



JOB DESCRIPTION CREW LEADER (Promotional)

THE POSITION

Under supervision of the Sr. Maintenance Supervisor - Grounds, the Crew Leader works with and is responsible for the supervision of a small grounds maintenance crew involved in the care, maintenance, repair, construction and upkeep of park grounds and open space areas of the District and performs other related duties as required. This position works a forty (40) hour work week (Monday-Friday) and may be requested to work infrequent weekends and holidays.

EXAMPLE OF DUTIES

The essential duties of the position include but are not limited to:

The direct supervision, training, scheduling and evaluating District staff assigned to a grounds maintenance crew and for the routine maintenance of several parks and open space areas. Maintenance of park grounds includes: mowing, edging, planting, cultivating, transplanting, trimming, weeding, pruning, watering, herbicide and pesticide spraying, fertilization, operation of irrigation controllers and minor irrigation repairs; and the operation and maintenance of all types of power equipment, including tractors, chippers, gators and other related equipment. Additional duties may include tree removal; irrigation, controller and valve installation and repair; ball diamond preparation; maintenance of athletic fields and trails; landscape installation; erosion and flood repair; installation and repair of fences; trash removal; minor maintenance of the equipment used, cleaning and upkeep of park building facilities, including restrooms.

The position may perform other related work as assigned.

EMPLOYMENT STANDARDS

Knowledge, Skills, Abilities: Graduation from high school or G.E.D. equivalent, and three (3) years experience in grounds maintenance, landscape installation or other related experience. Requires a thorough understanding of materials and supplies utilized in grounds maintenance and their safe usage. Must be able to operate safely all electrical and mechanical tools / devices and equipment used in grounds maintenance, including District vehicles. Requires the ability to read and understand written instructions and use good judgment in carrying out written or oral instructions.

Licenses / Certifications: A valid California driver's license and good driving record are required. The applicant is required to successfully obtain a CA Certified Applicator Certificate within two (2) years of the date of appointment. Failure to obtain the required certificate within the two-year time limit may result in a demotion. No step increases within the pay range of this position will be given until the applicant is able to provide the necessary information that validates that the CA Certified Applicator's Certification Test has been passed.

PHYSICAL REQUIREMENTS

It is expected that this position will require standing and/or walking approximately 90% of the time; frequent bending, kneeling, squatting, reaching overhead, and working on rough or uneven terrain; occasional climbing stairs/ladders; handling and dexterity; frequent lifting, carrying and pushing or pulling loads up to 60 pounds and occasionally up to 100 pounds. This position will require the application of grounds maintenance pesticides and other materials and the operation of sprayers, mowers, trimmers, vehicles, tractors, edgers, rototillers and other maintenance equipment.