

**Filming:**

Thank you for voting on the TARECO road closure near the cemetery for the end of this month.  
Year to date film revenue is \$5,600.

**Meetings/Other:**

DCVB & Explore Georgia Call – April 16 and May 21

In person meeting with Nija Torrance, Regional Tourism Manager with Georgia Department of Economic Development, on Friday, April 30.

Tourism Week Call – Monday, May 3; stopped early due to Tornado Warning.

Lunch meeting with DCVB on May 6

I am out of the office from Monday, May 17 to Wednesday, May 19 for the Georgia Convention & Visitors Bureau conference in Savannah.

FILM APP call with DeKalb Entertainment Commission on May 20.

In 2021, my other conferences are in Lake Lanier Islands (September) and in Douglasville (October).

**Items Donated to The Village Cruisers  
by Rick Ellis (Georgia Cool Cruisers)**

<b>2 – Speaker Stands</b>	<b>\$45.00</b>
<b>2 – 100’ Speaker Cable</b>	<b>\$65.00</b>
<b>1 – 24”x28” Folding Table</b>	<b>\$43.00</b>
<b>5 – 6’ Fitted Table Cloths</b>	<b>\$80.00</b>
<b>1 – 4’ Fitted Table Cloth</b>	<b>\$14.00</b>
<b>1 – 20”x30” Registration Sign</b>	<b>\$20.00</b>
<b>2 – 20”x30” Sponsor Sign</b>	<b>\$40.00</b>
<b>2 – 8.5x11 Sign w/Stand</b>	<b>\$10.00</b>
<b>500 – Ballots</b>	<b>\$15.00</b>
<b>25 – 13”x19” Color Posters</b>	<b>\$30.00</b>
<b>12 – 13”x19” Color Posters</b>	<b>\$16.00</b>
<b>250 – Color Flyers</b>	<b>\$75.00</b>

**MEMORANDUM**  
City of Stone Mountain  
875 Main Street  
Stone Mountain, GA 30083

DATE : May 14, 2021  
TO : Mayor and City Council  
FROM : ChaQuias Thornton, City Manager

---

RE : Council Consideration for Text Amendment – Microbreweries, Microdistilleries, etc.

---

05/18/2021 - COUNCIL POLICY DISCUSSION TOPICS ITEM a.

On 05/04/2021 Council provided majority consent for the Administration to move forward with text amendment of the City's Chapter 3 Alcoholic Beverages and Appendix A – Zoning, District Regulations as pertaining to licensing and use provisions for Microbreweries and Microdistilleries. The Administration is reviewing draft ordinance amendments as composed by City Attorney Jeff Strickland. (See working drafts attached). Council is encouraged to review the working drafts and to offer comments/suggested edits.

The proposed final draft forms will be presented to Council after all edits/corrections/revisions of the draft are deemed acceptable by Attorney Strickland and City Manager Thornton. The City's Zone Code requires that the mayor and city council shall hold a public hearing on the proposed action before a zoning decision is made. The term "zoning decision" means final legislative action by the mayor and city council which results in (but is not limited to) the adoption of an amendment to the zoning ordinance which changes the text of the zoning ordinance. A timeline will be presented to the Council for consideration of the zoning text amendment. The timeline will include advertising and holding of the required public hearing and the required two (2) reads of Council.

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**ITEM HISTORY**

05/04/2021 – COUNCIL POLICY DISCUSSION TOPICS – Item a.  
Council consent is requested to allow the Administration to move forward with composition of draft form of text amendments in conjunction with Planning Commission hearing and review as required.

---

04/20/2021 – UNFINISHED BUSINESS – Council Policy Discussion Topic

In anticipation of future development/redevelopment of properties intended for the following uses:

- Microbreweries

Memo: Council Consideration for Text Amendment

- Microdistilleries

the City Manager (Administration) is requesting that Council consider text amendments to Chapter 3 Alcoholic Beverages and Appendix A - Zoning of the City's Code of Ordinances.

As of 2017, where permitted by local ordinance, there was established by Georgia law, an intermediate category of alcohol sale that includes brewpubs, breweries, and distilleries. In 2018, the City Council of Stone Mountain amended Chapter 3 Alcoholic Beverages to include definition and provisions for microbreweries. There were, however, no use regulations added to the City's Zone Code for such use.

**CONSIDERATIONS FOR AMENDMENTS TO CHAPTER 3 – ALCOHOL**

Chapter 3, Section 2.-Definitions currently does not have microdistilleries defined.

*A microdistillery* (also known as a craft distillery) is a building or group of buildings where distilled spirits are manufactured (distilled, rectified, or blended), bottled, packaged, and distributed for wholesale and/or retail distribution, at a rate of production that does not exceed \_\_\_\_\_ gallons annually.

Other associated terms that are recommended for addition to Section 2.-Definitions are:

*Employee* means any person who works or engages in activity for pay on the premises of a licensed establishment on a full-time, part-time, temporary, or contract basis, regardless of whether the person is denominated an employee, independent contractor, agent, lessee, or otherwise. Employee does not include a person exclusively on the premises for repair or maintenance of the premises or for the delivery of goods to the premises.

*Growler* means a professionally sanitized reusable container not exceeding 64 ounces in volume used to transport draft beer for off-premises consumption.

*Liter* means the metric measurement currently used by the United States.

*Manufacturer's tasting room* means a portion of a microbrewery or a microdistillery where the manufacturer allows customers to consume alcoholic beverages that have been produced on the premises.

Add subsection 10 to Section 3-21(a). – Licenses required to sell alcoholic beverages.

(10) Microdistilleries pursuant to section 3-48.

Add Section 3-48. – Microdistilleries

The city clerk may issue license to establishments in which not more than \_\_\_\_\_ barrels of distilled spirits are manufactured (distilled, rectified, or blended) on the

Memo: Council Consideration for Text Amendment

licensed premises in a calendar year and in which such manufactured distilled spirits may be sold for consumption on the premises and consumption off the premises, subject to the limitations presented in O.G.C.A. §3-4-24.2. Term “barrel” shall be defined as set forth in O.C.G.A. §3-4-1.

(a) No person, corporation, partnership or other legal entity shall engage in the business of a microdistillery of any kind in the incorporated limits of the city without first obtaining a license therefor under this chapter and a license to operate a distillery issued by the state revenue commissioner.

(b) Any holder of a license for a microdistillery issued pursuant to this chapter is required to apply for and obtain a distillery license from the state before any sales commence. Additionally, city licensees are required to abide by all applicable state regulations and laws.

(c) A microdistillery which is qualified and licensed by the state shall be allowed to manufacture distilled spirits or to distribute such distilled spirits at wholesale and at retail on the premises, provided it has filed, through the city clerk, an application with copies of its license and permits from the state, along with applicable license fees. A microdistillery must comply with all local zoning and other regulations before commencing operation.

(d) Retail sales of distilled spirits for consumption on the premises only licenses shall require that all consumption be at the microdistillery site.

(e) Notwithstanding any provision in this chapter to the contrary, retail sales of distilled spirits shall be allowed in a tasting room operated by a microdistillery licensed pursuant to state law. Nothing in this section shall be construed so as to authorize a microdistillery to sell distilled spirits in any tasting room on premises which are not actually located on the property where such distilled spirits are produced.

#### **RECOMMENDATION OF AMENDMENTS TO APPENDIX A - ZONING**

The Administration also recommends that Article V: - District Regulations of the City’s Appendix A – Zoning be amended to include microbreweries and microdistilleries as uses permitted by condition in the Village Center Mixed Use (VCM), General Commercial (GC), and Industrial (I) Districts of the City with the following provisions for consideration:

#### **Village center mixed-use (VCM) district 5-5.3 Permitted by condition (special uses)**

13. Microbrewery provided that:

- a. Shall be a maximum of 2,400 square feet.
- b. No outdoor speaker systems shall be permitted.\*
- c. Productions shall be in wholly enclosed building.
- d. No outdoor equipment or outdoor storage is permitted.

\*(Noise provision may only reference the City’s noise ordinance)

14. Craft Distillery (micro-distillery) provided that:

Memo: Council Consideration for Text Amendment

- a. Shall be a maximum of 2,400 square feet.
- b. No outdoor speaker systems shall be permitted.\*
- c. Productions shall be in wholly enclosed building.
- d. No outdoor equipment or outdoor storage is permitted.

\*(Noise provision may only reference the City's noise ordinance)

**General commercial (GC) district 5-7.3 Permitted by condition (special uses).**

10. Microbrewery provided that:

- a. Shall adhere to a maximum floor area of 10,000 square feet.
- b. No outdoor speaker systems shall be permitted.\*
- c. Productions shall be in wholly enclosed building.
- d. No outdoor equipment or outdoor storage is permitted.

\*(Noise provision may only reference the City's noise ordinance)

11. Microdistillery (micro-distillery) provided that:

- a. Shall adhere to a maximum floor area of 10,000 square feet.
- b. No outdoor speaker systems shall be permitted.\*
- c. Productions shall be in wholly enclosed building.
- d. No outdoor equipment or outdoor storage is permitted.

\*(Noise provision may only reference the City's noise ordinance)

**Industrial (I) district 5-9.3 Permitted by condition (special uses).**

7. Microbrewery provided that:

- a. Shall adhere to a maximum floor area of 12,000 square feet.
- b. Productions shall be in wholly enclosed building.
- c. ~~No outdoor equipment or outdoor storage is permitted.~~

8. MicroDistillery (micro-distillery) provided that:

- a. Shall adhere to a maximum floor area of 12,000 square feet.
- b. Productions shall be in wholly enclosed building.
- c. ~~No outdoor equipment or outdoor storage is permitted.~~

**PROCESS FOR INITIATION OF TEXT AMENDMENT**

**Proposed amendments to Chapter 3 – Alcoholic beverages are outside of the City's Zone Code and do not require public hearing. However, proposed amendments to Appendix A – Zoning require adherence to public hearing regulations.**

In accordance with Appendix A – Zoning, Section 2-1.3 *Procedure for amending the zoning ordinance*, the mayor and city council may initiate zoning text or zoning map amendment and are exempt from the requirements for applications of the same.

1. Consent is received from Council to move forward with text amendment,

Memo: Council Consideration for Text Amendment

2. The Administration will collaborate with the City attorney to form preliminary draft of language amendments deemed necessary to accomplish the intent of the change,
3. The Administration will present the draft language amendments to the Planning and Zoning Committee for review and recommendation.
4. The Administration will cause public hearing in the matter, in accordance with Appendix A – Zoning, Section 2-1.4 Public hearing and decision.
5. Final draft of the form amendment will be presented to Council at a work session of Council with recommendation from the Administration and the Planning Commission.
6. Ordinance amendments require two (2) official reads before adoption.

Thank you,  
CMThornton

**AN ORDINANCE TO AMEND CHAPTER 3 (ALCOHOLIC BEVERAGES)  
OF THE CODE OF THE CITY OF STONE MOUNTAIN, GEORGIA**

**WHEREAS**, pursuant to its Charter and other laws of the State of Georgia, the City of Stone Mountain, Georgia (the “City”), has the power to adopt reasonable ordinances, resolutions and regulations for the protection and preservation of the public health, safety and welfare of its citizens; and

**WHEREAS**, the City Council desires to update and amend Chapter 3 (Alcoholic Beverages) of The Code of the City of Stone Mountain, Georgia; and

**WHEREAS**, pursuant to O.C.G.A. § 3-3-7(m), in all municipalities in which the sale of alcoholic beverages is lawful, the governing authority of the municipality may authorize the sale of alcoholic beverages for consumption on the premises at any time from 11:55 P.M. on Saturdays until 2:55 A.M. on Sundays by the adoption of an ordinance or resolution; and

**WHEREAS**, pursuant to O.C.G.A. § 3-3-7(p.1), notwithstanding other laws, in all municipalities in which package sales by retailers of malt beverages and wine, but not distilled spirits, have been authorized on Sunday from 12:30 P.M. to 11:30 P.M. pursuant to a referendum held under O.C.G.A. § 3-3-7(p) and sales of alcoholic beverages for consumption on the premises on Sundays from 11:00 A.M. to 12:00 Midnight, including for an additional hour and a half from 11:00 A.M. to 12:30 P.M., have been authorized pursuant to a referendum held under O.C.G.A. § 3-3-7(j) or (j.1), the governing authority of the municipality may by adoption of a resolution or ordinance allow package sales by retailers of malt beverages and wine for consumption off the premises on Sundays from 11:00 A.M. until 12:00 Midnight.

**NOW THEREFORE**, it is hereby ordained by the governing authority of the City of Stone Mountain as follows:

**SECTION 1.** Chapter 3 (Alcoholic Beverages) of The Code of the City of Stone Mountain, Georgia, is hereby amended as set out in Exhibit A, attached hereto and incorporated herein by this reference.

**SECTION 2.** All ordinances, parts of ordinances, or regulations in conflict herewith are hereby repealed.

**SECTION 3.** This Ordinance shall become effective upon its adoption.

**SECTION 4.** This Ordinance was proposed by Council Member \_\_\_\_\_ with a motion to adopt. Thereafter, the motion was seconded by Council Member \_\_\_\_\_. \_\_\_\_\_ Council Members voted in favor of the motion and \_\_\_\_\_ Council Members voted against the motion.



**SO ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Patricia Wheeler, Mayor

Attest:

\_\_\_\_\_  
City Clerk

[CITY SEAL]

Approved as to form:

\_\_\_\_\_  
Jeff Strickland, City Attorney

## EXHIBIT A

[The following text of The Code of the City of Stone Mountain, Georgia, is to be amended by removing the ~~strikethrough~~ language and adding the **bold** language.]

### THE CODE OF THE CITY OF STONE MOUNTAIN, GEORGIA

#### CHAPTER 3 - ALCOHOLIC BEVERAGES

##### ARTICLE I. - IN GENERAL

###### Sec. 3-2. - Definitions.

...

***Barrel* means:**

- (1) **Regarding distilled spirits, as defined in O.C.G.A. § 3-4-1, which is presently 53 gallons.**
- (2) **Regarding beer or other malt beverages, as defined in O.C.G.A. § 3-5-1, which is presently 31 gallons.**

...

***Employee* means any person who works or engages in activity for pay on the premises of a licensed establishment on a full-time, part-time, temporary, or contract basis, regardless of whether the person is denominated an employee, independent contractor, agent, lessee, or otherwise. Employee does not include a person exclusively on the premises for repair or maintenance of the premises or for the delivery of goods to the premises.**

...

***Growler* means a professionally sanitized, reusable container not exceeding 64 ounces in volume used to transport draft beer or other malt beverages for off-premises consumption.**

...

***Liter* means the standard metric unit of measurement.**

...

***Manufacturer's tasting room* means a portion of a microbrewery or a microdistillery where the manufacturer allows customers to consume alcoholic beverages that have been produced on the premises. At distilleries, this may be referred to as a "cocktail room." At breweries, this may be referred to as a "malt beverage taproom" or a "taproom."**

...

***Microbrewery* means an establishment in which not more than ten thousand (10,000) barrels of beer or malt beverages are manufactured or brewed on the licensed premises in a calendar year and in which such manufactured or brewed beer or malt beverages may be sold for consumption on the premises and consumption off the premises, subject to the limitations presented in O.C.G.A. § 3-5-24.1. As used in this definition, the term "barrel" shall be defined as set forth in O.C.G.A. § 3-5-1.**

**Microdistillery** (also known as a craft distillery) means a building or group of buildings where distilled spirits are manufactured (distilled, rectified, or blended), bottled, packaged, and distributed for wholesale and/or retail distribution, at a rate of production that does not exceed \_\_\_\_\_ barrels annually.

...

**Sec. 3.7. - Sale of alcoholic beverages by the drink for consumption only on the premises.**

No person shall be allowed to sell, distribute, or give away alcoholic beverages by the drink for consumption only on the premises except as set forth in this ~~article~~ **chapter**.

...

