

MINUTES
RANCHO SIMI RECREATION AND PARK DISTRICT
OAK PARK – PARK AND RECREATION PLANNING COMMITTEE MEETING
OAK PARK COMMUNITY CENTER & GARDENS
1000 N. KANAN ROAD, OAK PARK, CA 91377
THURSDAY, JULY 14, 2016
7:03 P.M.

MINUTES

ITEM

- I. CALL TO ORDER The meeting was called to order at 7:03 pm
Committee Members Present; Shayna Charter,
James Ebert, Mike McReynolds, Janna Orkney,
and Derek Ross

Others Present: District Board Members Dee Dee Cavanaugh and
Gene Hostetler
District Legal Counsel Brian Pierik
District Staff Members Tom Evans, Renee Peace,
Theresa Pennington, and Larry Peterson

Guests Present: Resident Glen Wilcox

II. PUBLIC DISCUSSION (items not on the agenda)

- A. Guest Glen Wilcox commented on the disappearance of the Municipal Advisory Committee (MAC) sign entering Oak Park North Bound on Lindero Canyon Road. Vice Chair Ross provided a brief synopsis of an incident with a vehicle that resulted in the destruction of the sign a few years back. The sign was been relocated to the corner of Rockfield and Lindero. Mr. Wilcox presented to the committee the portion of the sign with the words "Oak Park" and stated he was not certain if the sign was considered historic and so he would leave any further decision on it to the Committee. District

Manager Peterson took possession of the sign. Vice Chair Ross suggested that this item be placed on the next committee agenda for discussion.

III. APPROVAL OF MINUTES

Meeting of April 14, 2016

Committee Member McReynolds requested a change on page 2 item A of the draft of the April minutes. Minutes originally stated "Member Ray seconded the motion, and the motion passed with all committee members voting in favor except Chair Ebert who opposed as he thought the rustic look was appropriate".

ACTION: Vice Chair Ross moved to approve the minutes from the April 14, 2016 meeting. Committee Member McReynolds seconded the motion, and the motion passed with all committee members voting in favor except Committee Member Orkney who abstained.

IV. NEW BUSINESS

A. Report on the Oak Park Recreation Programs

Recreation Supervisor Peace reported on the 50th anniversary plans. Member Orkney commented on the Save Open Space history component of the event and her desire for it to be a part of the celebration. Supervisor Peace offered space at Oak Canyon to showcase the history boards.

B. Report on Planning and Development Issues in Oak Park

District Manager Peterson presented the report on Planning and Development issues in Oak Park. Member McReynolds asked questions about the relocation and appearance of the cell towers at the Conifer

water tank site. Peterson confirmed that the towers would resemble a tree like form and Ventura County was still determining access sites.

C. Grounds Maintenance Report

Vice Chair Ross commented on future projects and requested reports obtained on Section 4 item B, be provided to Committee Members for informational purposes.

D. Report on Status of Financial Matters in Oak Park Area

District Manager Peterson presented the report on District financial matters in Oak Park. Committee Member McReynolds asked questions about Oak Park reserves. Peterson described the processes of developing the budget to consider revenues and expenditures specific to Oak Park and to determine reserve amounts. Vice Chair Ross voiced support for the work Mr. Peterson and the Park Board undertake in preparing the budget for the benefit of the Oak Park Community.

E. Review and Development of Project List

District Manager Peterson reviewed Disc Golf course construction in Simi Valley and proposed to the Committee that they consider a new course for Chaparral Park. In addition, Peterson reviewed the need for a double rail fence at the Deerhill Park soccer field in reaction to the damage done by drivers of vehicles onto the turf. Other maintenance items for 2016-2017 were discussed such as a trash enclosure at Indian Springs, repairs made to Medea Creek near the Oak Park Library, Mae Boyar building replacement application, Oak Canyon Lagoon renovations, replacement of the bollard lights outside on the lawn area of the Oak Park Community Center, as well as to reseal the walls of the Center. Mr. Peterson commented on the replacement of the playground equipment and slab work needed on concrete walls at Valley View Park. Projects discussed for 2017-2018 included relining of tennis courts and the installation of efficient lighting. Chair Ebert revisited the possibility of adding shade canopies over the play areas at the parks. Peterson

