

JOB DESCRIPTION

MECHANIC – GOLF COURSES



THE POSITION

Under the supervision of the Senior Maintenance Supervisor – Simi Hills Golf Course, this position performs a variety of skilled mechanical tasks related to the inspection, repair and maintenance of District mowers, equipment and vehicles located at Simi Hills and Sinaloa Golf Courses. This position works a 40-hour work week (Monday-Friday) and is typically assigned work hours of 5:00 am to 1:30 pm.

EXAMPLE OF DUTIES

The essential functions of this position include, but are not limited to:

- Performing general maintenance of equipment, including lubrication, tune up, tire changing and repairs.
- Conducting daily, weekly, and monthly inspections of vehicles and equipment on an as-required basis.
- Performing metal fabrication, gas and arc welding and other miscellaneous metal working tasks.
- Maintaining shop tools and equipment, including repairs and cleaning.
- Performing general maintenance and adjustment of mowing and other equipment used in maintaining golf course grounds, including lubrication, tune up, backslapping and small engine overhaul.
- Organizing and updating maintenance records, and keeping an inventory of spare parts and supplies for routine maintenance and procedures.
- Implementing preventative maintenance programs.
- Conducting training for equipment operators and tracking qualifications for personnel.

The position may perform other related work as assigned.

EMPLOYMENT STANDARDS

Knowledge, Skills and Abilities: Requires a minimum of two years of equipment maintenance or related experience. Must have a basic understanding of engines and equipment electrical systems; knowledge of the materials, supplies and equipment utilized in cleaning and maintenance activities; knowledge in the safe use of tools and equipment utilized in maintaining equipment and machinery. Requires the ability to read and understand written instructions; use good judgment in carrying out written or oral instructions; operate mechanical devices.

License / Certification: Graduation from high school or equivalent, a valid California driver's license and a good driving record are required.

PHYSICAL ACTIVITY REQUIREMENTS

Position requires standing or walking 90% of the time or more; frequent lifting and carrying loads to 60 pounds and occasional pushing/pulling loads to 60 pounds; occasional lifting to 100 pounds; frequent bending, kneeling/squatting, reaching overhead/stretching, climbing stairs, working on rough or uneven terrain; occasional crawling; frequent climbing of ladders, and the necessary dexterity for handling and operating equipment. This position may require the operation of some or all of the following equipment: sharpeners, welders, lifts, cleaners, power tools, wrenches and other hand tools, and District vehicles.

At a date to be determined, the District will conduct oral interviews of those applicants whose application packets are received. Each of those applicants will be notified of the date, time and location of their interview appointment. Final selection of the candidate to fill the position will be made after a review of the applications, interview results and applicants' work performance with the District.

RANCHO SIMI RECREATION AND PARK DISTRICT

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