**Sec. 3-9. - Time for sales.**

- (a) Retailers shall not engage in the sale of beer and wine in original packages for off-premises consumption except between the hours of 7:00 a.m. and 12:00 midnight, Monday through Saturday, and on Sundays between the hours of ~~12:30 p.m.~~ **11:00 a.m.** and ~~11:30 p.m.~~ **12:00 midnight**.
- (b) Except as otherwise provided in this section, beer, wine and distilled spirits shall not be sold for consumption on the premises, except between the hours of 9:00 a.m. and 2:00 a.m., Monday through Friday, and on Saturdays from 9:00 a.m. until ~~12:00 midnight~~ **2:55 a.m. on Sundays**.
- (c) Retailers who have Sunday sales permit may sell beer, wine, and distilled spirits for consumption on the premises from 11:00 a.m. until 12:00 midnight.
- (d) The sale of alcoholic beverages on election days is permitted within the city in accordance with O.C.G.A. § 3-3-20.
- (e) **Cocktail Rooms – Distillers may sell distilled spirits in accordance with O.C.G.A. § 3-4-24.2(a) on all days and all times that sales of distilled spirits by retailers are lawful within the City, including, but not limited to Sundays.**
- (f) **Taprooms – Brewers may sell beer or other malt beverages in accordance with O.C.G.A. § 3-5-24.1(a) on all days and all times that sales of malt beverages by retailers are lawful within the City, including, but not limited to Sundays.**

...

**ARTICLE II. - LICENSING**

**Sec. 3-21. - License required to sell alcoholic beverages.**

- (a) Licenses for the sale of alcoholic beverages shall be issued by the city clerk. The fees for such licenses shall be an amount set by resolution of city council, which amount shall remain in effect until modified or amended by subsequent resolution adopted by the city council. The following licenses are available:

...

**(10) Microdistilleries pursuant to section 3-48.**

...

**Sec. 3-27. - Compliance with zoning regulations.**

- (a) No license under this chapter shall be issued unless the location meets currently applicable provisions of the zoning ordinances of the city as amended; further, no license shall be issued unless the location is within the commercial, ~~or~~ mixed-use, **or industrial** zoning districts.
- (b) The provisions of this section shall not apply to those business establishments holding a valid retail package license for the sale of malt beverages and /or wine on the date of adoption of this chapter provided that such license remains current.

...

**Sec. 3-37. - Combining retail and retail consumption licenses.**

No premises licensed for the retail sale of alcoholic beverages shall hold a license for or allow the retail consumption on the premises of alcoholic beverages. **This section shall not be interpreted to prohibit brew pubs, microbreweries, or microdistilleries from conducting retail sales and on premises consumption operations at the same location as allowed under state law and in accordance with this chapter.**

...

**Sec. 3-47. -Microbreweries.**

The city clerk may issue license to establishments in which not more than ten thousand (10,000) barrels of beer or malt beverages are manufactured or brewed on the licensed premises in a calendar year and in which such manufactured or brewed beer or malt beverages may be sold for consumption on the premises and consumption off the premises, subject to the limitations presented in O.C.G.A. § 3-5-24.1. For the purposes of this code section and as defined in Chapter 3 of The Code of the City of Stone Mountain, such establishments shall be licensed as microbreweries. ~~As the term "barrel", for the purposes of this code section, shall be defined as set forth in O.C.G.A. § 3-5-1.~~

**Sec. 3-48. - Microdistilleries.**

**The city clerk may issue license to establishments in which not more than \_\_\_\_\_ barrels of distilled spirits are manufactured (distilled, rectified, or blended) on the licensed premises in a calendar year and in which such manufactured distilled spirits may be sold for consumption on the premises and consumption off the premises, subject to the limitations presented in O.G.C.A. §3-4-24.2. For the purposes of this code section and as defined in Chapter 3 of The Code of the City of Stone Mountain, such establishments shall be licensed as microdistilleries.**

- (a) No person, corporation, partnership or other legal entity shall engage in the business of a microdistillery of any kind in the incorporated limits of the city without first obtaining a license therefor under this chapter and a license to operate a distillery issued by the state revenue commissioner.
- (b) Any holder of a license for a microdistillery issued pursuant to this chapter is required to apply for and obtain a distillery license from the state before any sales commence. Additionally, city licensees are required to abide by all applicable state regulations and laws.
- (c) A microdistillery which is qualified and licensed by the state shall be allowed to manufacture distilled spirits or to distribute such distilled spirits at wholesale and at retail on the premises, provided it has filed, through the city clerk, an application with copies of its license and permits from the state, along with applicable license fees. A microdistillery must comply with all local zoning and other regulations before commencing operation.
- (d) Retail sales of distilled spirits for consumption on the premises only licenses shall require that all consumption be at the microdistillery site.
- (e) Notwithstanding any provision in this chapter to the contrary, retail sales of distilled spirits shall be allowed in a tasting room operated by a microdistillery licensed pursuant to state law. Nothing in this section shall be construed so as to authorize a microdistillery to sell distilled spirits in any tasting room on premises which are not actually located on the property where such distilled spirits are produced.

### **ARTICLE III. - REGULATION OF PACKAGE SALES**

**Sec. 3-50. -Sale of package distilled spirits, malt beverages and/or wine conducted in conjunction with other business.**

Except as provided in section 3-47 and section 3-48 of this chapter, no person shall be allowed to sell at retail packaged **distilled spirits**, malt beverages or foreign and domestic wines unless the same is sold in conjunction with some other kind of business.

...

### **ARTICLE IV. - REGULATION OF SALES BY THE DRINK**

**Sec. 3-70. - Licenses.**

Except as authorized in section 3-86, a license for consumption on the premises of alcoholic beverages may be granted only to a restaurant, **brew pub, microbrewery, microdistillery**, private club, legitimate theater or hotel/motel as defined in section 3-2.

**AN ORDINANCE TO AMEND APPENDIX A (ZONING) OF THE CODE  
OF THE CITY OF STONE MOUNTAIN, GEORGIA**

**WHEREAS**, pursuant to its Charter and other laws of the State of Georgia, the City of Stone Mountain, Georgia (the “City”), has the power to adopt reasonable ordinances, resolutions and regulations for the protection and preservation of the public health, safety and welfare of its citizens; and

**WHEREAS**, the City Council desires to update and amend the Stone Mountain Zoning Ordinance, codified at Appendix A (Zoning) of The Code of the City of Stone Mountain, Georgia (the “Zone Code”); and

**WHEREAS**, pursuant to Section 2-1.3 of the Zone Code, the Mayor and City Council may initiate zoning text amendments whenever the public necessity, public convenience, general welfare or good zoning practice justify such action; and

**WHEREAS**, in accordance with state law and pursuant to Section 2-1.4 of the Zone Code, the Mayor and City Council conducted an appropriately noticed public hearing regarding this zoning decision.

**NOW THEREFORE**, it is hereby ordained by the governing authority of the City of Stone Mountain as follows:

**SECTION 1.** Appendix A (Zoning) of The Code of the City of Stone Mountain, Georgia, is hereby amended as set out in Exhibit A, attached hereto and incorporated herein by this reference.

**SECTION 2.** All ordinances, parts of ordinances, or regulations in conflict herewith are hereby repealed.

**SECTION 3.** This Ordinance shall become effective upon its adoption.

**SECTION 4.** This Ordinance was proposed by Council Member \_\_\_\_\_ with a motion to adopt. Thereafter, the motion was seconded by Council Member \_\_\_\_\_. \_\_\_\_\_ Council Members voted in favor of the motion and \_\_\_\_\_ Council Members voted against the motion.

**SO ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2021.

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Patricia Wheeler, Mayor

Approved as to form: \_\_\_\_\_  
City Attorney

**EXHIBIT A**

[The following text of The Code of the City of Stone Mountain, Georgia, is to be amended by removing the ~~strikethrough~~ language and adding the **bold** language.]

**THE CODE OF THE CITY OF STONE MOUNTAIN, GEORGIA**

**APPENDIX A - ZONING**

**ARTICLE V. - DISTRICT REGULATIONS**

**Section 5-5. - Village center mixed-use (VCM) district.**

...

Sec. 5-5.3 Permitted by condition (special uses).

- A. The following uses may be permitted provided the applicant for such a development is granted a conditional use permit by the mayor and council after receiving recommendations from the planning commission and after a public hearing:

...

**13. Microbrewery, provided that:**

- a. Shall adhere to a maximum floor area of 2,400 square feet.**
- b. No outdoor speaker systems shall be permitted.**
- c. Productions shall be in wholly enclosed buildings.**
- d. No outdoor equipment or outdoor storage is permitted.**

**14. Microdistillery (craft distillery), provided that:**

- a. Shall adhere to a maximum floor area of 2,400 square feet.**
- b. No outdoor speaker systems shall be permitted.**
- c. Productions shall be in wholly enclosed buildings.**
- d. No outdoor equipment or outdoor storage is permitted.**

...

**Section 5-7. - General commercial (GC) district.**

...

Sec. 5-7.3 Permitted by condition (special uses).

- A. The following uses may be permitted provided the applicant for such a development is granted a conditional use permit by the mayor and council after receiving recommendations from the planning commission and after a public hearing:

...

**10. Microbrewery, provided that:**

- a. Shall adhere to a maximum floor area of 10,000 square feet.**

- b. No outdoor speaker systems shall be permitted.**
- c. Productions shall be in wholly enclosed buildings.**
- d. No outdoor equipment or outdoor storage is permitted.**

- 11. Microdistillery (craft distillery), provided that:**
  - a. Shall adhere to a maximum floor area of 10,000 square feet.**
  - b. No outdoor speaker systems shall be permitted.**
  - c. Productions shall be in wholly enclosed buildings.**
  - d. No outdoor equipment or outdoor storage is permitted.**

...

**Section 5-9. - Industrial (I) district.**

...

**Sec. 5-9.3 Permitted by condition (special uses).**

- A. The following uses may be permitted provided the applicant for such a development is granted a conditional use permit by the city council after receiving recommendations from the planning commission and after a public hearing:**

...

- 7. Microbrewery, provided that:**
  - a. Shall adhere to a maximum floor area of 12,000 square feet.**
  - b. Productions shall be in wholly enclosed buildings.**
  - c. No outdoor equipment or outdoor storage is permitted.**
  
- 8. Microdistillery (craft distillery), provided that:**
  - a. Shall adhere to a maximum floor area of 12,000 square feet.**
  - b. Productions shall be in wholly enclosed buildings.**
  - c. No outdoor equipment or outdoor storage is permitted.**

...



**AN ORDINANCE TO AMEND APPENDIX A (ZONING) OF THE CODE  
OF THE CITY OF STONE MOUNTAIN, GEORGIA**

**WHEREAS**, pursuant to its Charter and other laws of the State of Georgia, the City of Stone Mountain, Georgia (the “City”), has the power to adopt reasonable ordinances, resolutions and regulations for the protection and preservation of the public health, safety and welfare of its citizens; and

**WHEREAS**, the City Council desires to update and amend the Stone Mountain Zoning Ordinance, codified at Appendix A (Zoning) of The Code of the City of Stone Mountain, Georgia (the “Zone Code”); and

**WHEREAS**, pursuant to Section 2-1.3 of the Zone Code, the Mayor and City Council may initiate zoning text amendments whenever the public necessity, public convenience, general welfare or good zoning practice justify such action; and

**WHEREAS**, in accordance with state law and pursuant to Section 2-1.4 of the Zone Code, the Mayor and City Council conducted an appropriately noticed public hearing regarding this zoning decision.

**NOW THEREFORE**, it is hereby ordained by the governing authority of the City of Stone Mountain as follows:

**SECTION 1.** Appendix A (Zoning) of The Code of the City of Stone Mountain, Georgia, is hereby amended as set out in Exhibit A, attached hereto and incorporated herein by this reference.

**SECTION 2.** All ordinances, parts of ordinances, or regulations in conflict herewith are hereby repealed.

**SECTION 3.** This Ordinance shall become effective upon its adoption.

**SECTION 4.** This Ordinance was proposed by Council Member \_\_\_\_\_ with a motion to adopt. Thereafter, the motion was seconded by Council Member \_\_\_\_\_. \_\_\_\_\_ Council Members voted in favor of the motion and \_\_\_\_\_ Council Members voted against the motion.

**SO ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Patricia Wheeler, Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
City Attorney

---

**EXHIBIT A**

[The following text of The Code of the City of Stone Mountain, Georgia, is to be amended by removing the ~~strikethrough~~ language and adding the **bold** language.]

**THE CODE OF THE CITY OF STONE MOUNTAIN, GEORGIA**

**APPENDIX A - ZONING**

**ARTICLE V. - DISTRICT REGULATIONS**

**Section 5-5. - Village center mixed-use (VCM) district.**

...

Sec. 5-5.3 Permitted by condition (special uses).

- A. The following uses may be permitted provided the applicant for such a development is granted a conditional use permit by the mayor and council after receiving recommendations from the planning commission and after a public hearing:

...

**13. Microbrewery, provided that:**

- a. Shall adhere to a maximum floor area of 2,400 square feet.**
- b. No outdoor speaker systems shall be permitted.**
- c. Productions shall be in wholly enclosed buildings.**
- d. No outdoor equipment or outdoor storage is permitted.**

**14. Microdistillery (craft distillery), provided that:**

- a. Shall adhere to a maximum floor area of 2,400 square feet.**
- b. No outdoor speaker systems shall be permitted.**
- c. Productions shall be in wholly enclosed buildings.**
- d. No outdoor equipment or outdoor storage is permitted.**

...

**Section 5-7. - General commercial (GC) district.**

...

Sec. 5-7.3 Permitted by condition (special uses).

- A. The following uses may be permitted provided the applicant for such a development is granted a conditional use permit by the mayor and council after receiving recommendations from the planning commission and after a public hearing:

...

**10. Microbrewery, provided that:**

- a. Shall adhere to a maximum floor area of 10,000 square feet.**

- 
- b. No outdoor speaker systems shall be permitted.**
  - c. Productions shall be in wholly enclosed buildings.**
  - d. No outdoor equipment or outdoor storage is permitted.**

- 11. Microdistillery (craft distillery), provided that:**
  - a. Shall adhere to a maximum floor area of 10,000 square feet.**
  - b. No outdoor speaker systems shall be permitted.**
  - c. Productions shall be in wholly enclosed buildings.**
  - d. No outdoor equipment or outdoor storage is permitted.**

...

**Section 5-9. - Industrial (I) district.**

...

**Sec. 5-9.3 Permitted by condition (special uses).**

- A. The following uses may be permitted provided the applicant for such a development is granted a conditional use permit by the city council after receiving recommendations from the planning commission and after a public hearing:**

...

- 7. Microbrewery, provided that:**
  - a. Shall adhere to a maximum floor area of 12,000 square feet.**
  - b. Productions shall be in wholly enclosed buildings.**
  - c. No outdoor equipment or outdoor storage is permitted.**
- 8. Microdistillery (craft distillery), provided that:**
  - a. Shall adhere to a maximum floor area of 12,000 square feet.**
  - b. Productions shall be in wholly enclosed buildings.**
  - c. No outdoor equipment or outdoor storage is permitted.**

...

**MEMORANDUM**  
City of Stone Mountain  
875 Main Street  
Stone Mountain, GA 30083

DATE : May 14, 2021  
TO : Mayor and City Council  
FROM : ChaQuias Thornton, City Manager

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RE : Council Consideration for Text Amendment – Microbreweries, Microdistilleries, etc.

05/18/2021 - COUNCIL POLICY DISCUSSION TOPICS ITEM a.

On 05/04/2021 Council provided majority consent for the Administration to move forward with text amendment of the City's Chapter 3 Alcoholic Beverages and Appendix A – Zoning, District Regulations as pertaining to licensing and use provisions for Microbreweries and Microdistilleries. The Administration is reviewing draft ordinance amendments as composed by City Attorney Jeff Strickland. The proposed final draft forms will be presented to Council after all edits/corrections/revisions of the draft are deemed acceptable by Attorney Strickland and City Manager Thornton. The City's Zone Code requires that the mayor and city council shall hold a public hearing on the proposed action before a zoning decision is made. The term "zoning decision" means final legislative action by the mayor and city council which results in (but is not limited to) the adoption of an amendment to the zoning ordinance which changes the text of the zoning ordinance. A timeline will be presented to the Council for consideration of the zoning text amendment. The timeline will include advertising and holding of the required public hearing and the required two (2) reads of Council.

