REGULAR MEETING
March 11, 2020

PERE MARQUETTE CHARTER TOWNSHIP BOARD
held at 1699 S. Pere Marquette Highway, Ludington MI 49431

Board members present: Supervisor Gerald Bleau; Clerk Rachelle Enbody; Treasurer Jacalyn Sroka; Trustees: Andrew Kmetz and Henry Rasmussen.
Board members absent: Trustee Paul Piper and James Nordlund Sr.
Also present: County Commissioner Steve Hull, Hannah Hubbard (Ludington Daily News), Devon Hall, Kelly Smith and Fran Kalchik.

The meeting was called to order at 6:30 p.m. by the Supervisor. Invocation was given by Smith; Pledge of Allegiance was recited by all. The minutes of the February 25, 2020 meeting and the current agenda were approved by consent.

PUBLIC COMMENT: County Commissioner Steve Hull reported on the most recent meeting of the Mason County Board of Commissioners.

PUBLIC HEARINGS: A. Application for Land and Water Conservation Fund Grant – The public hearing was called to order by the Supervisor at 6:36 p.m. The purpose of the hearing is to receive public comments regarding Pere Marquette Charter Township’s grant application for a Federal Land & Water Conservation Fund Grant. Notice of the public hearing was published in the Ludington Daily News on February 29, 2020.

There were no comments, written or oral and the public hearing was closed at 6:37 p.m.

B. Application for Michigan Natural Resource Trust Fund Grant – The public hearing was called to order by the Supervisor at 6:38 p.m. The purpose of the hearing is to receive public comments regarding Pere Marquette Charter Township’s grant application for a Michigan Natural Resource Trust Fund Grant. Notice of the public hearing was published in the Ludington Daily News on February 29, 2020.

There were no comments, written or oral and the public hearing was closed at 6:39 p.m.

NEW BUSINESS: A. Resolution of Authorization – Land and Water Conservation Fund Grant – The following resolution was offered by Enbody and seconded by Rasmussen:

LAND AND WATER CONSERVATION FUND
RESOLUTION OF AUTHORIZATION

WHEREAS, the Pere Marquette Charter Township Board of Trustees supports the submission of an application titled, “Pere Marquette River Community Access” to the Land and Water Conservation Fund for development of a new Pere Marquette River boating, pedestrian fishing and wetlands ecology observation facility at Pere Marquette Conservation Park; and,

WHEREAS, the proposed application is supported by Pere Marquette Charter Township’s 5-Year (2020 – 2024) Approved Parks, Recreation and Open Space Plan; and,

WHEREAS, Pere Marquette Charter Township is hereby making a financial commitment to the project in the amount of $170,000 matching funds, in cash and force account; and,

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

Michigan State Waterways Fund $130,000 (application pending approval),
Total $300,000

NOW THEREFORE, BE IT RESOLVED that the Pere Marquette Charter Township Board of Trustees hereby authorizes submission of a Land and Water Conservation Fund application for $300,000, and further resolves to make available a local match through financial commitment and matching grant funds of $300,000 (50%) of a total $600,000 project cost, during the 2021-2022 fiscal years.
Roll call vote:  Yes:  Kmetz, Rasmussen, Sroka, Bleau, and Enbody.  
No:  None. 
Absent:  Piper and Nordlund.

Resolution declared adopted.

B. Resolution of Authorization – Michigan Natural Resource Trust Fund Grant – The following resolution was offered by Sroka and seconded by Kmetz:

MICHIGAN NATURAL RESOURCE TRUST FUND 
RESOLUTION OF AUTHORIZATION WITH DONATED FUNDS

WHEREAS, the Pere Marquette Charter Township Board of Trustees supports the submission of an application titled, “Pere Marquette River Community Access” to the Michigan Natural Resource Trust Fund for development of a new Pere Marquette River boating, pedestrian fishing and wetlands ecology observation facility at Pere Marquette Conservation Park; and,

WHEREAS, the proposed application is supported by Pere Marquette Charter Township’s 5-Year (2020 – 2024) Approved Parks, Recreation and Open Space Plan; and,

WHEREAS, Pere Marquette Charter Township is hereby making a financial commitment to the project in the amount of $223,000 matching funds, in cash and force account; and,

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

Michigan State Waterways Fund $130,000 (application pending approval), and

Metalworks – $250,000, and

Pennies From Heaven Foundation – $250,000

Total $630,000

NOW THEREFORE, BE IT RESOLVED that the Pere Marquette Charter Township Board of Trustees hereby authorizes submission of a Michigan Natural Resource Trust Fund application for $300,000, and further resolves to make available a local match through financial commitment and donation(s) of $853,000 (54%) of a total $1,578,000 project cost, during the 2021-2022 fiscal years.

Roll call vote:  Yes:  Enbody, Bleau, Sroka, Rasmussen, and Kmetz.  
No:  None. 
Absent:  Piper and Nordlund.

Resolution declared adopted.

C. Consider Appointment of Firefighter – Board members reviewed a memo from Fire Chief Lawrence Gaylord stating that the department had conducted and interview, background check and physical and is recommending Jasey Golden as a probationary firefighter.

Moved by Enbody, seconded by Rasmussen to approve the appointment of Jasey Golder to the Pere Marquette Fire Department as a probationary firefighter effective April 1, 2020.

Motion carried.

COMMITTEE REPORTS: Planning Commission (Kmetz) – Meeting cancelled, no report.

EMPLOYEE REPORTS: Assessor (Hall) – Reported on the March 2020 Board of Review meetings.

Zoning Administrator / Code Enforcement (Lange) – Provided a report detailing department and permit activity for February 2020.
DPW/Water/Sewer Superintendent (Larr) – Bleau reported that there will be a preconstruction meeting later this month for the Lakeshore Drive watermain project.

Fire Department (Gaylord) – Provided a written report detailing department activity for February 2020.

Parks / Facilities Manager (Smith) – Reported on the status of the most recent grant applications; working with electrical contractor for upgrading the lighting at the township hall; researching lock systems for the rental facility and records area and continuation of meeting with the regional trail development group to identify areas for connectivity.

OFFICERS REPORTS: Clerk (Enbody) – Reported a 32.75% turnout in Precinct 1 and a 33.48% turnout in Precinct 2 for the Presidential Primary Election along with the implementation of new procedures due to the increase in absentee ballots. Enbody provided a list of current invoices for approval.

Moved by Enbody, seconded by Rasmussen to approve payment of invoices totaling $476,538.30. Motion carried.

Treasurer (Sroka) – Provided a report detailing quarterly cash, bank and investment balances by fund and by bank account for February 2020. Reported on completion of the first quarter water billing and 2019 tax settlement.

Supervisor (Bleau) – Reported that Gaylord has ordered a new sign for the Public Service Facility (Fire Department) and updated board members on the continuing efforts to close on the acquisition property.

The meeting was adjourned by the Supervisor at 7:03 p.m.

Rachelle D. Enbody, CMC, MiPMC, Township Clerk
Gerald A. Bleau, Township Supervisor