explained how vandalism makes the implementation of this item challenging. Member Orkney was very pleased about the new disc golf course being added to Chaparral Park and suggested adding a mini splash pad at another location, possibly Mae Boyar. Vice Chair Ross suggested Mr. Peterson add this item to future project discussions. Member McReynolds suggested trees for shade at the playground areas. Staff Landscape Designer Tom Evans addressed problems with deep rooting of trees. Chair Ebert asked the Park District to consider disc golf at other parks in Oak Park. Peterson indicated his interest in evaluating community feedback about the course at Chaparral before considering additional courses. Peterson then provided a brief overview of Pickleball and looked forward to demonstrations of at the 50th Anniversary celebration on September 18th. Member Orkney has questions about the lake renovations and digging the basin deeper. Peterson explained that due to sediment and leaf build up, this would be necessary in the next few years.

F. Review and approval of View Park Playground Renovation Project

Staff Landscape Designer Tom Evans, explained the particulars of the Valley View playground project and reviewed the specifics of the picture renderings of the new playground provided in handouts to Committee Members. Evans provided clarification that only three trees would be removed for the project. Vice chair Ross asked staff to consider construction crews and trucks with school schedules. Mr. Ross also expressed concern over wood chips which he was not in favor of for the playground surfacing. Member Orkney suggested staff consider splitting the materials between rubber and fiber to accommodate the smaller population verses older youth. Chair Ross requested that District web page be corrected for information pertaining to the correct number of trees to be removed from the site. Chair Ebert asked staff to include more of the zip line diagram for the structure on any revised reports and picture renderings.

ACTION: Member McReynolds made a motion to recommend approval of View Park Playground Renovation Project; Vice Chair Ross seconded the motion. Motion passed unanimously.

G. Review and Possible Approval of Architect Selection for the Mae Boyar Building Replacement Project.

Staff Landscape Designer Evans, provided a brief overview of one of the bidders, Behr Browers. Vice Chair Ross questioned the discrepancy between the two bids, being that there was a large difference between the two quotes. Ross was interested in seeing LEED certifications added to the proposal. Legal Advisor Pierik, advised the Committee and staff that this item could be negotiated when a contract is finalized and further considered by the Board of Directors.

ACTION: Member McReynolds moved to recommend to the Board of Directors retention of Behr Brower Architects for design and construction management services for the Mae Boyar recreation building replacement project, and that the District negotiate with that firm to obtain a price quote for design to one of the LEED standards that may be further considered by the Board of Directors; Committee Member Charter Seconded the motion. Motion carried unanimously.

H. Dissolution of Mae Boyar Ad Hoc Committee

District Manager Peterson recommended the Committee consider the dissolution of the Oak Park Ad Hoc Committee.

ACTION: Vice Chair Ross moved to dissolve the Ad Hoc Committee; Member Orkney seconded the motion. Motion passed unanimously.

I. Reports by Committee Members Regarding Park Inspection Results

Committee Member Orkney asked about a large fallen tree at Mae Boyar Park. District Manager Peterson said the event occurred during a wind storm.

Member Orkney requested a printed packet of the agenda items in the future. Recreation Supervisor Peace will print a copy and make available for Orkney to pick up at the Oak Park Community Center.

Member Charter identified a problem with rats in Oak Park. Charter advised members that they could look at the web site "Next Door" to view comments.

VI WRITTEN COMMUNICATIONS


None

VII ITEMS BY COMMITTEE MEMBERS

None

VIII. ADJOURNMENT

ACTION: Vice Chair Ross moved to adjourn the meeting at 8:44 pm; Committee Member McReynolds seconded the motion. Motion passed unanimously. The next meeting is scheduled to occur on October 13, 2016.



Renee Peace

Recreation Supervisor – Oak Park