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ITEM HISTORY

05/04/2021 – COUNCIL POLICY DISCUSSION TOPICS – Item a.

Council consent is requested to allow the Administration to move forward with composition of draft form of text amendments in conjunction with Planning Commission hearing and review as required.

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04/20/2021 – UNFINISHED BUSINESS – Council Policy Discussion Topic

In anticipation of future development/redevelopment of properties intended for the following uses:

- Microbreweries
- Microdistilleries

the City Manager (Administration) is requesting that Council consider text amendments to Chapter 3 Alcoholic Beverages and Appendix A - Zoning of the City's Code of Ordinances.

Memo: Council Consideration for Text Amendment

As of 2017, where permitted by local ordinance, there was established by Georgia law, an intermediate category of alcohol sale that includes brewpubs, breweries, and distilleries. In 2018, the City Council of Stone Mountain amended Chapter 3 Alcoholic Beverages to include definition and provisions for microbreweries. There were, however, no use regulations added to the City's Zone Code for such use.

**CONSIDERATIONS FOR AMENDMENTS TO CHAPTER 3 – ALCOHOL**

Chapter 3, Section 2.-Definitions currently does not have microdistilleries defined.

*A microdistillery* (also known as a craft distillery) is a building or group of buildings where distilled spirits are manufactured (distilled, rectified, or blended), bottled, packaged, and distributed for wholesale and/or retail distribution, at a rate of production that does not exceed \_\_\_\_\_ gallons annually.

Other associated terms that are recommended for addition to Section 2.-Definitions are:

*Employee* means any person who works or engages in activity for pay on the premises of a licensed establishment on a full-time, part-time, temporary, or contract basis, regardless of whether the person is denominated an employee, independent contractor, agent, lessee, or otherwise. Employee does not include a person exclusively on the premises for repair or maintenance of the premises or for the delivery of goods to the premises.

*Growler* means a professionally sanitized reusable container not exceeding 64 ounces in volume used to transport draft beer for off-premises consumption.

*Liter* means the metric measurement currently used by the United States.

*Manufacturer's tasting room* means a portion of a microbrewery or a microdistillery where the manufacturer allows customers to consume alcoholic beverages that have been produced on the premises.

Add subsection 10 to Section 3-21(a). – Licenses required to sell alcoholic beverages.

(10) Microdistilleries pursuant to section 3-48.

Add Section 3-48. – Microdistilleries

The city clerk may issue license to establishments in which not more than \_\_\_\_\_ barrels of distilled spirits are manufactured (distilled, rectified, or blended) on the licensed premises in a calendar year and in which such manufactured distilled spirits may be sold for consumption on the premises and consumption off the premises, subject to the limitations presented in O.G.C.A. §3-4-24.2. Term "barrel" shall be defined as set forth in O.C.G.A. §3-4-1.

(a) No person, corporation, partnership or other legal entity shall engage in the business of a microdistillery of any kind in the incorporated limits of the city without first obtaining a license therefor under this chapter and a license to operate a distillery issued by the state revenue commissioner.

(b) Any holder of a license for a microdistillery issued pursuant to this chapter is required to apply for and obtain a distillery license from the state before any sales commence. Additionally, city licensees are required to abide by all applicable state regulations and laws.

(c) A microdistillery which is qualified and licensed by the state shall be allowed to manufacture distilled spirits or to distribute such distilled spirits at wholesale and at retail on the premises, provided it has filed, through the city clerk, an application with copies of its license and permits from the state, along with applicable license fees. A microdistillery must comply with all local zoning and other regulations before commencing operation.

(d) Retail sales of distilled spirits for consumption on the premises only licenses shall require that all consumption be at the microdistillery site.

(e) Notwithstanding any provision in this chapter to the contrary, retail sales of distilled spirits shall be allowed in a tasting room operated by a microdistillery licensed pursuant to state law. Nothing in this section shall be construed so as to authorize a microdistillery to sell distilled spirits in any tasting room on premises which are not actually located on the property where such distilled spirits are produced.

**RECOMMENDATION OF AMENDMENTS TO APPENDIX A - ZONING**

The Administration also recommends that Article V: - District Regulations of the City's Appendix A – Zoning be amended to include microbreweries and microdistilleries as uses permitted by condition in the Village Center Mixed Use (VCM), General Commercial (GC), and Industrial (I) Districts of the City with the following provisions for consideration:

**Village center mixed-use (VCM) district 5-5.3 Permitted by condition (special uses)**

13. Microbrewery provided that:

- a. Shall be a maximum of 2,400 square feet.
- b. No outdoor speaker systems shall be permitted.\*
- c. Productions shall be in wholly enclosed building.
- d. No outdoor equipment or outdoor storage is permitted.

\*(Noise provision may only reference the City's noise ordinance)

14. Craft Distillery (micro-distillery) provided that:

- a. Shall be a maximum of 2,400 square feet.
- b. No outdoor speaker systems shall be permitted.\*
- c. Productions shall be in wholly enclosed building.
- d. No outdoor equipment or outdoor storage is permitted.

\*(Noise provision may only reference the City's noise ordinance)

**General commercial (GC) district 5-7.3 Permitted by condition (special uses).**

10. Microbrewery provided that:

- a. Shall adhere to a maximum floor area of 10,000 square feet.
- b. No outdoor speaker systems shall be permitted.\*
- c. Productions shall be in wholly enclosed building.
- d. No outdoor equipment or outdoor storage is permitted.

\*(Noise provision may only reference the City's noise ordinance)

11. Microdistillery (micro-distillery) provided that:

- a. Shall adhere to a maximum floor area of 10,000 square feet.
- b. No outdoor speaker systems shall be permitted.\*
- c. Productions shall be in wholly enclosed building.
- d. No outdoor equipment or outdoor storage is permitted.

\*(Noise provision may only reference the City's noise ordinance)

**Industrial (I) district 5-9.3 Permitted by condition (special uses).**

7. Microbrewery provided that:

- a. Shall adhere to a maximum floor area of 12,000 square feet.
- b. Productions shall be in wholly enclosed building.
- ~~e. No outdoor equipment or outdoor storage is permitted.~~

8. MicroDistillery (micro-distillery) provided that:

- a. Shall adhere to a maximum floor area of 12,000 square feet.
- b. Productions shall be in wholly enclosed building.
- ~~e. No outdoor equipment or outdoor storage is permitted.~~

**PROCESS FOR INITIATION OF TEXT AMENDMENT**

**Proposed amendments to Chapter 3 – Alcoholic beverages are outside of the City's Zone Code and do not require public hearing. However, proposed amendments to Appendix A – Zoning require adherence to public hearing regulations.**

In accordance with Appendix A – Zoning, Section 2-1.3 *Procedure for amending the zoning ordinance*, the mayor and city council may initiate zoning text or zoning map amendment and are exempt from the requirements for applications of the same.

1. Consent is received from Council to move forward with text amendment,
2. The Administration will collaborate with the City attorney to form preliminary draft of language amendments deemed necessary to accomplish the intent of the change,
3. The Administration will present the draft language amendments to the Planning and Zoning Committee for review and recommendation.

Memo: Council Consideration for Text Amendment

4. The Administration will cause public hearing in the matter, in accordance with Appendix A – Zoning, Section 2-1.4 Public hearing and decision.
5. Final draft of the form amendment will be presented to Council at a work session of Council with recommendation from the Administration and the Planning Commission.
6. Ordinance amendments require two (2) official reads before adoption.

Thank you,  
CMThornton



**MEMORANDUM**  
City of Stone Mountain  
875 Main Street  
Stone Mountain, GA 30083

DATE : May 11, 2021  
TO : Mayor and City Council  
FROM: ChaQuias Thornton, City Manager  
CC : Jim Tavenner, Public Works Director  
: Gina Cox, Parks and Recreation Committee Chair

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RE : Park Facilities Improvements

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In considering a plan for park facilities improvements, the Administration presents the following for Council consideration:

SUSPENSION OF PARK RENTALS

In line DeKalb County, the City suspended rental and reservation of its Parks and Recreation facilities during the onset of COVID. The City's park closings have since been relaxed (with the addition of COVID related signage) to allow for public use but, rentals of facilities have not resumed.

Council may want to consider not entertaining lease (long-term use) until necessary repairs/improvements are made at Medlock and McCurdy Parks.

APPROVING ACTION TO MOVE FORWARD WITH BASEBALL AND FOOTBALL FIELD IMPROVEMENTS

As you are aware, two (2) proposals have been submitted to the Administration for long-term use of the City's McCurdy Park and Medlock Park Facilities. However, both parks require completion of necessary improvements and maintenance before the facilities will be deemed adequate for baseball and football program use, respectively.

Attached you will find an estimate of improvements, as presented by the City's engineers of record (Clark Patterson Lee), for:

McCurdy Park – Baseball Fields, Parking, Lighting, Buildings Improvements  
Medlock Park – Concessions Building Modifications

McCurdy Park Baseball Field Improvements are in line with the following objectives:

1. 2017 SPLOST Project List – Adopted by Referendum  
Repair, improve equipment/restrooms/buildings/facilities at McCurdy Park
2. Stone Mountain Parks Committee Capital Expenditures Priorities- McCurdy Park (Item 1)  
Repair/Improve bldgs., restrooms (ADA Compliant)

Medlock Park – Concessions Building Modifications are in line with the following objectives:

1. 2017 SPLOST Project List – Adopted by Referendum  
Repair, improve equipment/restrooms/facilities, resurface tennis courts, resurface basketball courts at Medlock Park
2. Stone Mountain Parks Committee Capital Expenditures Priorities – Medlock Park (Items 2 and 5)

FORMULATION OF BID PACKETS FOR IMPROVEMENT COMPLETION

Because these facilities are being sought for use, it is assumed that there is a need for moving forward with the improvements that would benefit such use. Therefore, the Administration is recommending the formulation of a bid packet(s) to accommodate the solicitation of bids for:

McCurdy Park Ballfield:

- Lighting
- Electrical Upgrade
- Grading
- Erosion Control
- Turf
- Dugout Structures and Furniture
- Scoreboard
- Bleachers

Medlock Park:

- Concession Building Modifications

INSPECTION OF ALL REMAINING PARK BUILDING/RESTROOM FACILITIES

In the interim, the Administration is wanting to move forward with inspection (building/fire) of all of its Park Facilities (including Leila Mason and VFW) to determine scopes of work for bringing existing structures (buildings/ restrooms) into compliance. This action item is in line with the following objectives:

1. 2017 SPLOST Project List – Adopted by Referendum
  - Repair, improve equipment/restrooms/buildings/facilities, resurface basketball courts at Leila Mason Park
  - Other Capital Outlay improvements relative to parks and recreation
2. Stone Mountain Parks Committee Capital Expenditures Priorities – Leila Mason Park (Items 1 and Item 5)
  - Bathroom Renovations (ADA Compliant)
  - Repair, improve pavilion
3. Stone Mountain Parks Committee Capital Expenditures Priorities – VFW Park (Item 2)
  - ADA Compliant Restrooms

Memo: Park Facilities Improvements

These items will be on the upcoming work session agenda scheduled for Tuesday, May 18<sup>th</sup>, 2021. Please do not hesitate to contact myself or Director Tavenner if you should have any questions regarding.

Thank you,  
CMThornton

MCCURDY PARK BALLFIELD UPGRADES

ITEM CODE	ITEM DESCRIPTION	QUANTITY	UM	UNIT PRICE		TOTAL	
				MIN	MAX	MIN	MAX
	MOBILIZATION	1	LS	12000	18000	\$12,000	\$18,000
	LED BALLFIELD LIGHTING, STANDARD AND MAST	8	EA	14000	20000	\$112,000	\$160,000
	FINE GRADING OF BALLFIELD	4800	SY	3	4	\$14,400	\$19,200
	EROSION CONTROL	4800	SY	0.5	1.5	\$2,400	\$7,200
	TURF ESTABLISHMENT	3600	SY	0.25	0.4	\$900	\$1,440
	DUGOUT STRUCTURES AND FURNITURE	4	EA	5000	20000	\$20,000	\$80,000
	SCOREBOARD	2	EA	2500	6000	\$5,000	\$12,000
	SCORE KEEPER FURNITURE	2	EA	1000	1500	\$2,000	\$3,000
	ELECTRICAL CABINET UPGRADE	1	EA	10000	12000	\$10,000	\$12,000
	METAL BLEACHERS	4	EA	750	1250	\$3,000	\$5,000
	DESIGN, BID, CONST ADMIN	1	EA	35000	50000	\$35,000	\$50,000
	CONTINGENCY	20	%			\$36,340	\$63,568

TOTAL

\$253,040

\$431,408



## Construction Cost Estimate

### Medlock Park Concession Building Modifications Project

735 Ridge Avenue  
Stone Mountain, GA 30083

#### Division 01 - General Requirements

Description	Quantity	Unit	Cost	Material	Labor	Total
01 74 19 - Construction Waste Management	1	EA	\$5,000			\$5,000
01 74 23 - Final Cleaning	1	EA	\$1,200			\$1,200

#### Division 03 - Concrete

Description	Quantity	Unit	Cost	Material	Labor	Total
03 05 05 - Selective Demolition for Concrete	20	SF			\$25	\$500
03 30 00 - Cast-in-Place Concrete	20	SF		\$4	\$8	\$240

#### Division 05 - Metals

Description	Quantity	Unit	Cost	Material	Labor	Total
05 41 00 - Metal Stud Framing	100	SF		\$4	\$6	\$1,000
05 53 19 - Expanded Metal Gratings	1	EA				\$1,500

#### Division 06 - Wood, Plastics, and Composites

Description	Quantity	Unit	Cost	Material	Labor	Total
06 41 00 - Plastic Laminate Counter Top	90	SF		\$40	\$20	\$5,400

#### Division 07 - Thermal and Moisture Protection

Description	Quantity	Unit	Cost	Material	Labor	Total
07 31 13 - Asphalt Shingles	1200	SF		\$4	\$3	\$8,400
07 46 46 - Fiber-Cement Siding	1800	SF		\$4	\$8	\$21,600
07 46 46 - Fiber-Cement Fascia	150	LF		\$4	\$8	\$1,800
07 46 46 - Fiber-Cement Soffit	150	LF		\$8	\$8	\$2,400

**Division 08 - Openings**

Description	Quantity	Unit	Cost	Material	Labor	Total
08 11 13 - Hollow Metal Doors and Frames	1	EA		\$500	\$2,400	\$2,900
08 71 00 - Door Hardware	1	EA		\$350	\$150	\$500

**Division 09 - Finishes**

Description	Quantity	Unit	Cost	Material	Labor	Total
09 21 16 - Gypsum Board Assemblies	400	SF		\$1	\$3	\$1,600
09 65 13 - Resilient Base	600	LF		\$1	\$4	\$3,000
09 65 19 - Resilient Vinyl Flooring	500	SF		\$5	\$10	\$7,500
09 91 13 - Exterior Painting - Walls	1,000	SF		\$1	\$3	\$4,000
09 91 13 - Exterior Painting - Stairs	40	LF		\$1	\$14	\$600
09 91 23 - Interior Painting - Walls	5,200	SF		\$1	\$2	\$15,600
09 91 23 - Interior Painting - Ceiling	1,800	SF		\$1	\$2	\$5,400

**Division 10 - Specialties**

Description	Quantity	Unit	Cost	Material	Labor	Total
10 28 13 - Toilet Accessories	14	EA		\$150	\$100	\$3,500

**Division 21 - Fire Suppression**

Description	Quantity	Unit	Cost	Material	Labor	Total
21 22 00 - Clean-Agent Fire-Extinguishing System	1	EA		\$7,500	\$3,000	\$10,500

**Division 22 - Plumbing**

Description	Quantity	Unit	Cost	Material	Labor	Total
22 11 16 - Domestic Water Piping	50	LF		\$2	\$6	\$400
22 13 16 - Sanitary Waste and Vent Piping	25	LF		\$1	\$6	\$175
22 33 00 - Electric Domestic Water Heater	1	EA		\$800	\$500	\$1,300
22 42 13 - Commercial Water Closets	3	EA		\$400	\$300	\$2,100
22 42 16 - Commercial Lavatories	3	EA		\$250	\$300	\$1,650

**Division 26 - Electrical**

Description	Quantity	Unit	Cost	Material	Labor	Total
26 51 19 - LED Interior Lighting	20	EA		\$100	\$150	\$5,000

Contractor Fees (25%)

\$28,691

Contingency Fee (10%)

\$11,477

<b>Total Amount:</b>	<b>\$154,933</b>
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**EXHIBIT B  
CITY OF STONE MOUNTAIN  
2017 SPLOST PROJECT LIST**

O.C.G.A. Chpt 8 of Title 48 Qualifying Statute	Project Category	Recommended SPLOST Funding	% of Total
	<b>Transportation</b>		
A	Improvements/Resurfacing Baltic Court, Ridge Avenue, Churchhill Court/Leland Drive, Main Street, Peppewood Lane, Redwood Court, Zachary Court, Lucille Street, Ridge Avenue, Rosewood Drive, Ridgemere Court, Sexton Drive, Vela Street, Leon Street, Cemetery Circle, VFW Drive, Zachary Drive, Improvements of surface-water drainage from roads, streets, bridges, sidewalks and bicycle paths	4,410,238	77.5%
	<b>Public Safety</b>		
H	Radio Communications Equipment, Acquisition of Police Vehicles/Equipment purchased through GMA Lease dated May 4, 2017, Other Police Equipment	252,048	
H	Fire Facilities and Related Capital Equipment	176,472	7.5%
	<b>Parks/Capital Outlay</b>		
E	Repair, improve equipment/restrooms/buildings/facilities at McCurdy Park; Repair, improve equipment/restrooms/buildings/facilities, resurface tennis courts, resurface basketball courts at Medlock Park; Repair, improve equipment/restrooms/buildings/facilities, resurface basketball courts at Leila Mason Park, other capital outlay improvements relative to parks and recreation	853,898	15%
	Total	5,692,656	100.0%

City of Stone Mountain Parks Committee Capital Expenditures Priorities  
December 29, 2020

**Short term goals:**  
Make all four parks clean, safe and welcoming.

**Long term goals:**  
Create a cohesive vision for all parks that will allow recreation, organized sports, family activities and appeal to all people.

