



JOB DESCRIPTION

BUILDINGS SPECIALIST – ELECTRICIAN

THE POSITION

Under the supervision of the Sr. Maintenance Supervisor – Buildings, position performs skilled electrical work normally found in general housing and light commercial and/or industrial facilities, and other building maintenance duties.

EXAMPLE OF DUTIES

The essential functions of this position include, but are not limited to:

- Maintain, repair and modify electrical equipment and circuitry.
- Install new electrical lines and equipment, such as circuit breakers, conduit, lighting fixtures, etc.
- Repair heating / air conditioning systems.
- Repair, modify and install plumbing equipment and systems.
- Perform other general building and building equipment maintenance work as required, e.g., exterior drywall repair.
- Make estimates of time and materials for assigned tasks.
- Coordinate required Building Department electrical and code compliance inspections.

The position may perform other related work as assigned.

EMPLOYMENT STANDARDS

Knowledge, Skills and Abilities: Requires graduation from high school; three (3) years experience in general construction with emphasis on electrical skills, and completion of apprenticeship or vocational training program, or any satisfactory equivalent combination of experience and training. Position also requires a thorough knowledge of standard practices, methods, tools and materials of the trade; working knowledge of the hazards and safety precautions of the trade; skill in the use of the tools, materials and equipment used in the electrical trade; ability to make simple estimates of time and material; ability to work from sketches, blueprints and to understand and effectively carry out oral and written instructions.

Licenses: Must possess a valid California driver's license and demonstrate a good driving record. At time of interview, applicant must provide copy of high school diploma or GED certification and a Motor Vehicle Report (not more than 30 days old) from the Dept. of Motor Vehicles.

PHYSICAL ACTIVITY REQUIREMENTS

It is expected this position will require walking or standing 90% of the time or more; frequent lifting, carrying pushing/pulling loads up to 60 pounds; occasional lifting, carrying, pushing/pulling loads up to 100 or more pounds; frequent bending, kneeling, squatting, reaching

overhead or stretching, and climbing stairs/ladders; some crawling; occasional working on rough and/or uneven terrain. The position will require continuous handling and dexterity; frequent operation of a hand drill and drill press, grinders, hammer drill, bucket truck, cutting torch and arc welder; some operation of power plumbing snake, and other tools and equipment used in the electrical and plumbing trades.

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