Parks need to become more financially sustainable with efforts to monetize event spaces and organized sports, but still be affordable to all community members.

**McCurdy Existing Amenities:**

2 Baseball fields  
T-ball field  
Restrooms  
2 Pavilions  
New Picnic Tables & Trash Cans (purchased)

Mcurdy Park Physical Improvement Description	Source M=minutes S= survey	Rank	Comment
Repair/improve bldgs. restrooms (ADA Compliant)	M	1	
Replace Children's Play Area that was destroyed (City has charettes)	M	2	
Address safety issues involving creek and children	S	3	
Replace wood stairs from parking lot with concrete stairs	S	4	
More parking	M	5	Combine
Repair existing parking	S	5	Combine
Dog ParK	M		
BBQ Grills	M		
Parking lot needs work	S		
Art Work (sculptures, etc.)	M		



**Randolph Medlock Existing Amenities:**

Parking  
 Restrooms  
 Pavilion  
 Basketball Courts (1 full, 1 practice)  
 2 Tennis / Pickleball Courts  
 2 Tennis courts – un-usable  
 Football Field / Soccer / Kickball  
 Bleachers  
 New Picnic Tables & Trash Cans (purchased)

<b>Randolph Medlock Physical Improvement Description</b>	<b>Source</b> M = Minutes S = Survey	<b>Rank</b>	<b>Comment</b>
Improved parking lot	M	1	
Improve Restrooms (ADA compliant too)	S	2	This could be done with 5th ranked repair concession bldg.
Children's play equipment	S	3	tie
Repair/improve Picnic Shelter (roof and shelter)	S	3	tie
Better Security and/or cameras	S	4	
Repair/Improve Concession Stand Buildings	S	5	
BBQ Grills	M		
Repurpose Second Tennis Court	M		
Water Fountains	S		
Labyrinth / Yoga / Meditation	M		
Flower Beds (butterfly gardens)	M		
Amphitheatre	M		
Walking trails in woods	M		
Walking track on football field or around it	M		

**Leila Mason Existing Amenities:**

Field (fenced)  
 Basketball Court  
 Restrooms  
 Large Pavilion and Pavilion across the street  
 Children's play areas (2)  
 New Picnic Tables & Trash Cans (purchased)  
 Resurface basketball courts (BUDGETED).

<b>Leila Mason Park Physical Improvement Description</b>	<b>Source M=minutes S= survey</b>	<b>Rank</b>	<b>Comments</b>
Bathroom renovations (ADA Compliant)	S	1	
Walking trail around park perimeter	M	2	
Seating at the playground	S	3	
More and improved equipment for small children	S	4	
Repair, improve picnic pavilion	S	5	
More parking	M		
Splash Pad			
Artwork	M		
Soccer goal posts and nets	S		
Repair/improve grills	M		
Connect to sewer instead of septic tank	S		
Add Bleachers	M		

**VFW Existing Amenities:**

Community Garden  
 Soccer Field  
 Restrooms  
 Pavilion  
 New Picnic Tables & Trash Cans (purchased)

<b>VFW Park Physical Improvement Description</b>	<b>Source M=minutes S= survey</b>	<b>Rank</b>	<b>Comment</b>
Walking Track	M	1	
ADA Compliant Restrooms	M	2	
More parking	M	3	
Children's play area and equipment	S	4	
BBQ Grills	M	5	
Water Fountains	S		
Seating for games	S		
Art Work (sculptures, etc.)	M		

**MEMORANDUM**  
City of Stone Mountain  
875 Main Street  
Stone Mountain, GA 30083

DATE : May 14, 2021  
TO : Mayor and City Council  
FROM: ChaQuias Thornton, City Manager

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RE : Parks Committee Capital Expenditures Priorities Survey

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05/18/2021 – WORK SESSION – UNFINISHED BUSINESS

Administration has prepared a memorandum, to be discussed under Council Policy Discussion Topics item b. The topics discussed within the memorandum are also relevant to the Capital Expenditures Priorities that have been presented by the City's Parks and Recreation Committee.

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ITEM HISTORY

05/04/2021 – REGULAR SESSION – NEW BUSINESS ITEM A.

04/20/2021 – WORK SESSION – NEW BUSINESS

Attached, please see City of Stone Mountain Parks Committee Capital Expenditures Priorities as presented by Committee Chairperson Gina Cox.

Survey was conducted to receive public input on improvements for the park facilities located within the City.

The Committee is asking Council consideration in prioritizing projects based on the results captured in the public survey.

Please contact Councilmember Gina Cox if you should have any questions or concerns regarding this matter.

Thank you,  
CMThornton

**MEMORANDUM**  
City of Stone Mountain  
875 Main Street  
Stone Mountain, GA 30083

DATE : May 14, 2021  
TO : Mayor and City Council  
FROM : ChaQuias Thornton, City Manager

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RE : Online Interactive Zoning Map Proposals

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05/18/2021 – WORK SESSION – NEW BUSINESS ITEM A.

On May 4<sup>th</sup>, 2021 Mayor Wheeler appointed a sub-committee of Council to serve as an ad hoc committee for Zoning Map Proposal review. The Committee consists of Council Members Hollis, Johnson, and Monroe. On Thursday, May 13<sup>th</sup>, 2021 the Committee met with City Manager Thornton to review and to discuss the proposals. Of the fourteen (14) proposals that were submitted, four (4) proposals were shortlisted and follow-up inquiries were noted to be submitted to the short list of submitters. It is anticipated that the Ad Hoc Committee will entertain presentation from submitter(s) of the shortlist during the week of 05/24/2021 and will be prepared to issue recommendation of proposal award prior to the 06/01/2021 regular session of Council.

The Administration is requesting that the Online Interactive Zoning Proposal Award be kept as a placeholder under New Business in anticipation of Council's consideration of award during the 06/01/2021 regular voting session of Council.

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ITEM HISTORY

05/04/2021 – REGULAR SESSION – NEW BUSINESS – ITEM E.

The Administration asks Council to consider entertaining short presentation from the top two (2) proposal submitters. The presentations will provide descriptions of the online zoning map applications that each company is proposing to create for the City.

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ITEM HISTORY

04/20/2021 – WORK SESSION – NEW BUSINESS – ITEM E.

The Administration has received fourteen (14) proposals in response to the attached solicitation for Request for Proposals for the development of an Online Interactive Zoning Map Application. The Administration is completing final phase review of the proposals which includes view of referenced sites.

The fourteen (14) proposals were submitted from:

MuniSight LTD  
West 31 Spatial Resources

Memo: Zoning Map Proposals

Foresite Group, LLC  
North Line GIS  
Allworld Project Management LLC  
Geographic Technologies Group  
Spatial Engineering, Inc.  
Falcon Design Consultants  
Blue Cypress Consulting  
California CAD Solutions, Inc.  
InterDev  
VertiGIS North America Ltd  
Gridics  
Suburban Connsulting Engineers, Inc.

The Administration is requesting that Council keep this item on the Council agenda as a placeholder for updates and for future consideration of award.

Thank you,  
CMThornton

**MEMORANDUM**  
City of Stone Mountain  
875 Main Street  
Stone Mountain, GA 30083

DATE : May 14, 2021  
TO : Mayor and Council  
FROM: ChaQuias Thornton  
RE : Ad valorem tax rate 2021

DeKalb County Tax Accessors Office is not expected to release Consolidation and Revaluation Reports to the DeKalb cities until Monday, May 24<sup>th</sup>, 2021. The Administration will not be able to complete analysis based on computation of the millage rate using relative digest data to make recommendation on the 2021 millage rate until the Reports are received.

The Administration is requesting Tentative Adoption of the 2021 Millage Rate as a New Business item placeholder to be considered during the June 1<sup>st</sup>, 2021 regular session of Council.

For Council Information:

During adoption of the 2021 budget the administration based its recommended property tax revenue allocations on the 07/28/2020 certified valuation report, taking into account an estimated 0% increase in the digest, as shown in the table below.

Description	05/07/19	Tax Revenue	Budget
Taxable Real Property Value	113,539,442		
Exempt Veterans	(743,044)		
Exempt Widows of Veterans	(144,680)		
Exempt Seniors	(2,473,880)		
Appeals Differential Value	(2,838,486)		
Real Property Digest	107,339,352		
Estimated Increase in RE Digest - 0%			
Estimated Taxable RE Digest	107,339,352	2,146,787	2,146,787
Taxable Public Utility	7,926,068	158,521	158,521
Taxable Motor Vehicle	893,700	17,874	17,874
Taxable Personal Property Value	4,419,875		
Estimated adjustments	0		
Adjusted Value	4,419,875	88,397	88,397
	<b>Taxable Digest</b>	<b>20.00 mils</b>	<b>1 mil</b>
Estimated Taxable RE Digest	107,339,352	2,146,787	107,339
Taxable Public Utility	7,926,068	158,521	7,926
Taxable Personal Property Value	4,419,875	88,398	4,420
		2,393,706	
		<b>Tax Revenue</b>	
Budget - Real Property Tax Revenue		2,146,787	

The real property tax revenue based on the report of property tax valuations available at adoption of the 2021 budget was estimated at \$2,146,787, with estimate being based on the 2020 adopted millage rate of 20.00 mils.

The attached computation of Millage Rate and Percentage Increase in Property Taxes forms cannot be completed until the Administration's receipt of Consolidation and Revaluation Reports from the DeKalb County Tax Assessor's Office. These reports will aid in determining what tax millage will be required to generate the same amount of tax revenue as assessed for 2020. This rate is known as the rollback rate. Any rate adopted in excess of the rollback rate would be considered a tax increase and must be advertised as such. Attached, the Administration has provided two timeline scenarios – one in the instance that the tentatively adopted millage rate is in excess of the calculated rollback rate, and the other in the instance that the tentatively adopted millage rate is equal to or less than the calculated rollback rate. Per state statute, strict advertising and public hearing requirements must be adhered to when the assessed millage rate is in excess of the rollback rate and therefore, results in an increase in tax revenue. In this case, three public hearings must be held to receive public input on the matter before final adoption of the millage rate.

In the instance that three public hearings are required, the proposed timeline of the process to adopt the final proposed millage rate depicts a Tuesday, June 29<sup>th</sup>, 2021 adoption of the final rate at a special called meeting of Council. Please note that, in accordance with the timeline, the 3<sup>rd</sup> of the three public hearings will also be scheduled to be held on that day.

Please feel free to contact me if you should have any questions or concerns regarding this matter.

Thank you,  
ChaQuias Miller Thornton

## Timeline for the Proposed Millage Rate Adoption 2021

As provided by the City Manager's Office (05/14/2021)

### Tuesday:

**June 1st** Set tentative millage rate at Regular Council Session

### Thursday:

**June 3<sup>rd</sup>** Submit ads to Champion for publication June 10<sup>th</sup> edition:

- 1) Notice of Property Tax Increase – Includes one public hearing date w/ 2 hearing times  
**Tuesday, June 22<sup>nd</sup>, 2021 @ 11:00am and 6:00PM** and one public hearing date **Tuesday, June 29<sup>th</sup>, 2021 at 6:30pm**
- 2) Press Release – Issued to Media – Notice of Property Tax Increase

### Thursday:

**June 10<sup>th</sup>** Ads run in the Champion:

- 1) Notice of Property Tax Increase – Includes one date w/ 2 hearing times  
**Tuesday, June 22<sup>nd</sup> @ 11:00am and 6:00pm**  
and one public hearing date **Tuesday, June 29<sup>th</sup>, 2021 at 6:30pm**
- 2) Media has Press Release

### Thursday:

**June 10<sup>th</sup>** Submit ad to Champion for publication June 17<sup>th</sup> edition:

- 1) Notice of Property Tax Increase w/notice of 3<sup>rd</sup> Public Hearing on **Tuesday, June 29<sup>th</sup>, 2021 @ 6:30PM**
- 2) 5-year history – **Must run 7 days prior to adoption of final millage rate**  
(Notice of Property Tax Increase and 5-year history can run as one ad)
- 3) Press Release – Issued to Media – Notice of Property Tax Increase w/Notice of 3<sup>rd</sup> Hearing

### Monday:

**June 14<sup>th</sup>** 1) Notice of Property Tax Increase w/Notice of 1<sup>st</sup> and 2<sup>nd</sup> Hearings – Publish on website

### Thursday:

**June 17<sup>th</sup>** Ad runs in the Champion:

- 1) Notice of Property Tax Increase – 3<sup>rd</sup> Public Hearing on Tuesday, June 29 @ 6:30 P.M.
- 2) 5-year history – **Must run 7 days prior to adoption of final millage rate**  
(Notice of Property Tax Increase and 5-year history can run as one ad)
- 3) Press Release – Issued to Media – Notice of Property Tax Increase –3<sup>rd</sup> Hearing
- 4) Notice of Property Tax Increase – Publish on our website –3<sup>rd</sup> Hearing

### Tuesday:

**June 22<sup>nd</sup>** 1<sup>st</sup> and 2<sup>nd</sup> Public Hearings Held @ 11:00am and 6:00pm  
(TWO OF THE THREE HEARINGS MUST BE HELD AT LEAST FIVE DAYS APART)

### Tuesday:

**June 29<sup>th</sup>** 3<sup>rd</sup> Public Hearing Held 6:30 PM – Set Final Millage Rate Hearing (Special Called)

### Tuesday:

**June 29<sup>th</sup>** Adoption of Millage Rate – Special Called City Council Meeting following Public Hearing



**Timeline for the Proposed Millage Rate Adoption 2021 – 1 Hearing**  
As provided by the City Manager's Office (05/14/2021)

**Tuesday:**

**June 1st** Set tentative millage rate at Regular Council Session

**Thursday:**

**June 3<sup>rd</sup>**

Submit ads to Champion for publication June 10<sup>th</sup> edition:

- 1) Notice to Adopt Millage Rate w/notice of Public Hearing on **Tuesday, June 22nd 2021 @ 6:30PM**
- 2) 5-year history – **Must run 7 days prior to adoption of final millage rate**  
(Notice of Property Tax Increase and 5-year history can run as one ad)
- 3) Press Release – Issued to Media – Notice to Adopt Millage Rate w/Notice of Public Hearing

**Thursday:**

**June 10<sup>th</sup>**

Ads run in the Champion:

- 1) Notice to Adopt Millage Rate w/notice of Public Hearing on **Tuesday, June 22nd 2021 @ 6:30PM**
- 2) 5-year history – **Must run 7 days prior to adoption of final millage rate**
- 3) Press Release – Issued to Media – Notice to Adopt Millage Rate w/Notice of Public Hearing
- 4) Publish on Website

**Tuesday:**

**June 22<sup>nd</sup>**

Public Hearing @ 6:30pm

Adoption of Millage Rate – Special Called City County Meeting following Public Hearing

**MEMORANDUM**  
City of Stone Mountain  
875 Main Street  
Stone Mountain, GA 30083

DATE : May 14, 2021  
TO : Mayor and City Council  
FROM: City Manager ChaQuias Thornton  
RE : 2021-2022 Classic Main Street MOU

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ITEM HISTORY:  
Similar agreement approved by Council in May 2020.

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WORK SESSION – 05/18/2021

The City has received draft of the 2021-2022 Classic Main Street Memorandum of Understanding (MOU) for review, with executed agreement, upon consent of terms, to be submitted to the Georgia Department of Community Affairs' Office of Downtown Development by July 1, 2021.

The Local Government (Governing Authority) represents the COMMUNITY in the agreement. ARTICLE 1 of the agreement defines the terms of the agreement to be upheld by the COMMUNITY. Please review the terms in ARTICLE 1 and present your questions or concerns during discussion of the item at the Tuesday, May 18<sup>th</sup>, 2021 work session.

In the interim, please feel free to contact me if you should have any questions or concerns regarding the MOU as presented.

CMThornton



# 2021-2022 Classic Main Street MOU

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## Memorandum of Understanding

5/3/2021

This document should be signed by all local parties  
(ACR, Board Chair, and Main Street Program Manager)  
by **July 1, 2021**

Please email [Elizabeth.Elliott@dca.ga.gov](mailto:Elizabeth.Elliott@dca.ga.gov) with any questions.

**GEORGIA CLASSIC MAIN STREETS PROGRAM  
MEMORANDUM OF UNDERSTANDING**

**2021 -2022 Program Year**

This agreement is entered into and executed by the Georgia Department of Community Affairs Office of Downtown Development (hereinafter referred to as "DCA"), the City/Town of Stone Mountain, Georgia (hereinafter referred to as "Community"), the Local Main Street Program Board of Directors, and the Downtown Manager for the Community. DCA will enter into this agreement with the above parties to provide services in return for active and meaningful participation in the Georgia Classic Main Streets Program by the Community as specified below.

This agreement outlines the necessary requirements set forth by DCA for the Community's participation in the Georgia Classic Main Streets Program for the stated term. DCA is the sponsoring state agency for the Georgia Classic Main Street program and is licensed by the National Main Street Center (hereinafter referred to as "National Program") to designate, assess, and recommend for accreditation Main Street programs within the State of Georgia.

In recognition of the agreement by DCA, the Community, the Board of Directors, and the Downtown Manager to maintain an active Local Main Street Program, the parties have agreed to the following:

**ARTICLE 1: THE COMMUNITY AGREES TO—**

1. Appoint or contract with an entity to serve as the Board of Directors for the local Main Street Program. The city council may not serve as the Main Street Board.
2. Set and review boundaries for the target area of the local Main Street Program.
  - A. A copy of these boundaries should remain on file with DCA at all times.
  - B. The Community should work with the Board of Directors to review boundaries at least once every three years.
3. Employ a full-time paid professional downtown manager responsible for the daily administration of the local Main Street Program.
  - A. The downtown manager must have a job description that identifies at least 75% of their duties that relate directly to the Main Street program. A copy of the job description should remain on file with DCA at all times.
  - B. The downtown manager should be paid a salary consistent with other community and economic development professionals within the state. The program manager's salary must be paid in excess of minimum wage.
  - C. The Community must notify DCA within one week of any downtown manager vacancy and the Community must appoint an interim downtown manager until the position is filled. DCA must have accurate contact information for the downtown manager at all times.
  - D. Provide an annual evaluation of the downtown manager. If the manager is employed by an entity other than the local government, require that entity to provide an annual evaluation and performance review.
4. Provide for local Main Street Program solvency through a variety of direct and in-kind financial support.
  - A. If the downtown manager is an employee of the local Main Street Program and not the Community, the Community assures that the program has the financial means to pay for said manager for the period of this agreement.
  - B. The local Main Street program must maintain an identifiable and publicly accessible office space. DCA recommends this space to be in the local Main Street program area.
  - C. The local Main Street program must have sufficient funding to provide travel and training for the downtown manager and the Board of Directors.
5. Assist the downtown manager in compiling data required as part of the monthly reporting process.
  - A. Provide for a positive relationship between the downtown manager and key city staff to access the following information in a timely manner:
    - i. Business license data
    - ii. Building permit data
    - iii. Property tax data
    - iv. Geographic Information Systems data (mapping support when available)
  - B. Review reported data submitted by the downtown manager to assure accuracy.

6. Use the "Main Street America™" name in accordance with the National Main Street Policy on the use of the name Main Street.
7. Notify DCA in writing prior to any wholesale changes in the local program, including staff changes, major funding changes, change in organizational structure/placement of the program or major turnover in the board of directors. Such notice should be received by DCA one month prior to said changes. Changes may result in program probation, the loss of accreditation or removal of program designation.

ARTICLE 2: THE BOARD OF DIRECTORS AGREES TO—

1. Assist the downtown manager in creating an annual work plan that incorporates incremental and meaningful goals related to the Main Street Approach™ to downtown revitalization: Community Transformation Strategies, Organization, Design, Promotion and Economic Vitality.
  - A. The work plan should include specific tasks, assignments or a point of contact for the task, related budget needs, and a timeline.
  - B. The work plan will serve as a strategic plan for the local program for a period of three years or less.
  - C. A copy of the work plan must be on file and updated with DCA.
2. Provide opportunities for regular public engagement and support of the Local Main Street Program.
  - A. DCA recommends a public downtown visioning event/town hall meeting annually.
  - B. The Board should identify opportunities for volunteer support and assistance in executing the work plan.
  - C. The Board should actively engage the community for financial and in-kind support of the local program.
3. Conduct, at least, one board training, orientation or planning retreat per year for the local program.
4. Meet a minimum of 10 times per year and insure that the minutes of each meeting are maintained and distributed. Such meetings should be open to the public and public notice should be given related to meeting times and agendas.
5. Attend training when possible to become better informed about the Main Street Approach™ and trends for downtown revitalization and to support the downtown manager.
6. All newly appointed Board Members are required to become Main Street 101 certified within their first year of their first term. All current Board Members, must be Main Street 101 certified through DCA's online testing system. A copy of each Board Member's Main Street 101 certification must be uploaded to the Standard 5 file in your program's shared DCA Dropbox folder.
7. Assure the financial solvency and effectiveness of the Local Main Street Program.
  - A. Adopt an annual budget that is adequate to support the annual work plan, maintain an office and support staff, and provide for training and travel.
  - B. Maintain current membership of the Local Main Street Program to the National Main Street Center to be eligible for accreditation.
  - C. Provide for policies to expend funds, enter into debt, and provide programming support for the local Main Street Program.

ARTICLE 3: THE DOWNTOWN MANAGER AGREES TO—

1. Complete all reporting required by DCA to maintain National Accreditation of the local Main Street Program.
  - A. Complete monthly economic and programming activity reports, including portions of said reports that are required as part of the local program assessment process by DCA. These reports must be completed by the 30<sup>th</sup> of the following month. (Example: March report due by April 30<sup>th</sup>). Failure to complete monthly reports in a timely manner may result in program probation, the loss of accreditation or removal of program designation.
  - B. Participate in the annual manager's survey provided by DCA. Failure to complete the annual manager's survey by the deadline may result in the loss of accreditation.
  - C. Provide documentation of all meetings, work plans, budgets, job descriptions, and mission/vision statements for the organization.
  - D. Provide documentation to support the work of the organization as it relates to the Main Street Approach™, including information related to historic preservation as required by the National Main Street Center.
  - E. Provide, from time to time, documentation related to local ordinances, plans, codes, and policies that are specific to the Community's downtown area.
2. Participate in training to broaden the impact of the local Main Street Program.
  - A. The downtown manager and/or board members are expected to attend at least one preservation or economic development-related training annually.
  - B. DCA requires managers to attend at least 30 hours of training annually (including webinars, annual trainings, statewide workshops, etc.) Eligible training hours can come from both DCA and non-DCA hosted training events.

Training must be relevant to the field of downtown development, historic preservation, planning, community development and economic development.

- C. Respond to requests by DCA in a timely manner.
3. Take advantage of the Georgia Main Street network of professional downtown managers.
4. All newly hired managers must complete Main Street 101 training with DCA within the first 6 months of employment in the local community. All existing downtown managers must be Main Street 101 certified through DCA's online testing system.
5. Provide regular updates between the local Main Street Program and the Community.
  - A. Managers are encouraged to provide at least quarterly reports to the local government.
  - B. Managers are encouraged to provide copies of all minutes, budgets, and work plans to the local government in a timely manner.
6. Maintain and preserve project files. Document downtown projects and other major local program information in a thorough and systematic fashion. All relevant programmatic documentation should be uploaded and stored in the DCA shared Dropbox folder created for your local program, following the organization structure outlined in DCA's "A Visual Guide to Dropbox Management" document which is located in the "Resources" folder of the Georgia Main Street website. This is to help ensure a seamless transfer of project files to city representatives or successor manager in the event of personnel changes.

ARTICLE 4: DCA AGREES TO—

1. Supervise all communications between the Community, state government agencies and the National Main Street Center as it relates to the local Main Street Program.
2. Conduct a curriculum of training on an annual basis to assist the downtown manager, the Main Street Board, and the Community with the local downtown revitalization program.
3. Assist local Main Street Programs with organizational issues that may prevent the successful progress of the Community's downtown revitalization strategy.
  - A. DCA may assist communities in selecting candidates for the position of downtown manager as requested.
  - B. DCA may require a local Main Street Program to host an on-site assessment visit if the program has had a major leadership or organization change, is currently in a probationary status, or is in jeopardy of losing accreditation or designation status.
4. Provide timely assistance and guidance to the Community as a result of requests for service, monthly reports, or the annual assessment process.
  - A. DCA may contact a community upon observation of monthly reporting abnormalities, missing data or missing reports. If a community becomes delinquent in multiple reports, DCA may contact the local board chair or city administrator about the delinquency.
  - B. DCA may assist in training local staff or volunteers in the reporting process.
  - C. DCA will provide unlimited telephone consultations with local programs.
  - D. DCA will attempt to provide on-site assistance as feasible.
5. Provide ongoing press coverage of the Georgia Classic Main Streets Program, including social media outreach, to recognize and publicize the work of local programs.
6. Provide access to resource materials, sample codes and ordinances, organizational documents, and templates for local programs.
7. Conduct an annual program assessment for the Community highlighting success and opportunities for improvement.
8. Provide design services to the local program. Services may include phone consultations, site visits, design training, services for local property owners and merchants, conceptual drawings, property plans and layouts, corridor plans and strategies, historic preservation plans, and historic research, among other services as requested.
9. Provide economic development assistance to encourage small business development, real estate development and property rehabilitation within the downtown area.

ARTICLE 5: ALL PARTIES AGREE THAT—

1. This agreement shall be valid through June 30, 2022.
2. This agreement may be terminated by DCA or the Community by written notice of 60 days. Termination of this agreement by the Community will result in the loss of local Main Street designation. Communities that choose to terminate their Georgia Classic Main Streets Program affiliation will be required to formally apply for and participate in the Start-Up process if they desire to regain their National Accreditation in the future.

3. If the Community, Board of Directors and/or Downtown Manager fail to fulfill their obligations set forth in this agreement, DCA reserves the right to determine a course of action for the local Main Street Program as it deems appropriate. Such course may include probation, loss of accreditation or termination of designation.
4. If at any point during the 2021-2022 program year there is a change in the local program manager, the local program is required to submit a new MOU including the new manager's signature certifying that person's understanding of the requirements of this relationship.
5. Any change in the terms of this agreement must be made in writing and approved by both parties.

####

**GEORGIA CLASSIC MAIN STREET PROGRAM MEMORANDUM  
OF UNDERSTANDING: 2021-2022 Program Year**

THIS AGREEMENT IS HEREBY EXECUTED BY AND BETWEEN THE PARTIES BELOW:

LOCAL GOVERNMENT (COMMUNITY): Stone Mountain

\_\_\_\_\_  
Authorized City Representative (ACR) Signature

\_\_\_\_\_  
Date

ChaQuias Thornton

\_\_\_\_\_  
ACR Name Printed

\_\_\_\_\_  
ACR Title

---

MAIN STREET BOARD OF DIRECTORS

Jelani Linder

\_\_\_\_\_  
Board Chair Signature

05/03/2021

\_\_\_\_\_  
Date

Jelani Linder

\_\_\_\_\_  
Board Chair Printed Name

12/20/201

\_\_\_\_\_  
Date Term Expires

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DOWNTOWN MANAGER

Chakira Johnson

Chakira Johnson (May 4, 2021 11:09 EDT)

\_\_\_\_\_  
Manager's Signature

05/04/2021

\_\_\_\_\_  
Date

Chakira Johnson

\_\_\_\_\_  
Manager Printed Name

N/A

\_\_\_\_\_  
Date Hired



Please check here if this position is vacant.

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GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS  
OFFICE OF DOWNTOWN DEVELOPMENT  
GEORGIA MAIN STREET PROGRAM

Jessica Reynolds

\_\_\_\_\_  
ODD Director's Signature

05/03/2021

\_\_\_\_\_  
Date

Jessica Reynolds  
Director, Office of Downtown Development  
Georgia Department of Community Affairs  
60 Executive Park South, NE  
Atlanta, Georgia 30329

Phone: 404-679-4859  
Email: [Jessica.reynolds@dca.ga.gov](mailto:Jessica.reynolds@dca.ga.gov)



**MEMORANDUM**  
City of Stone Mountain  
875 Main Street  
Stone Mountain, GA 30083

DATE : May 14, 2021  
TO : Mayor and City Council  
FROM: City Manager ChaQuias Thornton  
RE : Classification and Pay and Compensation Plan Revisions

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**ITEM HISTORY:**

On December 1, 2020 Council approved the most recent revisions to the City's Classification and Pay and Compensation Plans. The revised plans were effective January 5, 2021.

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05/18/2021 - WORK SESSION – NEW BUSINESS ITEM D.

In preparing for mid-year analysis of the City's budget and fiscal position, City Manager Thornton noticed that there were some rounding errors in the step calculations of the City's Pay and Compensation Plan. Mrs. Thornton has corrected the errors and is presenting revised Classification and Pay and Compensation Plans with corrections. The hourly allocations approved with the Plans effective January 5<sup>th</sup>, 2021 remain constant and therefore the corrections do not constitute any change in budgeted amounts for salaries expenses for personnel.

As approved, the effective date of the revised plans will be June 1, 2021.

CMThornton

**CITY OF STONE MOUNTAIN  
PERSONNEL CLASSIFICATION PLAN WITH ASSIGNMENT TO PAY GRADES  
EFFECTIVE JUNE 1, 2021**

<b>GRADE</b>	<b>JOB TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>1</b>	<b>Custodian</b>	<b>18,491.20</b>	<b>21,153.60</b>
<b>2</b>	<b>Visitors' Center Attendant</b>	<b>19,032.00</b>	<b>21,756.80</b>
<b>3</b>		<b>19,635.20</b>	<b>22,443.20</b>
<b>4</b>		<b>20,592.00</b>	<b>23,545.60</b>
<b>5</b>		<b>21,611.20</b>	<b>24,710.40</b>
<b>6</b>	<b>Solid Waste Collector</b>	<b>23,441.60</b>	<b>26,811.20</b>
<b>7</b>	<b>Public Works Laborer I</b>	<b>24,648.00</b>	<b>28,184.00</b>
<b>8</b>		<b>25,396.80</b>	<b>29,036.80</b>
<b>9</b>	<b>Facility Maintenance Public Works Laborer II</b>	<b>26,166.40</b>	<b>29,931.20</b>
<b>10</b>	<b>Clerk/Receptionist</b>	<b>27,268.80</b>	<b>31,179.20</b>
<b>11</b>		<b>28,246.40</b>	<b>32,302.40</b>
<b>12</b>	<b>Communications Operator Deputy Court Clerk I</b>	<b>29,931.20</b>	<b>34,236.80</b>
<b>13</b>	<b>Police Officer - non certified</b>	<b>30,804.80</b>	<b>35,214.40</b>
<b>14</b>	<b>Primary Driver Visitors Center Manager</b>	<b>32,032.00</b>	<b>36,628.80</b>
<b>15</b>	<b>Deputy Court Clerk II</b>	<b>33,155.20</b>	<b>37,918.40</b>
<b>16</b>	<b>Communications Specialist/ Administrative Assistant Equipment Operator Records Clerk - Police Dept.</b>	<b>34,028.80</b>	<b>38,916.80</b>
<b>17</b>		<b>34,819.20</b>	<b>39,832.00</b>
<b>18</b>	<b>HPC Co-ordinator</b>	<b>36,150.40</b>	<b>41,350.40</b>

**CITY OF STONE MOUNTAIN  
PERSONNEL CLASSIFICATION PLAN WITH ASSIGNMENT TO PAY GRADES  
EFFECTIVE JUNE 1, 2021**

<b>GRADE</b>	<b>JOB TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>19</b>	<b>Assistant City Clerk</b>	<b>37,752.00</b>	<b>49,275.20</b>
	<b>Municipal Court Clerk</b>		
	<b>Public Works Supervisor</b>		
	<b>Police Administrative Sergeant</b>		
<b>20</b>	<b>Code Compliance Officer</b>	<b>39,582.40</b>	<b>51,667.20</b>
<b>21</b>	<b>Finance &amp; HR Specialist</b>	<b>40,144.00</b>	<b>52,374.40</b>
	<b>Police Officer First Class</b>		
	<b>Public Works Foreman</b>		
<b>22</b>	<b>Investigator I</b>	<b>41,433.60</b>	<b>54,059.20</b>
<b>23</b>		<b>42,660.80</b>	<b>55,681.60</b>
<b>24</b>	<b>Accountant</b>	<b>43,929.60</b>	<b>57,324.80</b>
<b>25</b>	<b>Police Sergeant - Patrol</b>	<b>45,198.40</b>	<b>58,968.00</b>
	<b>Tourism Manager</b>		
<b>26</b>		<b>46,550.40</b>	<b>60,736.00</b>
<b>27</b>	<b>Police Lieutenant</b>	<b>47,736.00</b>	<b>62,296.00</b>
<b>28</b>		<b>49,129.60</b>	<b>64,105.60</b>
<b>29</b>		<b>50,398.40</b>	<b>65,769.60</b>
<b>30</b>		<b>51,812.80</b>	<b>67,600.00</b>
<b>31</b>		<b>53,060.80</b>	<b>69,222.40</b>
<b>32</b>		<b>54,433.60</b>	<b>71,011.20</b>
<b>33</b>		<b>55,702.40</b>	<b>72,696.00</b>
<b>34</b>	<b>Public Works Director</b>	<b>58,718.40</b>	<b>76,627.20</b>
<b>35</b>	<b>Chief of Police</b>	<b>59,217.60</b>	<b>77,251.20</b>

CITY OF STONE MOUNTAIN  
 PAY AND COMPENSATION PLAN  
 EFFECTIVE JUNE 1, 2021

GRADES	STEPS									
	1	2	3	4	5	6	7	8	9	10
1										
Hourly	8.89	9.03	9.16	9.30	9.44	9.58	9.73	9.87	10.02	10.17
Bi-Weekly	711.20	722.40	732.80	744.00	755.20	766.40	778.40	789.60	801.60	813.60
Annual	18,491.20	18,782.40	19,052.80	19,344.00	19,635.20	19,926.40	20,238.40	20,529.60	20,841.60	21,153.60
2										
Hourly	9.15	9.28	9.42	9.57	9.71	9.85	10.00	10.15	10.30	10.46
Bi-Weekly	732.00	742.40	753.60	765.60	776.80	788.00	800.00	812.00	824.00	836.80
Annual	19,032.00	19,302.40	19,593.60	19,905.60	20,196.80	20,488.00	20,800.00	21,112.00	21,424.00	21,756.80
3										
Hourly	9.44	9.58	9.73	9.87	10.02	10.17	10.32	10.48	10.64	10.79
Bi-Weekly	755.20	766.40	778.40	789.60	801.60	813.60	825.60	838.40	851.20	863.20
Annual	19,635.20	19,926.40	20,238.40	20,529.60	20,841.60	21,153.60	21,465.60	21,798.40	22,131.20	22,443.20
4										
Hourly	9.90	10.05	10.20	10.35	10.50	10.66	10.82	10.98	11.15	11.32
Bi-Weekly	792.00	804.00	816.00	828.00	840.00	852.80	865.60	878.40	892.00	905.60
Annual	20,592.00	20,904.00	21,216.00	21,528.00	21,840.00	22,172.80	22,505.60	22,838.40	23,192.00	23,545.60
5										
Hourly	10.39	10.55	10.71	10.87	11.03	11.20	11.36	11.54	11.71	11.88
Bi-Weekly	831.20	844.00	856.80	869.60	882.40	896.00	908.80	923.20	936.80	950.40
Annual	21,611.20	21,944.00	22,276.80	22,609.60	22,942.40	23,296.00	23,628.80	24,003.20	24,356.80	24,710.40
6										
Hourly	11.27	11.44	11.62	11.79	11.97	12.15	12.33	12.51	12.70	12.89
Bi-Weekly	901.60	915.20	929.60	943.20	957.60	972.00	986.40	1,000.80	1,016.00	1,031.20
Annual	23,441.60	23,795.20	24,169.60	24,523.20	24,897.60	25,272.00	25,646.40	26,020.80	26,416.00	26,811.20
7										
Hourly	11.85	12.03	12.21	12.39	12.58	12.77	12.96	13.15	13.35	13.55
Bi-Weekly	948.00	962.40	976.80	991.20	1,006.40	1,021.60	1,036.80	1,052.00	1,068.00	1,084.00
Annual	24,648.00	25,022.40	25,396.80	25,771.20	26,166.40	26,561.60	26,956.80	27,352.00	27,768.00	28,184.00
8										
Hourly	12.21	12.39	12.58	12.76	12.96	13.15	13.35	13.55	13.75	13.96
Bi-Weekly	976.80	991.20	1,006.40	1,020.80	1,036.80	1,052.00	1,068.00	1,084.00	1,100.00	1,116.80
Annual	25,396.80	25,771.20	26,166.40	26,540.80	26,956.80	27,352.00	27,768.00	28,184.00	28,600.00	29,036.80

CITY OF STONE MOUNTAIN  
PAY AND COMPENSATION PLAN  
EFFECTIVE JUNE 1, 2021

GRADES	STEPS									
	1	2	3	4	5	6	7	8	9	10
9										
Hourly	12.58	12.77	12.96	13.16	13.35	13.55	13.76	13.96	14.17	14.39
Bi-Weekly	1,006.40	1,021.60	1,036.80	1,052.80	1,068.00	1,084.00	1,100.80	1,116.80	1,133.60	1,151.20
Annual	26,166.40	26,561.60	26,956.80	27,372.80	27,768.00	28,184.00	28,620.80	29,036.80	29,473.60	29,931.20
10										
Hourly	13.11	13.30	13.50	13.71	13.91	14.12	14.33	14.55	14.77	14.99
Bi-Weekly	1,048.80	1,064.00	1,080.00	1,096.80	1,112.80	1,129.60	1,146.40	1,164.00	1,181.60	1,199.20
Annual	27,268.80	27,664.00	28,080.00	28,516.80	28,932.80	29,369.60	29,806.40	30,264.00	30,721.60	31,179.20
11										
Hourly	13.58	13.79	13.99	14.20	14.42	14.63	14.85	15.08	15.30	15.53
Bi-Weekly	1,086.40	1,103.20	1,119.20	1,136.00	1,153.60	1,170.40	1,188.00	1,206.40	1,224.00	1,242.40
Annual	28,246.40	28,683.20	29,099.20	29,536.00	29,993.60	30,430.40	30,888.00	31,366.40	31,824.00	32,302.40
12										
Hourly	14.39	14.61	14.83	15.05	15.28	15.51	15.74	15.98	16.22	16.46
Bi-Weekly	1,151.20	1,168.80	1,186.40	1,204.00	1,222.40	1,240.80	1,259.20	1,278.40	1,297.60	1,316.80
Annual	29,931.20	30,388.80	30,846.40	31,304.00	31,782.40	32,260.80	32,739.20	33,238.40	33,737.60	34,236.80
13										
Hourly	14.81	15.03	15.26	15.49	15.72	15.95	16.19	16.44	16.68	16.93
Bi-Weekly	1,184.80	1,202.40	1,220.80	1,239.20	1,257.60	1,276.00	1,295.20	1,315.20	1,334.40	1,354.40
Annual	30,804.80	31,262.40	31,740.80	32,219.20	32,697.60	33,176.00	33,675.20	34,195.20	34,694.40	35,214.40
14										
Hourly	15.40	15.63	15.86	16.10	16.34	16.59	16.84	17.09	17.35	17.61
Bi-Weekly	1,232.00	1,250.40	1,268.80	1,288.00	1,307.20	1,327.20	1,347.20	1,367.20	1,388.00	1,408.80
Annual	32,032.00	32,510.40	32,988.80	33,488.00	33,987.20	34,507.20	35,027.20	35,547.20	36,088.00	36,628.80
15										
Hourly	15.94	16.18	16.43	16.67	16.92	17.18	17.43	17.70	17.96	18.23
Bi-Weekly	1,275.20	1,294.40	1,314.40	1,333.60	1,353.60	1,374.40	1,394.40	1,416.00	1,436.80	1,458.40
Annual	33,155.20	33,654.40	34,174.40	34,673.60	35,193.60	35,734.40	36,254.40	36,816.00	37,356.80	37,918.40
16										
Hourly	16.36	16.61	16.85	17.11	17.36	17.62	17.89	18.16	18.43	18.71
Bi-Weekly	1,308.80	1,328.80	1,348.00	1,368.80	1,388.80	1,409.60	1,431.20	1,452.80	1,474.40	1,496.80
Annual	34,028.80	34,548.80	35,048.00	35,588.80	36,108.80	36,649.60	37,211.20	37,772.80	38,334.40	38,916.80

CITY OF STONE MOUNTAIN  
PAY AND COMPENSATION PLAN  
EFFECTIVE JUNE 1, 2021

GRADES	STEPS									
	1	2	3	4	5	6	7	8	9	10
17										
Hourly	16.74	17.00	17.25	17.51	17.77	18.04	18.31	18.58	18.86	19.15
Bi-Weekly	1,339.20	1,360.00	1,380.00	1,400.80	1,421.60	1,443.20	1,464.80	1,486.40	1,508.80	1,532.00
Annual	34,819.20	35,360.00	35,880.00	36,420.80	36,961.60	37,523.20	38,084.80	38,646.40	39,228.80	39,832.00
18										
Hourly	17.38	17.64	17.91	18.18	18.45	18.73	19.01	19.29	19.58	19.88
Bi-Weekly	1,390.40	1,411.20	1,432.80	1,454.40	1,476.00	1,498.40	1,520.80	1,543.20	1,566.40	1,590.40
Annual	36,150.40	36,691.20	37,252.80	37,814.40	38,376.00	38,958.40	39,540.80	40,123.20	40,726.40	41,350.40
19										
Hourly	18.15	18.70	19.26	19.84	20.43	21.04	21.68	22.33	23.00	23.69
Bi-Weekly	1,452.00	1,496.00	1,540.80	1,587.20	1,634.40	1,683.20	1,734.40	1,786.40	1,840.00	1,895.20
Annual	37,752.00	38,896.00	40,060.80	41,267.20	42,494.40	43,763.20	45,094.40	46,446.40	47,840.00	49,275.20
20										
Hourly	19.03	19.61	20.19	20.80	21.42	22.07	22.73	23.41	24.11	24.84
Bi-Weekly	1,522.40	1,568.80	1,615.20	1,664.00	1,713.60	1,765.60	1,818.40	1,872.80	1,928.80	1,987.20
Annual	39,582.40	40,788.80	41,995.20	43,264.00	44,553.60	45,905.60	47,278.40	48,692.80	50,148.80	51,667.20
21										
Hourly	19.30	19.88	20.47	21.09	21.72	22.37	23.04	23.73	24.45	25.18
Bi-Weekly	1,544.00	1,590.40	1,637.60	1,687.20	1,737.60	1,789.60	1,843.20	1,898.40	1,956.00	2,014.40
Annual	40,144.00	41,350.40	42,577.60	43,867.20	45,177.60	46,529.60	47,923.20	49,358.40	50,856.00	52,374.40
22										
Hourly	19.92	20.51	21.13	21.76	22.42	23.09	23.78	24.49	25.23	25.99
Bi-Weekly	1,593.60	1,640.80	1,690.40	1,740.80	1,793.60	1,847.20	1,902.40	1,959.20	2,018.40	2,079.20
Annual	41,433.60	42,660.80	43,950.40	45,260.80	46,633.60	48,027.20	49,462.40	50,939.20	52,478.40	54,059.20
23										
Hourly	20.51	21.13	21.76	22.42	23.09	23.78	24.49	25.23	25.99	26.77
Bi-Weekly	1,640.80	1,690.40	1,740.80	1,793.60	1,847.20	1,902.40	1,959.20	2,018.40	2,079.20	2,141.60
Annual	42,660.80	43,950.40	45,260.80	46,633.60	48,027.20	49,462.40	50,939.20	52,478.40	54,059.20	55,681.60
24										
Hourly	21.12	21.75	22.41	23.08	23.77	24.49	25.22	25.98	26.76	27.56
Bi-Weekly	1,689.60	1,740.00	1,792.80	1,846.40	1,901.60	1,959.20	2,017.60	2,078.40	2,140.80	2,204.80
Annual	43,929.60	45,240.00	46,612.80	48,006.40	49,441.60	50,939.20	52,457.60	54,038.40	55,660.80	57,324.80

CITY OF STONE MOUNTAIN  
PAY AND COMPENSATION PLAN  
EFFECTIVE JUNE 1, 2021

GRADES	STEPS									
	1	2	3	4	5	6	7	8	9	10
25										
Hourly	21.73	22.38	23.05	23.74	24.46	25.19	25.95	26.72	27.53	28.35
Bi-Weekly	1,738.40	1,790.40	1,844.00	1,899.20	1,956.80	2,015.20	2,076.00	2,137.60	2,202.40	2,268.00
Annual	45,198.40	46,550.40	47,944.00	49,379.20	50,876.80	52,395.20	53,976.00	55,577.60	57,262.40	58,968.00
26										
Hourly	22.38	23.05	23.74	24.45	25.19	25.94	26.72	27.52	28.35	29.20
Bi-Weekly	1,790.40	1,844.00	1,899.20	1,956.00	2,015.20	2,075.20	2,137.60	2,201.60	2,268.00	2,336.00
Annual	46,550.40	47,944.00	49,379.20	50,856.00	52,395.20	53,955.20	55,577.60	57,241.60	58,968.00	60,736.00
27										
Hourly	22.95	23.64	24.35	25.08	25.84	26.61	27.41	28.23	29.08	29.95
Bi-Weekly	1,836.00	1,891.20	1,948.00	2,006.40	2,067.20	2,128.80	2,192.80	2,258.40	2,326.40	2,396.00
Annual	47,736.00	49,171.20	50,648.00	52,166.40	53,747.20	55,348.80	57,012.80	58,718.40	60,486.40	62,296.00
28										
Hourly	23.62	24.33	25.06	25.81	26.59	27.39	28.21	29.05	29.93	30.82
Bi-Weekly	1,889.60	1,946.40	2,004.80	2,064.80	2,127.20	2,191.20	2,256.80	2,324.00	2,394.40	2,465.60
Annual	49,129.60	50,606.40	52,124.80	53,684.80	55,307.20	56,971.20	58,676.80	60,424.00	62,254.40	64,105.60
29										
Hourly	24.23	24.96	25.71	26.48	27.27	28.09	28.93	29.80	30.70	31.62
Bi-Weekly	1,938.40	1,996.80	2,056.80	2,118.40	2,181.60	2,247.20	2,314.40	2,384.00	2,456.00	2,529.60
Annual	50,398.40	51,916.80	53,476.80	55,078.40	56,721.60	58,427.20	60,174.40	61,984.00	63,856.00	65,769.60
30										
Hourly	24.91	25.66	26.43	27.22	28.04	28.88	29.74	30.64	31.55	32.50
Bi-Weekly	1,992.80	2,052.80	2,114.40	2,177.60	2,243.20	2,310.40	2,379.20	2,451.20	2,524.00	2,600.00
Annual	51,812.80	53,372.80	54,974.40	56,617.60	58,323.20	60,070.40	61,859.20	63,731.20	65,624.00	67,600.00
31										
Hourly	25.51	26.27	27.06	27.87	28.71	29.57	30.46	31.37	32.31	33.28
Bi-Weekly	2,040.80	2,101.60	2,164.80	2,229.60	2,296.80	2,365.60	2,436.80	2,509.60	2,584.80	2,662.40
Annual	53,060.80	54,641.60	56,284.80	57,969.60	59,716.80	61,505.60	63,356.80	65,249.60	67,204.80	69,222.40
32										
Hourly	26.17	26.95	27.76	28.59	29.45	30.33	31.24	32.18	33.15	34.14
Bi-Weekly	2,093.60	2,156.00	2,220.80	2,287.20	2,356.00	2,426.40	2,499.20	2,574.40	2,652.00	2,731.20
Annual	54,433.60	56,056.00	57,740.80	59,467.20	61,256.00	63,086.40	64,979.20	66,934.40	68,952.00	71,011.20

CITY OF STONE MOUNTAIN  
 PAY AND COMPENSATION PLAN  
 EFFECTIVE JUNE 1, 2021

GRADES	STEPS									
	1	2	3	4	5	6	7	8	9	10
33										
Hourly	26.78	27.59	28.41	29.27	30.15	31.05	31.98	32.94	33.93	34.95
Bi-Weekly	2,142.40	2,207.20	2,272.80	2,341.60	2,412.00	2,484.00	2,558.40	2,635.20	2,714.40	2,796.00
Annual	55,702.40	57,387.20	59,092.80	60,881.60	62,712.00	64,584.00	66,518.40	68,515.20	70,574.40	72,696.00
34										
Hourly	28.23	29.08	29.95	30.85	31.78	32.73	33.71	34.72	35.76	36.84
Bi-Weekly	2,258.40	2,326.40	2,396.00	2,468.00	2,542.40	2,618.40	2,696.80	2,777.60	2,860.80	2,947.20
Annual	58,718.40	60,486.40	62,296.00	64,168.00	66,102.40	68,078.40	70,116.80	72,217.60	74,380.80	76,627.20
35										
Hourly	28.47	29.32	30.20	31.10	32.04	33.00	33.99	35.01	36.06	37.14
Bi-Weekly	2,277.60	2,345.60	2,416.00	2,488.00	2,563.20	2,640.00	2,719.20	2,800.80	2,884.80	2,971.20
Annual	59,217.60	60,985.60	62,816.00	64,688.00	66,643.20	68,640.00	70,699.20	72,820.80	75,004.80	77,251.20



**CITY OF STONE MOUNTAIN  
PERSONNEL CLASSIFICATION PLAN WITH ASSIGNMENT TO PAY GRADES  
EFFECTIVE JANUARY 5, 2021**

<b>GRADE</b>	<b>JOB TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
1	Custodian	18,499.81	21,152.50
2	Visitors' Center Attendant	19,026.57	21,754.79
3		19,637.61	22,453.45
4		20,585.78	23,537.58
5		21,618.23	24,718.07
6	Solid Waste Collector	23,451.36	26,814.04
7	Public Works Laborer I	24,652.37	28,187.27
8		25,389.83	29,030.48
9	Facility Maintenance Public Works Laborer II	26,169.44	29,921.87
10	Clerk/Receptionist	27,265.10	31,174.64
11		28,255.41	32,306.95
12	Communications Operator Deputy Court Clerk I	29,941.04	34,234.28
13	Police Officer - non certified	30,804.92	35,222.04
14	Primary Driver Visitors Center Manager	32,027.01	36,619.36
15	Deputy Court Clerk II	33,164.81	37,920.31
16	Communications Specialist/ Administrative Assistant Equipment Operator Records Clerk - Police Dept.	34,028.70	38,908.07
17		34,829.37	39,823.55
18	HPC Co-ordinator	36,156.81	41,341.33

**CITY OF STONE MOUNTAIN  
PERSONNEL CLASSIFICATION PLAN WITH ASSIGNMENT TO PAY GRADES  
EFFECTIVE JANUARY 5, 2021**

<b>GRADE</b>	<b>JOB TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
<b>19</b>	<b>Assistant City Clerk</b>	<b>37,758.16</b>	<b>49,265.83</b>
	<b>Municipal Court Clerk</b>		
	<b>Public Works Supervisor</b>		
	<b>Police Administrative Sergeant</b>		
<b>20</b>	<b>Code Compliance Officer</b>	<b>39,591.28</b>	<b>51,657.64</b>
<b>21</b>	<b>Finance &amp; HR Specialist</b>	<b>40,139.11</b>	<b>52,372.44</b>
	<b>Police Officer First Class</b>		
	<b>Public Works Foreman</b>		
<b>22</b>	<b>Investigator I</b>	<b>41,424.41</b>	<b>54,049.45</b>
<b>23</b>		<b>42,667.56</b>	<b>55,671.49</b>
<b>24</b>	<b>Accountant</b>	<b>43,931.78</b>	<b>57,321.01</b>
<b>25</b>	<b>Police Sergeant - Patrol</b>	<b>45,196.01</b>	<b>58,970.54</b>
	<b>Tourism Manager</b>		
<b>26</b>		<b>46,544.51</b>	<b>60,730.03</b>
<b>27</b>	<b>Police Lieutenant</b>	<b>47,745.53</b>	<b>62,267.08</b>
<b>28</b>		<b>49,136.17</b>	<b>64,111.56</b>
<b>29</b>		<b>50,400.40</b>	<b>65,761.09</b>
<b>30</b>		<b>53,055.27</b>	<b>69,225.09</b>
<b>31</b>		<b>53,055.27</b>	<b>69,225.09</b>
<b>32</b>		<b>54,424.84</b>	<b>71,012.08</b>
<b>33</b>		<b>55,710.14</b>	<b>72,689.09</b>
<b>34</b>	<b>Public Works Director</b>	<b>57,962.11</b>	<b>75,627.41</b>
<b>35</b>	<b>Chief of Police</b>	<b>59,207.82</b>	<b>77,252.78</b>

CITY OF STONE MOUNTAIN  
PAY AND COMPENSATION PLAN  
EFFECTIVE JANUARY 5, 2021

GRADES	STEPS	1	2	3	4	5	6	7	8	9	10
1											
Hourly	8.89	9.03	9.16	9.30	9.44	9.58	9.73	9.87	10.02	10.17	
Bi-Weekly	711.53	722.20	733.04	744.03	755.19	766.52	778.02	789.69	801.53	813.56	
Annual	18,499.81	18,777.31	19,058.97	19,344.85	19,635.03	19,929.55	20,228.49	20,531.92	20,839.90	21,152.50	
2											
Hourly	9.15	9.28	9.42	9.57	9.71	9.85	10.00	10.15	10.30	10.46	
Bi-Weekly	731.79	742.77	753.91	765.22	776.70	788.35	800.17	812.17	824.36	836.72	
Annual	19,026.57	19,311.97	19,601.65	19,895.67	20,194.11	20,497.02	20,804.48	21,116.54	21,433.29	21,754.79	
3											
Hourly	9.44	9.58	9.73	9.87	10.02	10.17	10.32	10.48	10.64	10.79	
Bi-Weekly	755.29	766.62	778.12	789.79	801.64	813.66	825.87	838.26	850.83	863.59	
Annual	19,637.61	19,932.18	20,231.16	20,534.63	20,842.65	21,155.29	21,472.62	21,794.70	22,121.63	22,453.45	
4											
Hourly	9.90	10.05	10.20	10.35	10.50	10.66	10.82	10.98	11.15	11.32	
Bi-Weekly	791.76	803.64	815.69	827.93	840.35	852.95	865.75	878.73	891.91	905.29	
Annual	20,585.78	20,894.57	21,207.99	21,526.11	21,849.00	22,176.73	22,509.38	22,847.02	23,189.73	23,537.58	
5											
Hourly	10.39	10.55	10.71	10.87	11.03	11.20	11.36	11.54	11.71	11.88	
Bi-Weekly	831.47	843.94	856.60	869.45	882.49	895.73	909.17	922.80	936.65	950.69	
Annual	21,618.23	21,942.50	22,271.64	22,605.72	22,944.80	23,288.97	23,638.31	23,992.88	24,352.78	24,718.07	
6											
Hourly	11.27	11.44	11.62	11.79	11.97	12.15	12.33	12.51	12.70	12.89	
Bi-Weekly	901.98	915.50	929.24	943.18	957.32	971.68	986.26	1,001.05	1,016.07	1,031.31	
Annual	23,451.36	23,803.13	24,160.17	24,522.57	24,890.41	25,263.77	25,642.73	26,027.37	26,417.78	26,814.04	
7											
Hourly	11.85	12.03	12.21	12.39	12.58	12.77	12.96	13.15	13.35	13.55	
Bi-Weekly	948.17	962.39	976.83	991.48	1,006.35	1,021.45	1,036.77	1,052.32	1,068.10	1,084.13	
Annual	24,652.37	25,022.15	25,397.49	25,778.45	26,165.12	26,557.60	26,955.97	27,360.31	27,770.71	28,187.27	
8											
Hourly	12.21	12.39	12.58	12.76	12.96	13.15	13.35	13.55	13.75	13.96	
Bi-Weekly	976.53	991.18	1,006.05	1,021.14	1,036.46	1,052.00	1,067.78	1,083.80	1,100.06	1,116.56	
Annual	25,389.83	25,770.68	26,157.24	26,549.60	26,947.84	27,352.06	27,762.34	28,178.78	28,601.46	29,030.48	

CITY OF STONE MOUNTAIN  
PAY AND COMPENSATION PLAN  
EFFECTIVE JANUARY 5, 2021

GRADES	STEPS	1	2	3	4	5	6	7	8	9	10
9											
Hourly		12.58	12.77	12.96	13.16	13.35	13.55	13.76	13.96	14.17	14.39
Bi-Weekly		1,006.52	1,021.61	1,036.94	1,052.49	1,068.28	1,084.30	1,100.57	1,117.08	1,133.83	1,150.84
Annual		26,169.44	26,561.98	26,960.41	27,364.81	27,775.29	28,191.92	28,614.79	29,044.02	29,479.68	29,921.87
10											
Hourly		13.11	13.30	13.50	13.71	13.91	14.12	14.33	14.55	14.77	14.99
Bi-Weekly		1,048.66	1,064.39	1,080.35	1,096.56	1,113.01	1,129.70	1,146.65	1,163.85	1,181.31	1,199.02
Annual		27,265.10	27,674.07	28,089.19	28,510.52	28,938.18	29,372.25	29,812.84	30,260.03	30,713.93	31,174.64
11											
Hourly		13.58	13.79	13.99	14.20	14.42	14.63	14.85	15.08	15.30	15.53
Bi-Weekly		1,086.75	1,103.05	1,119.59	1,136.39	1,153.43	1,170.73	1,188.30	1,206.12	1,224.21	1,242.57
Annual		28,255.41	28,679.24	29,109.43	29,546.07	29,989.26	30,439.10	30,895.68	31,359.12	31,829.51	32,306.95
12											
Hourly		14.39	14.61	14.83	15.05	15.28	15.51	15.74	15.98	16.22	16.46
Bi-Weekly		1,151.58	1,168.85	1,186.38	1,204.18	1,222.24	1,240.58	1,259.19	1,278.07	1,297.24	1,316.70
Annual		29,941.04	30,390.15	30,846.01	31,308.70	31,778.33	32,255.00	32,738.83	33,229.91	33,728.36	34,234.28
13											
Hourly		14.81	15.03	15.26	15.49	15.72	15.95	16.19	16.44	16.68	16.93
Bi-Weekly		1,184.80	1,202.58	1,220.62	1,238.92	1,257.51	1,276.37	1,295.52	1,314.95	1,334.67	1,354.69
Annual		30,804.92	31,267.00	31,736.00	32,212.04	32,695.22	33,185.65	33,683.44	34,188.69	34,701.52	35,222.04
14											
Hourly		15.40	15.63	15.86	16.10	16.34	16.59	16.84	17.09	17.35	17.61
Bi-Weekly		1,231.81	1,250.29	1,269.04	1,288.07	1,307.40	1,327.01	1,346.91	1,367.12	1,387.62	1,408.44
Annual		32,027.01	32,507.41	32,995.02	33,489.95	33,992.30	34,502.18	35,019.72	35,545.01	36,078.19	36,619.36
15											
Hourly		15.94	16.18	16.43	16.67	16.92	17.18	17.43	17.70	17.96	18.23
Bi-Weekly		1,275.57	1,294.70	1,314.12	1,333.84	1,353.84	1,374.15	1,394.76	1,415.68	1,436.92	1,458.47
Annual		33,164.81	33,662.28	34,167.22	34,679.72	35,199.92	35,727.92	36,263.84	36,807.80	37,359.91	37,920.31
16											
Hourly		16.36	16.61	16.85	17.11	17.36	17.62	17.89	18.16	18.43	18.71
Bi-Weekly		1,308.80	1,328.43	1,348.35	1,368.58	1,389.11	1,409.94	1,431.09	1,452.56	1,474.35	1,496.46
Annual		34,028.70	34,539.13	35,057.21	35,583.07	36,116.82	36,658.57	37,208.45	37,766.58	38,333.07	38,908.07

CITY OF STONE MOUNTAIN  
PAY AND COMPENSATION PLAN  
EFFECTIVE JANUARY 5, 2021

GRADES	STEPS									
	1	2	3	4	5	6	7	8	9	10
17										
Hourly	16.74	17.00	17.25	17.51	17.77	18.04	18.31	18.58	18.86	19.15
Bi-Weekly	1,339.59	1,359.69	1,380.08	1,400.78	1,421.79	1,443.12	1,464.77	1,486.74	1,509.04	1,531.68
Annual	34,829.37	35,351.81	35,882.09	36,420.32	36,966.63	37,521.12	38,083.94	38,655.20	39,235.03	39,823.55
18										
Hourly	17.38	17.64	17.91	18.18	18.45	18.73	19.01	19.29	19.58	19.88
Bi-Weekly	1,390.65	1,411.51	1,432.68	1,454.17	1,475.98	1,498.12	1,520.59	1,543.40	1,566.55	1,590.05
Annual	36,156.81	36,699.16	37,249.65	37,808.39	38,375.52	38,951.15	39,535.42	40,128.45	40,730.37	41,341.33
19										
Hourly	18.15	18.70	19.26	19.84	20.43	21.04	21.68	22.33	23.00	23.69
Bi-Weekly	1,452.24	1,495.80	1,540.68	1,586.90	1,634.51	1,683.54	1,734.05	1,786.07	1,839.65	1,894.84
Annual	37,758.16	38,890.90	40,057.63	41,259.36	42,497.14	43,772.05	45,085.21	46,437.77	47,830.90	49,265.83
20										
Hourly	19.03	19.61	20.19	20.80	21.42	22.07	22.73	23.41	24.11	24.84
Bi-Weekly	1,522.74	1,568.42	1,615.48	1,663.94	1,713.86	1,765.27	1,818.23	1,872.78	1,928.96	1,986.83
Annual	39,591.28	40,779.02	42,002.39	43,262.46	44,560.34	45,897.15	47,274.06	48,692.28	50,153.05	51,657.64
21										
Hourly	19.30	19.88	20.47	21.09	21.72	22.37	23.04	23.73	24.45	25.18
Bi-Weekly	1,543.81	1,590.13	1,637.83	1,686.97	1,737.57	1,789.70	1,843.39	1,898.69	1,955.65	2,014.32
Annual	40,139.11	41,343.29	42,583.58	43,861.09	45,176.92	46,532.23	47,928.20	49,366.04	50,847.03	52,372.44
22										
Hourly	19.92	20.51	21.13	21.76	22.42	23.09	23.78	24.49	25.23	25.99
Bi-Weekly	1,593.25	1,641.04	1,690.28	1,740.98	1,793.21	1,847.01	1,902.42	1,959.49	2,018.28	2,078.83
Annual	41,424.41	42,667.14	43,947.15	45,265.57	46,623.53	48,022.24	49,462.91	50,946.79	52,475.20	54,049.45
23										
Hourly	20.51	21.13	21.76	22.42	23.09	23.78	24.49	25.23	25.99	26.77
Bi-Weekly	1,641.06	1,690.29	1,741.00	1,793.23	1,847.03	1,902.44	1,959.51	2,018.30	2,078.85	2,141.21
Annual	42,667.56	43,947.59	45,266.01	46,623.99	48,022.71	49,463.40	50,947.30	52,475.72	54,049.99	55,671.49
24										
Hourly	21.12	21.75	22.41	23.08	23.77	24.49	25.22	25.98	26.76	27.56
Bi-Weekly	1,689.68	1,740.37	1,792.59	1,846.36	1,901.75	1,958.81	2,017.57	2,078.10	2,140.44	2,204.65
Annual	43,931.78	45,249.74	46,607.23	48,005.45	49,445.61	50,928.98	52,456.85	54,030.55	55,651.47	57,321.01

CITY OF STONE MOUNTAIN  
PAY AND COMPENSATION PLAN  
EFFECTIVE JANUARY 5, 2021

GRADES	STEPS	1	2	3	4	5	6	7	8	9	10
25											
Hourly		21.73	22.38	23.05	23.74	24.46	25.19	25.95	26.72	27.53	28.35
Bi-Weekly		1,738.31	1,790.46	1,844.17	1,899.50	1,956.48	2,015.18	2,075.63	2,137.90	2,202.04	2,268.10
Annual		45,196.01	46,551.89	47,948.44	49,386.90	50,868.51	52,394.56	53,966.40	55,585.39	57,252.95	58,970.54
26											
Hourly		22.38	23.05	23.74	24.45	25.19	25.94	26.72	27.52	28.35	29.20
Bi-Weekly		1,790.17	1,843.88	1,899.20	1,956.17	2,014.86	2,075.30	2,137.56	2,201.69	2,267.74	2,335.77
Annual		46,544.51	47,940.85	49,379.07	50,860.45	52,386.26	53,957.85	55,576.58	57,243.88	58,961.20	60,730.03
27											
Hourly		22.95	23.64	24.35	25.08	25.84	26.61	27.41	28.23	29.08	29.95
Bi-Weekly		1,836.37	1,891.46	1,948.20	2,006.65	2,066.85	2,128.85	2,192.72	2,258.50	2,326.25	2,396.04
Annual		47,745.53	49,177.89	50,653.23	52,172.83	53,738.01	55,350.15	57,010.66	58,720.98	60,482.60	62,297.08
28											
Hourly		23.62	24.33	25.06	25.81	26.59	27.39	28.21	29.05	29.93	30.82
Bi-Weekly		1,889.85	1,946.55	2,004.94	2,065.09	2,127.05	2,190.86	2,256.58	2,324.28	2,394.01	2,465.83
Annual		49,136.17	50,610.26	52,128.57	53,692.42	55,303.20	56,962.29	58,671.16	60,431.29	62,244.23	64,111.56
29											
Hourly		24.23	24.96	25.71	26.48	27.27	28.09	28.93	29.80	30.70	31.62
Bi-Weekly		1,938.48	1,996.63	2,056.53	2,118.23	2,181.77	2,247.23	2,314.64	2,384.08	2,455.60	2,529.27
Annual		50,400.40	51,912.41	53,469.78	55,073.87	56,726.09	58,427.87	60,180.71	61,986.13	63,845.71	65,761.09
30											
Hourly		24.91	25.66	26.43	27.22	28.04	28.88	29.74	30.64	31.55	32.50
Bi-Weekly		1,992.77	2,052.56	2,114.13	2,177.56	2,242.88	2,310.17	2,379.48	2,450.86	2,524.39	2,600.12
Annual		51,812.11	53,366.48	54,967.47	56,616.50	58,314.99	60,064.44	61,866.37	63,722.36	65,634.04	67,603.06
31											
Hourly		25.51	26.27	27.06	27.87	28.71	29.57	30.46	31.37	32.31	33.28
Bi-Weekly		2,040.59	2,101.80	2,164.86	2,229.80	2,296.70	2,365.60	2,436.57	2,509.66	2,584.95	2,662.50
Annual		53,055.27	54,646.93	56,286.33	57,974.92	59,714.17	61,505.60	63,350.76	65,251.29	67,208.83	69,225.09
32											
Hourly		26.17	26.95	27.76	28.59	29.45	30.33	31.24	32.18	33.15	34.14
Bi-Weekly		2,093.26	2,156.06	2,220.74	2,287.37	2,355.99	2,426.67	2,499.47	2,574.45	2,651.68	2,731.23
Annual		54,424.84	56,057.59	57,739.32	59,471.50	61,255.64	63,093.31	64,986.11	66,935.69	68,943.76	71,012.08

CITY OF STONE MOUNTAIN  
 PAY AND COMPENSATION PLAN  
 EFFECTIVE JANUARY 5, 2021

GRADES	STEPS									
	1	2	3	4	5	6	7	8	9	10
33										
Hourly	26.78	27.59	28.41	29.27	30.15	31.05	31.98	32.94	33.93	34.95
Bi-Weekly	2,142.70	2,206.98	2,273.19	2,341.38	2,411.63	2,483.97	2,558.49	2,635.25	2,714.31	2,795.73
Annual	55,710.14	57,381.44	59,102.88	60,875.97	62,702.25	64,583.32	66,520.82	68,516.44	70,571.94	72,689.09
34										
Hourly	28.23	29.08	29.95	30.85	31.78	32.73	33.71	34.72	35.76	36.84
Bi-Weekly	2,229.31	2,326.34	2,396.13	2,468.02	2,542.06	2,618.32	2,696.87	2,777.77	2,861.11	2,946.94
Annual	57,962.11	60,484.90	62,299.45	64,168.43	66,093.48	68,076.29	70,118.58	72,222.13	74,388.80	76,620.46
	57,962.11	59,700.98	61,492.00	63,336.76	65,236.87	67,193.97	69,209.79	71,286.09	73,424.67	75,627.41
35										
Hourly	28.47	29.32	30.20	31.10	32.04	33.00	33.99	35.01	36.06	37.14
Bi-Weekly	2,277.22	2,345.54	2,415.91	2,488.38	2,563.04	2,639.93	2,719.12	2,800.70	2,884.72	2,971.26
Annual	59,207.82	60,984.06	62,813.58	64,697.99	66,638.93	68,638.10	70,697.24	72,818.16	75,002.70	77,252.78

**MEMORANDUM**

City of Stone Mountain

875 Main Street

Stone Mountain, GA 30083

**DATE:** May 14, 2021

**TO:** Mayor and City Council

**FROM:** Alicia Daniels

**RE:** Parks and Recreation Committee

The Administration Department has received and accepted the attached letters of interest and resumes from citizens and/or stakeholders to serve on the Parks & Recreation Committee. The appointed members will serve for a two-year term to end June 30, 2023.

The following have expressed interest:

Joan Monroe

Shani Linder

Katrina Grant



## Alicia Daniels

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**From:** Joan M <  
**Sent:** Thursday, April 22, 2021 1:02 PM  
**To:** Alicia Daniels  
**Subject:** '[EXTERNAL]'Submission for Parks and Rec  
**Attachments:** Joan Monroe submission letter and brief history for Parks and Rec committee 4-22-2021.docx

Hi Alicia,

Attached is letter of interest and very short outline of my career. My interest in joining the Parks and Rec committee is the belief that the public is underserved and the city parks are greatly underserved. I strive to assist both any way I can.

Thank you,

Joan Monroe

*Joan Monroe*

*5499 Woodsong Trace  
Stone Mountain, GA 30087*

*April 22, 2021*

*City of Stone Mountain  
875 Main Street  
Stone Mountain 30083*

*To Whom it May Concern:*

*I understand from the City Council Meeting on April 20, 2021 that there is an opening on the Parks and Rec Committee.*

*I would like to be considered for this slot as I have been a resident of Stone Mountain for eight years and feel the parks of Stone Mountain are greatly underserved.*

*I would consider myself a rather progressive adult and might be able to bring some fresh ideas to the table.*

*I am submitting a very brief outline of past and present occupation.*

*Thank you,*

*Joan Monroe*

*Cc*

Joan Monroe  
5499 Woodsong Trace  
Stone Mountain, GA 30087

Curriculum Vitae  
In brief

Presently -

Professional Fine Artist

Member of Dunwoody Fine Arts Association, chair installations  
President Tucker Arts Guild  
Susan Doglione Scholarship Fund Board Member  
Member Stone Mountain Concerned Citizens

Formerly -

Accounting Manager

Pathways, San Francisco, CA  
All accounting functions for personnel firm

Accountant

Sealand, Oakland, CA  
Accounting for Engineering, Booking and Freight expediting

Accountant

Dreyer's Ice Cream  
Accounting for all subsidiaries

Co-Owner

Atlantic Contractors, Lafayette, CA  
Accounting and customer relations

Education:

Degrees from:

CCAC

UC Berkeley

Anna Head School

I have a varied background having worked in the contracting field for almost 20 years and having worked in personnel, shipping and the food industry. I have enjoyed every step along the way and have put my all into every endeavor.

## Alicia Daniels

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**From:** Shani Linder < >  
**Sent:** Friday, April 23, 2021 1:18 PM  
**To:** Alicia Daniels  
**Subject:** '[EXTERNAL]'Stone Mountain Parks and Rec Committe Submission\_\_Shani Linder

Greetings Alicia,

My name is Shani Linder and I am writing because I am interested in serving on the Parks and Recreation Committee for the City of Stone Mountain. Below is a short bio on myself as well as a letter of why I am interested in serving on this great committee.

I, along with my husband and two children, have been residents in the City of Stone Mountain for the last 13-14 years. I have a professional background in banking and finance, but have recently transitioned into the real estate market as an independent residential real estate agent. I became licensed in May of 2019 and, alongside my husband, Jelani Linder, became the real estate agent(s) for a small community (Hearthstone Park), which is located minutes from downtown Stone Mountain Village. We also sold our previous home and purchased a new home in this community in 2019 because we love it so much.

Our community is located within walking distance of all four SMV parks; McCurdy, VFW, Medlock, and Leila Mason. While these parks are so accessible, it saddens me that all four are practically inoperable. They all have SO much potential so to see all four of them not being used (outside of basketball from time to time) seems like a waste of such beautiful parks and recreation space. There are many families with children ranging from tots to teens that I notice walking/biking/skating all up and down the street with no where to go. Sadly, this influx of new families walk to Hearthstone Park to enjoy it's community green space, secure side-walks, and private drives because there is NO WHERE else for them to go and play, while feeling safe. The residents of Hearthstone Park pay into a yearly HOA to be able to enjoy the green space and while it hasn't become an issue for the residents *yet*; It seems dispassionate that they (we) have to share *this* space when there are so many *other* park options available.

In addition, we have PATH access leading into McCurdy Park, but the park is completely abandoned. What *could* be a flourishing space for a baseball league is just sitting there in dire need of some TLC. The pavilion and picnic tables are all torn up. What could be a great space for walkers and cyclists to stop and

delight in a refreshing drink/snack, or opportunity for families to take their children and enjoy the playground is just there....uninhabited.

The city's website cites Medlock Park on Ridge Avenue as having basketball and tennis courts, but the courts are desperate for resurfacing and the basketball hoops are tattered; I wouldn't want to go here let alone allow my kids to go, especially unattended. My son plays tennis and instead of being able to walk to an accessible tennis court, we have to drive to Smoke Rise; Why? The only "ok" tennis courts close by would be Wade Walker which isn't even a part of the Village Parks and Rec....

VFW is a great park and the community garden is a wonderful addition, but outside of the field, what is there to do? The entrance and signage is so small; I talk to so many people (neighbors and potential neighbors) that don't even know it exists! The community garden has great potential, but it is my opinion that the marketing for it is lacking. There are 5 people (including myself) in my neighborhood alone that would willingly support the garden by buying a plot and volunteering, but again, no one knows about it.

I think Leila Mason is the only one of the four parks that sees the greatest attendance and possibly has the best upkeep of them all. Sadly though, the reputation is that of it is limited to only residents of Sherman Town. I wish that all four parks were more inclusive to everyone in SMV and that they all had something distinct which would force people to frequent all of them, but for different reasons.

I would love the opportunity to join this committee to be a resource for the people and a liaison between them and the City. There is a community of people here in SMV that want to live active lifestyles and enjoy the outdoors, but are limited in where they can go. SO many people support Stone Mountain Park and pour money into this attraction every year. It is my belief they only do so, because our public parks are lacking. There is NO reason for our community to have this many public parks with no public swimming pool, splash pad, active baseball and soccer fields, tennis and basketball courts and actual playgrounds for kids! I would make it my duty to research other thriving communities with successful parks to see what they are doing that we are not. Where are the funds and grants and how do we apply? Be the voice for the people to see what they truly want in their community. I feel that SMV is "stuck" and doesn't take the opportunity and time to go outside of the community to see what modern families want. There is too much wasted space in SMV and I really want to help change that. I love Stone Mountain because of its potential and I just refuse to see that potential go to waste any more.

I appreciate your time in reviewing my application to join the City of Stone Mountain's Parks and Recreation Committee. It would be my greatest honor to be able to serve and help our wonderful city thrive.

Yours in Service,

Shani Linder, Realtor  
BHGRE Metro Brokers

## Alicia Daniels

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**From:** ChaQuias Miller-Thornton  
**Sent:** Thursday, May 6, 2021 5:16 PM  
**To:** Alicia Daniels  
**Subject:** FW: '[EXTERNAL]'Fwd: Final Minutes,agenda & volunteers

**From:** Katrina Grant <[REDACTED]>  
**Sent:** Wednesday, April 28, 2021 12:39 PM  
**To:** ChaQuias Miller-Thornton <cthornton@stonemountaincity.org>  
**Subject:** '[EXTERNAL]'Fwd: Final Minutes,agenda & volunteers

Ms. Thornton,

Regarding Parks and Rec. Committee membership, I was one of the people that would stay on after my team if needed. Gina told us to notify administration.... Thank you!

K. Jarrell

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**From:** Katrina Grant <[REDACTED]>  
**Sent:** Wednesday, April 28, 2021 10:53:44 AM  
**To:** gina cox <[REDACTED]>  
**Subject:** Re: Final Minutes,agenda & volunteers

Who is administration specifically?

K. Jarrell

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**From:** gina cox <[REDACTED]>  
**Sent:** Wednesday, April 28, 2021 10:52:52 AM  
**To:** Sara Abrams <[REDACTED]>  
**Cc:** Mark Lenters <[REDACTED]>; Gina Cox <gcox@stonemountaincity.org>; Katrina Grant <[REDACTED]>; orea parker <[REDACTED]>; Bernie Waller <[REDACTED]>; Jim Tavenner <publicworks@stonemountaincity.org>  
**Subject:** Re: Final Minutes,agenda & volunteers

Good morning all. The administration has continued the ad for Parks & Rec volunteers. The information to apply was not easy to locate and thus allowing it to run another week seemed fair. There were only 2 applicants who reached out.

I stated that several core members commented that they would return IF needed. Administration would like to receive an email, if you are one of those individuals that would like to continue participating on the committee.

Thanks,  
Gina

Sent from my iPhone

> On Apr 8, 2021, at 8:51 PM, Sara Abrams <[REDACTED]> wrote:  
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